Academic Catalog
2014 - 2015

This Catalog provides information about the programs at William Peace University and does not constitute a contract with students.

15 East Peace Street, Raleigh, North Carolina 27604
919-508-2000

William Peace University does not discriminate in its recruitment and admission of students, regardless of gender, race, creed, color, religion, age, national and ethnic origin, sexual orientation, disability, or veteran status.

William Peace University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (1866 Southern Lane, Decatur, Georgia, 30033-4097, telephone 404-679-4500) to award baccalaureate degrees.

The University reserves the right to make any necessary changes governing admissions, the calendar, regulations, student charges, courses of instruction, or granting of degrees announced in this catalog. Any changes will take effect whenever University officials deem necessary. It is the responsibility of the student to see that all the degree requirements are met for graduation from William Peace University and/or transfer to other institutions.
The William Peace University seal

“To be, rather than to seem (to be).”

Esse quam videri is also the state motto of North Carolina, adopted in 1893.
MESSAGE FROM THE PRESIDENT

Dear Student,

William Peace University is committed to preparing students to be the leaders of tomorrow and has done so for more than 150 years. Rooted in a liberal arts curriculum focused on career building and personal discovery, Peace gives its students a foundation for ethical lives of leadership and service.

As a student, you enter a community of graduates, past and present, including more than 8,000 alumni. More than 90% of our graduates find careers or admission into graduate school within a year of graduation and more than 60% of students reported that their internship experience at WPU resulted in a job offer. US News & World Reports ranked us #1 in internship programs nationally.

Always a leader in jobs or graduate school for graduates, Peace now offers a four-year professional development program as well as an expanded internship program. Our core curriculum is comprised of program-specific courses and elective courses offering a diverse learning experience and includes courses that are critical for your future, including personal financial management, public speaking, and four semesters of writing taught by English faculty.

This Catalog represents a roadmap for you and your advisors and campus mentors as you build toward your life after William Peace University.

Not all lessons are taught within a classroom. We encourage students to enrich their university experience through clubs, the arts, student government, athletics, and/or community service. Peace offers more than 30 student clubs and organizations, including publications, academic societies and active fine arts programs. Our athletics program participates in NCAA Division III in the USA South Athletic Conference in six women’s sports and six men’s sports.

We are beginning five new academic offerings for Fall, 2014.

You will also notice some of our building renovations on campus. Starting with the Hermann Center and to allow for more wellness and athletic space we added a field house for spring training and intramural sports and a fitness center and weight room as well as new locker rooms. The Dining Hall was renovated this past year and has continuous dining to fit students’ schedules from 7:00 a.m. to 8:00 p.m. Plans for a new Student Services building in the center of campus include a coffee bar, student game and lounge space, and student government offices.

Our outcomes are closely linked to our programming and the building blocks of a fulfilling education are detailed in this catalog. At William Peace University, your success is our mission, and we look forward to helping you grow and succeed as you embark on your educational journey.

Debra M. Townsley, Ph.D.
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INTRODUCTION

ADMINISTRATION
- Vice President for Strategic Initiatives: Laurie McCullough
- Director of Online Programs: Lori McClaren, Ph.D.
- Chair of RN to BSN: Molly Curry, DNP, RN
- Academic Advisor: Julie Fleming
- Admissions Counselor, Tonita Few
- Executive Administrative Assistant: Gwyn Peters

OUR MISSION
William Peace University’s mission is to prepare students for careers in the organizations of tomorrow. Rooted in the liberal arts tradition, the student develops an appreciation for life-long learning, a focus on meaningful careers, and skills for ethical citizenship.

EDUCATIONAL OBJECTIVES
William Peace University is a teaching institution where faculty research enhances the academic programs, often engages students, and adds to student learning. The educational objectives the Peace faculty have identified are designed to prepare students for life-long learning, meaningful careers, and ethical citizenship. The objectives are as follows:

- Writing – Students will communicate professionally and effectively through proper conventions of writing.
- Empirical Reasoning – Students will understand the process of knowledge building with an emphasis on how evidence is defined, gathered, analyzed, and interpreted.
- Ethical Reasoning – Students will examine current and historical ethical topics as well as the use of their own value systems as ethical criteria.
- Critical Thinking About Culture and Society – Students will identify the ways in which human cultures produce values, customs, and social identities. Students will evaluate these cultural expressions in regional, historical, or global contexts.
- Professional Readiness – Students will develop practical competencies to enhance their professional lives.

More details on these educational objectives are offered later in this Catalog under the Baccalaureate Degree Section.

DEGREES OFFERED
The University offers the Bachelor of Arts degrees in education, liberal studies, and psychology. Additionally, Bachelor of Science degrees are offered in business administration and nursing.

A VALUE-ADDED EDUCATIONAL EXPERIENCE
William Peace University offers a variety of special programs that contribute to a student’s overall academic experience.

- Professional, course-related internships are required for students in all baccalaureate majors.
- WPU students are required to take four semesters of writing and to participate in a four-year professional development portfolio seminar series.
• The Career Services Office provides career counseling, listings of internship options, workshops, and a resource library.
• William Peace University students have access to courses, library facilities, and on-line databases of other Raleigh colleges and universities through the Cooperating Raleigh Colleges (CRC) consortium.
• International study programs are available in several parts of the world, and opportunities are available annually in a variety of other locations for short-term work or internships or for a semester abroad.
• A special program for honors student scholars is available.

FACULTY
The University faculty offers individual attention to students, while serving as role models and mentors. More than 80% of the full-time faculty members hold doctoral or terminal degrees in their disciplines. As an institution with a primary focus on teaching, faculty members, not graduate assistants, teach all classes. The faculty are dedicated to developing each student. The student to faculty ratio is 15:1.

ACCREDITATION
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ORGANIZATION
Full authority in all matters pertaining to William Peace University rests with the Board of Trustees. This policy-making body holds formal meetings each year. The President is the chief administrative officer of the University, acting upon the authority vested in her by the Board of Trustees. William Peace University is a nonprofit institution of higher learning.

THE CAMPUS
William Peace University maintains a vibrant, picturesque campus in the center of the busy capital city of Raleigh, North Carolina. It is located on 21-acres and features a mix of historic and contemporary facilities.

The following are the major facilities on campus:
- Main (1872, administrative offices, faculty offices and residence hall), which houses the Mary Howard Leggett Theatre and James Dinwiddie Chapel
- William C. Pressly Arts and Science Building (1964, science labs, classrooms, visual arts, and SGD lab)
- Marian N. Finley Residence Hall (1964)
- Mary Lore Flowe Building (2000, academic classrooms, labs, and faculty offices)
- Browne-McPherson Fine Arts Center and Kenan Hall (1974, fine arts, academic classrooms, and offices)
- Lucy Cooper Finch Library (1969, renovated and expanded 2009)
- S. David Frazier Hall (1928, Office of Admissions, Office of Financial Aid, and residence hall)
- Irwin Belk Hall (1967, dining hall, Residence Life offices)
- Joyner House (Health Services)
- Grover M. Hermann Athletic Center (1963, renovated and expanded 2012, gymnasium, locker rooms, weight and fitness rooms, and offices)
- Student Services Building (2014, Student Services Offices, bookstore)
- Ragland Tennis Courts
STUDENT LIFE

Overview
Student Life beyond the classroom is an important part of a student’s education at William Peace University. There are many diverse activities for student involvement in campus and community affairs. The student can participate in social and professional organizations, special interest groups, cultural and social events, intercollegiate and intramural sports, the Peace Times newspaper or PRISM Peace’s Literary Magazine, student government, and community service groups.

Peace offers residential living as a part of the student’s total educational experience, but commuting students are encouraged to be engaged on campus, too.

It is hoped that every student will develop an interest in co-curricular activities. A group of students with a shared interest will find ready encouragement and support to organize a new club or activity.

Please see the Student Handbook for details on all the William Peace University student life has to offer. A few options are highlighted below.

SPIRITUAL DEVELOPMENT
William Peace University is historically affiliated with the Presbyterian Church USA, especially through its ties with the First Presbyterian Church of Raleigh. However, the University is nonsectarian, and diversity in religious beliefs plays an important role in our campus community. Spiritual development is enhanced through weekly chapel services, by an on-campus chaplain, and by student-led religious organizations of interest.

STUDENT ACTIVITIES AND GOVERNMENT
William Peace University has more than 30 student-led groups with many opportunities for leadership. Spiritual life, sports, special interest and academic clubs, intercollegiate athletics and student government are among the areas sponsoring a variety of student activities. Each semester, the Office of Student Services hosts an Involvement Fair for students to explore all of the clubs and organizations at William Peace University.

FINE ARTS
William Peace University Singers celebrate all genres of music. With glee club ties dating back to the late 1800’s, WPU remains dedicated to entertaining audiences with a vast repertoire including pop, classical, contemporary, country, swing, patriotic, Broadway, gospel and jazz. This multi-talented troupe represents the brightest and best from a variety of majors across the University. Known for their “singing team” approach, they consistently showcase the musical talents of the 15-30 vocalists through full ensemble selections, as well as small groups and solo presentations. Maintaining excellence on and off the stage, this active ensemble also serves as the official ambassadors of William Peace University, singing for community events, WPU alumni and across the state all the while connecting the University to alumni, friends and communities beyond North Carolina.

Students also have an opportunity to participate in theatre and musical theatre both on stage and behind the scenes. There are three to four productions each year and other opportunities exist, such as improvisational theatre.
ATHLETICS
William Peace University currently offers six men’s and six women’s teams. The University is a member of the National Collegiate Athletic Association (NCAA) Division III and competes in the USA South Athletic Conference. The campus also offers club and intramural sports. See the Student Handbook for more information.

WILLIAM PEACE UNIVERSITY HISTORY
William Peace University is located in the heart of downtown Raleigh, North Carolina. It was chartered in 1857 as Peace Institute, offering education for boys and girls in primary grades and to women from high school to college.

The school is named in honor of William Peace, a Raleigh businessman and church elder, who pledged $10,000 to the Rev. Joseph M. Atkinson in trust for the First Presbyterian Church. The gift was used to establish Peace Institute.

The Civil War interrupted construction of the University’s Main Building when the Confederate government used it as a military hospital. After the war, the federal government used the building as the North Carolina headquarters for the Freedmen’s Bureau, which helped former slaves, establish new lives.

Peace Institute opened in 1872, when the First Presbyterian Church regained ownership of the property and repaired the Main Building. R. Stanhope Pullen, a local businessman and philanthropist, who owned the eight acres of land the campus is built on, signed over ownership of the property to the Peace Institute in 1878.

By 1940, Peace offered an academic program for young women that encompassed the last two years of high school and the first two years of college. During the 1960s and early 1970s, Peace College grew with the construction of 11 new buildings and many renovations to existing structures.

Peace College transitioned into a four-year baccalaureate institution during the mid-1990s, awarding its first baccalaureate degree in 1996. Additionally, Peace began offering coeducational evening courses through the William Peace School of Professional Studies in 2009.

In 2011, the Board of Trustees unanimously voted to transition Peace’s day program to coeducational and to rename the college William Peace University. The University’s first male students in the day program matriculated in the 2012-2013 academic year.

William Peace University’s mission is to prepare students for careers in the organizations of tomorrow. On average, more than 90 percent of the University’s graduates are placed in jobs or graduate school within one year of graduation.

EXPERIENCING RALEIGH
William Peace University is located in the heart of downtown Raleigh, North Carolina. Raleigh is the capital of North Carolina and one of the fastest growing cities in the southeast. The city has received many accolades including one of the best cities for cultural events, young professionals to work, and to attend college.

Students have access to the North Carolina Museums of History, Natural Science and Art; the Duke Energy Performing Arts Center; the Raleigh Amphitheater; and the Convention Center. The North Carolina State Capitol, Legislative Buildings, and Governor’s Mansion are all within walking distance. Restaurants and retail abound. Many concerts and events are available throughout the year.
Downtown landmarks are walking distance from campus. Students can also ride the downtown circuit “R-Line” bus which stops in front of the campus and is free.

**POLICY FOR THE CAMPUS COMMUNITY**

**Nondiscrimination Policy**
William Peace University does not discriminate in its recruitment and admission of students, regardless of gender, race, creed, color, religion, age, national and ethnic origin, sexual orientation, disability, or veteran status.

In our employment practices, William Peace University seeks to hire, promote, and retain the best qualified individuals regardless of race, creed, color, religion, sex, national origin, sexual orientation, disability, veteran status, citizenship, or on the basis of age with respect to persons 18 years or older. This is done in accordance with the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act. The University complies with the Family Education Rights and Privacy Act of 1974, as amended, regarding information on file and students’ access to their records. Directory information (see next section) may be released, unless the student requests in writing that their information be withheld.

**Use of Directory Information**
William Peace University designates the following items as “directory information:” student name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent previous school attended and photograph, plus the parent’s name and address. The University may disclose any of these items without prior written consent, unless notified in writing to the contrary by the second week after the start of a term.

**Observance of Religious Holidays**
If a student cannot attend classes because of religious beliefs, the student may be excused and provided the opportunity to make up assignments or exams, which may have been missed as long as the make-up work or tests do not create an unreasonable burden on the University. Students will not be penalized because of religious beliefs.

**Sexual Harassment Policy**
Conduct referred to as sexual harassment will not be tolerated at William Peace University. The University, when made aware of a claim, will take appropriate action to investigate the situation and take corrective action, including disciplinary action, if appropriate. Full details of this policy are available in the Student Handbook.

**Communication during Weather or Other Emergencies**
Peace has a full “PacerAlert” system where students are informed of weather (or other) emergencies through email, text, voicemail and/or various campus alerts.

**Drug-Free Campus**
William Peace University is a drug-free campus. Please see the Student Handbook for complete details.

**Oversight by the Board of Trustees**
Full authority in all matters pertaining to William Peace University rests with the Board of Trustees. This policy-making body holds formal meetings each year. The Executive Committee of the Board of Trustees meets on call throughout the year.
The President is the chief administrative officer of the University, acting upon the authority vested in her by the Board of Trustees.

**Business Days**
Any time the University is open, it is considered a “business day.”

**On Being a Member of the Campus Community**
Enrollment, which begins at the time of admission, at William Peace University implies full acceptance of all University regulations, including those having to do with conduct.

The University, in order to safeguard its scholarship and its moral atmosphere, reserves the right to dismiss any student whose presence is deemed detrimental. In such instances, there will be no financial adjustments.

**Ongoing Assessment of the Educational Experience**
Periodic and systematic evaluation of students at the university-wide level helps William Peace University determine how effectively we are meeting the academic and personal development needs of our students. In addition to using the results of such assessment to make appropriate changes in the curricular and student-support programs at Peace, the information is needed for the Southern Association of Colleges and Schools as part of our continuing accreditation by the Commission on Colleges. All Peace students will participate in this assessment process throughout their years at William Peace University.

The different types of assessments focus on: general education knowledge and skills, writing skills, critical thinking, development and achievement of personal and academic goals while at William Peace University. We also conduct surveys about the facilities, programs and services offered by WPU. Scores on standardized tests used in the assessment work remain confidential and in no way affect student course grades. The results are used solely for examining programs and services offered by the University and to make improvements as deemed appropriate.

**ADMISSIONS**

**ADMISSIONS PHILOSOPHY**
William Peace University acknowledges that each prospective student is an individual. The University takes a holistic approach to admission, considering each application as it is submitted throughout the academic year. Applications for full-time undergraduate students are accepted on a rolling basis and decisions are made when applications are complete.

Completed application includes:
- William Peace University School of Professional Studies Application for Admission
- Submit a one-time $25.00 non-refundable application fee (waived if applying online)
- Official high school transcript(s) or equivalent(s). A high school transcript is not required if:
  - The applicant has completed at least 24 semester hours of transferable college credit from a regionally accredited institution
  - The applicant is a non-degree seeking student
- Official sealed college transcript (if applicable) must be provided from each accredited college the student has attended. World Educational Services (http://www.wes.org)
- Minimum college undergraduate GPA of 2.0 on a 4.0 scale
- An English placement is required. This requirement is waived for students who have the transfer equivalent of ENG 112: English Composition
Applications will receive formal written notification of the admission decision within ten business days of completion of the applicant’s file. Students who are not interested in pursuing an undergraduate degree are welcome to take courses on a non-degree basis. If the student wishes to become a degree candidate at a later time, all formal admission requirements must be met. Until a student has completed all admission requirements and identified their degree choice, there is no guarantee that courses a student self-selected will apply to a future degree program. Students are held to the catalog of the year in which they complete their admission requirements and identify their degree of study, or any future catalog.

The School of Professional Studies at William Peace University does not discriminate in its admission of students, regardless of race, creed, color, religion, age, gender, national origin, sexual orientation, disability, or veteran status.

Admission procedures for students are defined by the following six categories:

- First-Year student (high school senior or graduate)
- High school student applying as a junior for early entrance
- Transfer student
- International student
- Former Peace College/William Peace University student (readmission)
- Part-time student

Regardless of category, a candidate for admission to William Peace University must submit entrance credentials indicating evidence of graduation from a secondary school or other successful experiences that demonstrate the student’s ability to make satisfactory progress at William Peace University.

Applications are reviewed individually. Decisions are based on the following criteria:

- GPA in academic courses (see minimum course requirements)
- Scholastic Aptitude Test (SAT) (verbal and math only) or American College Test (ACT) scores
- High school course selection
- Rank in class
- If available, but not required:
  - personal essay
  - letter(s) of recommendation
  - interview with an admissions representative.

Further consideration will be given to an applicant’s personal qualifications, co-curricular activities, community involvement, and overall potential for success. Additional consideration of a student’s acceptance will be granted upon the discretion of the Vice President for Enrollment.

INTERVIEWS AND CAMPUS VISITS
All applicants are encouraged to schedule an appointment to visit the campus and interview with a member of the admissions staff. In some cases, an interview may be required as part of the application process. To arrange a visit, please contact a School of Professional Studies Admissions Counselor at gps@peace.edu or 919-508-2293. William Peace University is located at 15 East Peace Street, Raleigh, NC 27604

There is no substitute for a campus visit when you are choosing a university. The William Peace University campus is open for visits throughout the year. Prospective students are encouraged to schedule an appointment to visit the Office of Admissions as follows:
• Year-round: 9 a.m. to 7 p.m. Monday through Thursday, and 9 a.m. to 4 p.m. Friday, and 9 a.m. to 1 p.m. on Saturday (except on holiday weekends)
• Offices are closed on major holidays throughout the year
• Extended hours are also available by appointment.

To arrange for a visit, please contact the Office of Admissions online at www.peace.edu and click on “Schedule Visit.” If you have a special request to meet with a member of the faculty, a member of the athletic department, or to attend a class, we will do our best to arrange it. The Admissions phone number is 919-508-2214. William Peace University is located at 15 East Peace Street, Raleigh, NC 27604.

APPLICATIONS
Applications may be obtained from your high school counselor, through the William Peace University website at www.peace.edu, the College Foundation of North Carolina website at www.cfnc.org, or by calling the William Peace University Office of Admissions at 919-508-2214. All first-time applicants are required to submit a $35 non-refundable processing fee payable to William Peace University with the application. This fee, paid only once, is intended to defray the cost of processing the application and is not credited to the student’s account. WPU will consider waiving the non-refundable application fee of $35 for students who submit the College Board Application Fee Waiver Form (available from school counselors).

Since William Peace University uses the rolling admissions procedure, applicants are considered for admission as soon as their application files are completed. You will need to submit the following to complete requirements for application:

1. A completed application form must be filed with the Office of Admission along with an application fee.
2. Secondary school transcripts should be sent directly to the University. Home-schooled students should submit a self-certified transcript. While a preliminary evaluation can be done with an unofficial transcript, an official offer of admission cannot be made until official transcripts are in the application file. Any prior college official transcripts should also be submitted directly to the University.
3. Test scores from either the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board or the American College Test (ACT) of the American College Testing Program should be submitted to William Peace University. Applicants should take these tests in the spring or summer of the junior year of high school or early in the senior year. In order to have your scores sent directly to William Peace University, enter our code as 5533 for SAT tests or 3136 for ACT tests.
4. Recommended but not required:
   • Academic recommendation
   • Personal essay
   • On-campus visit and an interview.

THE APPLICATION PROCESS

Overview
The table below is designed to show at a glance what is needed for each type of student wanting to attend WPU.
<table>
<thead>
<tr>
<th>APPLICATION REQUIRED</th>
<th>REQUIRED DOCUMENTS</th>
<th>INTERVIEW</th>
<th>RECOMMENDED DEADLINES</th>
<th>NOTIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST-YEAR STUDENT (High School Senior or Graduate)</td>
<td>Yes</td>
<td>High school transcripts and SAT or ACT scores</td>
<td>Recommended</td>
<td>No later than two weeks prior to the start of Fall and Spring semester classes</td>
</tr>
<tr>
<td>HIGH SCHOOL STUDENT (After Junior Year of High School)</td>
<td>Yes</td>
<td>High school transcripts and SAT or ACT scores</td>
<td>Required</td>
<td>No later than two weeks prior to the start of Fall or Spring semester classes</td>
</tr>
<tr>
<td>TRANSFER</td>
<td>Yes</td>
<td>12 earned credits: • College transcripts • Student evaluation 11 earned credits or below: • College transcripts • High school transcripts, SAT or ACT scores • Student evaluation</td>
<td>Recommended</td>
<td>No later than two weeks prior to the start of Fall or Spring semester classes</td>
</tr>
<tr>
<td>INTERNATIONAL</td>
<td>Yes</td>
<td>ToEFL, translated high school transcripts; Personal Verification Worksheet, other as noted below</td>
<td>Recommended</td>
<td>May 1 for Fall Semester; October 1 for Spring Semester</td>
</tr>
<tr>
<td>READMISSION</td>
<td>Yes</td>
<td>College transcripts</td>
<td>May be required</td>
<td>No later than two weeks prior to the start of Fall or Spring Semester classes</td>
</tr>
<tr>
<td>PART-TIME STUDENT</td>
<td>Yes</td>
<td>In some cases: high school transcripts and SAT or ACT scores</td>
<td>No</td>
<td>No later than two weeks prior to the start of Fall or Spring semester classes</td>
</tr>
</tbody>
</table>

**First-Year Student Admission**

The major criteria in admissions’ decisions are the strength of the high school course selection and the grades in the academic courses. Below is a list of the recommended academic courses Admissions uses to evaluate a student file:

- English: 4 (four) units
- Science: 3 (three) units (2 (two) lab sciences)
- Social Science: 3 (three) units
Students should follow the admissions procedures outlined above.

**High School Student after Junior Year of High School**

Students may apply for admission to William Peace University after completion of their junior year of high school if they can provide written evidence of exceptional academic achievement, emotional stability and social maturity.

Students who apply for early entrance are required:

- to have a minimum GPA of “B” (3.00) in academic courses
- to be ranked in the top 25th percentile of their class
- to have earned scores of 950 or higher on the SAT (math and verbal only)/ACT 20
- to be interviewed on campus by the Admissions staff.

To apply for early entrance, students should follow the procedures outlined above in the *Overview of the Application Process Sections* and submit a final transcript showing all work completed through the end of the junior year. Please note that to be eligible for financial assistance, students must have received a high school diploma or its recognized equivalent [generally the GED (General Education Diploma)].

**Transfer Students**

Transfer applications are accepted for all class levels. Transfer students must furnish official transcripts of all previous college or university work attempted, whether or not credit is sought. Prospective transfer students who have earned fewer than 12 credit hours of college-level work are required to submit an official high school transcript and complete an English placement exam. All transfer students must have a 2.0 GPA or better. William Peace University has some transfer articulation agreements which are detailed later in this section.

Upon admission to William Peace University, copies of the transfer student’s official transcript are sent to the Office of the Registrar for evaluation of transfer credits. The final decision of transfer credits accepted rests with the Registrar.

Courses for transfer credit will be evaluated according to the following guidelines unless a transfer articulation agreement exists with the school transferring from (see Transfer Articulation Agreements section).

1. Courses taken at regionally accredited higher education institutions where a grade of “C-” or higher was earned will be accepted for transfer credit, provided the course or courses are similar to a course or courses offered at William Peace University and are applicable to a William Peace University degree program.
2. The maximum number of credit hours allowed for transfer from regionally accredited higher education institutions is 90 semester hours.
3. Thirty (30) of the last 36 credit hours of the baccalaureate degree must be earned at William Peace University.
4. Courses taken at a Council for Higher Education Accreditation (CHEA) institution, with a grade of “C-“ or better will be accepted provided they contain academic content and must be approved by the Registrar.
5. ACE (American Council on Education) certified credits may be accepted pending approval of the Registrar, including military credit.
6. To ensure credit transfer, students enrolled at William Peace University must receive approval from the Registrar before registering for course(s) for credit to be taken at another institution for transfer to William Peace University.

**International Students**

William Peace University is authorized by the U.S. Immigration and Naturalization Services to enroll non-immigrant students in accordance with federal regulations. International applicants for fall must complete their application by May 1 for the fall semester or October 1 to be considered for the spring semester. Applicants from foreign countries are expected to meet the same minimal educational background as that of students educated in the United States. The following guidelines are used to evaluate the application of international students:

- William Peace University requires international students seeking admission to complete the Personal Verification Worksheet.
- The Admissions Office must receive official copies of transcripts from all schools attended previously; all forms must be translated into English by World Education Service, Inc. (WES). WES does require a fee for translation.
- William Peace University requires a minimum score of 550 on the written Test of English as a Foreign Language (TOEFL) or a minimum score of 80 on the internet-based TOEFL from students whose native language is not English. The submission of a lower than minimum TOEFL score would be considered accompanied by an SAT score above 1000 or an ACT score above 22. Information on the TOEFL or the SAT may be obtained through Educational Testing Service (ETS), Princeton, NJ, USA 08540.
- All applicants are required to submit an admissions application and to provide a copy of their Visa.
- Four years of study of English as a foreign language is preferred; students should have maintained a grade of “C-” or better in such courses.
- Applicants must complete and submit the Certificate of Financial Responsibility with official certification from their bank.
- Any National Examination results, such as British GCE “O” or “A” levels should be submitted as a part of the application. Photocopies of these certificates must be certified by the high school and bear the secondary school’s official stamp or seal.
- Applicants must submit a notarized medical form with immunization records upon acceptance to William Peace University.
- Letters of recommendation must be submitted in English.
- The application fee may be submitted in the form of an international money order or bank draft.

International students applying under the auspices of Kaplan International or those who are presently enrolled in an American high school or college should contact the Office of Admissions for more information at 919-508-2214.

To study at a four-year institution in the United States, each student must obtain an F-1 student Visa. William Peace University will issue an I-20 after the student completes the following:

1. Apply and be accepted by William Peace University.
2. Pay a $5,000 deposit.

After receiving the I-20 form, the student must then pay the SEVIS I-901 fee. For more information on this fee, please go to [http://www.fmjfee.com](http://www.fmjfee.com). The student must then visit an embassy or consulate to obtain the Visa and receive any additional information.
Here are some helpful tips for international students:
- Start early. June, July, and August are typically the busiest months at embassies and consulates.
- Often in countries, there are Education USA centers that help advise international students on various educational opportunities inside the United States. For more information, please visit the U.S. Department of State website.
- Please keep in mind that it is impossible to transfer a visitor Visa or expired Visa to obtain the proper paperwork for an I-20.
- William Peace University cannot accept students with expired Visas.

International students may only take one course online per semester if in the United States on a student Visa.

**READMISSION OF FORMER PEACE COLLEGE/WILLIAM PEACE UNIVERSITY STUDENTS**

Former WPU students who have not been enrolled for one semester seeking readmission should contact the Office of Admissions. Any student who has previously enrolled in the School of Professional Studies and who has not been enrolled during the previous two year period and who wishes to return to Peace should speak with an SPS Admissions Counselor. An interview may be required for some applicants. Applicants for readmission are asked to apply at least two weeks prior to the beginning of classes.

Former students who have taken a medical withdrawal from Peace will also need to reapply to the Office of Admissions. Applicants for readmission will be required to submit a medical examination form at the time of application, but no later than two weeks prior to matriculation. Additionally, a letter from the student’s physician supporting his/her return to William Peace University will be required before a final decision can be made regarding readmission.

Applicants for readmission are required to submit official copies of transcripts from other colleges or universities attended at the time of application, but no later than two weeks prior to matriculation. A 2.0 cumulative GPA at other institutions is required for readmission. In the event that the applicant is enrolled in classes at the time of application, he or she will be required to submit an updated official final transcript upon completion of work in progress.

Applicants who have been Academically or Judicially Suspended from William Peace University must provide written evidence as to why they will be successful back at WPU and must meet with the Vice President for Academic Affairs or Vice President for Student Services as appropriate.

In some cases, a student who wishes to take a semester off may be able to use the “Continuous Enrollment Policy” to maintain enrollment. This policy is explained in the Academics section.

A student who is readmitted to the School of Professional Studies after two years or more will be required to comply with the catalog year at the time of readmission.

**ADMISSIONS ON PROBATION**

Students who are admitted to the University with the status of admissions on probation by the Office of Admissions may be limited to 12 credit hours during their first semester. Students should maintain Satisfactory Academic Progress to avoid academic dismissal.

Students should work with their academic advisor throughout their first semester to ensure academic success.
TRANSFER ARTICULATION AGREEMENTS

NORTH CAROLINA COMMUNITY COLLEGE COMPREHENSIVE ARTICULATION AGREEMENT (CAA)

William Peace University has signed the Comprehensive Articulation Agreement (CAA) with the North Carolina Community College System. This agreement aids in the transfer of credit from colleges within the North Carolina Community College System. For specific details concerning how courses transfer under the CAA, please contact the Office of Admissions by phone 919-508-2214 or email admissions@peace.edu. Guidelines for other transfer articulation agreements are available by contacting the Office of Admissions or the Office of the Registrar.

Students who earn an Associate in Arts (AA) or Associate in Science degree (AS) from a member college of the North Carolina Community College System under the terms and conditions of the CAA and who meet William Peace University’s admissions standards are eligible to apply to Peace and may expect the following, if admitted:

- General Education Transfer Core (44 credit hours)
- English Composition (6 credits)
- Humanities/Fine Arts (9-12 credits)
  - Four courses (AA) or three courses (AS) are completed from at least three areas: music, art, drama, dance, French, German, Italian, Russian, Spanish, interdisciplinary studies, humanities, literature, philosophy, and religion.
  - One course must be a literature course.
- Social/Behavioral Sciences (9-12 credits)
  - Four courses (AA) or three courses (AS) are completed from at least three areas: anthropology, economics, geography, history, political science, psychology, and sociology.
  - One course must be a history course.
- Natural Sciences/Mathematics (14-20 credits)
  - Natural Sciences (8 credits) - Two courses with labs are completed from among the biological and physical sciences.
  - Mathematics (6 credits) – One introductory course is completed from college algebra, trigonometry, or calculus; another course must be selected from a qualitative subject, such as computer science or statistics.

