



Authorization for Release of Information

FERPA

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. Generally, FERPA requires Peace College (the “College”) to obtain written consent from students before disclosing personally identifiable information from such records. This form is intended to satisfy the requirements of FERPA, and assist the College communicate with parents, guardians, and others, as authorized by its students. Additional information regarding FERPA can be found in the Student Handbook, which is available on the College’s website at www.peace.edu, and from the Registrar’s Office.

Directory Information

This form does not apply to directory information. Directory information is any information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed, including without limitation, a student’s name, address, telephone number, e-mail address, photograph, date and place of birth, major field of study, grade level, enrollment status, and dates of attendance. The College may disclose directory information without the prior written consent of the student. However, a student may prevent the College from disclosing directory information by submitting a non-disclosure form to the Registrar’s Office. A copy of the non-disclosure form can be obtained from the Registrar’s Office, and is available on the College’s website at www.peace.edu.

Authorization

After reading the descriptions of the types of information below, please indicate your preferences regarding the release and disclosure of such information in the boxes provided:

“**General Academic Information**” (GAI) includes, without limitation, information regarding grades, grade point averages, academic standing, and class attendance.

“**Student Discipline Information**” (SDI) includes, without limitation, information regarding violations or accused violations of College rules, regulations, or policies, the Honor Code, or the Student Code of Conduct, as set forth in the College’s Student Handbook or published on the College’s website at www.peace.edu.

“**Student Account Information**” (SAI) includes, without limitation, information regarding charges, payments, and balances associated with student tuition, student payment cards, and student meal plans, as well as all information regarding past or pending financial fines and penalties.

“**Financial Aid Information**” (FAI) includes, without limitation, information regarding awards, charges, payments, and balances associated with Federal, State, local, and other sources of student financial aid.

“**Student Payroll Information**” (SPI) includes, without limitation, information regarding wages, deductions, withholdings, and other payment, tax, and compliance information associated with student payroll records.

I DO NOT consent to or authorize the College to disclose GAI, SDI, SAI, FAI, or SPI without my prior written consent.

I consent and authorize the College to release and disclose the following types of information to the following parties:

Name	E-mail Address	Relationship	GAI	SDI	SAI	FAI	SPI
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please return completed form to: Peace College Registrar’s Office, 15 East Peace Street, Raleigh, NC 27604

By signing below, I acknowledge and agree that this form: (i) reflects my preferences regarding the disclosure and release of certain confidential information that may be protected by FERPA; (ii) will remain in effect until I provide the College with written notice indicating otherwise; (iii) does not relieve me of any financial obligations; and (iv) does not prevent the College from disclosing confidential information where required or permitted by applicable law.

Student Name: _____ **Student ID Number:** _____

Student Signature: _____ **Date:** _____

Public Relations

As a student of the College, I acknowledge and agree that I may be featured in College news, media, and informational materials, and that the College may use and distribute such materials without my prior written consent for the purpose of promoting the College. I also understand and acknowledge that the College shall have the exclusive right in and to all such materials, and that my accomplishments may be used to promote the College without my prior written consent.

Student Name: _____ **Student ID Number:** _____

Hometown Paper: _____ **Hometown Zip Code:** _____

Student Signature: _____ **Date:** _____

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