A student who has completed the General Education Transfer Core (44 credit hours) shall be considered to have fulfilled the lower-division, institution-wide liberal education requirements of William Peace University and will receive 44 transfer credits. The student must have an overall GPA of 2.0 and a grade of “C-” or better on all transfer courses.

A student who has successfully completed the Associate in Arts (AA) or Associate in Science (AS) degree with an overall GPA of 2.0 and an earned grade of C- or better on all courses shall receive 64 semester hours of credit and junior status upon admission to Peace.

The CAA with William Peace University applies only to students who have completed the community college Associate of Arts (AA) or Associate of Science (AS) degrees. It does not apply to students who have completed another type of associate degree.

CAA transfer students who have completed the General Education Core (44 credits) have met the Liberal Education Requirements at William Peace University, except as noted below:
a) Students will be required to take BSA 180: Introduction to Media Literacy, a one credit-hour course required of all William Peace University graduates.

b) Students will be required to take BSA 120: Personal Finance, a one credit-hour course required of all William Peace University graduates.

c) Students will be required to take MAT 201: Statistics for WPU degree requirements.

d) Students transferring 29 or fewer hours will be required to take the four-part Professional Development Seminar series (PDS).

e) PDS 100 will be waived for students transferring 30 or more credits.

f) PDS 200 will be waived for students transferring in 60 or more hours or for transfer students who have already declared their majors.

g) All students will be required to take PDS 300: Workplace Connections, a one credit-hour course required of all William Peace University graduates.

h) All students will be required to take PHL 400, a three credit-hour course required of all William Peace University graduates and the PHL 400-L, a one credit-hour lab course.

i) Students will be required to complete an internship required of all William Peace University graduates.

If students have met any of these requirements at the Community College, the credit transfer will be on a case-by-case basis.

All Other Transfers (Non-CAA)
Students who have attended a member college of the North Carolina Community System without completing the general education core, those who have attended a community college in another state, and transfers from all four-year institutions are eligible to apply and can expect the following guidelines to apply:

- Students may receive transfer credit for William Peace University’s liberal education requirements as outlined in the transfer equivalency list.

- Students will be required to complete the four-year liberal education writing requirement.*

- Students will be required to take BSA 180: Introduction to Media Literacy, a one credit-hour course required of all William Peace University graduates.*

- Students will be required to take BSA 120: Personal Finance, a one credit-hour course required of all William Peace University graduates.*

- Professional Development Seminar (PDS) requirement: A transfer student with 29 or fewer credits must complete all four Professional Development Seminars. PDS 100 will be waived for students transferring in 30 or more credit hours. PDS 200 will be waived for students transferring in 60 or more credit hours. PDS 300 is required of all students.

*If students have met any of these requirements, the credit transfer will be on a case-by-case basis.

EXTRA-INSTITUTIONAL LEARNING
While William Peace University does not award credit for life experiences, it does grant academic credit for learning deemed equivalent to college-level study that is properly documented by passing examinations sponsored by government agencies, professional organizations, businesses, or the military. In all cases, the student is responsible for providing appropriate official documentation of extra-
in institutional learning. The Registrar will determine whether and how much credit will be awarded for such learning. No more than 90 credits may be earned using extra-institutional learning options. Examples of extra-institutional learning options are included in the sections below:

**COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)**

The Educational Testing Service has developed the CLEP as a national method of attaining placement and credit. William Peace University recognizes the general examinations of the CLEP and selected subject examinations. William Peace University will award credit toward graduation. A 50% or better score on the approved CLEP exams is required for transfer to William Peace University. The following table indicates William Peace University credit for CLEP.

<table>
<thead>
<tr>
<th>CLEP EXAM</th>
<th>WPU COURSE</th>
<th>MINIMUM SCORE</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Business</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Accounting</td>
<td>BSA 221</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Information Systems and Computer Applications</td>
<td>Business elective</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Introductory Business Law</td>
<td>BSA 270</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Management</td>
<td>BSA 240</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Marketing</td>
<td>BSA 230</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td><strong>Composition &amp; Literature</strong></td>
<td>ENG 216/ENG elective</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>American Literature</td>
<td>ENG 216/ENG electives</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>Analyzing &amp; Interpreting Literature</td>
<td>English Lit elective</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>College Composition</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>College Composition Modular</td>
<td>ENG 112</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>English Literature</td>
<td>ENG 211 / ENG 212</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>Humanities</td>
<td>Humanities elective</td>
<td>50</td>
<td>3</td>
</tr>
</tbody>
</table>

*may earn no more than 3 Literature credits*

| Foreign Language       |            |               |         |
| French, Level 1        | French electives | 50 | 6 |
| French, Level 2        | French electives | 59 | 12 |
| German, Level 1        | German electives | 50 | 6 |
| German, Level 2        | German electives | 60 | 12 |
| Spanish, Level 1       | SPA 101 / SPA 102 | 50-65 | 6 |
| Spanish, Level 2       | Spanish electives | 63 | 12 |

<p>| History &amp; Social Sciences |            |               |         |
| American Government     | PSC 201    | 50            | 3       |
| History of US I         | HIS 201    | 50            | 3       |
| History of US II        | HIS 202    | 50            | 3       |
| Human Growth &amp; Development | PSY 221 | 50            | 3       |
| Intro to Educational Psychology | Psychology elective | 50 | 3 |
| Intro to Psychology     | PSY 101    | 50            | 3       |
| Intro to Sociology      | Sociology elective | 50 | 3 |
| Principles of Macroeconomics | BSA 212 | 50            | 3       |
| Principles of Microeconomics | BSA 211 | 50            | 3       |</p>
<table>
<thead>
<tr>
<th>Social Sciences &amp; History</th>
<th>History elective</th>
<th>50</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Western Civilization I</td>
<td>HIS 103</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Western Civilization II</td>
<td>HIS 104</td>
<td>50</td>
<td>3</td>
</tr>
</tbody>
</table>

**Science & Math**

<table>
<thead>
<tr>
<th>Biology</th>
<th>BIO 101</th>
<th>50</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calculus</td>
<td></td>
<td>50</td>
<td>4</td>
</tr>
<tr>
<td>Chemistry</td>
<td>CHE 111</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>College Algebra</td>
<td>MAT 111</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>College Mathematics</td>
<td>MAT 202</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>Science elective</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Pre-Calculus</td>
<td>MAT 112</td>
<td>50</td>
<td>3</td>
</tr>
</tbody>
</table>

* Students who get CLEP transfer credit for Biology or Chemistry must take the one credit-hour lab at WPU.
COLLEGE BOARD ADVANCED PLACEMENT EXAMINATION (AP)

Applicants enrolled in advanced placement courses in high school who take the Advanced Placement Examination in May of their senior year and who earn grades of 3, 4, or 5 will be granted credit in appropriate courses. The table below indicates what the AP transfer credits will be at William Peace University:

<table>
<thead>
<tr>
<th>AP Test</th>
<th>Score 3</th>
<th>Score 4</th>
<th>Score 5</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>WPU Course</td>
<td>Credits</td>
<td>WPU Course</td>
</tr>
<tr>
<td><strong>Arts</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art History</td>
<td>ART 110</td>
<td>3</td>
<td>ART 110</td>
</tr>
<tr>
<td>Music Theory</td>
<td>THE 180</td>
<td>3</td>
<td>THE 180</td>
</tr>
<tr>
<td>Studio Art – 2D</td>
<td>ART elective</td>
<td>3</td>
<td>ART elective</td>
</tr>
<tr>
<td>Studio Art – 3D</td>
<td>ART elective</td>
<td>3</td>
<td>ART elective</td>
</tr>
<tr>
<td>Studio Art – Drawing</td>
<td>ART 110</td>
<td>3</td>
<td>ART 110</td>
</tr>
<tr>
<td><strong>English</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English Language and Composition</td>
<td>ENG 112</td>
<td>3</td>
<td>ENG 112</td>
</tr>
<tr>
<td>English Literature and Composition</td>
<td>ENG 100</td>
<td>3</td>
<td>ENG 100</td>
</tr>
<tr>
<td><strong>History and Social Science</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comparative Government and Politics</td>
<td>PSC elective</td>
<td>3</td>
<td>PSC elective</td>
</tr>
<tr>
<td>European History</td>
<td>HIS elective</td>
<td>3</td>
<td>HIS elective</td>
</tr>
<tr>
<td>Human Geography</td>
<td>HIS elective</td>
<td>3</td>
<td>HIS elective</td>
</tr>
<tr>
<td>Macroeconomics</td>
<td>BSA 211</td>
<td>3</td>
<td>BSA 211</td>
</tr>
<tr>
<td>Microeconomics</td>
<td>BSA 211</td>
<td>3</td>
<td>BSA 211</td>
</tr>
<tr>
<td>Psychology</td>
<td>PSY 101</td>
<td>3</td>
<td>PSY 101</td>
</tr>
<tr>
<td>US Government and Politics</td>
<td>PSC 201</td>
<td>3</td>
<td>PSC 201</td>
</tr>
<tr>
<td>US History</td>
<td>HIS 201 / 202</td>
<td>6</td>
<td>HIS 201 / 202</td>
</tr>
<tr>
<td>World History</td>
<td>HIS 103 / 104</td>
<td>6</td>
<td>HIS 103 / 104</td>
</tr>
<tr>
<td><strong>Math &amp; Computer Science</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Calculus AB</td>
<td>MAT 112</td>
<td>3</td>
<td>MAT 241</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>MAT 241</td>
<td>4</td>
<td>MAT 241 / 242</td>
</tr>
<tr>
<td>Computer Science A</td>
<td>MAT elective</td>
<td>3</td>
<td>MAT elective</td>
</tr>
<tr>
<td>Statistics</td>
<td>MAT 201</td>
<td>3</td>
<td>MAT 201</td>
</tr>
<tr>
<td><strong>Sciences</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Biology</td>
<td>NA</td>
<td></td>
<td>BIO 101 &amp; Lab</td>
</tr>
<tr>
<td>Chemistry</td>
<td>CHE 111 &amp; Lab</td>
<td>4</td>
<td>CHE 111 / 112 &amp; Labs</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>EVS elective</td>
<td>3</td>
<td>EVS 300</td>
</tr>
<tr>
<td>Physics B</td>
<td>PHY I</td>
<td>4</td>
<td>PHY I</td>
</tr>
<tr>
<td>Physics C</td>
<td>PHY elective</td>
<td>4</td>
<td>PHY elective</td>
</tr>
<tr>
<td>Physics C</td>
<td>PHY elective</td>
<td>4</td>
<td>PHY elective</td>
</tr>
<tr>
<td>Physics 1</td>
<td>PHY I</td>
<td>4</td>
<td>PHY I</td>
</tr>
<tr>
<td>Physics 2</td>
<td>PHY II</td>
<td>4</td>
<td>PHY II</td>
</tr>
<tr>
<td><strong>World Languages &amp; Culture</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chinese</td>
<td>Humanities elective</td>
<td>12</td>
<td>Humanities elective</td>
</tr>
<tr>
<td>French</td>
<td>Humanities elective</td>
<td>3</td>
<td>Humanities elective</td>
</tr>
<tr>
<td>German</td>
<td>Humanities elective</td>
<td>3</td>
<td>Humanities elective</td>
</tr>
<tr>
<td>Italian</td>
<td>Humanities elective</td>
<td>3</td>
<td>Humanities elective</td>
</tr>
<tr>
<td>Japanese</td>
<td>Humanities elective</td>
<td>12</td>
<td>Humanities elective</td>
</tr>
</tbody>
</table>
INTERNATIONAL BACCALAUREATE (IB)

International Baccalaureate credit is granted to students who have achieved a score of 5 or above in the areas listed below. Students may petition the Registrar for additional or alternative credit if warranted.

<table>
<thead>
<tr>
<th>IB Test</th>
<th>WPU Course</th>
<th>Credit Hours</th>
<th>Minimum Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Higher Level Exams</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Studies in Language &amp; Literature</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Language A: LIT (SL)</td>
<td>ENG 112</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Language A: LIT (HL)</td>
<td>ENG 225</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>Language A: LANG &amp; LIT (SL)</td>
<td>ENG 112</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Language A: LANG &amp; LIT (HL)</td>
<td>ENG 225</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Literature &amp; Performance</td>
<td>THE 103</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td><strong>Language Acquisition</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Language ab (SL)</td>
<td>HUM elective</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Language B (SL)</td>
<td>HUM elective</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Language B (HL)</td>
<td>HUM elective</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>Latin or Classical Greek</td>
<td>HUM elective</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Spanish ab (SL)</td>
<td>SPA 101</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Mandarin ab (SL)</td>
<td>HUM elective</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td><strong>Individuals and Society</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Management</td>
<td>BSA 160</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Economics</td>
<td>BSA 211 &amp; 212</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>Geography</td>
<td>Social Science elective</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>History</td>
<td>HIS 103 &amp; 104</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>IT in a Global Society</td>
<td>BSA elective</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Philosophy</td>
<td>PHL 201</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Psychology (SL)</td>
<td>PSY 101</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Psychology (HL)</td>
<td>PSY 101 &amp; 300</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Social &amp; Cultural</td>
<td>ANT 214</td>
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<td>BIO 131</td>
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Math (HL)                             MAT 112                             3  4
The Arts
Dance (SL)                           THE 167 & 168                        2  4
Dance (HL)                           THE 167, 168, 267, 268               4  4
Music (SL)                           THE 180                             3  4
Music (HL)                           THE 180 & elective                    4  4
Film (SL)                            ENG 382                             3  4
Film (HL)                            ENG 382 & COM 390                    6  4
Theatre (SL)                         THE 103                             3  4
Theatre (HL)                         THE 103 & THE 112                    6  4
Visual Arts (SL)                     ART 160                             3  4
Visual Arts (HL)                     ART 160 & ART 110                    6  4

MILITARY SERVICE SCHOOLS AND MILITARY EXAMINATION CREDITS (DANTES)
William Peace University follows the recommendations of the American Association of Collegiate Registrars and Admissions Officers as to appropriate credit to be awarded for formal service school courses in the armed services certified by ACE (American Council on Education). Peace also accepts and individually evaluates course credits earned through examination utilizing DANTES (Defense Activity for Non-Traditional Educational Support Program previously called the United States Armed Forces Institute).

NON-TRADITIONAL COURSEWORK (ACE)
Students may be granted credit for courses or programs offered by employers, professional organizations and other agencies only if those courses or programs have been evaluated by the American Council on Education (ACE). ACE’s Center for Adult Learning Experiential Web site is: www.acenet.edu/calec.

DUAL ENROLLMENT PROGRAM
The Dual Enrollment Program allows qualified high school students to take courses at William Peace University for college credit. Students who meet the following academic requirements are eligible for the program:
• Class rank in the top 30% of her/his class
• Endorsement by the high school guidance counselor
• Approval by the high school principal.

Interested students may request information on Dual Enrollment from the Office of Admissions.

Credits earned through the program may be applied toward a degree at William Peace University provided the student is accepted and enrolls as a degree-seeking student. Students may also request their William Peace University transcript be transferred to another college or university.

Students with Disabilities
Students with disabilities must meet regular admissions requirements. In addition, they must submit documentation from a licensed psychologist or physician as to the nature and extent of their disability. To receive reasonable accommodations, comprehensive testing recommendations with all tests and scores must be reported. These results must be current. For additional information, contact the Health Services Office.
REQUIRED DEPOSIT AFTER ACCEPTANCE
For the fall semester, tuition and housing deposits for new students are due May 1. For the spring semester, deposits are due December 1. (See the Special Fees section.)

ALL DEPOSITS ARE NONREFUNDABLE after May 1 for the fall semester and December 1 for the spring semester. Deposits are credited to students’ accounts.

Most first-year students live on campus. Please consult the Office of Admissions for details and exceptions to this policy.

As soon as a student is accepted into William Peace University, a student is considered a student and must follow and be governed by the appropriate policies, regulations, and procedures of the University.

MEDICAL EXAMINATION RECORDS
Upon acceptance to William Peace University, a student must submit a medical examination report prior to enrollment.

FINANCIAL INFORMATION

INVEST IN QUALITY
A William Peace University education is a quality education at a reasonable cost. Prospective students interested in William Peace University are encouraged to apply for admission regardless of their financial situation. William Peace University offers generous merit scholarships and need-based grants to qualified students.

Please refer to the Scholarships and Grants section of the Catalog for details on financial assistance programs. The University reserves the right to adjust tuition, room and board, and fees if conditions make an adjustment necessary. Consequently, at the time of a student’s future enrollment, expenses may differ from those stated in this particular issue of the Catalog. Advance notice of any adjustments will be provided to students.

TUITION FOR 2014-15

Tuition and Fees
Tuition: $275 per credit hour
Application Fee: $25 (waived if apply online)
Technology Fee: $15 per semester
Graduation Fee: $150

Students in the School of Professional Studies are permitted to take 1 course (up to 4 credits) through the traditional day school at the $275 per credit rate during their academic career.

All Commuter Students:
Tuition $24,450
Total $24,450
* Students are required to purchase the Meal Plan. Resident students are required to be full-time students.

COMMUTER STUDENT EXPENSES
Commuter students are those attending William Peace University full-time or part-time but are not living on campus or in affiliated housing off campus. A full-time student is one registered for 12 or more credit-hours per semester. Tuition charges for full-time commuter students are detailed above. Commuter
students registering for fewer than 12 credit-hours per semester will be assessed charges at the rate of $815 per semester hour. Commuter students may purchase block meal plans offered by Dining Services.

**PAYMENT SCHEDULES**
Payment for each session is due one week prior to the start of each session. Payments for tuition/fees and room and board are due in full by August 1 for the fall semester and by December 15 for the spring semester. Payments, financial aid, and/or a payment plan must be in place by these dates to cover the full semester balance. If the decision to attend Peace is made after August 1 for the fall or December 15 for the spring, payments, financial aid, and/or a payment plan must be in place prior to the start of classes to cover the full semester balance. Class registration may be canceled at the University’s discretion prior to or at the start of classes if a student account balance is not fully satisfied by payment, financial aid, and/or a payment plan. All balances are ultimately the responsibility of the student. Unpaid balances owed to the University may be subject to collection action, and all associated costs/legal fees may be billed to and payable by the student.

**PAYMENT PLANS**
William Peace University offers the advantage of up to five monthly payments per semester. There is an enrollment fee of $30 paid to the University each semester for this plan. The first payment for the fall is due by July 5. The first payment for the spring is due by December 5. Monthly fees may be assessed by the University for late payments. Students and parents desiring to use this monthly payment plan can enroll by visiting our web site at www.peace.edu and clicking on the “I am a current student, and payment plan setup” under the “Student Accounts” heading. Payment plans are not available to students enrolled in the School of Professional Studies (SPS).

**PURCHASING TRANSCRIPTS**
Students may purchase copies of official transcripts. To purchase a transcript:

1. Go to www.peace.edu
2. Select “Academics” tab
3. Select “Office of the Registrar” link
4. Select login to the Clearinghouse secure site under “Transcript Request”.

There is a charge for each transcript. Transcripts will not be released until a student’s account balance has been paid in full.

**SPECIAL FEES**
Special or additional fees are listed below. Lab/course fees associated with specific courses can be found on the course listing published by the Office of the Registrar for each semester. Students from Cooperating Raleigh Colleges (CRC) pay the same additional course fees as William Peace University students. Please note that fees for students in the William Peace School of Professional Studies (SPS) programs vary.

**Part-time Fees**
- 1-11 hours $815/credit hour
- Credit in excess of 18 hours $815/credit hour (and special permission must be obtained from the Vice President for Academic Affairs)
- Dual Enrollment Fee $275/credit hour
- Internship and practicum courses taken during the summer semester will be charged $815/credit hour. All other undergraduate summer courses will be charged at the rate of $275/credit hour.

**Other Fees**
- New Student Deposit $250 (see below)
- Student Activity Fee $200
- Parking Fee $225
- Stop Payment Request Fee $25
- Returned Check Fee $25
- Replacement Student Identification Card Fee $25
- Health Insurance Fee $1496 (see below)
- Graduation Fee (including diploma) $150, whether or not the student attends the graduation ceremony; duplicate diploma $25
- Continuous Enrollment Fee $100
- Transcripts of Academic Records Fee $10
- Copy of records $2.00 per page, other than transcripts
- Residence Hall Room Key Replacement Fee $100
- Student Teaching Fee $300
- Education Practicum Fee $50
- Credit by Examination Fee $50
- Lock out fee (after third lockout, $25 fee for each additional lock out)
- First-year student orientation $200; transfer student orientation $100
- Lab Fees (vary by course, if required)

Books, supplies, and spending money are not included in the above charges

NEW STUDENT DEPOSITS
All new students must pay a $250 tuition deposit. New student deposits are due by May 1 for the fall semester and December 1 for the spring semester. After these dates, the deposits are nonrefundable. Deposits are credited to the students’ accounts.

A new student must notify the University in writing that he or she no longer wishes to enroll/or live in housing in order to obtain a tuition/or housing deposit refund prior to the July 1 or December 1 deadline for refunds.

New international students must follow the financial procedures outlined in the section on International Students under Admissions.

STUDENT HEALTH INSURANCE
The University requires all full-time students to have health insurance. Students who already have coverage must provide proof of insurance and complete the online insurance waiver form annually prior to the beginning of the semester in which the student enrolls. Students enrolling for the fall semester may begin completing their waivers during the summer break leading up to the beginning of the semester. Full-time students who do not have health insurance, and those who do not complete the online waiver, will automatically be billed on their student accounts for the injury and sickness policy offered by the University. The cost covers both semesters and is prorated for students who begin studies in the spring. Students are responsible for filing all claims.

Online waivers are required to be completed within seven (7) days of the start of the semester. Students who enter William Peace University after this date must notify the Office of Student Accounts within the first four weeks of the start of the semester with proof of insurance to have the charges waived. After the first four weeks of the semester, the full amount of the policy will remain on the student’s account.

The Wellness Center staff offers various lab tests and physicals for a small fee. See the Nurse for details.
GENERAL FINANCIAL POLICIES
William Peace University will continue to make every effort to contain costs. The Trustees, however, reserve the right to make changes in tuition and fees at any time. Normally, tuition and fees are reviewed annually by the Board of Trustees.

STATEMENT OF STUDENT FINANCIAL RESPONSIBILITY
Students are responsible for all costs and charges incurred and agree to remit payments to William Peace University in a timely manner. The University provides several payment options for satisfying current obligations including a non-interest payment plan. Also explained elsewhere are the refund policies for students who withdraw from courses and/or withdraw from the University. In many instances, when a student withdraws, a financial obligation to WPU still exists and must be paid in full before transcripts or other official documents are released. The University actively pursues all outstanding accounts. Overdue accounts may be referred to collection agencies.

REFUND CHECKS DUE TO EXCESS FINANCIAL AID
Monies are considered to be applied to the student’s account as follows (regardless of the date in which the monies are received):

1. Tuition remission and/or reimbursement from outside institutions
2. Outside scholarships and grants
3. Federal financial aid
4. State financial aid
5. William Peace University financial aid
6. Cash, checks, and credit cards.

Refunds are applied in the reverse order of the received funds. Example, credit card payments are the first to be refunded (within 90 days) and then cash/check payments. (Again this is regardless of the date in which the funds were actually received at William Peace University.)

Refunds will be issued to the student (or parent if credit is a result of a Parent PLUS loan) when a credit balance is created on the student account by receipt of funds from the US Department of Education for loans and the State of North Carolina for the NC Need-Based Scholarship. Student may sign a form to prevent the automatic issuance of refund checks; however, refund checks will still be available upon request.

Tuition Insurance Refund Plan
William Peace University has a concern for the student who suffers a serious illness or accident and has to leave the University before the semester is completed. William Peace University has arranged to offer the Tuition Refund Plan to students and parents to minimize the financial portion of the loss. This elective insurance plan, made available through A.W.G. Dewar, Inc. (Dewar), provides coverage for tuition and housing charges.

This plan significantly extends and enhances the University’s published refund policy. In cases of withdrawals due to accident, illness, or psychological reasons, the plan assures you a 70% refund throughout the term. Contact the Office of Student Accounts for more information about signing up for this plan and current rates.
FINANCIAL AID PROCEDURES
Financial aid is available to eligible undergraduates. Students must be accepted for admission and be attending at least half-time for most forms of financial aid. For timely financial aid information, please visit or call the Office of Financial Aid at 919-508-2214 or visit www.peace.edu.

The Financial Aid Application Process
The first step in determining your eligibility for financial aid is to complete the Free Application for Federal Student Aid, better known as the FAFSA. Students may apply online at www.fafsa.ed.gov. The University’s school code is 002953. Before completing the FAFSA online, students must obtain a federal pin number. The pin number is the student’s electronic signature which can be used to sign the online FAFSA. It takes very little time to apply for a pin number. Begin by visiting the federal pin website at www.pin.ed.gov. Parents of dependent students must also obtain a pin number. After a student sends the FAFSA, William Peace University will receive an electronic aid file called an Institutional Student Information Record (ISIR). It takes approximately one to three business days after the FAFSA submission for the University to receive the ISIR. The University will use the ISIR to determine student’s eligibility for financial aid awards.

The Financial Aid Award
Before an award can be made, the Office of Financial Aid must receive the student’s FAFSA data. The Financial Aid staff will verify the student’s enrollment and matriculation status. Awards are based upon the number of credits a student registers for during each semester and financial need. All financial need is determined by subtracting the Expected Family Contribution (EFC) as determined by the federal analysis of the family’s resources from the total cost of tuition, room and board. The family’s contribution is estimated on the basis of income and assets, with consideration given to taxes and other expenses of the family. Once the student’s enrollment status is determined, the Financial Aid staff will generate an award letter, which lists the types and amounts of financial aid the student can expect to receive for the year. Students must reapply for financial aid annually.

Application Deadlines
The priority deadline for submitting the FAFSA each year is March 15 for the following fall semester. Those who fail to meet the priority date may still apply for aid anytime during the award year. The Office of Financial Aid will accept applications until such time it is deemed too late to process and disburse the aid to the student for the period of enrollment. Late applicants are responsible for any and all tuition and fees, including late payment fees, if the student’s financial aid is incomplete at the time of registration. Late applicants may receive substantially fewer funds than on-time applicants.

Other Requirements
Students must submit all necessary paperwork, verification documents, and any other requested items by June 1st. Late applicants must submit all requested documents within 10 days of the date requested. Timely submission of documents helps to expedite the processing of awards. Failure to submit required documents could result in the cancellation of some or all of the student’s financial aid. If an extension is needed, please contact the Office of Financial Aid.

Students receiving outside assistance must notify the Office of Financial Aid. At no time can total assistance (including loans and scholarships made from outside agencies) exceed the student’s cost of attendance. The University cannot guarantee funding to any student, regardless of eligibility. Peace financial aid is awarded on the assumption that a student will successfully complete all credits attempted. In the event of withdrawal, dismissal, or the failure to maintain satisfactory academic progress, aid may be withdrawn or adjusted according to applicable Federal, State, and University policies. William Peace University does not discriminate in the awarding of financial aid on the basis of gender, race, creed, color, religion, age, national and ethnic origin, sexual orientation, disability, or veteran status.
WILLIAM PEACE UNIVERSITY-FUNDED STUDENT AID PROGRAMS
All Peace-funded aid programs are subject to change without prior notice based upon changes in a student’s Estimated Family Contribution (EFC), enrollment status, resident/commuter status and other factors such as funding limitations. William Peace University will make every effort to give the best financial aid package possible, but late applicants may receive less financial aid. To maximize eligibility for all forms of financial aid, students should complete the FAFSA by the March 15 deadline annually. Peace-funded aid programs are available to full-time day students only and may not exceed the cost of tuition. Students receiving CIC, NCICU, APCU, or other full-tuition grants or scholarships are not eligible to receive additional University grant assistance. Students must maintain satisfactory academic progress to remain eligible for University-funded grants and scholarships.

William Peace University Scholarships and Grants
The following is a list of scholarships and grants that William Peace University offers to students who may be eligible. Please contact the Office of Admissions or the Office of Financial Aid for further questions.

- **Presidential Scholarship**: Presidential Scholarships are awarded to qualified students who have earned exceptional academic records. These students should also possess exemplary characteristics of leadership ability and/or special talents that would enable them to make significant contributions to campus life. These merit-based scholarships are renewable for an additional three years of study at William Peace University provided recipients maintain at least a 3.0 cumulative GPA. This scholarship award applies to tuition and fees.

- **Academic Achievement Scholarship**: Academic Achievement Scholarships are awarded to qualified students who have earned outstanding academic records and who, in the judgment of University representatives, display potential for making significant contributions to the William Peace University community. These merit-based scholarships are renewable for an additional three years of study at William Peace University provided recipients maintain at least a 2.5 cumulative GPA. This scholarship award applies to tuition and fees.

- **Challenge Grant**: Challenge Grants are awarded annually on the basis of academics. These merit-based grants are renewable for an additional three years of study at William Peace University, provided recipients maintain at least a 2.0 cumulative GPA. This award grant applies to tuition and fees.

- **Transfer Merit Grant**: Students who transfer into William Peace University with more than 12 credit hours may be eligible for merit-based grants. These grants are awarded on the basis of the number of transferable credits earned at an accredited college or university and on the cumulative GPA earned at each institution attended. The Transfer Merit Grants are renewable for up to two additional years, provided recipients maintain at least a 2.0 cumulative GPA. This award grant applies to tuition and fees.

- **Phi Theta Kappa Honor Scholarship**: William Peace University offers scholarships to members of Phi Theta Kappa Honor Society. Members are eligible to apply for these funds and scholarships must be applied toward tuition. Members of Phi Theta Kappa should apply for scholarships directly through William Peace University. Several factors are considered in the allotment of awards, including financial need, academic and student involvement in extracurricular and volunteer activities. This scholarship award applies to tuition.

- **Readmit Grant**: Past students of William Peace University who re-enroll at WPU may be eligible for merit-based grants. These grants are awarded on the basis of cumulative GPA. The Readmit
Merit Grants are renewed for up to two additional years, provided recipients maintain at least a 2.0 cumulative GPA. This grant amount applies to tuition and fees.

- **Sibling Grant:** Siblings who are simultaneously enrolled in the day program at WPU, each receive a $500 per semester grant. Students may apply to have the grant renewed each year both siblings are enrolled at William Peace University. Students must alert the Office of Financial Aid of their eligibility. This grant applies to tuition and fees.

- **Assistance Grant:** Need-based grants are awarded annually to eligible students. Eligibility and grant amounts are based on information received from the Free Application for Federal Student Aid (FAFSA) along with all other grants, scholarships and loans. Students may apply to have the grants renewed each year they are enrolled in William Peace University by completing the FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

- **Departmental Scholarships:** Students who are interested in pursuing a degree in Fine Arts at William Peace University are eligible for additional scholarships. Students must submit a scholarship application, interview and audition with the respective department. Students must meet the minimum requirement for admission and must be a first-year applicant to William Peace University. This scholarship award applies to tuition and fees.

- **Leadership Scholarship:** Students who are involved in service and leadership activities throughout high school are eligible for up to $5,000 in scholarships. Students will be required to take an active part (minimum 10 hours per semester) in leadership roles and service to William Peace University during their enrollment. Students must submit a scholarship application, meet the minimum requirements for admission and be a first-year applicant to WPU. The scholarship is renewable for three years contingent on the student’s continued campus involvement (minimum 10 hours per semester) and maintenance of a minimum 2.5 cumulative GPA. This scholarship award applies to tuition and fees.

- **Honors Scholarship:** Students who have a 3.7 weighted cumulative GPA or higher, and a combined critical reading and math SAT/ACT score of 1030/24 or higher may be eligible to apply and enroll in the William Peace University Honors Program. Students accepted into this program can be awarded up to $5,000 in scholarships. Students must submit a scholarship application and have an interview. All students must be a first-year applicant to WPU. This scholarship award applies to tuition and fees.

- **William Peace Scholarship:** Student’s overall GPA, SAT, ACT, community involvement, extracurricular activities and achievements as well as need will be considered in evaluation for this scholarship. Student can be awarded up to $5,000 in scholarships. A student must submit a scholarship application to apply. All students must be a first-year applicant to WPU. This scholarship award applies to tuition and fees.

**Renewability of University-Funded Aid**

There are limited funds for the above listed scholarships. The Board of Trustees can change these limitations at any time. Students must maintain certain standards for annual renewability. It is the student’s responsibility to know what those standards are and to maintain them at all times during the awarded time of the scholarship and/or grants.
FEDERAL GRANTS AND LOANS
Various federal grant and loan programs are available. Staff members in the Office of Financial Aid are available to assist families and students in the use of these programs.

Federal Pell Grants
These federally-sponsored grants are available to eligible students with high financial need attending approved post-secondary institutions. To apply, the student must complete a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Rules and regulations governing this program are subject to changes made in federal policies.

Federal Supplemental Educational Opportunity Grants (FSEOG)
These federally-sponsored grants are awarded to students with significant financial need who are enrolled at least half-time. The amount of the grant is determined by available funds and results of the Free Application for Federal Student Aid (FAFSA). The FSEOG Program is designed as a supplement to the Federal Pell Grants. A student should submit a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov each year.

William D. Ford Direct Loan Program
A federally-sponsored loan program, the Stafford Loan program is administered through the University and the Department of Education. Federal Subsidized Stafford Loans are awarded based on demonstrated financial need. Applicants are required to submit a FAFSA in order to determine eligibility. Loan amounts vary depending on eligibility and year in school. There are two types of Federal Stafford Loans: subsidized and unsubsidized. The federal government will pay the interest while enrolled at least half-time (six credit hours) and during grace or deferment periods on Subsidized Stafford loans. Those who do not demonstrate financial need may still qualify for a Federal Unsubsidized Stafford Loan in which the student is responsible for interest. The unsubsidized loan offers two interest repayment options: 1) quarterly payment of interest during school or 2) deferment of interest until after school. If a student elects to defer interest, interest is added to the principal. Repayment of either a subsidized or unsubsidized loan begins six months after leaving school whether due to graduation or withdrawal, but deferments may be granted under a variety of conditions set forth in federal law. The interest rate is set annually for the 12-month period July 1-June 30. The government limits Stafford Loan borrowing in the first two years of enrollment, but then increases that limit during the third and fourth years. The loan limits are outlined in the following table:

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<th>Subsidized/Unsubsidized Stafford</th>
<th>Additional Unsubsidized Stafford *SEE BELOW</th>
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<tr>
<td>1st year (&lt;30 hours)</td>
<td>$5,500</td>
<td>$4,000</td>
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<tr>
<td>2nd year (30 – 59 hours)</td>
<td>$6,500</td>
<td>$4,000</td>
</tr>
<tr>
<td>3rd year (60 – 89 hours)</td>
<td>$7,500</td>
<td>$5,000</td>
</tr>
<tr>
<td>4th year (90+ hours)</td>
<td>$7,500</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

*Additional unsubsidized loans are available to students whose parents are ineligible to borrow parent PLUS loans. Undergraduate dependent students whose parents are denied the Federal PLUS or undergraduate independent students may borrow $9,500 (subsidized plus unsubsidized) in their first year; $10,500 (subsidized plus unsubsidized) in their second year; $12,500 (subsidized plus unsubsidized) in their third, fourth, and fifth years. Eligible students will sign a master promissory note with the Department of Education (DOE) and complete entrance counseling with the DOE prior to loan disbursement. To apply for the Federal Stafford Loan, the student must complete and file the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov.
Federal Parent PLUS Loan
PLUS Loans are federally-sponsored loans for credit-worthy parents of undergraduate students. The loan is disbursed in two equal disbursements, usually fall and spring. Repayment begins immediately after the scheduled first disbursement of the loan. The student must complete a FAFSA for consideration. Parents may borrow up to the cost of attendance less other aid. The interest rate is adjusted annually on July 1 over the life of the loan. The length of the repayment period depends on the total amount borrowed, but normally does not exceed 10 years.

The Federal PLUS loan is meant to be used in addition to any other loan the student may borrow. For this reason, we recommend that students apply for a Federal Stafford Loan before their parents apply for a Federal PLUS loan. Parents who are denied Federal PLUS loans may contact the US Department of Education to appeal this decision, or they may have their student borrow additional Federal Stafford Unsubsidized funds up to $5,000.

Federal Work-Study
The Federal Work-Study Program is awarded to full-time day students who demonstrate significant financial need. Eligible students work up to 10 hours per week. A select group of community service jobs are also available to work-study eligible students. Eligibility is determined by the Free Application for Federal Student Aid (FAFSA). Work-study opportunities are limited. Students are considered on a first-come basis. Eligibility to participate does not guarantee employment.

STATE SCHOLARSHIPS OR GRANTS
Residents of North Carolina or other states may be eligible for these programs. Check with the Office of Financial Aid to determine eligibility.

State Scholarship Programs
Many states provide scholarships to eligible residents and some states provide scholarships to students attending out-of-state schools. Requests for specific information should be directed to the state scholarship organization in the student’s home state.

North Carolina State Need-Based Scholarship (NCNBS)
The North Carolina Need-Based Scholarship program was established by the 2011 North Carolina General Assembly to provide need-based scholarships for North Carolina students attending private institutions of higher education in the State of North Carolina. These scholarships are available to legal residents of North Carolina with specific needs. To apply, the student must complete a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Students should complete the FAFSA no later than March 15th to be considered for the scholarship. Funds for the support of the program are contingent each year upon appropriations made available by the North Carolina General Assembly.

OTHER SOURCES OF FINANCIAL ASSISTANCE
Outside Scholarships
The Office of Financial Aid maintains a listing of outside scholarships and resource links online at www.peace.edu on the Financial Aid section under Online Resources. Students should visit the Office of Financial Aid website and/or office to stay informed on other available resources. The Office of Financial Aid reserves the right to adjust a student’s award based on receipt of outside scholarship.

Alternative Loans
Various alternative loans are available for students who are not eligible for Federal Stafford loans or who need additional loan money. Consult the Office of Financial Aid for information regarding these loans. William Peace University strongly encourages all students to complete the FAFSA before applying for an alternative loan. Federal loans (Stafford and PLUS) should always be the first option to consider when
borrowing money to finance an education. If you are considering an alternative loan, you should carefully evaluate a loan program to determine if it best meets your needs.

Veterans Educational Assistance Program
Educational Assistance Benefits are available for veterans, active-duty military, National Guard and selected reserve and, in some instances, their qualified dependents. For additional information on specific programs, contact your local Veterans’ Office or the Veterans’ Certifying Official in the Office of the Registrar at the University.

ROTC Scholarships
The ROTC Scholarships are designed to offer financial assistance to outstanding young students who are seeking a commission as a military officer. The scholarship is based on the achievements of the applicants, not the financial status of their families. The ROTC scholarships may cover partial or full tuition and fees. Students interested in ROTC should contact the Office of Admissions at William Peace University or the Military Science Department at St. Augustine’s University (919-516-4200).

ADDITIONAL FINANCIAL AID REGULATIONS
Independent and Dependent Status
The FAFSA determines a student’s dependency status. Federal regulations are very specific about the classification of dependent and independent students. If the student feels that they do not meet the classification of a dependent student, please contact the Office of Financial Aid.

Financial Aid Satisfactory Academic Progress
(SAP) Policy
Federal regulations require that schools monitor the academic progress of each recipient of financial assistance and confirm that the recipient is making satisfactory academic progress towards earning a degree in his/her program of study. Standards of the William Peace University (WPU) SAP policy for financial aid purposes regarding cumulative attempted hours and cumulative GPA follow the University’s established requirements for satisfactory academic progression. It is each student’s responsibility to familiarize him/herself with the academic SAP standards in effect at the start of their matriculation at WPU and to monitor their progress to ensure he/she remain in compliance at all times.

Institutions must establish Standards of Satisfactory Academic Progress involving qualitative (cumulative grade point average), quantitative (hours earned compared to hours attempted) and a maximum length of study. This requirement applies to all applicants for Federal assistance, including Federal Pell Grants; Federal Supplemental Educational Opportunity Grants (FSEOG); Federal Work-Study; the Federal William D. Ford Direct Loan Program, which includes the Federal Stafford Subsidized and Unsubsidized Loans for students; and Federal PLUS Loans for parents of undergraduate students. The same standards apply to all assistance from William Peace University, the State of North Carolina and all other aid administered by the Office of Financial Aid. If students have obtained a scholarship, grant, or loan from any other source, they are encouraged to contact that source regarding their academic progress requirements.

The Standards of Satisfactory Academic Progress for Financial Aid
To be eligible for financial aid at William Peace University, whether or not aid was received in the past, students must be in compliance with all three of the following areas: cumulative GPA, cumulative hours earned and maximum length of study.

I. Cumulative Grade Point Average (CGPA) Qualitative Requirement –

- Students must maintain the following minimum cumulative grade point average (CGPA), based on credits attempted established by WPU for satisfactory progress toward graduation requirements.
Please refer to the academic catalog that correlates with the academic year in which the student’s matriculation started at WPU. The standards indicated in the chart below are consistent with academic standards required for graduation.

<table>
<thead>
<tr>
<th>CUMULATIVE GPA REQUIREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours Attempted</td>
</tr>
<tr>
<td>-----------------</td>
</tr>
<tr>
<td>0 – 31</td>
</tr>
<tr>
<td>32 – 59</td>
</tr>
<tr>
<td>60 +</td>
</tr>
</tbody>
</table>

II. Hours Earned Compared to Hours Attempted Pace (Quantitative) Requirement

- Each student must also be making satisfactory progress toward the completion of a degree. Satisfactory progress toward graduation is measured in terms of total academic credits earned.
- We recommend students attempt to average 30 earned hours per academic year in order to graduate in four years for programs that require 120 credit hours. To remain eligible for financial aid, students must earn at least 67% of total hours attempted each semester. For financial aid purposes, the following definitions and conditions apply:
  - To earn hours at William Peace University, students must receive a grade of A, B, C, D, or P in a credit-bearing course. All other grades, including F, I, W, or AU do not earn credit hours.
  - Classes from which a student withdraws after the drop/add period count as attempted but not earned hours. Therefore, withdrawing from classes after the drop/add period negatively affects students’ ability to satisfy the hours earned standard.
  - When a student repeats a course, the total attempted hours will increase with each repeat, but the student may only earn hours for a successfully completed course once. Therefore, repeating courses may negatively affect students’ ability to satisfy the hours earned standard.
  - Audited courses count as attempted but not earned hours. Therefore, auditing classes will negatively affect students’ ability to satisfy the hours earned standard.
  - Accepted transfer credits count as both attempted and earned hours.

III. Maximum Length of Study

To remain eligible for financial aid, students must complete their degree requirements within 150 percent of the published length of their academic program. At WPU, this means that students in programs requiring 120 hours for graduation are eligible for financial aid during the first 180 attempted hours as an undergraduate. All attempted hours are counted, including transfer hours, whether or not financial aid was received, or the course work was successfully completed. The maximum length of study will be reviewed each semester. Students who do not graduate after attempting 180 hours are no longer eligible for federal, state or institutional aid. No financial aid will be disbursed for the student during subsequent semesters unless the student has an approved Satisfactory Academic Progress (SAP) appeal. In rare cases, exceptions are granted through a formal appeal.

Satisfactory Academic Progress (SAP) Reviews

At the end of each academic semester (fall, spring and summer) student academic records are evaluated by the Office of Financial Aid for compliance with SAP standards. Students who are out of compliance with one or more of the SAP standards are placed on Financial Aid Warning, Financial Aid Probation, and Financial Aid Suspension as appropriate. When placed on Financial Aid Warning, Financial Aid Probation, or Financial Aid Suspension, the Office of Financial Aid sends written notification to students at their permanent addresses as listed in official University records in the Office of the Registrar.
- **Financial Aid Warning**  
  Financial Aid recipients will automatically be placed in this status for one semester the first time they fall below the standards of satisfactory academic progress (SAP). Students are required to meet with a representative of the Office of Academic Affairs and/or their advisor. The establishment of an academic plan is encouraged at this status, but not required. Financial aid can be received while the student is on Financial Aid Warning.

- **Financial Aid Suspension**  
  Students are placed in this status if they do not meet SAP standards at the end of the semester in which they are placed on Financial Aid Warning. Also, students are placed in this status if they do not follow the academic plan established in response to an approved appeal. Financial aid cannot be received while the student is on Financial Aid Suspension.

- **Financial Aid Probation**  
  Upon successful appeal to a Financial Aid Suspension; students are placed on Financial Aid Probation for one semester and are required to establish an academic plan through the Office of Academic Affairs and/or their advisor. Financial aid can be received while the student is on Financial Aid Probation, provided they appropriately follow the established academic plan.

**REGAINING ELIGIBILITY FOR FINANCIAL AID**

When placed in Financial Aid Suspension status, eligibility may be regained by resolving all deficiencies (except the Maximum Length of Study). Students are able to receive financial aid again once they fully meet the SAP standards. Students who are meeting the standards are eligible for financial assistance for the next enrollment period.

**Appeals**

Federal regulations allow for certain cases in which the school may waive the aforementioned standards for satisfactory academic progress. Specifically, if a student's failure to be in compliance with one or more areas of satisfactory academic progress is due to events beyond the student's control, such as a student's extended illness, serious illness or death in the immediate family, or other significant trauma, and if such mitigating circumstances can be appropriately documented for the specific term(s) in which the deficiency occurred. Students are able to submit an appeal to the Office of Financial Aid outlining the extenuating circumstances that contributed to their inability to meet SAP standards and what has changed that will allow them to meet SAP at the next evaluation. If approved, the student will be placed on Financial Aid Probation and required to establish an academic plan through the Office of Academic Services.

This policy is subject to change at the discretion of the University. Please refer to the most current Catalog or request a copy of the policy from the Office of Financial Aid.

**WITHDRAWAL FROM THE UNIVERSITY**

**Withdrawal Procedures:**

Students who elect to leave William Peace University for reasons other than graduation MUST officially withdraw from the institution.

- Non-attendance does not relieve a student of his/her financial obligations nor entitle a student to financial aid or a refund.
- The date of last attendance will be considered the official withdrawal date.
Students who plan to withdraw from the University after a semester has ended may file a withdrawal to be effective at the end of the semester. The withdrawal between semesters MUST be completed prior to the beginning of the next semester in order to avoid incurring additional financial obligations.

Official withdrawal requires the student to complete the Departing Student Checklist available from the Office of the Registrar.

It is the responsibility of the student to read and understand the complete withdrawal and refund policy. Questions regarding the financial impact of the withdrawal should be directed to the Business Office and the Office of Financial Aid. Students should visit or speak with the Office of Financial Aid PRIOR to withdrawing from William Peace University to review their account and receive an estimate of the financial impact.

Upon withdrawal, resident students should immediately contact the Director of Residence Life and Housing with the date and time of his/her departure. A student has 24 hours after withdrawing to remove his/her belongings, formally check out of the room, return the residence key, and turn in the student ID card.

- Any adjustments to the 24-hour policy must be approved in advance by the Director of Residence Life.
- There will be a fine for unreturned keys.
- To avoid any cleaning or damage charges, room must be clean and in the same condition as when the student moved into it.
- A fee may be assessed if any personal belongings are left in the room after departure. Belongings left behind may be discarded.

After the withdrawal, William Peace University will complete the calculations for refunding of Institutional Charges and Financial Aid. A financial audit is completed upon the account of a student upon withdrawal. Students who withdraw in the month of December may have the final damage charges added to the account in the month of February due to the December/January break.

**Withdrawal Policy and Refund Schedule (Full-Time Undergraduate Day)**

This policy applies to all full-time day students (resident and commuter students) who are withdrawing completely from William Peace University. The room and board percentages are applied to students who change from a Resident to a Commuter status within a term. There are official documents that need to be completed and signed in order for a student to officially withdraw from the University. A withdrawal is considered to be effective as of the last day of academic attendance.

Students who are dismissed or suspended from the University and/or from University housing for disciplinary reasons or violations of local, state, or federal law are not entitled to any pro-rate of tuition, room, board, or fees. They will be held responsible for all the institutional charges, disciplinary fines, and any other charges that are applied to their account. The Financial Aid award will be re-calculated according to the guidelines of Financial Aid and Withdrawals outlined in the chart below. If a student withdraws before the end of the semester, he/she is responsible for the following percentage of tuition and fees, for the semester:

**Institutional Charges and Institutional Financial Aid and Withdrawals:**

The first table refers to the refund policy for tuition and fees other than room and board. The Room and Board Refund Policy is in the next section.
**Withdrawal Completed Within So Many Class Days (Monday thru Friday)**

<table>
<thead>
<tr>
<th></th>
<th>Student Responsibility Tuition %</th>
<th>Student Responsibility Fees %</th>
<th>Institutional Financial Aid Percentage Kept by the Student to Apply to His/Her Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>First week</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>Second week</td>
<td>40%</td>
<td>100%</td>
<td>40%</td>
</tr>
<tr>
<td>Third week</td>
<td>60%</td>
<td>100%</td>
<td>60%</td>
</tr>
<tr>
<td>Fourth week</td>
<td>80%</td>
<td>100%</td>
<td>80%</td>
</tr>
<tr>
<td>After Fourth week</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
</tbody>
</table>

**Students receiving Federal, State, or Institutional Financial Aid and/or scholarships should see the appropriate sections below.**

**Housing Contract Cancellation and Fees**

Housing contracts are made for the full academic year (fall and spring semesters). The housing contract cannot be sold, loaned, subleased, or transferred. Room reservations will be held until 5pm on the first day of classes and can be reassigned after that time period. To avoid cancellation of one’s reservation, residents must notify the Office of Residence Life and Housing in writing if they plan to arrive late during the fall or spring semesters. To cancel a housing contract, the student must officially withdraw from the University or complete an Off-Campus Housing Request Form to become a commuter student. If a student is not enrolled as a William Peace University student, the contract is automatically voided. Students must be enrolled in classes no later than July 1 in order to reserve a selected room assignment. Students with housing assignments who are not registered for classes will be removed from housing and the spaces will be re-assigned. Students who are removed from the residence halls or from William Peace University for student conduct, academic, or attendance reasons will not be entitled to a refund. Students who cancel or have their housing canceled will have 24 hours to remove their belongings from campus. Residents who fail to cancel their housing contract in writing prior to the dates outlined below or who do not take occupancy of their room will have their reservation canceled and will be charged the following fees:

**Housing Refund Schedule**

<table>
<thead>
<tr>
<th></th>
<th>For fall semester</th>
<th>For spring semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cancellation before June 1 for returning students and July 1 for new incoming students</td>
<td>Forfeit housing deposit</td>
<td>Forfeit housing deposit</td>
</tr>
<tr>
<td>Cancellation from June 2 (returning students) and July 2 (new students) until the day before classes start</td>
<td>Pay $100 Cancellation Fee</td>
<td>付 $100 Cancellation Fee</td>
</tr>
<tr>
<td>Cancellation from the first day of class until the end of the semester</td>
<td>Forfeit 100% of housing charges</td>
<td>付100% of housing charges</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cancellation before November 15</td>
<td>Forfeit housing deposit</td>
<td>Forfeit housing deposit</td>
</tr>
<tr>
<td>Cancellation from November 16 until the day before classes start</td>
<td>Pay $700 Termination Charge (A request for a cancellation fee waiver for students who have been academically dismissed, are otherwise ineligible, or are unable to return to campus housing may be submitted in</td>
<td>付$700 Termination Charge (A request for a cancellation fee waiver for students who have been academically dismissed, are otherwise ineligible, or are unable to return to campus housing may be submitted in</td>
</tr>
<tr>
<td>Cancellation from the first day of class until the end of the semester</td>
<td>Forfeit 100% of housing charges</td>
<td></td>
</tr>
</tbody>
</table>

**Board Refund Policy**
Student meal plans are comprised of City Bucks, Dining Bucks, and Meals Per-Week (See the Peace website for definitions and details: [www.peace.edu/student_life/dining](http://www.peace.edu/student_life/dining)). City Bucks and Dining Bucks are non-refundable and students will be charged in full for the value of each. Beginning on the students assigned move-in day, students who leave the University, move out of housing, or cancel their meal plan will be prorated on a weekly basis (plus the full cost of City Bucks and Dining Bucks). The dining week begins on Friday and ends on Thursday. Charges will be based upon the day the Office of Residence Life and Housing receives notification of cancelation (any notifications that are delivered on weekends or after business hours will be charged based upon the next business day). Therefore, a student who withdraws on the 4th Thursday of class will pay for 4 weeks of meals per-week plus all Dining Bucks and City Bucks allocated to them. However, a student who withdraws on the 4th Friday of class will pay for 5 weeks of meals per-week plus all Dining Bucks and City Bucks allocated to them.

**Housing and Board Charge Appeal Policy**
Some students, with extenuating circumstances, who leave housing and/or cancel their meal plan, may appeal the charges placed on their account. Any appeal of housing and board charges should be in writing and submitted to the Director of Residence Life and Housing. Students who are appealing for medical or psychological reasons should provide appropriate documentation from a medical professional. **Please Note:** Students who are removed from the residence halls or from William Peace University for student conduct, academic, or attendance reasons will not be entitled to a refund.

**How Institutional Scholarship/Grant Aid is Affected by a Withdrawal**
All institutional aid provided by WPU is based on need and academic achievement. Any change in enrollment status may cause the amount of the award to be recalculated based on the William Peace University refund policy. (See above). A drop in enrollment to zero credits requires the funds to be repaid up to 100% of the disbursed amount.

Please contact the Office of Financial Aid for additional information. The procedures and policies listed above are subject to change without advance notice.

**Withdrawal and Return of the TITLE IV Funds (R2T4) Policy:**
The return of Title IV funds is administered by the William Peace University (WPU) Office of Financial Aid (OFA).

The Return of Title IV Funds regulation does not dictate the institutional refund policy. The calculation of Title IV funds earned by the student has no relationship to the student’s incurred institutional charges. Therefore, the student may still owe funds to WPU to cover unpaid institutional charges.

The following policies will help you to understand that a withdrawal potentially affects students academically as well as financially. Students are encouraged to read all the information below prior to making a final decision.

**How a Withdrawal Affects Federal Financial Aid**
Title IV funds are awarded to a student under the assumption that they will attend school for the entire period for which the assistance is awarded. When a student withdraws from all his/her courses, for any reason including medical withdrawals, he/she may no longer be eligible for the full amount of Title IV funds that he/she was originally scheduled to receive.

The return of funds is based upon the premise that students earn their financial aid in proportion to the amount of time in which they are enrolled. A prorated schedule is used to determine the amount of federal student aid funds the student will have earned at the time of the withdrawal. Once 60% of the semester is completed, a student is considered to have earned all of their financial aid and will not be required to return any funds.

A recipient of federal financial aid Title IV funds is subject to a recalculation of his/her Title IV eligibility if he/she:
- Completely withdraws from all classes prior to the 60% point of the semester
- Stops attending all classes before completing the semester
- Earns no passing grades in the semester.

**How the Earned Financial Aid is Calculated**

Students who receive federal financial aid must “earn” the aid they receive by successful completion of enrolled classes. The amount of federal financial aid assistance the student earns is on a prorated basis. Students who withdraw or do not complete all registered classes during the semester may be required to return some of the financial aid they were awarded.

Institutions are required to determine the percentage of Title IV aid “earned” by the student and to return the unearned portion to the appropriate federal programs. Regulations require schools to perform calculations within 30 days from the date the school determines a student’s withdrawal. The school must return the funds within 45 days of the calculation. The R2T4 calculation process and return of funds is completed by the Office of Financial Aid (OFA).

The following formula is used to determine the percentage of unearned aid that has to be returned to the federal government:

- The **percent earned** is equal to the number of calendar days completed up to the withdrawal date, divided by the total calendar days in the payment period (less any scheduled breaks that are at least 5 days long).
- The **percent unearned** is equal to 100 percent minus the percent earned.

**Steps in the Return of Title IV Funds**

**Step 1: Student’s Title IV information**

OFA will determine:
- The total amount of Title IV aid disbursed for the semester in which the student withdrew. A student’s Title IV aid is counted as aid disbursed in the calculation if it has been applied to the student’s account on or before the date the student withdrew.
- The total amount of Title IV aid disbursed plus the Title IV aid that could have been disbursed for the semester in which the student withdrew.

**Step 2: Percentage of Title IV aid earned**

OFA will calculate the percentage of Title IV aid earned as follows:
- The number of calendar days completed by the student divided by the total number of calendar days in the semester in which the student withdrew.
Days Attended ÷ Days in Enrollment Period = Percentage Completed

- If the calculated percentage completed exceeds 60%, then the student has “earned” all the Title IV aid for the enrollment period.

**Step 3: Amount of Title IV aid earned by the student**

OFA will calculate the amount of Title IV aid earned as follows:

- The percentage of Title IV aid earned multiplied by the total amount of Title IV aid disbursed or that could have been disbursed for the term in which the student withdrew.

\[
\text{Total Aid Disbursed} \times \text{Percentage Completed} = \text{Earned Aid}
\]

**Step 4: Amount of Title IV aid to be disbursed or returned**

- If the aid already disbursed equals the earned aid, no further action is required.
- If the aid already disbursed is greater than the earned aid, the difference must be returned to the appropriate Title IV aid program.
- If the aid already disbursed is less than the earned aid, then OFA will calculate a post-withdrawal disbursement.

**Types of Withdrawals**

For financial aid purposes, there are two types of withdrawals: Official and Unofficial.

- **Official:** Official withdrawal from William Peace University by the student. To begin the official withdrawal, the first point of contact is the Office of the Registrar.
- **Unofficial:** Federal financial aid regulations consider a student to be an unofficial withdrawal if the student stops attending all classes before completing the semester and earns no passing grades in the semester.

**Determination of the Withdrawal Date**

The withdrawal date used for R2T4 is the actual date indicated on the official drop form. If a student stops attending classes without notifying William Peace University, the withdrawal date will be the midpoint of the semester or the last date of academic activity determined by WPU. Additional documentation supporting the last date of academic activity may be provided by the student if they verify a later date of attendance than determined by WPU.

**Withdrawing Prior to Completing 60% of a Semester**

Unless a student completes 60% of the term in which federal aid was disbursed, the student will be required to return all or part of the financial aid disbursed in the term. This applies to students who have officially (including medical) or unofficially withdrawn.

**When a Student Fails to Earn a Passing Grade in any Courses**

If the student has failed to earn a passing grade in at least one course for the semester, federal regulations require the school to determine whether the student established eligibility for financial aid. Eligibility is based on whether the student attended at least one class or participated in any William Peace University academic-related activity. All disbursed funds must be returned to the respective federal and institutional aid programs if the student cannot prove that they began attendance.

**Students Who Receive All Failing Grades at the End of the Semester**

Financial aid is awarded under the assumption that the student will attend William Peace University for the entire semester for which federal assistance was disbursed. A student who fails all of their classes in a
semester may be subject to a R2T4 calculation. If a student “earned” at least one of their F’s (attended class until the end of the semester and received an F for poor performance), then no calculation is required. When the student has failed to earn a passing grade in at least one course for the semester, federal regulations require the school to determine whether the student established eligibility for funds disbursed by attending at least one course or participating in any WPU academic-related activity during the semester. If the school cannot verify that the student attended, then a R2T4 calculation is required based on the last date of confirmed attendance. If a last date of attendance cannot be determined, the 50% point of the semester will be used on the withdrawal date. The student’s Student Account will be charged, and the student will be responsible for any balance due.

Students who are able to verify attendance beyond William Peace University’s records may submit supporting documentation to OFA. The student must submit supporting documentation within 30 days from the last date of the semester or the date of R2T4 notification, whichever is last. Recalculations for aid eligibility will not be performed for documentation received after that date.

Repayment Calculation Process
Once grades are posted for the student who receives all failing grades, OFA will return all unearned aid back to the federal and institutional programs, and the student's Student Account will be charged. OFA will mail a revised financial aid award letter along with a Student Account Statement to the student's permanent address. The student will be responsible for any balance due. A statement reflecting these changes will also be sent to the student’s permanent address by the Office of Student Accounts.

Definition of an Academic-Related Activity
Examples of William Peace University academic-related activities include but are not limited to physically attending a class where there is an opportunity for direct interaction between the instructor and students.

Proof of participation includes:
- Exams or quizzes
- Tutorials
- Computer-assisted instruction
- Completion of an academic assignment, paper or project
- Participating in an online discussion about academic matters
- Initiating contact with a faculty member to ask a question about the academic subject studied in the course
- WPU-required study group/group project where attendance is taken.

Documentation not acceptable as proof of participation includes:
- Student's self-certification of attendance that is not supported by school documentation
- Verification of Enrollment form issued by the Office of the Registrar
- Living in WPU housing
- Participating in the school’s meal plan
- Participating in academic counseling or advising.

Repayment Calculation of Unearned Aid as a Result of a Withdrawal
As a result of a withdrawal, students who received federal funds will be required to repay “unearned” aid. The repayment calculation is performed utilizing the federal government's repayment worksheet: "Treatment of Title IV Funds When a Student Withdraws from a Credit-Hour Program".

The amount of the assistance earned is determined on a pro-rated basis. For example, if a student completed 30% of the term, they have earned 30% of the assistance they were originally scheduled to
receive. Once a student has completed more than 60% of the term, the student earns all the assistance they were scheduled to receive for the term.

**Student Notification of Repayment**

A revised financial aid award notification outlining the amount of the federal and institutional funds earned along with the federal government’s repayment worksheet will be mailed to the student’s permanent address. William Peace University will return funds on the student’s behalf to the appropriate federal and institutional aid program(s) and adjustments to the student’s Student Account will be made reflecting the changes. A statement reflecting these charges will be sent to the student. The student is responsible for all charges and overpayments resulting from a Return of Title IV calculation.

**Repayment to Federal Aid Programs**

Federal regulations require that the following aid programs be subject to the repayment calculation if the student did not attend 60% of the term:

- Federal Direct Loans: Unsubsidized and Subsidized
- Federal Direct Parent PLUS Loans
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG).

Loans must be repaid to the lender by the borrower (student/parent) as outlined in the terms of the borrower’s promissory note. The student’s grace period for loan repayments for Federal Unsubsidized and Subsidized Stafford Loans will begin on the day of the withdrawal from William Peace University. The student should contact the lender with questions regarding their grace period or repayment status.

**MEDICAL WITHDRAWAL**

A medical withdrawal is not permitted within 14 days of the last day of class of the semester and must be approved by the Vice President for Academic Affairs. It should be noted that a medical withdrawal is from all courses at the University and no credit will be received for the semester. A student will be administratively withdrawn, and a grade of “W” will be assigned.

The student will fall under the University refund policies. Students returning to the University after a medical withdrawal should see the section on “Readmission.”

To be eligible for medical withdrawal, a student must submit information related to a condition from a medical doctor that prevents him/her from engaging in successful academic work. Medical withdrawal forms are located in the Office of the Registrar.

**ADDITIONAL FINANCIAL AID INFORMATION**

For additional information on scholarships, grants, loans, or federal work-study positions, you can visit [www.peace.edu](http://www.peace.edu) or contact the William Peace University Office of Financial Aid. Financial Aid programs are subject to change. Always check with the Office of Financial Aid for the most up-to-date information.

A student’s enrollment status may affect the type and amount of financial aid for which he or she qualifies. The chart below shows the credits needed per semester for each status:
Students attending less than half-time in any semester are ineligible for most forms of financial aid, with the exception of Pell Grants.

William Peace University reserves the right to change, amend or discontinue scholarships/awards without notice. Awards may be adjusted if academic, enrollment or housing status changes.
ACADEMIC INFORMATION

HONOR CODE
The Honor Code represents the important values of integrity and accountability to the University community. It sets the standard for personal behavior. All new students are given the opportunity to sign the Honor Code to indicate their commitment, but all students are bound by it because of their membership in the William Peace University community. (Go to www.peace.edu to review the Community Conduct Code.)

On my honor as a William Peace University student, I will not lie, cheat, or steal; nor will I condone the actions of those who do.

- Every student shall be honor-bound to refrain from cheating.
- Every student shall be honor-bound to refrain from stealing.
- Every student shall be honor-bound to refrain from lying.

ACADEMIC INTEGRITY
William Peace University takes academic integrity seriously. It is expected that students are familiar with the University Honor Code and that they strive to embody its principles in their work. Students should be aware that there is a process by which violations of academic integrity are adjudicated.

Academic integrity requires that all members of the University community pursue learning with honesty and responsibility. Violations of academic integrity include:

- **Cheating** (using or attempting to use unauthorized materials, information, or study aids in academic work or in working with others on academic requirements (tests, assignments, etc.).
- **Plagiarism** (representing the words or ideas of another as one’s own in any academic work).
- **Falsification** (falsification or invention of any information or citation in academic work).
- **Facilitating academic dishonesty** (helping or attempting to help another student to commit an act of academic dishonesty as noted above).
- **Lying** (misrepresenting information that is relevant to the classroom or academic performance).

Procedure for Handling Violations
The instructor will meet with the student(s) involved, send an email response, or note the matter on a graded assignment and clearly state the nature of the charge. Each professor has the option to institute sanctions for a first offense but is also required to submit a report to the Vice President for Academic Affairs. The type of infraction (e.g. unintentional plagiarism versus blatant cheating on a test) will determine the severity of the sanction. A professor’s course syllabus will explain his or her penalties for a violation of academic integrity, such as a zero or “F” for a specific assignment or an automatic “F” for the entire course.

The student is under no pressure, overt or implied, to admit responsibility. A student cannot withdraw from a course in which a decision about the violation of academic integrity is pending. When a decision has been made, the accused student(s) may choose to appeal using the academic grade appeal process.

The Vice President of Academic Affairs will keep records of all violations which remain a part of a student’s permanent record. For each violation the VPAA usually sends a letter to the student, which serves to note the infraction, remind about the importance of academic integrity, and warn about the consequences of future infractions.
### Violation Action by Faculty (Course Penalty) Action by V.P. for Academic Affairs (Academic Penalty)

**First**
- Notifies student; assigns penalty as described in course syllabus; reports violation to VPAA
- Usually sends letter to student warning that another violation will result in suspension for the subsequent semester.

**Second**
- Notifies student; assigns penalty as described in course syllabus; reports violation to VPAA
- Sends letter to student suspending him or her from WPU for the subsequent semester and warning that one more violation results in permanent expulsion from the university.

**Third**
- Notifies student; assigns penalty as described in course syllabus; reports violation to VPAA
- Sends letter to student permanently expelling him or her from WPU.

### Semester Load
The credit-hour usually represents the in-class time commitment for each course during the week. The minimum full-time academic load is 12 credit-hours or credits and the maximum full-time load is 18 credit-hours or credits, with a maximum of 9 credits per 7-week session.

To enroll in more than 18 credits in a given semester, a student must have a 3.00 GPA or higher on the last 12 credits or most recent semester of full-time enrollment completed at Peace or another accredited college or university and the approval of the VP of SPS or designee.

Class load will be determined by a student in consultation with his/her advisor. An average load in a semester is 15-16 credit-hours, with students on probation restricted to 12-14 credit-hours. In order to be eligible to take more than 18 credit-hours, the student must have the approval of the Vice President for Academic Affairs. An overload or underload should be undertaken only after careful review with the student’s advisor. Also, an underload may impact a student’s financial aid. The student will be charged for credit-hours above the 18 credit-hours per semester maximum.

Normally, no first-year student may exceed 14-16 credit-hours per semester. Sophomores with a GPA of 3.0 or above, juniors with a 2.7 or above, and seniors with a 2.4 or above, may take up to 18 credit-hours.

### Course Numbering

<table>
<thead>
<tr>
<th>Course Number Range</th>
<th>Definition</th>
<th>Characteristics</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 – 299</td>
<td>Lower-division level courses.</td>
<td>Typically, these introductory and intermediate courses offer foundational skills and/or content and thus are populated by first- and second-year students. These courses may be prerequisites for Major courses.</td>
</tr>
<tr>
<td>300 – 499</td>
<td>Upper-division level courses.</td>
<td>These courses reflect a progression of content and/or rigor. As these courses indicate advanced level material, they are typically taken during the junior and senior years. Ordinary, students have completed introductory and/or intermediate courses in related areas.</td>
</tr>
<tr>
<td>199, 299, 399</td>
<td>Transfer elective courses</td>
<td>Numbers will correspond with the course levels outlined above.</td>
</tr>
<tr>
<td>295, 395, 495</td>
<td>Special topics courses</td>
<td>Numbers will correspond with the course levels outlined above.</td>
</tr>
</tbody>
</table>

### Class Level
Based on the number of credit-hours earned, students are recognized by class as follows:
<table>
<thead>
<tr>
<th>CLASSIFICATION</th>
<th>EARNED CREDIT HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>First-year</td>
<td>0 - 29</td>
</tr>
<tr>
<td>Sophomore</td>
<td>30 - 59</td>
</tr>
<tr>
<td>Junior</td>
<td>60 - 89</td>
</tr>
<tr>
<td>Senior</td>
<td>90 +</td>
</tr>
</tbody>
</table>

**GRADING SYSTEM FOR CREDIT CLASSES**

A credit at Peace is equivalent to one collegiate semester hour of credit or one credit-hour. One credit is awarded for each of the following:

- One hour per week of class
- Two hours per week of laboratory with one hour of out-of-class practice
- Three hours per week of laboratory with no out-of-class practice.

Semesters are fifteen weeks comprised of two 7-week sessions. Select SPS courses will meet for the entire 15-week semester. The grades of A, B, C, D, P are passing grades. Grade of F is a failing grade. The grade of I (Incomplete) is a temporary grade. Grades of W (Withdrawn) and AU (Audit) are final grades carrying no credit.

The quality of performance in any academic course is reported by a letter grade. These grades are assigned quality points as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points per Credit Hour</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>Excellent</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>Good</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>Average</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>Poor</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Failure</td>
</tr>
<tr>
<td>AU</td>
<td></td>
<td>Only with the permission of the Registrar during Drop-Add with no grade point credit (see below)</td>
</tr>
<tr>
<td>W</td>
<td></td>
<td>Withdrawn within first 9 weeks or 60% of a semester with no grade point credit (see below)</td>
</tr>
<tr>
<td>I</td>
<td></td>
<td>A temporary grade that must be reversed within six weeks into the next semester (fall, spring or summer) (see below)</td>
</tr>
<tr>
<td>P/F</td>
<td></td>
<td>Courses on pass/fail basis</td>
</tr>
</tbody>
</table>

**HOW TO CALCULATE YOUR GRADE POINT AVERAGE (GPA)**

The point value for each grade received is multiplied by the number of credit-hours for that course. A total of the grade points for the semester’s courses are then divided by the overall credit-hours attempted to determine the semester grade point average. A perfect average would be 4.0 (“A”).

The semester grade point average includes only grades received in a given semester. The cumulative grade point average is a measure of the student’s total coursework attempted at William Peace University.
To figure the cumulative grade point average, the total number of grade points (the sum of all course grades multiplied by their grade point values) is divided by the total number of credit-hours attempted.

Grades of “AU” and “W” have no effect on number of hours attempted or earned. A grade of “P” is counted toward hours earned, not hours attempted, and does not have a quality point value. Grades of “F” are included in hours attempted but represent no earned hours and 0.00 grade points.

GRADE REPORTS AND ORDERING OFFICIAL TRANSCRIPTS
Semester grade reports are available on the MyPacerNet portal. Grades cannot be reported by phone. At mid-semester, a student doing less than satisfactory work in a course may receive a Mid-term Deficiency Report.

In accordance with the 1974 Family Educational Rights and Privacy Act, which regulates the access to and release of academic records, official transcripts may be ordered from the Peace web site www.peace.edu. Click on the link “Academics,” select the “Office of the Registrar” link, then select the “Obtaining Transcripts” link, and login to the National Student Clearinghouse secure website. The URL is http://www.peace.edu/academics/office-of-the-registrar.

All official transcripts must be requested and paid for online through the National Student Clearinghouse. A processing fee is charged for each transcript mailed. An official transcript will not be issued for a student who has an outstanding financial obligation to the University. Students may obtain unofficial transcripts by logging into the MyPacerNet portal.

EXAMINATIONS
Final examinations are scheduled during the exam period of each semester. Permission to reschedule an examination may be granted by the instructor in cases of extenuating circumstances. An exam change must be approved by the instructor prior to Reading Day. Final exams cannot be given prior to the exam period.

DEAN’S LIST
The Dean’s List shall include all students (1) who are full-time students during the semester and, (2) who earn at least a 3.30 cumulative GPA during the semester. Students earning a cumulative GPA of 3.70-3.99 will receive the designation of Dean’s List with Distinction. Students achieving a GPA of 4.0 will receive the designation of Dean’s Scholar.

CANCELLATION OF A COURSE BY THE UNIVERSITY
The University may cancel a course or section of a course for various reasons. Students enrolled in a canceled course may be enrolled in another course.

ACADEMIC POLICIES
Add/Drop Policy
Prior to the beginning of classes, a student may make necessary schedule changes by adding and/or dropping courses online or in the Office of the Registrar. Students can drop a course seven days from the session start date including the first day of the session. A student dropping a course during the Add/Drop period for each semester will have that course removed from his/her transcript.

Course Audit Policy
A student may audit any course at Peace with the permission of the instructor and seat availability. No credit will be given, and the grade of “AU” will appear on the transcript. The student may only select an
audit option during the Add/Drop period of the semester. Students will not be required to do assignments and instructors may or may not agree to grade assignments for a student auditing a course.

Credit Transferrable to Peace once Matriculated
Students wishing to take courses at other institutions (including study abroad and CRC) after being accepted for matriculation at William Peace University must secure prior written approval of each course from the Registrar. Otherwise, the transfer credits may not be applicable to the student’s degree at William Peace University. Transfer credit is added to the student’s William Peace University record at the request of the student. The University will accept the transfer credit for such courses in which a grade of “C-” or better was earned. Acceptable transfer course credits are applicable toward a degree program, but are not used in the computation of the student’s Peace GPA.

Double-Counting Course Requirements
Several courses offered at William Peace University fit more than one requirement. In some situations, a student taking such a course can count it toward multiple requirements. In other situations, such “double-counting”, is not allowed. Listed below are some common double-counting scenarios along with the University’s policy. If you are confused about a policy or uncertain as to how it applies to your own situation, contact your advisor.

A maximum of 2 courses (no more than 6-8 credit-hours combined) are permitted to be double-counted according to the following rules:

- Count toward Liberal Education requirement and a Major requirement: YES
- Count toward Liberal Education requirement and a Minor requirement: YES
- Count toward Liberal Education requirement and a Concentration requirement: YES
- Count toward two Majors: NO
- Count toward a Major and a Minor: NO
- Count toward a Major and a Concentration: NO
- Count toward two different Minors: NO
- Count toward two different Concentrations: NO

If any of the above restrictions prevent a student from completing a specific major, minor, or concentration, the student will need to contact his/her faculty advisor to determine if an acceptable course substitution exists. All exceptions must be approved by the advisor and the Vice President for Academic Affairs.

Double-counting a course requirement does not affect the total number of credits required for graduation.

Course Repeat Policy
A student may repeat a course in an attempt to earn a higher grade. If a course is repeated, all grades for the course will appear on the student’s permanent record. However, semester credit-hours for the course will be awarded only once. Only the grade (not to include a “W”) from the most recent attempt will be included in the computation of the grade point average.

Students are strongly encouraged to meet with their academic advisor to determine whether re-enrollment is advisable. Further, students should be aware that repeating a course may have an impact on financial aid, insurance, entrance to professional programs, and participation in athletics, immigration status, and other non-academic matters.

Grade Appeal Policy
If a student believes that the grade received in a course was assigned in error or arrived at unfairly, or if the assigned course grade is not supported by the policies and procedures distributed in the course syllabus, he/she may file an appeal to have their grade reviewed.
1. A student who believes an error has been made in his/her grade in any class should attempt to resolve the issue informally with the faculty member.

2. In the event that an informal resolution does not occur, the student should promptly (within ten business days of speaking with the instructor) continue the informal appeal process by contacting the Director of Online Programs. The Director of Online Programs will then arrange a meeting with the student within ten business days, review the appeal and supporting evidence, meet with the instructor, and attempt to resolve the problem.

3. If the student remains unsatisfied with the Director of Online Programs’ decision, he/she may submit a formal written appeal with all supporting documentation to the Vice President for Academic Affairs within ten business days of receiving notification from the Department Chair. Upon the formal appeal request from the student, the Vice President for Academic Affairs (VPAA) or designee will appoint a Fact Finding Committee comprised of three (3) faculty or staff members, who will investigate the student’s appeal, including seeking information from the faculty member and/or Department Chair. The Fact Finding Committee will report their findings to the VPAA or designee in writing.

4. The VPAA or designee will make a final decision and notify the student of the grade appeal outcome, thereby concluding the matter.

For other matters besides a grade appeal, students should refer to the appropriate section in this Catalog or to the Student Handbook.

The appeal procedure may not be used to challenge a grade that results from a faculty member exercising usual and customary professional judgment in the evaluation of student work. No grade may be appealed after three months from the issuance of the grade.

**Requesting an Incomplete**

An Incomplete (I) grade may be issued for a course in which a substantial portion of the class work has been satisfactorily completed as of the end of the semester. The Incomplete grade can be recorded only when the completed portion of the student’s work is of passing quality; and thus, the student has the potential to pass the course. The grade of Incomplete is reserved for exceptional circumstances that prevent a student from completing course work by the time that grades must be submitted. Examples of such circumstances include serious illness, emergency, and/or extreme hardship. An Incomplete is not typically granted when a student has missed more than 30% of the class work. Should the faculty member agree to assign a grade of Incomplete, the student has six (6) weeks after the start of the next semester (fall, spring, or summer) to complete all unfinished work. Upon submission of the completed work, the faculty member completes a grade change form and submits it to the Office of the Registrar. If the student has not satisfactorily completed the work by the end of six weeks, the instructor will submit a final grade earned (including zeroes for unfinished work), to the Office of the Registrar.

**Withdrawal from a Course**

Students are permitted to withdraw from a course until the end of the 5th week for a 7-week class and 9th week for a 15-week class (or 60%) with a grade of “W” (a “W” grade designation has no impact on the number of credit-hours attempted or earned). After 60% of the semester, before the last day of class, and before taking the final exam, a student may petition for a withdrawal provided they have a documented mitigating circumstance. All petitions for withdrawal 60% of the semester must be approved by the faculty and the Vice President for Academic Affairs. Students exercising this option should consult with their academic advisor and should bear in mind that full-time students are not allowed to carry fewer than 12 credits. (Dropping below 12 credits or full-time could affect a student’s financial aid.)

Once a student has gone past the last class of the semester where a grade of “W” is appropriate, the student will be considered to be in the course for an A, B, C, D or F grade.
Withdrawal from the University
Full-time students who elect to leave William Peace University for reasons other than graduation must officially withdraw from the institution. Official withdrawal requires the student to complete the Departing Student Checklist, available from the Office of the Registrar. For more detailed instructions about the procedures for withdrawing, see “Withdrawal from the University” in the Financial Information section of this Catalog.

Continuous Enrollment Policy
In any regular semester that a student is not attending classes, enrolling in CEN 199: Continuous Enrollment is recommended as an option. This is a non-credit course with a Continuous Enrollment Fee (see Special Fees section.) The course allows a student to return to William Peace University without having to reapply for admission. A student may enroll in CEN 199 for one semester. However, an additional consecutive semester of continuous enrollment may be requested but must be approved by the Vice President for Academic Affairs. If a student has a lapse in enrollment without registering for CEN 199, he/she will be considered withdrawn from the University and will be required to go through the readmission process to return. The Continuous Enrollment fee is waived for military students who are called to active duty. Please contact the Office of the Registrar for more information.

Declaration of Major or Change of Major
Students should declare a major as soon as possible but at least by the end of their sophomore year. Some students declare their majors immediately; however, about 30% of first-year students do not know their major until taking a variety of classes. Students should complete a Declaration of Major form from the Office of the Registrar when moving from “undecided” or when changing their major.

Day Student to SPS Student
A full-time, matriculated day student may move to the School for Professional Studies program as long as the student has completed a minimum of twelve credit-hours at William Peace University and is in good academic and student conduct standing with William Peace University. The student requesting the change from day to SPS must fill out a form available in the Office of the Registrar. The Registrar must approve the move and the effective date. The student will receive confirmation from the Office of the Registrar.

SPS Student to Day Student
An SPS student may move to the day program as long as the student has completed 12 total credit-hours with a 2.0 cumulative GPA or better and be in good academic and student conduct standing with WPU. The student requesting the change from SPS to day must fill out a form available in the Office of the Registrar. The Registrar must approve the move and the effective date. The student will receive confirmation from the Office of the Registrar.

ACADEMIC PROGRESS
To make satisfactory academic progress toward the baccalaureate degree, the student is expected to earn at least the cumulative GPA listed below for the indicated number of credit hours attempted. (See further information under Graduation Requirements section.)

Cumulative GPA Requirement
Students should meet the following GPA according to credit hours attempted:
<table>
<thead>
<tr>
<th>Hours Attempted (to include transfer credit)</th>
<th>Required Minimum Cumulative GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-31</td>
<td>1.50</td>
</tr>
<tr>
<td>32-59</td>
<td>1.75</td>
</tr>
<tr>
<td>60+</td>
<td>2.00</td>
</tr>
</tbody>
</table>

Individual majors/minors may have additional standards for admission to and/or advancement within the discipline. Students are responsible for familiarizing themselves with the specific requirements of their programs and are encouraged to seek clarification from their advisor when necessary. Students are responsible for ensuring that they are meeting all academic requirements for graduation.

**Academic Warning**

Students who fail to make satisfactory academic progress may be placed on academic warning before being placed on academic probation. If a student is on academic warning, they will have one semester to meet the required GPA or will be placed on academic probation or academic suspension.

**Academic Probation**

Academic probation will be automatically assigned at the close of any semester (fall, spring or summer) in which the student fails to meet the minimum cumulative GPA requirement outlined in the previous section. Students placed on probation must achieve the specified minimum cumulative GPA requirement after completing 12 credit-hours.

A student on academic probation is restricted to 12-14 credit-hours of course work, unless a heavier load is approved by the Academic Advisor and the Vice President for Academic Affairs. A student on probation must also enroll in PDS 101: Academic and Life Skills. The student has the option to retake courses (see Course Repeat Policy). The student should consult his/her advisor frequently to monitor progress.

No student on academic probation may hold office in any University organization, participate in any intercollegiate event or program, including intercollegiate athletics, or otherwise represent the University publicly. A student on academic probation is expected to attend all classes. The student may participate in student organizations or intramural athletics. Participation in intercollegiate athletics is also subject to the regulations of the National Collegiate Athletic Association and other athletic associations in which the University holds membership.

**Academic Suspension**

A student on academic probation who fails to meet the conditions stated in the previous section on Academic Probation may be academically suspended from the University.

A student placed on Academic Suspension may not continue enrollment at William Peace University for a period of at least 5 months. The suspended student may apply for reinstatement after the 5 month period has elapsed. The application for reinstatement must provide written evidence which demonstrates the potential for future academic success. The application must be submitted to the Vice President for SPS or designee at least four weeks prior to the semester start date. The application will be reviewed to determine if there is reason to expect academic success upon reinstatement.
Probationary status is not a necessary prior condition for academic suspension. A student may be suspended for lack of progress if evidence of eventual academic success is lacking, or if it becomes clear to University personnel that the student has forfeited responsible academic citizenship such as:

- Persistent failure to complete classroom assignments
- Habitual class absence
- Disruption and disturbance of fellow students
- Cheating or plagiarism.

**If a student is suspended for judicial reasons, the student will be administratively withdrawn from all of his/her classes, and a grade of “W” will be assigned.**

**Minimum Attendance Policy**

William Peace University students are expected to attend all classes and laboratories for which they are registered, believing that regular class attendance and participation are an essential part of a student’s educational program. Faculty members may have their own attendance policies identified in their syllabi. However, the University’s minimum policy is usually that students may not miss two (2) continuous weeks of classes or four (4) total weeks of classes or the student is subject to course failure and possible removal from University-sponsored housing. It is the responsibility of the student to meet the attendance standards in the instructor’s syllabus and/or the minimum policy.

All members should arrive on time for classes and activities and leave when dismissed. Students who must arrive or depart a class early should notify the instructor prior to class and do so with minimal disruption to the class. Attendance and conduct-related problems may be reported to the Vice President of SPS or designee.

**Classroom and Academic Events Code of Conduct**

Engaged learning requires active participants who participate, learn from others, and in turn, contribute to the learning of others. Therefore, all members of the Peace community agree to work together in every academic activity to create a learning environment of responsibility, cooperation, and civility.

During class, Convocation, cultural events, speaker events or any other academic activity, students should turn off all electronic devices (pagers, cell phones, players, laptops, etc.) unless required in the class or academic activity. If there is a special work or family circumstance requiring the student to be in contact, the student should inform the faculty member in advance and use the device’s least intrusive setting.

Classroom and academic discourse – whether face-to-face, virtually, or written – requires appropriate, professional behavior and everyone’s participation. Rudeness, insults, and obscenities will not be tolerated. A faculty member has the right to uphold these expectations. A student whose behavior disrupts the educational environment can be asked to leave the class or situation. Repeated and/or serious disruptions may be reported as violations of the Honor Code or as lack of academic progress and could lead up to and include suspension or expulsion from William Peace University.

**Appeal Process for Academic Suspension**

An academically-suspended student may appeal to the Vice President for Academic Affairs in writing upon receipt of notification. Any extenuating circumstances or other information to be considered should be included in the written appeal by the deadline indicated.

**Academic Dismissal**

If a student is suspended twice, the student will be dismissed and ineligible to return.
ACADEMIC RENEWAL POLICY
Students who return to the University after a separation of five (5) years or more, may petition for academic renewal. The request must be in writing and submitted to the Vice President for Academic Affairs.

Students who are eligible for academic renewal, D and F grades earned prior to re-enrollment will be deleted from the cumulative and curriculum grade point average (GPA), subject to the following conditions:

1. Final approval of the petition for academic renewal will occur after demonstration of a renewed academic interest and effort by earning at least a 2.50 GPA in the first twelve (12) credit-hours completed after re-enrollment. If the student does not achieve the 2.50 GPA after the first twelve credit-hours, academic renewal is automatically terminated.
2. All grades for credit courses received at the University will be a part of the official transcript.
3. Student will receive degree credit only for courses in which grades of C or better were earned prior to academic renewal, providing that such courses meet current curriculum requirements.
4. Total hours for graduation will be based on all course work taken at the University after readmission, as well as former course work for which a grade of C or better was earned, and credits accepted from other colleges or universities.
5. The academic renewal policy may be used only once, and the student cannot revoke his/her use of it after approval by the Vice President for Academic Affairs.

GRADUATION
Degree Requirements
The University reserves the right to make any necessary changes in the calendar, regulations, student charges or courses of instruction announced in this Catalog. It is the responsibility of the student to see that all the degree requirements are met for graduation from WPU and/or transfer to other institutions. Students are responsible for understanding and meeting all degree requirements for their programs of study for graduation.

The baccalaureate degree is granted upon successful completion of the appropriate curriculum presented below and upon satisfaction of the following requirements for all degrees:

- A cumulative GPA of at least 2.00 on all coursework and a minimum of 120 earned semester hours
- At least 30 semester hours earned at William Peace University, including at least 30 of the last 36 hours for the baccalaureate degree
- A GPA of at least 2.00 on coursework designated as being in the “major,” “concentration” or “minor” for the baccalaureate program of study chosen
- Successful completion of the liberal education requirements
- Usually, no more than 6 semester hours toward the baccalaureate degree can consist of independent study or internship without Departmental approval
- Submission of a graduation application by the appropriate deadline.

A student will follow the graduation requirements listed in the Catalog of the year in which he/she enters, unless the student notifies the Registrar about wanting to qualify under a subsequent Catalog.

All technical questions related to requirements for graduation and transfer of credit to William Peace University should be referred to the Office of the Registrar, who certifies compliance with such requirements. The academic advisor may be of considerable assistance in scheduling coursework for graduation on an optimal timetable. It is the responsibility of the student to see that all the degree requirements are met for graduation from WPU and/or transfer to other institutions.
Graduation Application
WPU allows students to graduate in the fall, spring, and summer semesters. At the beginning of the semester in which a student anticipates the completion of his/her graduation requirements, a student must submit a Graduation Application to the Office of the Registrar. The Graduation Application reflects a student’s anticipated semester of graduation and indicates participation in the commencement ceremony. The deadline to apply for graduation each semester is as follows:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Graduation Application Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring</td>
<td>February 15</td>
</tr>
<tr>
<td>Summer</td>
<td>June 15</td>
</tr>
<tr>
<td>Fall</td>
<td>October 15</td>
</tr>
</tbody>
</table>

Once the student completes his/her final semester and all grades have been submitted and finalized, the Registrar will review the student’s academic record and requirements in order to verify graduation eligibility. For students completing all requirements for graduation, the official diploma will be mailed within 8-10 weeks after verification. All financial obligations must be met before either the diploma or official transcript will be sent.

Participation in Commencement
There is one commencement ceremony each year which is designed to honor all graduates from that academic year. The commencement ceremony takes place each May. All students who graduated in the summer semester and the fall semester, along with the students completing their graduation requirements in the spring semester, are welcome to participate in the commencement ceremony.

In addition, a student who is eligible for graduation with no more than seven (7) credit-hours remaining to complete all degree requirements by the end of the spring semester, is welcome to participate in the commencement ceremony. If all credits are not completed by the commencement ceremony, any potential Latin honors recipients are ineligible to wear the honor cords at the ceremony.

Statute of Limits on Degree Completion
A student must complete the baccalaureate degree within six (6) years of initial enrollment or his or her transcript will be reviewed by the Registrar to determine whether courses should be retaken. Also, students may not register for further coursework following the semester in which 160 semester hours of credit have been earned. Any exception to the time and credit limitations requires special written permission from the Vice President for Academic Affairs. All catalogs are in effect for six (6) years.

HONORS AT GRADUATION
Latin Honors will be conferred on graduating seniors whose cumulative grade point average meets the following criteria:

<table>
<thead>
<tr>
<th>Required Cumulative GPA</th>
<th>Honors</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.9 – 4.0</td>
<td>Summa Cum Laude</td>
</tr>
<tr>
<td>3.75 – 3.89</td>
<td>Magna Cum Laude</td>
</tr>
<tr>
<td>3.6 – 3.74</td>
<td>Cum Laude</td>
</tr>
</tbody>
</table>

A transfer student must earn a minimum of 60 semester credit-hours at William Peace University to be eligible for Latin Honors. In order to be recognized as valedictorian, a student must have earned at least 90 credits at William Peace University. The WPU Honors Program allows a student to receive recognition...
at Commencement as graduating with Honors. For more information, see the section on the Honors Program under Academic Opportunities.

ACADEMIC SERVICES

Advising
Upon entering School of Professional Studies, all students are assigned an academic advisor who counsels the student about course selection, academic success, and other academic and student support-related issues. Advisors refer students to other counseling and support services when appropriate.

As long as a student has met the prerequisites for entry into a particular major, a student may declare his/her major at any time.

Bookstore
Textbooks, supplies, stationery, William Peace University apparel and memorabilia, convenience, and miscellaneous items are for sale during bookstore hours as well as on the bookstore website. Items may be purchased with cash, check, credit card, or campus card (Pacer Card). Identification is necessary when paying with credit card. The name on the credit card and identification must match. The bookstore also sells postage stamps by the book. Some textbooks are available on a rental program.

Textbooks may be sold back under the book buyback policy. The bookstore will accept returns in accordance with certain policies. For details, review the Bookstore website at: www.peace.bkstr.com

Career Services
The Career Services Center is usually open 8:00 a.m. to 4:30 p.m., Monday-Friday, all year. It is located on the first floor of Main. There is no charge for these services for Peace students or alumni. The Career Center is available to all alumni for life. The Career Center provides the student with a variety of services to assist with determining and accomplishing career goals. Specifically, the Career Center staff support the student in the:

- Exploration of college majors and career options through career counseling and interest, skill and personality assessments
- Applying for an internship experience
- Examination of post-graduation options, including help with graduate school and professional school search and application process
- Preparation for a competitive job search through participation in job fairs, resume writing, mock interviews, and job search coaching.

Chaplaincy
William Peace University, although an independent university, is affiliated with the Presbyterian denomination, the faith in which it was founded. Today it is interfaith in nature, and exists to encourage, facilitate, offer advice and counsel, educate and serve as an example in matters spiritual and religious.

Counseling Services
Free, confidential counseling services are provided on campus to all full-time, undergraduate students. Students can seek personal and emotional counseling, explore specific issues, and gain a better understanding of their feelings and experiences. Individual counseling is available for students who are having personal, social, and mental health issues. The counseling staff can assist in finding off-campus resources for students who need ongoing counseling services. As interpersonal difficulties and emotional blocks to learning are resolved, most find they become more effective, more committed, and more enthusiastic students. Counseling services are located at the Wellness Center.
Disability Services
In alignment with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973, William Peace University is committed to equal educational opportunities and full participation for persons with disabilities. It is the University’s policy that no otherwise qualified person be excluded from participating in any University program or activities, be denied the benefits of any University program or activity, or to otherwise be subject to discrimination with regard to any University program or activity. The Office of Disability Services, located in Joyner House, provides support services to persons with disabilities to assist them in achieving academic, career, and personal goals. Upon approval of documentation by the Disability Services Staff, appropriate accommodations will be determined and applied from that point on. Students may contact the Disabilities Services Office at 919-508-2163.

Finch Library
Finch Library has collections selected to support the teaching efforts of faculty and the research and lifelong learning needs of students. Professional librarians maintain the collections and provide research assistance.

The library contains over 47,000 books, with several million more available to students through agreements with local colleges and universities. Additionally the library provides comprehensive online resources containing full-text journals, magazines, e-books, and newspapers. Books and articles can also be requested for free from libraries across the country through interlibrary loan services. Inside the library, students will find computers, wireless internet access, group study rooms, the University archives, the Teacher's Curriculum Materials Center, and plenty of comfortable seating and workspaces.

Health Services
Health Services are available to all full-time day students. Anyone wishing to see the physician or nurse must call Health Services at 919-508-2502 or stop by to schedule an appointment to be seen. All entering first-year and transfer students are required to have a physical, preferably within the last six months, and an up-to-date immunization record on file in Health Services.

Housing and Residence Life
The Office of Housing and Residence Life serves the residential needs of Peace students. Professional staff members are responsible for the overall maintenance and support of each of the residential communities. The Office works to provide an environment for students that is safe, secure, and supportive of the mission of William Peace University. Resident Directors (RDs), who live in the residential community, supervise undergraduate student Resident Assistants (RAs) who serve as resources and address student concerns throughout the year. The Office of Housing and Residence Life also works to provide programming that contributes to building communities which reflect mutual respect, civility, and social responsibility.

Information Technology Resources
The Office of Information Technology is responsible for the design, administration and management of Peace’s information technology resources. Services provided include Peace email accounts, storage space for personal web pages, and storage space for personal files.

Email Accounts
All enrolled students are assigned an email account through the Office of Information Technology. Students should activate their account and use it regularly to check for important information regarding the University, especially as email is considered the primary means of communication at Peace. Examples of information provided through email include Pacer Alerts, class-related faculty messages, and registration updates. Communication with a faculty member should be through your Peace email account.

Information Technologies Policy
This policy addresses the acceptable use of technology resources provided by William Peace University. Peace expects employees and students to use computers, networks, network access, telephones and other information technologies in a responsible, considerate, ethical, and lawful manner. Compliance with policies that ensure the security and integrity of all University information systems is mandatory and critical to ensure continuing provision of technological resources to the entire University community. This policy applies to all Peace students, faculty, and staff and to all users of technology resources that include, but are not limited to, equipment, software, networks, data, and telecommunications equipment, whether owned, leased, or otherwise provided by William Peace University.

William Peace University understands that information technology has become vital to our educational purpose. Thus, William Peace University owns a variety of technological resources that are provided primarily to support its academic and administrative functions, such as education, research, academic development, and public service by the community.

These technological resources enable users to locate and disseminate information, communicate and collaborate with others in a global setting, and build the necessary strategic technologies for the current and future needs of the University community. Use of University technology resources shall be consistent with local, state and federal law and in accordance with all University policies, codes, regulations, and procedures. All users are responsible for using technology resources in an efficient, responsible, considerate, ethical, and lawful manner.

Disregard for the rights of authorship, including plagiarism, invasion of privacy, unauthorized access, and copyright violations, may be grounds for sanctions against members of the University community. Access to technology resources is a privilege, not a right, and as such, can be withdrawn from those who use it irresponsibly. Users of University technology resources who are determined to have purposely violated any of the information technologies policies will be subject to disciplinary action up to and including suspension of access to technology resources and/or discharge, dismissal, suspension, or expulsion from the University and/or legal action.

Acceptable Uses
University information technologies resources may be used for such purposes as instruction, independent study and research, and the official work of the University. Any information distributed by a user of University technologies must accurately identify the creator, distributor, and recipient of that information.

Unacceptable Uses
University technology resources may only be used for legal purposes and may not be used for any purpose that is illegal, immoral, unethical, dishonest, damaging to the reputation of the University, inconsistent with the mission of the University, or that may subject the University to liability. Unacceptable uses include but are not limited to the following:

- Harassment
- Libel or slander
- Fraud or misrepresentation
- Destruction of or damage to equipment, software or data belonging to the University or to others
- Disruption or unauthorized monitoring of electronic communications and electronically stored information
- Infringement of copyright or trademark laws or rights of others
- Use of the University’s logo without prior approval of the Vice President for Communications and Marketing.

Violation of Computer System Security
The following are examples of, but are not limited to, violations of the University’s Information Technology policy:

- Unauthorized use of computer accounts, access codes (including passwords) or network identification numbers (including email addresses) assigned to others
- Unauthorized access to the University’s information systems, Internet or other networked computers
- Use of computer communications facilities in ways that unnecessarily impede the computing activities of others, such as randomly initiating interactive electronic communications or email exchanges, abuse of interactive network utilities, etc.
- Use of computing facilities for commercial business purposes unrelated to the University
- Academic dishonesty
- Violation of software license agreements
- Violation of network usage policies and regulations
- Violation of privacy
- Posting, sending or accessing pornographic, sexually explicit, or offensive material
- Posting, sending or accessing material that is contrary to the mission of the University
- Intentional distribution of computer viruses, Trojan horses, time bombs, worms or other rogue programming.

Confidentiality
The University will take necessary actions against anyone who violates the examples above or any other use of Information Technology that is deemed inappropriate up to and including dismissal from the University. Peace personnel or designees generally will not access content of user files unless subject to the following types of exceptions: the user gives prior consent, the University needs to ensure the security or operating performance of its systems or networks, the University has a reasonable concern that a violation of University policy or applicable law has occurred, or the University is complying with a valid subpoena or search warrant issued by a court of competent jurisdiction. While general content review will not typically be undertaken, monitoring of electronic information may occur for these reasons and others as necessary. Because Peace may need to access individual electronic information, users of University technologies do not have a reasonable expectation of privacy in their electronic information.

Copyright Policies
The intellectual work and property of others is respected in higher education and protected by law. Details of the U.S. Copyright Act of 1976 and the Digital Millennium Copyright Act of 1998 may be found at www.copyright.gov.

The Copyright Act establishes a four-factor balancing test to determine the “fair use” or reproduction of copyrighted works without the copyright’s owner’s permission, for such purposes as teaching and research, commentary, criticism or reporting. Otherwise, through fair use, the copyright owner must give permission for the copyrighted material to be used or the law is broken.

Copyright laws protect the right of the owner (author, playwright, artist, composer, etc.) to control the use of his/her work(s) by others. At a minimum, improper use of copyrighted materials will be considered plagiarism and subject to the Academic Honest Policy. Violation of the Copyright Act may also lead to civil and criminal penalties.

File sharing of copyrighted materials with others or illegally downloading copyrighted materials without purchasing them violates the U.S. law and in prohibited by University policy.
Tutoring Services
Peer tutors provide free tutorial and writing assistance for all William Peace University students. One-on-one, personalized tutoring in math, and writing. The peer tutors are trained and knowledgeable in working with diverse learning styles. Students consistently cite that the tutoring service was beneficial to their academic career.

An academic success class is offered to students who feel they need assistance with developing various academic skills. This class targets areas such as time management, how to study, test-taking, and motivation. Various print resources to assist students in writing research papers, reading comprehension, note-taking strategies, etc. are also available.

Pacer Camp and Orientation
During the summer, incoming students and their parents attend a pre-college orientation program called Pacer Camp. Students learn about Peace and its offerings and meet other incoming students and William Peace University faculty and staff members. Parents attend workshops with University officials.

In September and January, semester opening programs for new students are also offered. William Peace University orientation process for new students is designed to make the students’ transition to college as rewarding and satisfying as possible.

Professional Development Seminars (PDS)
The PDS program is designed for student learning on “professional readiness” upon graduation. The PDS program is a sequence of three one-credit required courses and an upper-level three-credit internship experience. To demonstrate that they have acquired skills and abilities while in the program, each student must develop a portfolio of his/her best work and learning experiences.

Public Safety
Public Safety Officers are on duty 24 hours a day, seven days a week, throughout the year. In order to report a crime or any suspicious activity, Public Safety personnel can be reached at any time via telephone at campus extension 2401 or by dialing 919-833-2277.

Public Safety Officers respond to complaints or disturbances, crimes, suspicious persons, motor vehicle-related problems, lockouts, and to any request for emergency assistance. Officers are responsible for performing investigations, preparing incident reports, and upholding the rules and regulations of the University, including housing regulations and the standards of conduct for students. Officers also note security-related problems such as broken windows and malfunctioning lights and locks. Services include vehicle assistance services, escort service, and lost and found.

Student Activities
The Office of Student Activities oversees all students programming on campus. Student Activities oversees the Student Government Association, the Campus Activities Board, all student clubs and organizations and New Student and Parent Orientation. In addition, the Office of Student Activities coordinates major events such as the Red Rose Ball, Family Weekend, and Fall Cocktail.

Wellness
There are many opportunities for students to maintain wellness at Peace, whether it is working out in the fitness weight rooms, participating in intramural activities or playing for one of our NCAA Division III athletics teams.

Other
For other details on student services and activities, please see the William Peace University Student Handbook.
ACADEMIC OPPORTUNITIES

Honors Program
Day students with an interest to pursue the highest academic standards of critical thinking, empirical reasoning, writing, and research may apply to the Peace Honors Program. Specific honors classes are completed throughout the students’ Peace academic career.

Students usually join the Honors Program as a first- or second-year student in order to complete the requirements for graduation. To be admitted into the Honors Program, students typically have a 3.7 or better weighted cumulative high school GPA and a 1050 or higher SAT or 24 or higher ACT score. If there is a large enough applicant pool, 20 to 22 first-year students will be admitted to the program. Students who earn a cumulative GPA of 3.5 or better in 15 or more credit-hours at WPU can petition to join the Honors Program, and, if invited by the Honors Coordinator, join the Honors Program and enroll in Honors courses.

All Honors candidates are expected to maintain an overall GPA of 3.0 or better. If a student falls below a 3.0 GPA, he/she will be placed on probation from the Honors Program until the GPA requirement is met. Probation may prohibit students from taking Honors courses.

Students interested in this program may receive more information by contacting the Honors Program Coordinator, Dr. Corinne Andersen.

Internships (490/491)
Academic internships are open to second semester juniors and seniors and are optional for SPS students. These internships offer three credit-hours of academic credit for planned, supervised work experience. During an internship, the intern is expected to have completed, or to be completing, at least three courses directly related to their major and to be currently enrolled in others. Students are required to work at the approved internship site for 120 hours. The student will apply the skills, knowledge, and theories developed in the classroom to professional work responsibilities. During the same semester the student is completing the internship, he or she is required to be enrolled in an internship class (490 or 491) in the major. This class provides the student with internship supervision, advising and transition services for career planning. While the student is expected to locate his/her own internship, Career Services has internships postings and will assist in locating an internship that is relevant to the student’s major and career goals. Career Services posts approved internships on a job posting web site, College Central Network (www.Collegecentral.com/peace).

For information concerning academic internships, the student should contact Career Services or his or her academic advisor. No more than six hours of internship credit can be applied to graduation credit. The course, PDS 300: Workplace Connections is a prerequisite for Internships in all majors.

International Study
Interested students may include study abroad in their educational plans. Through the generous support of a fund endowed by Mr. and Mrs. W. Trent Ragland, Jr., as well as smaller scholarships provided by other donors, qualified students are eligible to receive grants to assist students in participating in various programs of international study. A full-time student with a cumulative GPA of 2.7 or higher is eligible for consideration for Ragland grants if the student is returning to Peace the semester after the study abroad is completed. Recipients of Ragland grants are expected to have a serious interest in international study and to be ambassadors for the University and their country. Students at William Peace University can also participate in summer programs offered by other institutions or semester abroad programs. The junior
year is ideal for participation in semester abroad programs. Please see the Vice President for Academic Affairs for information.

The following policies govern William Peace University’s provision for international travel:

- All students and faculty traveling abroad on William Peace University international studies programs receive limited accident and sickness coverage through the University’s Foreign Program insurance policy. The Business Office should be consulted for details.
- All students will complete a medical form provided to them by the Office of International Studies. These forms will be kept confidential.
- All students will return a waiver signed by the student and their parent/guardian to the Office of International Studies.
- In case of program cancellation:
  1. The University reserves the right to cancel a trip if there are concerns about the safety of students and faculty.
  2. Trip cancellation/interruption insurance (covering airfare) is required for all program participants. If the travel company deems refunds or partial refunds are due, the University will forward those refunds to students, with the exception of funds provided through the Ragland Travel Fund or other William Peace University donor funds. Additional trip insurance (beyond airfare) is also encouraged.
  3. A student who decides, after published deadlines, not to participate in a trip is liable for expenses (including repayment to the Ragland Travel Fund or other donor funds) not covered by trip cancellation insurance.

Academic Honor Societies
Students are invited to join an academic honor society based on certain criteria. There is a spring induction ceremony.

- **Alpha Chi National Honor Scholarship Society** promotes academic excellence and exemplary character among college and university students and to honor those who achieve such distinction. The William Peace University chapter is North Carolina Psi. To be eligible for membership in Alpha Chi, students must have completed at least 59 hours of credit with a minimum GPA of 3.6 and must rank in the top 10 percent of their class. In the case of transfer students, at least 24 hours must have been completed at William Peace University, and both the overall GPA and the WPU GPA must meet these standards.

- **Beta Beta Beta** is a National Biological Honor Society, dedicated to improving the understanding and appreciation of biological study and extending boundaries of human knowledge through scientific research. To be eligible for membership, a student must have 1) a minimum average of “B” in at least four biology courses, 2) declared a major in biology, and 3) good academic standing overall.

- **Gamma Sigma Sigma** is a service organization for women. It has a long and proud history of providing service to our communities, developing life-long friendships, and providing leadership opportunities for its members.

- **Omicron Delta Kappa** is a national honor society for leadership, and was chartered at Peace in April 2009. The purpose of The Omicron Delta Kappa Society is threefold: first, to recognize those who have attained a high standard of efficiency in collegiate activities and to inspire others to strive for conspicuous attainments along similar lines; second, to bring together the most representative students in all phases of collegiate life and thus to
create an organization which will help to mold the sentiment of the institution on questions of local and intercollegiate interest; third, to bring together members of the faculty and student body of the institution, as well as other Omicron Delta Kappa members, on a basis of mutual interest, understanding, and helpfulness.

- **Phi Alpha Delta** is an international professional law society started at William Peace University in the spring of 2014. As its primary mission, Phi Alpha Delta seeks to develop and advance professional ideals by emphasizing its core values of integrity, compassion, courage, and common interest in the law. Moreover, Phi Alpha Delta boasts of a proud tradition unifying students and professors of the law with members of the Bench and the Bar in friendship; promoting excellence in legal scholarship; fostering professional competence; upholding the welfare of its members; and, lastly, encouraging intellectual and moral advancement so that each member may enjoy a lifetime of honorable engagement with the law.

- **Phi Beta Lambda** is a national organization for all students in post-secondary schools and colleges enrolled in programs designed to develop vocational and professional competencies and who accept the purpose of Phi Beta Lambda (PBL) and subscribe to its creed.

- **Psi Chi** is the International Honor Society in Psychology. Its purpose is to encourage, stimulate, and maintain excellence in scholarship and advance the science of psychology. Membership is open to students who are making the study of psychology one of their major interests, and who meet the minimum qualifications, including: second-semester sophomore status, completion of 9 credit-hours of psychology classes, established GPA at Peace of at least 3.0, and a rank within the top 35% of the class (within sophomore, junior or senior year). Psi Chi is a member of the Association of College Honor Societies and is an affiliate of the American Psychological Association (APA) and the Association for Psychological Science (APS).

- **Sigma Tau Delta**’s central purpose is to confer distinction upon outstanding students of the English language and literature in undergraduate, graduate, and professional studies. Membership in this honor society is available to juniors and seniors who have completed at least two English courses beyond introductory composition, who have at least a B average in English and who rank in the highest 35 percent of their class in general scholarship. A member of the Association of College Honor Societies, Sigma Tau Delta is composed of more than 560 chapters located throughout the United States, Europe, Canada, and the Caribbean.

**Student Publications**
There are two main student publications for interested students.

- **University Literary Magazine**
  *PRISM* provides a vehicle for Peace’s writers and artists to express their thoughts and ideas. The magazine is published annually.

- **University Newspaper**
  *The Peace Times* keeps the University community updated on campus happenings.

**Peer Tutoring**
Students may apply for positions in peer tutoring of specific disciplines. If accepted, students will be trained and will seek national certification.
Conferences and Competitions for Students
William Peace University encourages students to present their academic work at conferences and to compete in events related to their disciplines. Students regularly submit their work to the National Conference on Undergraduate Research (NCUR) and other discipline-specific conferences. William Peace University helps to support students who are presenting or competing as a member of the William Peace University community through some funding assistance.

Community Service or Service Learning
Students have many opportunities for community service in the broader Raleigh community. This is organized through Student Services, and students are encouraged to introduce ideas as well.

Selected classes will also afford students the opportunity to take on a project or practicum in the community to learn more about the discipline of study.

Cooperating Raleigh Colleges (CRC)
William Peace University is a member of Cooperating Raleigh Colleges (CRC). Through this inter-institutional consortium, consisting of William Peace University, Meredith College, North Carolina State University, Saint Augustine’s University, Shaw University, and Wake Tech Community College, a WPU student may register for a class at any of the other five participating institutions. Inter-institutional courses typically are used for personal interest and academic enrichment or to strengthen a major. Through Cooperating Raleigh Colleges a student may also participate in Army ROTC programs. Our CRC arrangement also allows students from the other five Raleigh institutions to attend classes at William Peace University.

Students who desire cross-registration at one of the Cooperating Raleigh Colleges should request a registration form from the Office of the Registrar. Approval must be secured from the student’s advisor, the Vice President for Academic Affairs, and the Registrar.

Typically, approval will be granted only for courses not offered on the William Peace University campus, and, generally, these courses are open only to sophomores, juniors, and seniors. Approval granted to register for a Cooperating Raleigh Colleges class does not guarantee enrollment. Class availability is subject to departmental restrictions and class size limitations at the host campus. Enrollment is free as long as the Peace student is a full-time student (12 credit-hours minimum) and enrolled in at least 9 credit-hours at Peace.

All CRC courses are treated as transfer credit, therefor only courses with a grade of “C-“ or higher will be accepted. CRC courses are not included in the student’s GPA.

Library and research facilities at all Cooperating Raleigh College participating institutions, including borrowing privileges, are available to William Peace University students. Interested students should consult the Director of Library Services.

U.S. Air Force Reserve Officer Training Corp Program (AFROTC)
AFROTC is a nationwide program that allows students to pursue commissions (become officers) in the United States Air Force (USAF) while simultaneously attending college. AFROTC classes are held on college campuses throughout the United States and Puerto Rico; students can register through normal course registration processes.

AFROTC consists of four years of Aerospace Studies classes (Foundations of the USAF, Evolution of USAF and Space Power, Air Force Leadership Studies, and National Security Affairs/Preparation for Active Duty), and a corresponding Leadership Laboratory for each year (where students apply leadership skills, demonstrate command and effective communication, develop physical fitness, and practice military customs and courtesies).
College students enrolled in the AFROTC program (known as “cadets”) who successfully complete both AFROTC training and college degree requirements will graduate and simultaneously commission as Second Lieutenants in the Active Duty Air Force.

The AFROTC program is currently offered at North Carolina State University, but they have a crosstown agreement that allows our students to enroll in AFROTC and become full-fledged cadet participants. For more information on AFROTC course descriptions, please review http://catalog.ncsu.edu/undergraduate/otheracademicdepartments/militarysciences/#courseinventory http://catalog.ncsu.edu/. For more information on the AFROTC program, please review http://www.ncsu.edu/airforce_rotc/Visitors/index.php.

U.S. Army Reserve Officer Training Corps Program (ROTC)
The mission of the ROTC is to commission the future officer leadership of the United States Army and motivate young people to be better Americans. Army ROTC develops self-discipline, responsibility, and the confidence necessary to succeed in the Army or in a civilian career through recruiting, selecting, motivating, training, and retaining students who possess leadership potential.

ROTC graduates are leaders, thinkers and decision-makers. They meet problems head-on and solve them quickly. They know how to adapt to situations and take charge. They will find that their background and experience in ROTC can be a valuable asset if they decide to pursue a civilian career or a career in the Army. The practical experience they gain by completing the Leader Development and Assessment Course (LDAC) and the advanced course will determine their placement in active duty or reserve and the branch they will receive in the Army. The Military Science Program of Instruction is structured to develop and assess the following characteristics within students:

- A strong personal integrity and a sense of duty
- A strong sense of individual responsibility and accountability
- An understanding of the principles of leadership, time management, and organizational structures
- The ability to communicate effectively both orally and in writing
- A general knowledge of the historical development of the U.S. Army and its role in support of national objectives
- An understanding of military life as a commissioned officer to include opportunities and obligations
- Development of cadets’ ethical and moral perspective
- The ability to apply principles of leadership, management, and tactics.

School of Professional Studies (SPS)
The School of Professional Studies (SPS) is an evening, Saturday and/or online program for working students. Courses are offered in an accelerated format. Students enrolled in the day program at Peace do not usually enroll in the SPS courses during the fall and spring semesters. The exception to this policy is if the advisor and the Vice President for Academic Affairs agree, after meeting with the student and reviewing his/her record, that the student faces extenuating circumstances and demonstrates the capability to complete the accelerated pace of the evening program in combination with daytime classes. Further information on SPS is available in the School of Professional Studies Academic Catalog.

Summer School at William Peace University
The School of Professional Studies administers the summer school at Peace. Summer sessions at Peace offer a variety of undergraduate courses for continuing and entering students. Courses are available to students from other colleges and universities. For specific information about summer programming, consult the web site www.peace.edu, or call the SPS Office at 919-508-2293. A schedule of courses is available online or in the Office of the Registrar.
The typical course load is six credit-hours for each summer session. Students desiring to take a higher load are encouraged to meet with the Vice President for Academic Affairs or his/her advisor. Registration begins for all students as soon as the schedule is posted and continues through the first class meeting of the respective summer session. A student is strongly encouraged to meet with his/her advisor prior to signing up for summer courses.

ACADEMIC AWARDS
There are a variety of awards given annually to recognize student achievements.

- **Bios Award in Biological Science**: Established in 1990 by Peace faculty members Drs. Patricia L. Weigant and Lisa A. Bonner, this award recognizes an outstanding biology major.

- **Chemistry Achievement Award for a First-Year Student**: Sponsored by the Chemical Rubber Company, this award is given to the first-year student attaining the highest achievement in general chemistry.

- **Elizabeth Gibson Taylor Prose Award**: This award was established in 1982 to honor Elizabeth Gibson Taylor ’22 for her interest in English studies. This award is presented annually to the student who has produced the most outstanding work of prose published in the University literary magazine.

- **Ida Withers Currie Award**: The Ida Withers Currie Award is given to the outstanding senior business student chosen by the business faculty. James Currie established this award in honor of his sister, Ida Withers Currie ’29, a Peace graduate and former Professor of Business at Peace College.

- **Jane Herring Wooten ’37 Research Grants**: Established in 1998 by Peace graduate and retired Raleigh pediatrician Dr. Jane Herring Wooten ’37 and her husband Kenneth Wooten. This grant is given to a student conducting research in cellular and molecular biology.

- **Katharine Bryan Sloan Graham Academic Achievement Award**: Recognized annually at graduation, the award was established in 1969 in memory of Katharine Bryan Sloan Graham, the first student to matriculate at Peace in 1872. The award is presented to the graduating senior whose academic record places them at the top of the class and who, in the opinion of the faculty and administration, exemplifies commendable traits of citizenship, cooperation, and concern for others.

- **Mary Pate Currie Award**: This award was established in memory of Mary Pate Currie, Peace College class of 1923, by her family and friends. The award recognizes a rising William Peace University senior of high moral character who exemplifies the character of Mary Pate Currie. The selection is made annually by a committee of faculty members representing the areas of humanities and fine arts. The recipient will demonstrate high academic achievement and have a major in an area of the humanities.

- **Nancy J. Frazier Student Service Award**: This award was established by former Peace President Dr. S. David Frazier in memory of his mother. The award is presented to a student in student government who has demonstrated outstanding service to the University and her/his classmates.
• **Outstanding Graduate Award**: The University annually presents this award to a bachelor’s degree graduate who, in the opinion of the faculty and administrative staff, is the outstanding member of the graduating class in academic, social, and religious leadership; in acceptance of their obligations; and in their general interpretation of the ideals of William Peace University.

• **The Peace Times Award**: The *Peace Times* Award is presented by faculty advisors to a member of the *Peace Times* staff who has made the most significant contributions to the student newspaper during the year.

• **Penny English Award**: The late Celeste Penny, class of 1909, who taught English for many years in the North Carolina public schools, established this award in 1973. It is awarded to a first-year student chosen by the faculty of the English department for the most outstanding work in the first-year English classes.

• **Penny Poetry Award**: The Penny Poetry Award, established in 1977, is given annually to the student who has produced an outstanding work of poetry published in the University literary magazine.

• **Psi Chi Outstanding Student in Psychology Award**: Established in 2002 by the faculty of the psychology program to recognize excellence in the research and practice of psychology. The award is presented annually to the student chosen by the psychology faculty who demonstrates a commitment to scientific study of human behavior and to the values of tolerance, compassion, and critical thinking that are essential components of the discipline.

• **Schwertman Award for Excellence in English**: This award is presented annually to the student chosen by the English faculty for the most outstanding work in English. The award honors the memory of Dr. Mary Pogue Schwertman, who taught English at Peace from 1960 until her death in 1981.

• **Tyner-Crossno Award in History and Political Science**: This award, established in 1987 by Dr. Wayne C. Tyner, retired Alumni Professor of History, and Mr. John L. Crossno, retired Associate Professor of History, is given annually to a student who has taken at least nine semester hours in history and/or political science, who has done excellent work in those courses, and who has demonstrated seriousness of purpose in his or her studies.

• **W. Robert Everett Business Achievement Award**: The W. Robert Everett Business Achievement Award Fund is given to an outstanding sophomore chosen by the business faculty.
LIBERAL EDUCATION CORE CURRICULUM

At William Peace University, our aim is that every student who completes a degree will strive to achieve competency in several key areas. These five areas provide the liberal educational framework for all Peace students:

- **Writing:** Students will communicate professionally and effectively through proper conventions of writing.
- **Empirical Reasoning:** Students will understand the process of knowledge building with an emphasis on how evidence is defined, gathered, analyzed, and interpreted.
- **Ethical Reasoning:** Students will examine current and historical ethical topics as well as the use of their own value systems as ethical criteria.
- **Critical Thinking about Culture and Society:** Students will identify the ways in which human cultures produce values, customs, and social identities. Students will evaluate these cultural expressions in regional, historical, or global contexts.
- **Professional Readiness:** Students will develop practical competencies to enhance their professional lives.

LIBERAL EDUCATION CORE REQUIREMENTS

All students must complete the liberal education core curriculum as part of their baccalaureate degree. As stated in the mission, the William Peace University is “rooted in the liberal arts tradition.” These core requirements are detailed below. It is the student’s responsibility to ensure that he/she meets all of these requirements for graduation. Some programs of study require specific liberal education core requirements be taken. See the program details in the next section for more detailed information.

**Writing (WR)**

The ability to write well is an important life skill. At William Peace University, all students take four semesters of writing taught by English faculty. Students also have assistance available from peer tutors to help them improve their writing.

Students should communicate professionally and effectively through proper conventions of writing. Courses in this category emphasize the use of argument, grammar, tone, and structure. (10 total credit-hours)

- ENG 112: Composition (3)
- Choose any 200-level Literature course (3)
- Choose one upper-level writing course:
  - ENG 312: Advanced Topics in Writing (3) or
  - ENG 313: Writing About Storytelling in Simulation (3) or
  - ENG 314: Professional Writing (3) or
  - ENG 316: Advanced Grammar (3)
- ENG 400-L: Senior Writing Lab (1)

Examples of student outcomes include:

- Understand writing as a series of tasks, including finding, evaluating, analyzing, and synthesizing appropriate sources, and as a process that involves composing, editing, and revising.
- Critically analyze texts, including understanding an argument's major assertions and assumptions and how to evaluate its supporting evidence.
- Prepare arguments for specific audiences and occasions.
• Demonstrate research skills, integrate their own ideas with those of others, and apply the conventions of attribution and citation correctly.
• Use appropriate format, syntax, grammar, punctuation, and spelling.

Empirical Reasoning (EMP)
Students should understand methods for gathering, analyzing, and interpreting data. Courses in this category will emphasize an analysis and critique of methods used to generate knowledge with a special emphasis on factors that limit the validity and generalizability of findings. (10 total credit-hours)

• MAT 201: Statistics (3)
• Choose 1 Empirical Reasoning Course within the Natural Sciences, for example:
  ▪ ANT 216: Biological Anthropology (4)
  ▪ BIO 101: Principles of Biology (4)
  ▪ CHE 111: General Chemistry I (4)
  ▪ CHE 112: General Chemistry II (4)
• Choose 1 Empirical Reasoning Course within the Social Sciences, for example:
  ▪ ANT 214: Cultural Anthropology (3)
  ▪ PSC 260: Political Economy (3)
  ▪ PSY 101: General Psychology (3)

Examples of student outcomes include:
• Interpret mathematical models such as formulas, graphs, tables, and schematics, and draw inferences from them.
• Communicate mathematical information symbolically, visually, numerically, and verbally.
• Apply mathematical/statistical techniques and logical reasoning to produce predictions, identify optimal, and make inferences based on a given set of data or quantitative information.
• Judge the soundness and accuracy of conclusions derived from quantitative information, recognizing that mathematical and statistical methods have limits and discriminating between association and causation.
• Apply statistics to evaluate claims and current literature.
• Demonstrate an understanding of the fundamental issues of statistical inference, including measurement and sampling.

Ethical Reasoning (ETH)
Students will examine current and historical ethical topics as well as the use of their own value systems as ethical criteria. Courses in this category help students identify the values and priorities that underlie specific ethical problems and apply ethical standards to contemporary debates. (4 total credit-hours)

• PDS 100: Professional Development Seminar I: First Year Experience (1)
• PHL 400: Interdisciplinary Ethics Seminar (3)

Examples of student outcomes include:
• Understand and use correctly the basic terminology from established models of ethical decision making.
• Follow the steps of an established model for making ethical decisions.
• Analyze elements of ethical decision making in the workplace.

Critical Thinking about Culture and Society (CTC)
Students will identify the ways in which human cultures produce values, customs, and social identities, using regional, historical, or global contexts. Courses in this category will require students to analyze
cultural constructions of meaning and the systems that help shape those meanings, including religious, political, artistic, and historical systems. (15 total credit-hours)

- Choose one Religion (REL) Course in the 100- or 200-level (3)
- Select four courses from three different areas (for example, ANT, COM, ECO, ENG, HIS, PHL, PSC, PSY, REL, SPA or THE courses that meet the criteria above) At least one of these courses must have a non-western focus (CTC-NW) (12), for example:

  ANT 214: Cultural Anthropology (CTC-NW)
  ANT 240: Anthropology of Death (CTC-NW)
  ANT 305: Hispanic Voices in the U.S. (CTC-NW)
  BIO 131: Environmental Biology
  COM 200: Media & Culture
  COM 230: Media Writing
  COM 240: Introduction to Public Relations
  ENG 211: British Literature before 1700
  ENG 212: British Literature after 1700
  ENG 214: Studies in Fiction
  ENG 216: American Literature after 1700
  ENG 219: Latin American Literature
  ENG 220: World Literature before 1700 (CTC-NW)
  ENG 221: World Literature after 1700 (CTC-NW)
  HIS 103: World Civilization I (CTC-NW)
  HIS 104: World Civilization II (CTC-NW)
  HIS 201: History of the United States I
  HIS 202: History of the United States II
  PHL 201: Introduction to Philosophy
  PHL 212: Critical Thinking
  PSC 201: American Government
  PSC 202: State and Local Government
  PSC 270: Introduction to Law & the Legal System
  REL 111: World Religions (CTC-NW)
  REL 114: Introduction to the Old Testament
  REL 124: Introduction to the New Testament
  SPA 202: Hispanic Culture and Civilization
  SPA 205: Hispanic Voices in the United States

Examples of student outcomes include:
- Carefully interpret, analyze, and evaluate evidence, statements, graphics, questions, regarding the different ways cultures create meaning.
- Construct well-supported, clearly articulated, and sustained arguments about particular expressions of human culture.
- Justify conclusions based on well-supported arguments.

**Professional Readiness (PR)**
Students will develop practical competencies to enhance their professional lives. (10 total credit-hours)

- COM 101: Public Speaking (3)
- PDS 200: Professional Development Seminar II: Career and Leadership Development (1)
- PDS 300: Professional Development Seminar III: Workplace Connections (1)
- Professional Development Seminar IV: Internship in the Major (3)
- BSA 220: Personal Finance (1)
- BSA 180: Introduction to Media Literacy (1)
Examples of student outcomes include:

- Demonstrate the ability to speak confidently and knowledgeably in a public setting.
- Manage personal finances.
- Locate and access information in print and in electronic form.
- Evaluate the quality, accuracy, timeliness, and usefulness of information.
- Produce a competent resume or vita in preparation for choosing a career.
- Complete a professional internship in a workplace setting in support of a particular career path.

**Total Liberal Education Hours Required: 49 credit-hours**
PROGRAMS OF STUDY REQUIREMENTS

OVERVIEW OF PROGRAMS OFFERED AT WPU
The School of Professional Studies at William Peace University grants the following degrees:

- The Bachelor of Arts (B.A.)
- The Bachelor of Science (B.S.)

The baccalaureate degrees at William Peace University are designed to prepare students for meaningful careers or graduate study, life-long learning, and ethical citizenship. In order to accomplish these purposes, individuals must gain essential knowledge and skills in a discipline. Following is a list of the William Peace University majors, minors and concentrations by program. A major normally consists of 33 – 39 credit-hours (although some majors require more credit-hours); a minor of 18 – 21 credit-hours; and a concentration of 12 credit-hours. The requirements for each program are detailed. It is the responsibility of the student to complete all requirements for his/her program of study for graduation.

- Business Administration
  - Bachelor of Science in Business Administration
    - Concentration Options
      - Global Business
      - Leadership and Management Studies
      - Marketing
      - Sports Management
    - Minor in Business Administration
    - Minor in Leadership and Management Studies
    - Minor in Marketing
- Education
  - Bachelor of Arts in Education
    - Licensure in Elementary Education
    - Licensure in Special Education
    - Dual Licensure in Elementary Education and Special Education
    - Non-licensure degree
- Liberal Studies
  - Bachelor of Arts in Liberal Studies
- Nursing
  - Bachelor of Science in Nursing
- Psychology
  - Bachelor of Arts in Psychology
    - Concentration Option
      - Psychology Research
    - Minor in Psychology
BUSINESS ADMINISTRATION

The Business Administration program at William Peace University offers a Bachelor of Science in Business Administration (B.S.B.A.) degree with concentrations in Global Business, Marketing, Sport Management, and Leadership and Management Studies. Underlying the undergraduate degree program is a solid core of business courses, which prepare students for the significant managerial positions in the 21st century whether in a for-profit, nonprofit, or public setting. The curriculum emphasizes analytical tools needed to solve the intricate problems in the contexts of a turbulent environment, increasing globalization, and technological advancements facing today’s organizations. The combination of theoretical and applied course content ensures that students are prepared for business careers and/or graduate studies.

The goal of our dedicated business faculty is to enhance the knowledge base of our students, to encourage lifelong learning, and to empower our students with the critical thinking skills necessary to make today’s complex business decisions. It is consistent with the traditions of excellence, integrity, liberal arts education, and community. A sample of the career paths of our graduates include business owners, managers, sales representatives, public relations professionals, financial professionals, human resource specialists, and nonprofit leaders.

Students not majoring in Business Administration may elect to minor in Business Administration, Leadership and Management Studies or Marketing.

### Bachelor of Science in Business Administration

#### Liberal Education Curriculum: 49 credit hours

#### Business Core Courses: 39 credit hours

- BSA 160: Global Business Environment
- BSA 211: Microeconomics
- BSA 212: Macroeconomics
- MAT 202: Finite Math or MAT 241 Calculus
- BSA 221: Principles of Accounting I
- BSA 222: Principles of Accounting II
- BSA 230: Marketing
- BSA 225: Finance
- BSA 240: Management and Organizational Behavior
- BSA 250: Human Resource Management
- BSA 270: Business Law
- BSA 441: Decision Science
- BSA 499: Strategic Management

#### Business Electives or Concentration: 12 credit hours

A student may create a focus within the business major by using the business electives to complete one of the following concentrations. A concentration requires that 12 credit hours be completed in one area of study as noted below. If a student chooses not to do a concentration, business electives can be taken from any of the area concentrations.

- **Concentration in General Business:** 12 credit hours
  Choose four (4) courses in Business electives from at least two different Business disciplines.

- **Concentration in Global Business:** 12 credit hours
  Choose 12 credits, in any combination, from the following:
• BSA 345: Global Business Opportunities and Challenges
• BSA 493 (second 3 credit hour Internship in Global Business)
• Study Abroad
• Study Tour
• Foreign Language electives
• Anthropology electives

**Concentration in Leadership and Management Studies:** 12 credit hours
Choose 12 credits, in any combination, from the following:
• BSA 140: Introduction to Leadership
• BSA 343: Leadership & Change in Organizations
• BSA 354: Performance Management
• Choose one (1):
  • BSA 340: Group Process and Dynamics
  • BSA 356: Employee Selection and Development

**Concentration in Marketing:** 12 credit hours
Choose 12 credits, in any combination, from the following:
• BSA 332: Consumer Behavior
• BSA 331: Advertising
• BSA 426: Sales and Marketing Management
• BSA 336: Marketing Research

**Concentration in Sports Management:** 12 credit hours
Choose 12 credits, in any combination, from the following:
• BSA 380: Sports Management
• BSA 370: Sport Law
• PSY 245: Sport Psychology
• ANT 310: An Anthropology of Sport

**General Electives:** 20 credit hours
Students should choose general elective courses outside of the Business program.

**Total Credit Hours for the Bachelor of Science in Business Administration:** 120 credit hours

**Minor in Business Administration:** 18 credit hours
• BSA 160: Global Business Environment
• BSA 221: Principles of Accounting I
• BSA 230: Marketing
• BSA 211: Principles of Microeconomics
• BSA 240: Management and Organizational Behavior
• One 300-level BSA course

**Minor in Leadership and Management Studies:** 18 credit hours
• BSA 140: Introduction to Leadership
• BSA 160: Global Business Environment
• BSA 240: Management and Organizational Behavior
• BSA 343: Leadership & Change in Organizations
• BSA 354: Performance Management
• Choose one (1):
  • BSA 340: Group Process and Dynamics
• BSA 356: Employee Selection and Development

**Minor in Marketing:**
- BSA 160: Global Business Environment
- BSA 230: Marketing
- BSA 332: Consumer Behavior
- BSA 331: Advertising
- BSA 426: Sales and Marketing Management
- BSA 336: Marketing Research

18 credit hours
EDUCATION
William Peace University offers two programs of study leading to licensure: The Elementary Education (K-6) and the Elementary Education & Special Education: General Curriculum (K-12) dual licensure for students who are interested in a teaching career. The dual licensure option is an innovative, undergraduate program that prepares students for teaching careers in both Elementary Education and Special Education settings. Students may also choose to do the Elementary Education (K-6) licensure program by itself. Interested candidates must meet certain academic performance standards and apply to the Education Program (see Admission to Teacher Education “Requirements” below).

A Bachelor of Arts in Educational Studies, without licensure, is available for students not planning to teach. Students must complete the program of study outlined under Bachelor of Arts in Educational Studies.

Bachelor of Arts in Education (leading to state licensure)
Students must apply by the end of their sophomore year (< 60 cumulative credit hours) to be admitted to the Education Program. Prior to applying to the Education Program, students must complete the following requirements within their first 60 credit hours:

Phase I: Admission to Teacher Education
Requirements:
1. Earn a “C” or better in EDU 201.
2. Complete an application to the program.
3. Achieve cumulative GPA of 2.5 or higher in college coursework at the time of program entry.
4. Achieve a 2.5 or higher GPA and maintain throughout the program.
5. Interview with the Education Department Representatives to discuss the program expectations.
6. Pass the Core Academic Skills for Educators exam by August 15 prior to junior year.
   a. Note: Applicants must score 1100 (minimally) on the SAT or must take and pass the Reading, Math, and Writing portions Core Academic Skills for Educators exam. If SAT Verbal scores are 550 (minimally), applicants are exempt from the Reading and Writing sections of the exam. If SAT Math scores are 550 (minimally), applicants are exempt from the Math section. Information can be found at www.ets.org/praxis/nc
7. Complete a Criminal Records Check.
8. Must complete ENG 112 and 200-level English Literature course, as part of Liberal Education requirements.
10. Must complete COM 101.
11. Must complete MAT 120 and MAT 121.
12. Must complete PSY 221 or PSY 310.
13. Receipt of two satisfactory recommendations: One recommendation from WPU Liberal Studies faculty and one recommendation from Education faculty.

Phase II: Admission to Student Teaching
Requirements:
Students who are ready to student teach must apply for student teaching within the first four weeks of the semester prior to the semester of student teaching. The following requirements must have been met:
1. Successful completion (passing) of Praxis II for licensure area.
2. Have senior standing ≥ 90 cumulative credits.
3. Completed required field and Practicum experiences.
4. Have overall academic standing of a 2.5 cumulative GPA.
5. Earn a C or better in all required Education major courses and a 2.5 GPA average in Education courses.
6. Updated Criminal Records Check and completed Health Form.
7. Approval of the Education faculty based on evidence that the student demonstrates maturity; communication and interpersonal skills; and the disposition, knowledge, attitude, competence, and judgment to be an effective teacher.

Phase III: Exit from the Program & Recommendation for Certification

Requirements:
In order to be granted certification in the State of North Carolina, the following must be met:
1. William Peace University Education faculty recommends the student to North Carolina Department of Public Instruction (NCDPI). The recommendation is made if the student has:
   a) Completed the requisite certification exams, as outlined for licensure by NCDPI. Information can be found at www.nc.nesinc.com.
   b) Passed the Student Teaching field experience and seminar.
   c) Completed all degree requirements and courses for the Bachelor of Arts in Education with Licensure.
   d) Submit required documents to “Live Text” – Integrated Unit, Impact on Student Learning Project, Leadership Project, and Research Paper. (These requirements are subject to change and William Peace University will remain in accordance with NCDPI).

Liberal Education Curriculum: 49 credit hours

- Critical Thinking about Culture and Society
  2. Required for Education majors: PSY 310: Child and Adolescent Development or PSY 221: Life Span Development

- Writing
  1. Required for Education majors: ENG 314: Professional Writing

Education Core Courses (depends on licensure choice): 52 – 59 credit hours

Students must complete the core courses outlined below in either the dual or elementary licensure program.

Special Education And Elementary Education Dual Licensure Core Courses: 59 credit hours

- EDU 201: Early Experiences for Prospective Teachers
- MAT 120: Foundations of Elementary Math I
- MAT 121: Foundations of Elementary Math II
- EDU 250: Exceptionalities in Education
- EDU 302: Literacy Methods I
- EDU 303: Social Studies Methods
- EDU 304: Mathematics Methods
- EDU 305: Science Methods
- EDU 310: Instructional Technology
- EDU 325: Effective Programs & Learning Strategies
- EDU 330: Practicum for Special Education (1 credit hour)
- EDU 331: Practicum for Elementary Education (1 credit hour)
- EDU 351: Classroom Organization and Management
- EDU 402: Testing and Measurements
- EDU 452: 21st Century Teacher Leadership
• EDU 460: Literacy Methods II
• EDU 496: Student Teaching and Seminar (15 credit hours)

**Elementary Education Licensure Core Courses:**

- EDU 201: Early Experiences for Prospective Teachers
- MAT 120: Foundations of Elementary Math I
- MAT 121: Foundations of Elementary Math II
- EDU 250: Exceptionalities in Education
- EDU 302: Literacy Methods I
- EDU 303: Social Studies Methods
- EDU 304: Mathematics Methods
- EDU 305: Science Methods
- EDU 310: Instructional Technology
- EDU 331: Practicum for Elementary Education (1 credit hour)
- EDU 351: Classroom Organization and Management
- EDU 452: 21st Century Teacher Leadership
- EDU 460: Literacy Methods II
- EDU 496: Student Teaching and Seminar (15 credit hours)

**52 credit hours**

**General Electives:**

Students should choose general elective courses outside of the Education program.

**Total Credit Hours for the Bachelor of Arts in Education (Licensure):**

**120 credit hours**

**Bachelor of Arts in Educational Studies**

(Note: This program does NOT lead to licensure in a K-12 setting)

**Liberal Education Curriculum:**

**Education Core Courses:**

- EDU 201: Early Experiences for Prospective Teachers
- EDU 250: Exceptionalities in Education
- EDU 302: Literacy Methods I
- EDU 303: Social Studies Methods
- EDU 304: Mathematics Methods
- EDU 305: Science Methods
- EDU 310: Instructional Technology
- EDU 325: Effective Programs & Learning Strategies
- EDU 351: Classroom Organization and Management
- EDU 402: Testing and Measurements
- EDU 460: Literacy Methods II

**Psychology Electives (choose five for a total of 15 credit hours):**

- PSY 101: General Psychology
- PSY 221: Life Span Development
- PSY 230: Personality Psychology
- PSY 240: Abnormal Behavior
- PSY 310: Child and Adolescent Development
- PSY 311: Cognitive Psychology
- PSY 341: Child, Family and Youth Services
- PSY 360: Family Psychology

**General Electives:**

- **23 credit hours**
Students should choose general elective courses outside of the Education program.

**Total Credit Hours for the Bachelor of Arts in Education (Non-Licensure):** 120 credit hours

**LIBERAL STUDIES**
Liberal Studies is offered as a major at William Peace University. The Liberal Studies program includes the following disciplines: English, Fine Arts, Foreign Language, History, Mathematics, Natural Sciences, Philosophy, Religion, and Social Sciences. The Liberal Studies major is an interdisciplinary program, which ensures the flexibility needed in today’s market. It offers both breadth and depth. Together with their advisor and other appropriate members of the faculty, a student will craft their curriculum to fit their individual needs and interests.

**Liberal Studies Areas:**
- English (ENG)
- Fine Arts (THE/ART)
- Foreign Languages (SPA)
- History (HIS)
- Mathematics (MAT)
- Natural Sciences (BIO, CHE, or physically-focused ANT)
- Philosophy/Religion (PHL or REL)
- Social Sciences (PSC, PSY, or culturally-focused ANT)

**Bachelor of Arts in Liberal Studies:**

**Liberal Education Curriculum:**

- Liberal Studies Core Courses: 49 credit hours
  - 2 courses each from any 3 Liberal Studies areas (18-20 credit hours)
  - 1 course each from any 4 other Liberal Studies areas (12-13 credit hours)
  - Liberal Studies Junior Seminar: LST 380 (1 credit hour)
  - Liberal Studies Senior Seminar: LST 470 (3 credit hours)

**Concentration (15 credit hours) OR Minor (18-20 credit hours):** 12-21 credit hours
Students should select a concentration or minor in a “Liberal Studies Area” or other discipline.

**Minor** 18-21 credit hours
A minor offers depth in a student’s program. If a student chooses this option, then the student must complete the minor requirements for a minor offered at William Peace University. The minor can be either in a Liberal Studies area or in a non-Liberal Studies area. Minors require 18-21 credit hours of study.

**Concentration** 12 credit hours
A concentration offers depth in a student’s program. If a student chooses this option, then the student must complete a course of study created by the Program Coordinator for Liberal Studies that is based on the student’s interests. The course of study can be composed of courses from two or more disciplines that are focused on a common theme. For Liberal Studies, a student’s concentration cannot be in an area that has a minor at William Peace University. For example, a student cannot have a concentration in Anthropology because William Peace University already has a minor in that area. If a student wants to study Anthropology within a Liberal Studies major, then the student should pursue an Anthropology minor. Concentrations require 12 credit hours of study.
General Electives: 13-25 credit hours
Students should take general electives outside of the Liberal Studies program in areas of study the student selects.

Total credit hours for the Bachelor of Arts in Liberal Studies: 120 credit hours

PSYCHOLOGY
Psychology is the study of human behavior and the mind. Major areas of emphasis include child development, adulthood and aging, family psychology, psychological disorders and treatment, learning and memory, persuasion and influence, and the application of psychological theories to the areas of sport, law, and business. The psychology major helps students develop skills in critical thinking, data analysis, scientific writing, and ethical decision making. The psychology major also prepares students to excel in public speaking and the development of professional presentations.

Bachelor of Arts in Psychology
Liberal Education Curriculum: 49 credit hours
Students who double major must complete an internship in Psychology unless their internship in the other discipline clearly includes psychology-related elements (e.g., research, data collection, consulting, or counseling). Students must obtain approval from the Psychology internship coordinator prior to the completion of the other internship in order to receive an exemption from PSY 490/491.

Psychology Core Courses 24 credit hours

- PSY 101: General Psychology
- PSY 300: Research Methods I
- PSY 303: Research Methods II
- PSY 470: Senior Seminar
- Cognitive and Biological Sciences (choose one):
  - PSY 311: Cognitive Psychology
  - PSY 382: Learning
  - PSY 411: Biological Psychology
- Developmental Processes (choose one):
  - PSY 221: Life Span Development
  - PSY 310: Child and Adolescent Development
  - PSY 321: Psychology of Adulthood and Aging
  - PSY 360: Family Psychology
- Social, Personality, and Applied (choose one):
  - PSY 230: Personality Psychology
  - PSY 245: Sport Psychology
  - PSY 330: Social Psychology
  - PSY 343: Psychology and the Law
  - PSY 344: Psychology of the Black Experience
  - PSY 375: Human Sexuality and Gender
- Abnormal and Clinical Psychology (choose one):
  - PSY 240: Abnormal Behavior
  - PSY 341: Child, Family and Youth Services
  - PSY 361: Violence in the Family
  - PSY 440: Counseling Theories and Techniques
Psychology Electives OR Concentration in Psychology Research: 15 credit hours
Students majoring in Psychology must take 15 credits in Psychology electives; 12 credits in one Concentration (listed above) and one other 3-credit Psychology course OR must take 9 credits in the Psychology Research Concentration (listed below) and two other 3-credit Psychology courses.

Concentration in Psychology Research 15 credit hours
- PSY 394: Psychology Research I
- PSY 396: Psychology Research II
- PSY 480: Honors Thesis in Psychology
- PSY elective (6 credit hours)

General Electives: 32 credit hours
Students should take general elective courses outside of the Psychology program.

Total credit hours for the Bachelor of Arts in Psychology: 120 credit hours

Minor in Psychology 18 credit hours
Students who want to enhance their major course of study by learning more about human behavior and the mind are encouraged to minor in Psychology. A minor in Psychology helps students further develop skills in critical thinking, research methods, scientific writing, ethical decision-making, professional presentations, and socio-cultural awareness.
- PSY 101: General Psychology
- PSY elective
- Cognitive and Biological Sciences (choose one):
  - PSY 311: Cognitive Psychology
  - PSY 382: Learning
  - PSY 411: Biological Psychology
- Developmental Processes (choose one):
  - PSY 221: Life Span Development
  - PSY 310: Child and Adolescent Development
  - PSY 321: Psychology of Adulthood and Aging
  - PSY 360: Family Psychology
- Social, Personality, and Applied (choose one):
  - PSY 230: Personality Psychology
  - PSY 245: Sport Psychology
  - PSY 330: Social Psychology
  - PSY 343: Psychology and the Law
  - PSY 375: Human Sexuality and Gender
- Abnormal and Clinical Psychology (choose one):
  - PSY 240: Abnormal Behavior
  - PSY 341: Child, Family and Youth Services
  - PSY 361: Violence in the Family
  - PSY 440: Counseling Theories and Techniques
COURSE LISTING

ANTHROPOLOGY

ANT 214: Cultural Anthropology: People and Culture
3 credit hours
EMP Social Science credit, CTC NW credit
This course is designed to give you a better understanding of yourself as a human being and of the world in which you live. Through the course you will be introduced to some new and different ways of viewing the world while learning about human cultural diversity. You will learn about a number of peoples from a variety of places and times and you will also learn to take a critical look at your own society and culture. You will become more aware of what culture is, how it has shaped us, and how we can change it. The course will focus on what makes cultural anthropology a distinct discipline in terms of perspective, methodology, and subject matter, and it will consider what insights the discipline has to offer. You will be introduced to some of the topics and issues that have traditionally been of concern to cultural anthropologists and you will learn what role cultural anthropology plays in our ever-changing world.

ANT 216: Biological Anthropology (Physical Anthropology)
4 credit hours
EMP Natural Science credit; three lecture hours, two-hour lab each week
Have you ever wondered how crime scene investigators (CSI) can determine, from skeletal fragments, the sex, age, or ethnic identity of a murder victim? Have you ever thought about how unique humans really are? Do you want to know why we are so attracted to babies and so fascinated with the lives of the rich and famous? Are you curious about how human beings have changed over time or how different the human “races” really are? Through class discussion and laboratory exercises, we will explore these questions and more. You will learn about human genetics and human variation, how humans compare to the nonhuman primates, what our early ancestors were like, and how culture and biology have interacted and continue to interact to shape humankind. You will also learn basic techniques used by biological and forensic anthropologists as they evaluate data in order to solve problems. This course is a foundation course for advanced study in forensic and other branches of biological anthropology. Biological anthropology is also a recommended lab science course for students in any major, as it will help you to understand better why we humans are the way we are.

ANT 218: Archaeology: People and the Past
3 credit hours
EMP Social Science credit
Have you ever wondered what people like Indiana Jones really do? This course will offer you a basic introduction to the scope and concerns of archaeology, a deeper understanding of the human past, and a greater sensitivity to issues surrounding the reconstruction and representation of that past. The course will begin with a review of the history of the discipline and of the archaeological research process, and then proceed to an overview of select aspects of human prehistory and of the archaeology of the United States. In doing so, some of the most famous archaeological discoveries will be covered, including Pompeii and King Tut’s tomb, and also more local and contemporary discoveries such as New York City’s African Burial Ground and Blackbeard’s Queen Anne’s Revenge. Over the semester, you will participate in several activities dealing with the analysis of material culture and you will gain practice in critically analyzing public presentations of archaeological research. Offered spring.

ANT 240: Anthropology of Death
ANT 250: Introduction to Forensics
3 credit hours
Forensics is the use of scientific principles and methods to investigate crimes. Forensics can involve a variety of natural and social sciences, including anthropology, biology, chemistry, psychology and political science. The primary purpose of this course is to introduce students to the interdisciplinary nature of forensics, and to explore what can be learned through the application of forensic techniques.

ANT 305: Hispanic Voices in the United States
3 credit hours
Prerequisite: ANT 214 or permission of the professor
CTC NW credit
This course provides an introduction to the history and cultures of Hispanic/Latino communities in the United States from the first Spanish explorations and settlements to the present. The course will provide an overview of the diversity of Hispanic/Latino groups and experiences, and will explore how Hispanics/Latinos have become such a significant part of the U.S. society and culture. The course will focus particularly on the continuities and connections of culture that are maintained by and shape Hispanics/Latinos in the U.S. The course will also address a variety of issues relevant to Hispanics/Latinos, including immigration, bilingualism, and political representation. Students will learn about Hispanics/Latinos through readings across the disciplines, including anthropology, history, literature, film and art. Offered spring of odd-numbered years.

ANT 310: Anthropology of Sport
3 credit hours
Prerequisite: ANT 214
What do baseball in the U.S., bullfighting in Spain, football in Brazil, the ball game of the Maya, and Buzkashi in Afghanistan have in common? How are these sports unique to the societies and cultures in which they occur? What do sports have to do with economy, politics, race, gender and religion? What are sports and why do humans do them? This course will take an anthropological perspective on sport to explore these and related questions. Viewing sports holistically, the course will introduce students to some examples of sport from across the world and from different periods of human history, considering the uniqueness of these sports and the similarities they share. The course will focus on sport as institution, ritual and as symbol, carrying key functions, meanings and values. These topics and questions will be explored through ethnographic readings, discussions of sports in the news, and field experiences. This course should be of particular interest to students concentrating in Sports Management or majoring in Anthropology. Offered spring semester, odd years.

ANT 315: Globalization, People and Culture
3 credit hours
**Prerequisite: ANT 214 or permission of the instructor**

Globalization is one of the key concepts of our age—a term often used but little understood. Globalization is generally characterized by the increasing interconnectedness of economic, political, and cultural phenomena. While many of these connections are new, their roots lie deeper in history. These connections have come to shape the lives of virtually all of the world’s peoples, often in intimate ways. Understanding globalization is central to understanding life today, including such diverse phenomena as Bollywood in North Carolina, McDonald’s in Hong Kong, iPad production in China, and coffee growing in Guatemala. In order to be intelligent and compassionate actors in our contemporary world, it is important to explore the realities of globalization and consider its promise and peril. This course will do so primarily through the lens of anthropology, but will also draw upon insights and examples from history and other disciplines as well. The course will consider what globalization is today, how it developed over history, and what its effects are. Students will look at why some people are excited about globalization while others resist it. They will consider how globalization affects our politics, our economics, and our culture, addressing such diverse topics as terrorism, immigration, religious fundamentalism, and the environment, as well as McDonald’s, Disney, smart phones, and hip-hop culture. Offered spring of even-numbered years.

**ANT 330: Introduction to Forensic Anthropology**

*3 credit hours*

**Prerequisites: ANT 216 or ANT 250**

Do you want to know what bones can tell you about who, when, and how someone died? This course introduces students to the basic principles and most current methods in forensic anthropology. Forensic anthropologists use methods from biological anthropology to provide analyses of skeletal remains for medico-legal contexts. In this class, students will learn how to create a biological profile based on skeletal remains, acquiring skills in estimating age, sex, stature, and ancestry. In addition, students will also learn how to apply scientific processes to deduce manner of death and time since death from skeletonized remains. Through hands-on activities and lectures, the course will introduce students to a variety of topics such as skeletal biology, disease, trauma, forensic anthropological methods, and the ethical concerns of working with human remains in a medico-legal context. This course should be of particular interest to students majoring in Criminal Justice or Anthropology. Offered spring semester, odd years.

**ANT 368: American Ethnic Relations**

*3 credit hours*

**Prerequisite: ANT 214 or permission of the instructor**

Where did your ancestors come from? How did they shape America? What is America—a melting pot, mosaic, or unequal mix? This course examines the complex dynamics of race and ethnicity in the United States in the present and the past. Through this course you will better understand the histories and social and cultural characteristics of different racial and ethnic groups, and the ongoing politics of racial and ethnic relations. We will explore some of the most interesting and controversial issues in American public discourse, including immigration policy, affirmative action, assimilation, and diversity in education. We will explore these subjects through readings across the disciplines as well as through critical reflection on our own experiences. Although an upper-level course tied to the social sciences and humanities, the content of this course is important for majors in all fields interested in gaining a better understanding of America’s diversity. Offered fall.

**ANT 370: The Female of the Species: A Biocultural, Anthropological Perspective**

*3 credit hours*

**Prerequisite: ANT 214 or ANT 216 or BIO 101 or permission of instructor**

William Peace University is dedicated to helping women develop to their fullest potential. But what does it mean to be a human female? To fully understand the human female—in terms of their various roles and physical features across cultures—an evolutionary, cross-cultural view is needed: How are we like, unlike other mammals and, most especially, our nonhuman primate relatives? What happened in the course of
evolution to make us the way we are? Is the “mother” role instinctual? Does it—and our other roles—vary across cultures today, and, if so, what factors (biological and cultural) might be responsible for this variation? This course gives students a chance to explore these questions through readings, videos, and discussions in which we examine data from nonhuman primates, the fossil record, archaeological remains of past human societies, and ethnographic research on recent and contemporary human societies. We also examine contemporary issues, such as social inequality, female infanticide, arranged marriages, genital mutilation, and “honor” murder, which affect millions of women in various parts of the world. No matter your major, this course will allow you to better understand yourself and your sisters—no matter where they live—as well as the problems women face in the world today. Offered spring of even-numbered years.

ANT 380: India: Past and Present
3 credit hours
Prerequisites: ANT 214 or permission of instructor
India is a place of paradoxes: a land of great riches and grinding poverty; a land of indescribable beauty and unmentionable horrors; a land of Gandhi’s nonviolence and nuclear weapons; a land where the past and the present regularly collide and live in harmony. India is the world’s biggest democracy and is poised to be one of the great powers of the 21st century. To understand our contemporary world and where it is headed, it is essential that we understand India. In this course we will explore both the past and the present of India, focusing on its historical social and cultural diversity, and the issues its people confront today. We will pay particular attention to contemporary issues of nationalism, gender, communalism, and globalization, with a special focus on Indian popular culture and the Indian diaspora. Offered fall of even-numbered years.

ANT 450: Archaeological Fieldwork
4 credit hours
Prerequisite: ANT 218 or permission of instructor; 4 week summer program
This course offers students the opportunity to learn more about the field of archaeology through participation in a summer field school. Through the field school students will develop and practice basic methods of archaeological field research. They will gain experience in conducting archaeological survey and excavation and also develop skills in such areas as mapping, stratigraphic interpretation, the analysis of cultural materials, and data processing. Through additional readings and a variety of guest speakers, students will also learn about the culture and history of the area being investigated, as well as various specializations and career paths within archaeology. As part of the field school, students will also be involved in helping to make our research more public by assisting volunteers and presenting our work to site visitors, in order to promote the preservation of archaeological sites and the sharing of archaeological knowledge. The course will be held for three to four weeks during the summer at a local archaeological site.

ANT 470: Issues and Theories in Anthropology
3 credit hours
“Issues and Theories” is a required capstone experience for students majoring in anthropology. The course is offered to help junior and senior students synthesize and apply their knowledge and experience gained in the major, to help them clarify and develop their academic interests, and to help them in their professional development. The course will draw from the different subdisciplines of anthropology and focus on several major contemporary issues or topics, including cultural and biological aspects of human group boundaries, globalization, and extinction. The course will prepare students for pursuing their interests in anthropology beyond William Peace University, in a career or graduate school, primarily through researching and writing a major paper and developing a professional portfolio.

ANT 295/395/495: Special Topics
3 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand, or the interests of the faculty member.

**ANT 392/492: Directed Study**
2-4 credit hours
*Prerequisite: junior or senior status*
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**ART**

**ART 110: Drawing I**
3 credit hours
This course is designed for the beginning student of drawing. The problems and possibilities of visual communication using drawing media and techniques are explored. Students will experiment with various drawing materials and techniques while exploring various themes. Expressive qualities and the student’s creative personal expression will be encouraged. Postmodern (mixed media) drawing projects are included in this course. Studio development is strengthened through readings, class discussions, demonstrations, project research, individual and group critiques, visits to art exhibitions, visiting artists and written assignments. Offered spring.

**ART 160: Art Appreciate**
3 credit hours
*CTC credit*
Art Appreciation explores the numerous and diverse visual experiences created by various cultures as a way for them to understand and communicate their ideas and beliefs and to give meaning to their world. You will learn that these visual (often multimedia) experiences serve different functions within each culture, reflecting the ideologies of the time period, society, and maker. You will also explore the variety of materials and techniques used by different cultures, as well as the evolution of new technologies. This course will call into question modern Western culture’s tendency to evaluate all other cultures by using Western notions of art, including the ideas of originality, beauty, and creativity. Current issues such as arts funding, conservation and restoration, the Nazi art loot controversy, “Outsider Art”, art criticism, censorship, and post-modernism are also explored. Participation in the local arts community is part of this course. NOTE: This course is not a chronological study of art.

**ART 295/395/495: Special Topics**
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.
BIOLOGY

BIO 101: Principles of Biology
4 credit hours: Three hours lecture each week, two hours lab each week.
A student must make a “C” or better in BIO 101 in order to take any upper-level biology course.
EMP Natural Science credit
This course is an introduction to the basic principles of biology common to all living things. Topics covered include cell structure and function; the flow of energy through living systems; molecular and classical genetics; structure and function of animal organ systems; reproduction and animal development; evolution, diversity and ecology; and current environmental issues. The Honors Biology Laboratory affords the student an opportunity for supplemental advanced laboratory experimentation, conducted under faculty guidance. Offered fall and spring semesters.

BIO 131: Environmental Biology
3 credit hours: Three hours lecture each week
CTC credit
This non-lab biology course, with no prerequisite, is geared toward the general student, though biology majors may also take it. In this survey of human impact on the environment, students will study how the earth functions as an ecosystem, transferring energy and recycling nutrients. A study of populations, communities and biomes illustrates the biodiversity of life on earth. An understanding of human population dynamics lays the foundation for information about human impact on the environment, including pollution, ozone depletion, greenhouse gases and carcinogenic toxins such as synthetic organic chemicals. The limits to earth’s ability to support human life and modern society are examined, including a discussion of global food production, renewable and nonrenewable resources, and ethical, political and economic considerations. Offered spring of even-numbered years.

BIO 210: Botany
4 credit hours; Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in BIO 101
All life depends on plants, organisms that represent the essential first step in transferring the sun’s energy to Earth’s food webs. Botany studies the plant kingdom, including its descent from green algae ancestors. We will look at the relationship among various groups of plants (phylogeny), how they are named and categorized (taxonomy), the kinds of plants (diversity of non-vascular and vascular plants), their structure and function (photosynthesis, respiration, anatomy, histology, nutrition, physiology), and their interrelationships with other organisms (ecology, symbiosis, economic botany). The laboratory part of this course may include local field trips. Offered spring of odd-numbered years.

BIO 320: Vertebrate Zoology
4 credit hours; Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in BIO 101
This course will emphasize the comparative approach to the study of vertebrate animals, contrasting living species to their extinct ancestors, and tracing the similarities among organisms to show their common lineage. Lecture topics will include the classification, natural history, comparative anatomy, physiology, ecology and behavior of animals within each vertebrate class. Laboratories will supplement lecture topics through microscope work, dissections, anatomical models and field collections. Offered fall of even-numbered years.
BIO 321: Invertebrate Zoology
4 credit hours; Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in BIO 101
This course is designed to give an overview of the diversity of life forms representing all the major invertebrate phyla. The course will cover the anatomy, physiology, classification, ecology and behavior of invertebrate organisms with special emphasis on evolutionary common ground among the major groups. It will include the importance of both beneficial and detrimental invertebrates in ecology and modern living and the relationship between the invertebrates and many advances in molecular biology. In the laboratory, students will study microscope slides, anatomical models, preserved specimens and dissections of representative animals. Offered spring of even-numbered years.

BIO 330: Ecology
4 credit hours; Three hours lecture and three hours laboratory each week
Prerequisite: “C” or better in BIO 101 and permission of the instructor
A study of the relationships among living organisms and their environment. The application of ecological principles to local environments is emphasized, and contemporary environmental issues are discussed. Laboratory includes field trips, data collection, and analysis of ecological data and computer modeling of ecosystems. Offered fall.

BIO 350: Microbiology
4 credit hours; Three hours lecture each week, three lab hours each week
Prerequisite: “C” or better in BIO 101 and CHE 111
Pre-/co-requisite: CHE 112 or permission of the professor
Microbiology is the study of microbes, such as bacteria, viruses, and fungi. An understanding of cell structure, metabolism and genetics is sought before examining the pivotal roles of microbes in health and disease, biotechnology and industry, and the environment. Laboratory experiments involve growing, testing, and identifying bacteria, viruses, and fungi. Offered spring.

BIO 380: Anatomy and Physiology
4 credit hours; Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in BIO 101
This course covers the essentials of human histology, structure, and function. The human body is studied from the cellular perspective to the gross anatomical perspective, system by system. The lecture primarily deals with anatomy as well as basic physiology in order to understand the mechanisms involved. The laboratory is exclusively anatomy with (1) a broad histology overview and more detailed histological work as we progress through each organ system, (2) comprehensive study of the articulated and disarticulated skeleton including x-ray analysis, and (3) detailed dissection of the cat and specific mammalian organs in addition to a review of anatomical models for each organ system. Offered fall.

BIO 381: Human Physiology
4 credit hours; Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in BIO 101; “C” or better in BIO 380
This class builds on the basic concepts from BIO 380 and offers advanced concepts of human physiology. It is designed for biology majors and pre-professional students interested in allied health careers. It covers detailed physiological mechanisms on the molecular, cellular and organismal levels. Emphasis is placed on the integrated relationship of cells and organs while incorporating diseases and clinical topics. The laboratory is exclusively geared toward physiology with computer-based and hands-on clinical experiments, which examine body function through measurements of muscle contraction, blood chemistry, heart and renal function, lung capacity, and various other parameters. Offered spring.
**BIO 382: Histology**  
3 credit hours; Three hours of lab each week  
*Prerequisite: “C” or better in BIO 101; “C” or better in BIO 380*  
This medical-based lab-only course concentrates on the characteristics, composition, and functions of adult and embryological human tissues and organs. In addition, students will differentiate between healthy and pathological samples. The sources of study will be prepared slides and computer imagery. Offered fall of odd-numbered years.

**BIO 430: Ethology: Animal Behavior**  
3 credit hours; Three hours lecture each week  
*Prerequisites: “C” or better in BIO 101 and 1 other advanced Biology course*  
Ethology strives to use evolutionary principles as a foundation for exposing students to a number of behavioral approaches. The course will emphasize the history, genetic mechanisms, and evolution of animal behavior. Topics include methodology and techniques used by behavioral scientists in research; behavioral ecology as it relates to social and environmental processes; the evolution of behavior patterns and social processes; and the neurophysiology and endocrinology controlling behavioral patterns. Offered spring of odd-numbered years.

**BIO 440: Evolutionary Biology**  
3 credit hours; Three hours lecture each week  
*Prerequisites: senior standing in the Biology Major or Minor; “C” or better in BIO 101 and at least 3 other biology courses*  
Evolutionary Biology is the study of organic evolution by means of natural selection. Topics covered include origin of the cosmos and prebiotic evolution, types of selection, population genetics, isolating mechanisms and speciation, evolution of sex, modes of reproduction, rates of evolution, and extinction. Students investigate evolutionary trends within the major groups of organisms, including humans. Offered fall.

**BIO 450: Cell Biology**  
4 credit hours; Three hours lecture each week, three hours lab each week  
*Prerequisite: “C” or better in BIO 101; CHE III; CHE 112  
Recommended: BIO 350*  
Cell Biology focuses on the structure and function of cells. It examines the molecular processes that are fundamental to life, including molecular genetics, metabolism, cell signaling, cell division, and differentiation. Laboratory experiments illustrate the techniques that are currently used to study cells and include staining, cell fractionation, immunological detection methods, and DNA/protein gel electrophoresis. Offered fall of odd-numbered years.

**BIO 460: Genetics**  
4 credit hours; Three hours lecture each week, three hours lab each week  
*Prerequisite: “C” or better in BIO 101; CHE III; CHE 112  
Recommended: BIO 350*  
Genetics is the study of genes and how the information that they encode specifies phenotype. A review of classical Mendelian genetics and cytogenticists lay the foundation for exploring chromosome structure, molecular biology, recombinant DNA techniques, and population genetics. In laboratory, students arrange crosses between fruit flies, examine gene expression in bacteria, and manipulate DNA molecules. Offered fall of even-numbered years.
BIO 295/395/495: Special Topics  
1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

BIO 392/492: Directed Study  
2-4 credit hours  
Prerequisite: junior or senior status  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

BIO 490/491: Internship I and II  
1 to 6 credit hours  
Prerequisite: junior or senior status  
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a W for the internship experience for that semester.

BIO 499: Independent Research in Biology  
3 credit hours  
Prerequisite: junior or senior standing and permission of the sponsoring faculty member  
The student, with the assistance of a faculty sponsor, will plan and conduct a small research project following standard scientific methods. Interested students should approach a desired sponsor among the biology faculty with a proposal for a research project. Enrollment will be limited, and students will be selected on the basis of GPA, (minimum of 3.0 in and out of major), interest in the topic, and potential for successful completion of the project. Requires at least 120 hours of work during the semester. The culmination will be an oral and written report on the project. May be used to satisfy the required pre-professional experience.

BUSINESS ADMINISTRATION

BSA 140: Introduction to Leadership  
3 credit hours  
This course is designed to provide an introduction into the many issues, concepts, and theories involved in the study of leadership. The course will explore traditional and contemporary leadership theories and models, with a major emphasis on understanding one’s self as a leader.

BSA 160: Global Business Environment  
3 credit hours  
This course exposes students to the many ways that countries differ and examines the impact of those differences on business activities. The history and theories of international trade and investment are discussed as well as the evolution and role of the global monetary system. In addition, the course will
explore the current international business environment including culture, infrastructure, and economic development and examine the strategies and structures of businesses operating in that environment.

BSA 180: Introduction to Media Literacy  
1 credit hour  
Professional Readiness (PR) credit  
Literacy with online tools and communications is increasingly important for success in the academic and working worlds. In this course students learn the basics of how to conduct research online, critically evaluate the resources they find, and communicate on a personal and professional level using social media and other tools. Students also learn about privacy, copyright, and other legal and ethical issues related to the online world. The concepts and skills covered in this class will help students succeed in future classes and as business professionals.

BSA 211: Principles of Microeconomics  
3 credit hours  
CTC credit  
This course provides an overview of market processes under conditions of pure competition, monopoly, and imperfect competition. Topics covered include demand and marginal utility analysis; supply and costs of production; elasticity; and consequences of government regulation of markets. In addition, students will be exposed to the application of microeconomic theory to current social problems.

BSA 212: Principles of Macroeconomics  
3 credit hours  
Pre-requisite: BSA 211  
This course provides a brief survey of aggregate demand, aggregate supply, and the role of consumption, investment, government spending, and net exports in establishing full employment equilibrium. The concepts of fiscal and monetary policy, business cycles, and economic growth are also introduced.

BSA 220: Personal Finance  
1 credit hour  
Professional Readiness (PR) credit  
This course presents a framework of money management concepts including establishing values and goals, determining sources of income, managing income, preparing a budget, developing consumer buying ability, using credit, understanding savings and insurance, providing for adequate retirement and estate planning.

BSA 221: Principles of Accounting I  
3 credit hours  
The ability to understand financial information is critical to anyone who wants to invest in stock, apply for a loan, or evaluate the profitability of a business. In this course, students will learn how to record business transactions, prepare financial statements and analyze financial data. Students will be prepared to do basic bookkeeping for a service-oriented or retail business.

BSA 222: Principles of Accounting II  
3 credit hours  
Prerequisite: C or better in BSA 221  
The majority of business sales are generated by corporations. In this continuation of BSA 221, students will be able to record basic corporate transactions. Emphasis is given to developing critical thinking about
complex financial data and ratio analysis. Students will also be introduced to basic managerial accounting terminology and cost-volume-profit analysis.

**BSA 225: Finance**  
*3 credit hours*  
This course is an introduction to the practice of financial management including capital budgeting, financial statement analysis, capital markets, the time value of money, capital structure issues and financial planning.

**BSA 230: Marketing**  
*3 credit hours*  
*Prerequisite: BSA 160*  
Company survival and growth in the coming years will require a move toward global marketing with its many potential rewards and risks. This course demonstrates the role of marketing in the organization, explores the relationship of marketing to other functions, and helps students learn to make marketing decisions in a global business environment. The course shows how effective marketing builds on a thorough understanding of buyer behavior to create value for customers and how that behavior varies in different country markets. Students learn how to control the elements of the marketing mix-including product policy, channels of distribution, communication, and pricing to satisfy customer needs profitably.

**BSA 240: Management/Organizational Behavior**  
*3 credit hours*  
This course concerns the management of organizations in a competitive global environment and evaluates the forces external to the firm that structure decisions. This course examines the different elements that shape managerial discretion and the tools that organizations use to survive their environments. This course will explore the impact of cultural differences on the success and failure of a firm and will address management styles across cultures.

**BSA 250: Human Resources Management**  
*3 credit hours*  
*Prerequisite: BSA 240*  
Human Resources Management (HRM) is a functional area of every business with the goal of attracting and retaining the best and brightest employees from all over the globe. Topics covered include intercultural sensitivity, global managers as change agents, global workforce diversity, expatriate issues, the role of the global manager, and the influence of culture on employee motivation and management styles.

**BSA 270: Business Law**  
*3 credit hours*  
*Prerequisite: BSA 160*  
This course addresses the legal and ethical issues confronting the global business manager. This course also addresses the legal system, legal processes, and several areas of substantive commercial law relevant to management decisions. In addition, it discusses the developing recognition of legal and ethical issues, and their managerial implications. The concepts studied in this course include product liability, the administrative legal process of regulation, antitrust, and the contract as the fundamental legal instrument of global commercial relations.

**BSA 325: Corporation Finance**  
*3 credit hours*  
*Prerequisites: BSA 222 and either MAT 202 or MAT 241*
This course introduces basic financial management topics including financial statement analysis, working capital, capital budgeting, and long-term financing. The approach will include issues faced by multinational corporations such as foreign currency translation, international tax rates, and evaluation of international projects. Students will use problems and cases to enhance skills in financial planning and decision making.

**BSA 331: Advertising**
3 credit hours

*Prerequisite: BSA 230*

This course examines the creation of an advertising strategy, and explores the planning and execution of advertising and related promotional functions. Among the topics discussed are setting advertising objectives and budget, media strategy, creative strategy, and measuring advertising effectiveness. It also evaluates controversies surrounding advertisement effectiveness measurement, and reviews legal issues, including privacy, deception, and advertisement substantiation. The course emphasizes the management of advertising campaigns, expenditures, and the integration of advertising efforts as part of the total marketing program.

**BSA 332: Consumer Behavior**
3 credit hours

*Prerequisite: BSA 230*

This course provides an overview of current knowledge about consumer behavior. Basic behavioral science and specific techniques used in marketing practice are covered. Course topics include focus group interviews and qualitative research, survey analysis, sensory and perceptual analysis, attitude analysis, value analysis, and psychographics. The approach is not mathematical, but is technical. The course is directed at students preparing for positions in brand management, advertising, and marketing research.

**BSA 336: Marketing Research**
3 credit hours

*Prerequisites: BSA 230 and MAT 201*

This course considers the gathering of marketing related data from individuals and organizations, with particular emphasis on integrating problem formulation, research design, and sampling so as to yield the most valuable information. Statistical approaches to improve marketing decision making in such areas as strategic marketing, advertising, pricing, sales force management, sales promotions, new products, and direct marketing are examined. The development, implementation, and use of quantitative models are emphasized.

**BSA 340: Group Process and Dynamics**
3 credit hours

*Prerequisite: BSA 140*

As a process of working with others to accomplish shared goals, leadership must be studied in the context of groups and teams. The purpose of this course is to provide students with the knowledge and skills necessary to lead and work effectively in groups and teams. This course will explore theory, practice, and research in group process, including group dynamics, group roles, teamwork, diversity, decision-making, conflict resolution, motivation, and visioning, and goal setting.

**BSA 343: Leadership & Change in Organizations**
3 credit hours

*Prerequisite: BSA 140*

This course examines the opportunities and issues when leading an organizational change effort. Emphasis is on organizational vision, motivation, organizational culture, alignment of organizational
systems, and theories of change. Students will learn to form vision statements, implement strategies for organizational change, anticipate obstacles, and maintain motivation. Students will also analyze the successes, the failures, and the multiple dilemmas of modern organizations in the private, nonprofit, and public sectors in order to better understand the causes, implications, and potential leader actions and strategies associated with organizational change.

BSA 345: Global Business Opportunities and Challenges
3 credit hours
Prerequisites: BSA 160, BSA 230, BSA 240, and BSA 250
This seminar class exposes students to a variety of issues related to identifying and taking advantage of global business opportunities. Specific topics to be covered are exporting, accounting and taxation, logistics, off-shoring, staffing, and cross-cultural negotiation.

BSA 354: Performance Management
3 credit hours
Prerequisite: BSA 250
Every employee has his/her performance evaluated and every supervisor evaluates someone’s performance. This course is designed to provide you with an in-depth study of performance management (PM) in an organization. You will understand why effective performance management is critical, develop the skills to give feedback to employees, and learn how to develop a performance appraisal system. A required team project allows students to enter a local organization and evaluate their performance management system against the criteria taught in class. You should leave the course possessing a set of “tools” which can be used in effective performance management.

BSA 356: Employee Selection and Development
3 credit hours
Prerequisite: BSA 250
Managers in all departments are responsible for selecting and training new employees. These decisions are increasingly being made across national borders where learning styles and expectations can differ greatly. In this course, you will get hands-on experience exploring on-line resources, planning a job analysis, and making a hiring decision. You will also learn how to develop training programs relevant to adults’ immediate needs and learning styles.

BSA 370: Sport Law
3 credit hours
Prerequisite: BSA 270
This course will explore and foster understanding of the United States legal system as it applies to sports. Constitutional law, Title IX, tort law, contract law, risk management, statutory law, personal and product liability, drug testing, and professional sport labor relations are examined in the context of amateur and professional sports.

BSA 380: Sport Management
3 credit hours
Prerequisite: BSA 240
This course introduces the student to the sport management profession. Primary focus is on the sport industry, including professional sport entertainment, amateur sport entertainment, for-profit sport participation, nonprofit sport participation, sporting goods, sports tourism, and sport services. Students will study terminology, philosophies, history, management principles, and the evolution of sport management. Internal and external recreation motivations for participation and relevant contemporary issues will be addressed.
BSA 426: Sales and Marketing Management  
*3 credit hours*  
*Prerequisite: BSA 230*  
This course focuses on improving the efficiency and effectiveness of a company’s marketing activities. Topics will cover product management, pricing, distribution and inventory, market segmentation, and positioning. The course will demonstrate quantitative techniques for determining sales territories and compensation; advertising and other promotional budgets; product line and business unit profit margins; and other metrics for determining the net contribution of the marketing program.

BSA 441: Decision Science  
*3 credit hours*  
*Prerequisites: BSA 225 and BSA 240*  
Vast amounts of data are collected in today’s business environment. The most successful managers are those that can put this information to work effectively to guide their decision process. This course prepares students to describe, gather, and analyze business data and to use statistical and management science tools to make effective business decisions in operations, finance, marketing, management, and staffing.

BSA 499: Strategic Management  
*3 credit hours*  
*Prerequisites: Senior standing and completion of BSA 225, BSA 230, BSA 240, and BSA 250*  
A company attains a competitive position when the configuration of its product mix and service activities generates superior value for customers. The challenge of formulating effective competitive strategy is to balance the opportunities and risks associated with dynamic and uncertain global environment. This course will explore changes in industry attractiveness and competitive position and students will develop skills for formulating a global strategy. This is the capstone course for all students seeking a degree in Business Administration.

BSA 295/395/495: Special Topics  
*1-4 credit hours*  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

BSA 392/492: Directed Study  
*2-4 credit hours*  
*Prerequisite: junior or senior status*  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

BSA 490/491: Internship I and II  
*1 to 6 credit hours*  
*Prerequisite: junior or senior status*  
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate
degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

CHEMISTRY

CHE 111: General Chemistry I
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: two years of high school algebra
Recommended: high school chemistry
EMP Natural Science credit
This is the first semester of a two-course sequence that will introduce the fundamental principles of chemistry, matter, and the changes that matter undergoes in addition to topics relevant to biology majors and environmental issues. Students will use demonstrations and laboratory experiments to obtain a clear understanding of the material presented. Offered fall.

CHE 112: General Chemistry II
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in CHE 111
This is the second semester of a two-course sequence that will introduce the fundamental principles of chemistry, matter and the changes that matter undergoes in addition to topics relevant to biology majors and environmental issues. Students will use demonstrations and laboratory experiments to obtain a clear understanding of the material presented. Offered spring.

CHE 211: Organic Chemistry I
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in CHE 112
This is the first semester of a two-course sequence that will introduce the fundamental principles in organic chemistry, the systematic study of carbon compounds. This course provides a foundation for further studies of biology, chemistry, and biochemistry. Students will learn about the classification of organic compounds, their reactions and uses in everyday life. Offered fall.

CHE 212: Organic Chemistry II
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in CHE 211
This is the second semester of a two-course sequence that will introduce the fundamental principles in organic chemistry, the systematic study of carbon compounds. This course provides a foundation for further studies of biology, chemistry, and biochemistry. Students will learn about the classification of organic compounds, their reactions and uses in everyday life. Offered spring.

CHE 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

CHE 350: Biochemistry
Biochemistry is the study of the molecules and chemical reactions of life. Students will use the principles and language of chemistry to explain biology at the molecular level. The major types of biomolecules will be studied, as well as their use in metabolism and bioenergetics.

**CHE 392/492: Directed Study**

*2-4 credit hours*

*Prerequisite: junior or senior status*

A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**COMMUNICATION**

**COM 101: Public Speaking**

*3 credit hours*

Professional Readiness (PR) credit

The ability to compose and deliver an effective speech to an audience will enable you to succeed personally and professionally. In this course, you will learn how to overcome the nervousness or “stage-fright” that everyone experiences when asked to speak in public. You’ll also develop your analytical thinking by learning how to analyze an audience and write a speech for that audience using effective informational and persuasive strategies. Finally, you will practice effective verbal and non-verbal techniques that will help you comfortably deliver the message in any situation.


*1 credit hour*

*Corequisite or prerequisite: COM 230 or permission of instructor*

Put your growing communication skills into practice, have your work published, add to your portfolio, and have an impact on the University community – that’s what this course is all about. Students organize themselves into a working staff that publishes regular issues of the student newspaper, *The Peace Times*. There’s a lot to do, and staff members do it. Offered fall and spring.

**COM 108: Full Frame Documentary Film Festival**

*1 credit hour*

Students go to four days of film showings at the annual Full Frame Documentary Film Festival. Offered spring.

**COM 200: Media and Culture**

*3 credit hours*

CTC credit

This is the big picture, a broad overview of the many media that make up “the media.” The subject matter is as familiar as our car radio and as fresh as last night’s Web surfing. Examining the Internet, magazines, Hollywood moviemaking and lots of other industries, the course is aimed at consumers and potential practitioners of the media. Various perspectives, including historical, cultural, legal, and economic, are explored.
COM 211: Interactive and Social Media
3 credit hours
Do you regularly check Facebook? Have you ever learned something new from a tweet? Do you go online to get your news? More and more people are answering “yes” to these questions, as online, interactive and social media are becoming a dominant force in the mass media landscape. In this course, students will learn how to write and report for the Web and social media, as well as how to use sites like Twitter and Facebook for marketing. You will become a local expert in a subject and an owner and regular contributor to a blog and social media accounts. Offered every fall and spring of even-numbered years.

COM 220: Design and Typography I
3 credit hours
This course introduces you to the basic elements of design and the fundamental principles of visual composition. We’ll cover electronic typesetting and page layout using software specific to the graphic design industry in a Mac-based environment. You will learn a wide range of techniques and materials for design making and develop fundamental skills in design processes. Offered fall and spring.

COM 230: Media Writing
3 credit hours
CTC credit
Good writing is fundamental to any communication enterprise, as it is for almost any undertaking in our information society. In this course, you will learn to recognize and apply different kinds of media writing, from print journalism to broadcast journalism to public relations. Also emphasized are key concepts such as accuracy, objectivity, and attribution. Offered fall and spring.

COM 240: Introduction to Public Relations
3 credit hours
CTC credit
Public Relations are a broad subfield in communication and touches every industry. This introductory course gives you an overview of the field of PR, including history, theory, and principles. We’ll also explore how PR fits in as an important function in all organizations. Offered fall.

COM 270: Digital Media Convergence
3 credit hours
Technology has transformed traditional mass media. In this course, we help prepare you for working in a converged media environment. You’ll create multi-media content for the Communication Department’s converged media web site and for your own web-based digital portfolio. Offered fall and spring.

COM 300: Communication Research
3 credit hours
Prerequisite/Corequisite: MAT 201
Much of our research in the communication field centers on understanding the audience. Who are they and how do we reach them? During this course, you’ll learn the basics of conducting applied communication research, including why we do it and how research helps us. As part of a team, you’ll collect data and learn how to analyze and present your findings. Offered fall.

COM 317: Design and Typography II
Typography communicates a message. In this course, you’ll learn about the issues of contemporary and traditional typographic principles and practices. This includes: issues of hierarchy, typographic formats, specifications/organization of space, working with type and type/image relationships in constructing messages, and the use of technology in typographic design. Special emphasis will be placed on developing your analytical, technical, visual, and creative thinking skills. Offered spring of even-numbered years.

**COM 329: Imaging**
3 credit hours
Prerequisite: COM 220
In this course, you’ll explore a wide range of techniques and stylistic approaches to illustration and image making for graphic design. Emphasis will be placed on conceptual thinking and distinctive personal solutions through a series of projects that use collage, digital photography, and computer illustration. Offered spring.

**COM 340: Public Relations Techniques**
3 credit hours
Prerequisite: COM 240
In this course, you’ll work with a range of tools public relations practitioners use in their day-to-day activities to create materials for print, broadcast and social media. You’ll gain project management tools to help you plan special events, prepare your organization for crisis, and track ongoing issues or trends. Offered spring.

**COM 390: Multimedia Editing**
3 credit hours
Prerequisite: COM 270
In this class, we will learn how to assemble all of the video, stills, graphics, special effects, transitions, natural sounds, and music into a media production extraordinaire. We use the industry-leading software Final Cut to create effective storytelling and output the finished product onto DVD and the internet. Offered fall.

**COM 410: International Communication**
3 credit hours
The rapid spread of communication technologies has paved the way for globalization, a modern-day phenomenon that sparks geopolitical wrangling and radical activism. Does international communication foster freedom and cross-cultural understanding or does it promote a new kind of imperialism through which developed nations exploit the Third World? These and other timely issues, such as mass media’s role in spurring national development, are addressed in this research course.

**COM 417: Advanced Graphic Design Studio**
3 credit hours
Prerequisite: COM 317
The goal of this course is to help you develop your graphic design skills. We apply communication principles to solve problems through basic principles of typography, color theory, and visual composition. Some projects will be taken from concept to actual production as we work with clients from the campus and local communities to diagnose and solve real-world communications problems. Offered spring of odd-numbered years.
COM 420: Motion for the Screen  
3 credit hours  
**Prerequisites:** COM 317, and COM 390  
Although designers still communicate messages by integrating form, image, color, and type, the basic media of visual communication are changing. Designing for these new media requires new design strategies, as well as new technologies. In this course, you’ll begin to incorporate motion, interactivity, and digital video along with traditional typography and image making. Offered spring.

COM 465: Strategic Communication Campaigns  
3 credit hours  
**Prerequisite: COM 240**  
This course will give you the opportunity to do professional client work with organizations in the community. This capstone course combines a collaborative learning model with service learning, allowing you to work with a small team to address a communication-related problem or opportunity. You’ll see your efforts and ideas make a difference. Offered spring.

COM 475: Creating the Documentary  
3 credit hours  
**Prerequisite: COM 390**  
The course is designed to give upper-level Communication students an opportunity to produce a quality, non-fiction documentary. The course expands on the production skills covered in Digital Media Convergence and Multimedia Editing, providing more in-depth analysis and experience with the storytelling process. You’ll create a documentary on a subject relating to social and/or cultural issues of the community. Offered spring of odd-numbered years.

COM 480: Communication Agency  
3 credit hours  
**Prerequisite: Senior standing or permission of instructor**  
Through this course, you’ll have the opportunity to apply everything you’ve learned so far in your communication coursework to work as professionals on a real-world client project in an agency-like environment. This course serves as the senior seminar for the major.

COM 295/395/495: Special Topics  
1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

COM 392/492: Directed Study  
2-4 credit hours  
**Prerequisite: junior or senior status**  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

COM 490/491: INTERNSHIP I and II  
1 to 6 credit hours  
**Prerequisite: junior or senior status**
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

CRIMINAL JUSTICE

CRJ 201: Introduction to Criminal Justice
3 credit hours
This course is designed to provide you with an introductory foundation of the American criminal justice system. The content of the course addresses both the theoretical and practical facets of criminal justice by examining the three primary institutions of the field: police, courts, and corrections. In seeking to understand the complexities of the system, you will delve into the critical exploration of the contemporary issues surrounding the concepts of “crime” and “justice” relevant to all American citizens.

CRJ 480: Capstone in Criminal Justice
3 credit hours
Prerequisite: CRJ, PSC, or PRL major with at least 90 hours or permission of department chair.
As a student in this course, you will be concurrently enrolled in the practicums of the Raleigh Experience or the traditional internship requirement. Here, you will integrate the expansive criminal justice knowledge that you have acquired through academic study with the real-world situations of the Raleigh Experience or internship requirement. The content of this course focuses on current and significant issues within the field of Criminal Justice, while the goal of this course aims to prepare you for the transition from the university to a career, to graduate or a professional school, or to the Armed Forces. Offered spring.

You’ll find the descriptions of other courses in the Criminal Justice program under Anthropology, Philosophy, Political Science, and Psychology.

EDUCATION

EDU 201: Early Experiences for Prospective Teachers
3 credit hours
This course is designed to provide an introduction to a career as an educator. Students will engage in reflective activities that will focus on the conceptual framework of the teacher education program and current trends in the field of education. Students meet for classes arranged around specific topics pertinent to the field of education.

EDU 250: Exceptionalities in Education
3 credit hours: For education majors only
This course is a general introduction to the characteristics of exceptional learners and their education. It focuses on terminology, etiology, characteristics, interventions and programs for students with special needs. The course focuses on fundamental background knowledge of the field of special education as well as current information on how students with disabilities are served within the inclusive schools.

EDU 302: Literacy Methods I
3 credit hours: For education majors only
This course gives an overview of research based literacy instruction. Students learn the various parts of a balanced literacy program. Attention will be given to early literacy development, appropriate teaching techniques and differentiation.

**EDU 303: Social Studies Methods**  
*3 credit hours: For education majors only*  
This course addresses the major social studies concepts for the elementary learner. Students evaluate a variety of instructional materials for teaching social studies. Students learn how to implement effective instruction in social studies.

**EDU 304: Mathematics Methods**  
*3 credit hours: For education majors only*  
This is an exploration of the processes of learning mathematics concepts through the eyes of a young learner. Students study, practice, and demonstrate the elements of a comprehensive elementary school mathematics program and become familiar with management strategies for its implementation. An emphasis is placed on constructivist based assessment-informed instruction.

**EDU 305: Science Methods**  
*3 credit hours: For education majors only*  
This course examines the processes of learning to investigate science, as well as specific science content for the elementary teacher. Students study, practice, and demonstrate scientific inquiry and become familiar with management strategies for its implementation and assessment.

**EDU 310: Instructional Technology**  
*3 credit hours: For education majors only*  
This course is designed to help pre-service teachers master the instructional technology competencies required by the North Carolina Department of Public Instruction and to learn strategies to teach more effectively and efficiently using technology.

**EDU 325: Effective Programs and Learning Strategies**  
*3 credit hours: For education majors only*  
The course covers the following areas in working with students with disabilities: 1) an overview of the process and procedures for providing special education services, 2) current advances in instructional and assistive technology, and 3) preparation of IEPs.

**EDU 330: Practicum for Special Education**  
*1 credit hour: For education majors only*  
During this field experience, students spend a minimum of 45 hours in a middle or high school under the direction of an experienced special education partner teacher. In addition to a weekly schedule, teacher candidates will attend several school meetings and events before and after school hours.

**EDU 331: Practicum for Elementary Education**  
*1 credit hour: For education majors only*  
Students spend a minimum of 45 hours in an elementary school under the direction of an experienced partner teacher. In addition to a weekly schedule, students will attend several school meetings and events before and after school hours.

**EDU 351: Classroom Organization and Management**  
*3 credit hours: For education majors only*
Students will gain an understanding of classroom management strategies. This includes a theoretical foundation, application activities, various forms of behavioral assessment and data collection techniques, and strategies in positive behavioral support, cognitive behavior management, self-management strategies, conflict/stress management, and anger management. Offered fall.

**EDU 402: Testing and Measurements**  
*3 credit hours: For education majors only*  
This course provides an overview of a variety of assessment techniques in order to determine instructional content, procedures, and documentation of student learning and progress in grades K-12. The course is designed to prepare students to select and interpret formal and informal assessment instruments and techniques.

**EDU 452: 21st Century Teacher Leadership**  
*3 credit hours: For education majors only*  
In EDU 452, candidates create an integrated unit of study emphasizing the development of lessons that meet the needs of diverse learners and formative assessment data to drive future instruction. Teacher candidates integrate mathematics and literacy with science, social studies, arts and technology to design a balanced unit of study.

**EDU 460: Literacy Methods II**  
*3 credit hours: For education majors only*  
**Prerequisite: EDU 302**  
This course will provide an in-depth study to balanced literacy in the K-6 classroom. Diagnostic tools for the assessment of literacy will be introduced and used to write lesson plans to meet the needs of diverse learners. Concentration will be given to the integration of technology in literacy classrooms and 21st century learning.

**EDU 490: Internship**  
*3 credit hours*  
**Prerequisite: senior status**  
An in-depth work experience designed to apply classroom knowledge and skills to real-world applied settings related to education. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) credit hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her Internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

**EDU 496: Student Teaching & Seminar**  
*15 credit hours: For education majors only*  
**Prerequisite: For Dual Licensure all education courses required; for Elementary Licensure all elementary education courses required**  
Teacher candidate will student teach for 15 weeks in a public school setting. This course is required to earn a license to teach in the public school classroom. Both a clinical teacher and a university supervisor will plan the observation and teaching schedule for the teacher candidate, leading to an assumption of total responsibility for instruction and for other tasks normally performed by the clinical teacher. Teacher candidates are required to work in the assigned classrooms for the entire day during the 15 week student teaching experience. They adhere to the public school’s schedule, not William Peace University’s calendar, and are not excused during University breaks. Seminars convene weekly on campus in the late afternoon. The purpose of these seminars is for reflection on practice and address topics relevant to the role of educators.
ENGLISH

ENG 100: Fundamentals of Writing
3 credit hours
A course designed to prepare the student for college-level composition through intensive practice in writing, editing, and revising sentences and paragraphs. Students are placed in this course based on the results of the English Placement Exam, SAT/ACT scores, and/or previous grades in English. Satisfactory completion of the course is required before entry into English 112.

ENG 108: Full Frame Documentary Film Festival
1 credit hour
Students go to four days of film showings at the annual Full Frame Documentary Film Festival. Offered spring.

ENG 112: Composition
3 credit hours
WR credit
A one-semester course in writing that emphasizes organization and effective expression of ideas, expository and argumentative modes of essay writing, conventions of standard written English, analytical and interpretive reading skills, and use of evidence from written literature of various kinds. A specific research project is assigned.

ENG 147: Literary Magazine Publication
1 credit hour/year: Students may repeat this course for additional credit
A course in which student editor(s) and students design and produce the PRISM. Responsibilities include organization of staff, establishment of procedures and standards, solicitation of student contributions of prose, poetry, and artwork, and work with layout and desktop publishing.

ENG 211: British Literature Before 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
WR Writing about Literature credit
An introduction to major works of British literature from its beginnings through the eighteenth century, including such figures as Chaucer, Spenser, Shakespeare, Milton, Pope, and Swift. Offered fall of odd-numbered years.

ENG 212: British Literature After 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
An examination of British literature from 1700 until the present, focusing on theme and ideology within literary, historical, and cultural contexts. The course treats various genres, with emphasis on poetry and fiction. Offered spring.

ENG 214: Studies In Fiction
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
An introduction to novels and short fiction by representative English, American, and continental authors, illustrating the evolution of fiction as a genre. The formal elements of fiction are examined in historical contexts.
ENG 216: American Literature After 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
An introduction to the works and authors of American literature from 1700 to the present. The course examines works within their historical, cultural, and literary contexts. Offered fall and spring.

ENG 219: Latin American Literature
3 credit hours
Prerequisite: ENG 112; This is a CCE course and it fulfills the 200-level writing requirement
This course introduces students to the main periods and movements of Latin American literature from the conquest and colonial periods to “the Boom” and “post-Boom” movements of the twentieth century and beyond. All selections will be taught in translation, including authors such as: Colón, de las Casas, Sor Juana, Bolívar, Darío, Martí, Mistral, Vallejo, Neruda, Rulfo, García Márquez, and Fuentes

ENG 220: World Literature Before 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
This course provides an introduction to world literature from its ancient beginnings through 1700 C.E. An emphasis will be placed on genre or literary style, as well as the beliefs and practices of the cultures that produced these important literary works. Several overarching themes, such as the journey, cross-cultural encounters, and the definition of love, are explored in an attempt to discover more about ourselves and the human condition. Offered fall.

ENG 221: World Literature After 1700
3 credit hours
Prerequisite: ENG 112; This is a CCE course and it fulfills the 200-level writing requirement
This course provides an introduction to literature from 1700 forward. An emphasis will be placed on genre or literary style, as well as the beliefs and practices of the cultures that produced these important literary works. Several overarching themes, such as colonialism, women’s rights, and the meeting of East and West, are explored in an attempt to discover more about ourselves and the human condition. Offered spring.

ENG 225: Writing about Literature: Honors
3 credit hours
Prerequisite: ENG 112; This course is designed for Honors students and it fulfills the 200-level writing requirement
The primary focus in the 200-level writing requirement is the careful and creative use of texts in student writing. For the Honors section fulfilling this requirement, the content may vary from term to term according to the needs of the academic department and interests of the faculty member.

ENG 285: Introduction to Creative Writing
3 credit hours
Prerequisite: ENG 112
A writing workshop emphasizing poetry and short fiction. Parallel reading includes contemporary works and current periodicals. Student writing will be analyzed in class and in individual conferences. A portfolio of creative work is required. Offered fall of even-numbered years.

ENG 312: Advanced Topics in Writing
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
An upper-level writing course designed to focus on style and complexity of development. The theme or topic of the course may vary, but the emphasis will be on the development of mature writing styles. The course will offer practice in writing non-fiction: profiles, essays, opinion pieces, investigative reports, interviews, and/or personal narratives. Students will use rhetorical strategies, principles, and standards of proof appropriate to subject matter, audience, and language. Offered fall and spring.

ENG 313: Writing About Story Telling in Simulation
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
This course satisfies the third-year writing requirement by asking students to analyze how our contemporary technology-driven society understands the concept of story. To what degree have traditional terms such as “plot” and “character” changed in a culture that experiences them primarily through television, movies, and video games? How have new forms of pop culture narratives affected what we expect from beginnings and endings in the stories that we tell about ourselves? Students will write analysis papers, conduct research, and propose arguments that evaluate changes in a range of storytelling techniques from traditional fictions to the newer interactive standards inspired by video games, cloud computing, and social networks.

ENG 314: Professional Writing
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
Study of written communication in professional organizations, emphasizing specialized documents, technical editing, and publication management. Intensive practice in preparing documents – such as letters, proposals, reports, and memos – according to appropriate principles of writing and design. Offered every fall and spring of odd-numbered years.

ENG 316: Advanced Grammar
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
An in-depth study of grammar. The course begins with the basics of sentence structure and progresses to the advanced level. Emphasis is given to improving style as a way of improving clarity and meaning. Offered spring of even-numbered years.

ENG 322: Shakespeare
3 credit hours
Prerequisite: a 200-level literature course
A study of nine Shakespeare plays, including at least one from each of the main genres–history, comedy, tragedy, and romance. Offered fall of odd-numbered years.

ENG 325: Women on Stage
3 credit hours
Prerequisite: a 200-level literature course
The lines between queens and “queans” (Renaissance slang for prostitutes), actresses and courtesans, singers and scandal makers has always disturbed the (mostly male) writers and lawmakers attempting to regulate the spectacle of a woman displaying herself in public during the seventeenth and eighteenth centuries. Examining plays and other texts from the time when boys took female roles through the introduction of the actress to the public theatres, this course will interrogate the social, political, artistic, and moral implications of women on stage.

ENG 336: The British Novel in the Nineteenth Century
3 credit hours
Prerequisite: a 200-level literature course
A study of the nineteenth-century British novel, including six to seven works from such authors as Austen, Shelley, the Brontes, Dickens, Collins, Thackeray, Gaskell, Eliot, Trollope, Hardy, and Wilde. Offered in fall of even-numbered years.

ENG 338: Twentieth-Century Fiction
3 credit hours
Prerequisite: a 200-level literature course
A study of significant fiction (short stories and/or novels) primarily focused on British and American authors, with additional world authors. Depending on the professor, the course may be organized thematically and/or geographically. Offered fall of odd-numbered years.

ENG 352: African-American Literature
3 credit hours
Prerequisite: a 200-level literature course
A study of African-American writers from the beginnings to the present and their relationship to American culture and history, including figures such as Wheatley, Douglass, Chesnutt, Dunbar, DuBois, Hughes, Hurston, Wright, Baldwin, Morrison, and Walker. Offered in spring of odd-numbered years.

ENG 354: Southern American Literature
3 credit hours
Prerequisite: a 200-level literature course
A study of major Southern writers, emphasizing those of the 1920s Renascence, and contemporary writers. Offered fall of even-numbered years.

ENG 356: The American Novel
3 credit hours
Prerequisite: a 200-level literature course
A study of the American novel, including eight to nine works by authors such as Hawthorne, Melville, Crane, Twain, James, Cather, Wharton, Fitzgerald, Hemingway, Faulkner, and Nabokov. Offered spring of even-numbered years.

ENG 358: Twentieth-Century Poetry
3 credit hours
Prerequisite: a 200-level literature course
A course that examines important movements in twentieth-century poetry and their late nineteenth-century influences. Emphasis will be placed on French symbolism, Latin American modernism and vanguardism, and various trends in North American poetry. The basic objectives for this course will be to understand the literary, cultural, and historical contexts of important poems and discover new techniques for reading, responding to, and writing about poetry. Offered spring of even-numbered years.

ENG 374: The Image of Women
3 credit hours
Prerequisite: a 200-level literature course
This course examines the expression of women’s experiences and perspectives in various forms: poetry, the short story, the essay, the manifesto, autobiography, and the visual arts, with a focus on literature. Topics covered include the search for identity, gynocentrism, first, second, third wave, and third world feminism. Offered spring of odd-numbered years.
ENG 375: Literary Theory
3 credit hours
Prerequisite: a 200-level literature course
A survey of major developments in literary and critical theories. Allowing for some attention to historical perspectives, the course primarily focuses on twentieth and twenty-first century theories. Offered spring of even-numbered years.

ENG 376: Law and Literature
3 credit hours
Prerequisite: a 200-level literature course
An examination of novels and short stories that address American legal dilemmas, as well as a consideration of the law itself as a collection of narratives that tries to establish practical applications of American cultural ideals. Readings will include fiction by such important writers as Edith Wharton, Richard Wright, and William Faulkner alongside the texts of Supreme Court decisions and legal arguments from important turning points in American history. Offered fall of odd-numbered years.

ENG 378: Children’s Literature
3 credit hours
Prerequisite: a 200-level literature course or permission of the professor
An introduction to literature written for children, focusing on the British-American tradition that evolved from Alice in Wonderland and including additional works chosen from world literature. Offered spring of odd-numbered years.

ENG 382: Critical Approaches to Film
3 credit hours
Prerequisite: a 200-level literature course
An introduction to the basic vocabulary of film studies as well as various models of film theory, including, but not limited to: deconstruction, psychoanalysis, and feminism. The primary emphasis is on feature length, narrative fiction films, but attention is also paid to documentaries and experimental films. Questions about the cinematic representation of class, race, and gender are explored. The course content may vary from term-to-term by focusing on a particular theme or issues. Offered fall of odd-numbered years.

ENG 400L: Writing Lab
1 credit hour
Prerequisites: Successful completion of ENG 112, and both an ENG 200- and 300-level writing course. Students must be registered simultaneously in PHL 400. This course fulfills the ENG 400-level writing requirement.
Students will participate in a writing lab linked to their PHL 400 coursework. Early sessions will emphasize review and mastery of the writing skills taught throughout the previous three years of writing courses. When students begin work on comprehensive writing projects in PHL 400, this lab will serve as a place to work through the writing process with peer review, workshops, and individual help. Offered fall and spring.

ENG 470: Senior Seminar
3 credit hours
Prerequisites: a “C” or better in coursework in the major, senior status
Students will read and respond to a selected list of literary works focused on a particular theme, genre, or author, in scheduled class meetings for the first half of the semester. During the second half of the semester, class meetings may alternate with conferences. In class, students will give focused responses to
the reading assignments, demonstrate competency in various forms of composition, complete a working bibliography, and write a comprehensive essay on a subject derived from the readings. At term’s end, students will deliver to the English faculty substantive oral presentations based on their critical research. Offered fall.

ENG 295/395/495: Special Topics
1-4 credit hours
Prerequisite: ENG 112
A course whose content may vary from term to term according to the needs of the academic department, student demand, or the interests of the faculty member.

ENG 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

ENG 490/491: Internship I and II
1 to 6 credit hours
Prerequisite: junior or senior status
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed the learning agreement for the internship by the last day to drop will be assigned a “W” for the internship experience for that semester.

ENG 499: Research in English
1-4 credit hours
Prerequisite: junior or senior status
In collaboration with a faculty sponsor, students will conduct a research project, generally, but not necessarily, resulting in an essay suitable for formal presentation or publication. Interested students should consult with an English faculty member before registering. Registration will be limited on the basis of a minimum of a 3.0 GPA in major, viability of proposed topic, and potential for successful completion.

GLOBAL STUDIES

GST 295/495: Special Topics in Global Studies
3 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand, or the interests of the faculty member.

GST 395: Special Topics: Study or Tour Abroad
3 credit hours
Prerequisite: junior or senior status
This course is designed to encourage students majoring in Global Studies to study abroad, and to assist them in maximizing the educational opportunity that their travel experience provides. The course will allow students to earn three credit hours by completing the requirements of a directed study or independent research project designed collaboratively by the student and a faculty member(s). The course content will be relevant to the academic interests of the student and faculty, and to the location of the study abroad experience. To fulfill the requirements of the course, the student will be expected to complete assigned readings on selected topics relevant to the study abroad location, and to produce a significant paper (and/or other assessable product) based on the student’s research and educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. (No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.)

HISTORY

**HIS 103: World Civilizations I**

*3 credit hours*

CTC-NW credit

From the earliest human societies to the cusp of the modern world, World Civilizations to A.D. 1500 introduces students to the pageant of human history, with a global focus. Students will become familiar with the key factors and in the rise of the earliest civilizations, how they blossomed, transformed and, in many cases, fell. The course ends in 1500, when global interactions increase in their scope and their velocity. Special attention will be paid to interactions between seemingly separate societies and to the effects these interactions have had since the beginnings of human civilization. Through writing assignments, the study of primary source documents and through essay-based examinations, students will gain a familiarity with the document-based art of history. Offered fall and spring.

**HIS 104: World Civilizations II**

*3 credit hours*

CTC-NW credit

It might be argued that A.D. 1500 signaled the dawn of the global era. Or, was there no dawn, but merely the growth of earlier global reactions fostered by new technologies? World Civilizations from A.D. 1500 explores the last half-millennium, a time during which global contacts increased both in their scope and in their velocity, creating a world system that requires our understanding if we are to function as informed citizens in the world today. Special attention will be paid to the increased exchange of information, technology and biota (including people) in an era of increased globalization, and to the impact that "Western" cultures and "non-Western" cultures have had on each other. Through writing assignments, the study of primary source documents and through essay-based examinations, students will gain a familiarity with the document-based art of history. Offered fall and spring.

**HIS 201: History of the United States I**

*3 credit hours*

CTC credit

This course affords students an opportunity to gain an understanding of the history of the United States to 1877 essential for American citizenship. The course endeavors to recount and explain the development of American democracy. It examines ideas, institutions and processes that affected the achievements of the American people. It focuses on decisions that reflected national goals and directed national purposes; on people who made these decisions; and on problems in foreign policy, growth of capitalism, political practices, social behavior and conflicting ideals. Offered fall and spring.
HIS 202: History of the United States II
3 credit hours
CTC credit
This is the follow-up course to History of the United States I. This course allows the student the opportunity to gain an understanding of the history of the United States essential for American citizenship from 1877 forward. The course endeavors to recount and explain the development of American democracy. It examines ideas, institutions and processes that affected the achievements of the American people. It focuses on decisions that reflected national goals and directed national purposes; on people who made these decisions; and on problems in foreign policy, growth of capitalism, political practices, social behavior and conflicting ideals. Offered fall and spring.

HIS 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

HIS 315: Globalization, People, and Culture
3 credit hours
Prerequisite: ANT 214 or permission of the instructor
Globalization is one of the key concepts of our age—a term often used but little understood. Globalization is generally characterized by the increasing interconnectedness of economic, political, and cultural phenomena. These connections affect virtually all of the world’s peoples, often in intimate ways. Understanding globalization is central to understanding life today, including such diverse phenomena as Mexicans in Mt. Olive and bombings in Baghdad. In order to be intelligent and compassionate actors in our contemporary world, it is important to explore the realities of globalization and consider its promise and peril. This course will do so primarily through the lens of anthropology, but will also draw upon insights and examples from other disciplines as well. The course will consider what globalization is, where it came from, and what its effects are. Students will look at why some people are excited about globalization while others resist it. They will consider how globalization affects our politics, our economics, and our culture, addressing such diverse topics as terrorism, immigration, religious fundamentalism, and the environment, as well as McDonald’s, Disney, cell phones, and hip-hop culture. Offered fall of odd-numbered years.

HIS 348: History of the South Since 1865
3 credit hours
Prerequisite: 3 semester hours of any 100 or 200 level history course
This course examines the factors that have made the South a distinctive part of the United States, from the end of the Civil War to the present. In doing so, the course treats geographic, socio-economic, ethnic, political, and cultural developments in the region. Offered spring of odd-numbered years.

HIS 377: History of the Vietnam War
3 credit hours
The ‘Vietnam War’ of the 1960s and 1970s affected the history of more than one country. In this course, you will trace the origins of the Vietnam War, the events of the war itself (including the policy decisions that shaped those events), and the effects of the war on both Vietnamese society and also on American society.

HIS 368: American Ethnic Relations
3 credit hours
Prerequisite: ANT 214 or permission of the instructor
Where did your ancestors come from? How did they shape America? What is America—a melting pot, mosaic, or unequal mix? This course examines the complex dynamics of race and ethnicity in the United States. Through this course you will better understand the social and cultural characteristics of different racial and ethnic groups, their histories, and the ongoing politics of racial and ethnic relations. We will explore some of the most interesting and controversial issues in American public discourse, including immigration policy, affirmative action, assimilation, and diversity in education. We will engage these topics primarily through sociological data and ethnographic case studies, as well as through critical reflection on our own experiences and through interactions with members of various local communities. Although an upper-level social science course, the content of this course is important for majors in all fields interested in gaining a better understanding of America’s diversity. Offered fall and spring.

**HIS 380: India: Past and Present**
3 credit hours
Prerequisite: ANT 214 or permission of instructor
India is a place of paradoxes: a land of great riches and grinding poverty; a land of indescribable beauty and unmentionable horrors; a land of Gandhi’s nonviolence and nuclear weapons; a land where the past and the present regularly collide and live in harmony. India is the world’s biggest democracy and is poised to be one of the great powers of the 21st century. To understand our contemporary world and where it is headed, it is essential that we understand India. In this course we will explore both the past and the present of India, focusing on its historical social and cultural diversity, and the issues its people confront today. We will pay particular attention to contemporary issues of nationalism, gender, communalism, and globalization, with a special focus on Indian popular culture and the Indian diaspora. Offered fall of even-numbered years.

**HIS 392/492: Directed Study**
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**HONORS**

**HON 100: Introductory Honors Seminar**
3 credit hours
Prerequisite: Acceptance into the Honors Program or permission of the Honors Coordinator. This is a CTC course and fulfills the PDS 100 requirement.

A team-taught, interdisciplinary seminar focused on a common theme, with a special emphasis placed on ethical decision making.

**ENG 225: Writing about Literature: Honors**
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
The primary focus in the 200-level writing requirement is the careful and creative use of texts in student writing. For the Honors section fulfilling this requirement, the content may vary from term to term according to the needs of the academic department and interests of the faculty member.
Students take additional upper-division honors seminars and honors labs across the curriculum to complete their programs.

LIBERAL STUDIES

LST 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

LST 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

LST 380: Liberal Studies Junior Seminar
1 credit hour
Prerequisite: junior or senior status
You will distinguish rhetorical and explanatory statements from rational arguments and develop the skills required to think critically about any issue that may arise in your academic, professional, or personal endeavors. You will practice identifying, interpreting, and evaluating arguments of the sort found in books, journal articles, speeches, newspaper editorials, letters to the editor, magazine articles, and scientific reports.

LST 470: Liberal Studies Senior Seminar
3 credit hours
Prerequisites: senior status
You will examine selected topics from the perspectives of multiple disciplines. You will take two essay exams and write a research paper. In class, you will openly discuss the issue for the day, analyze “pro” and “con” positions on the issue, and participate in paper workshops. You will improve your ability to apply useful ways of asking questions, to gather information, to evaluate evidence, to understand the world, and to confront moral problems.

LST 490/491: Internship I and II
1 to 6 credit hours
Prerequisite: junior or senior status
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

MATHEMATICS
MAT 097: Intermediate Algebra
3 hours institutional credit
This course is designed to prepare students for College Algebra (MAT111). You will achieve a better understanding of the mathematics you will need for use in all disciplines, improve your understanding of the basic mathematical concepts of algebra and geometry, improve your mathematical skills, and explore familiar concepts using different techniques. This course does not count as credit toward meeting graduation requirements.

MAT 111: College Algebra
3 credit hours
You will study real numbers, solving equations and inequalities, algebraic functions, graphing functions, and inverse functions. You will also study an introductory probability and counting methods.
Note: MAT 111 is also offered with workshop option, which meets five hours per week.

MAT 112: Pre-Calculus Mathematics
3 credit hours
Prerequisite: MAT 111 or placement by mathematics faculty
You will study exponential and logarithmic functions, trigonometric functions, trigonometric identities and equations, applications of trigonometry, and systems of equations.

MAT 120: Foundations of Elementary Math I
3 credit hours
This course is an investigation of our numeration system. The NCTM standards guide the course through an introduction to problem solving, sets, functions, ancient numeration systems, and place value. A thorough examination of addition, subtraction, multiplication and division reveals why these operations behave the way they do and what interconnections exist between these operations. The counting numbers are extended to include negative numbers and the study of integer operation. In addition, the course addresses topics in number theory including the study of primes, divisibility, the LCM and GCF. Finally, the course examines fractions and the arithmetic of fractions at a deep level.

MAT 121: Foundations of Elementary Math II
3 credit hours
This course begins with an investigation of decimals and the arithmetic of decimal numbers and includes an examination of ratios, rates, and proportions, leading to percentages, uncertainty, and chance. This is followed by the study of basic statistics emphasizing measures of central tendency, variance, and ways of organizing data. The study of geometry begins with examination of the basic shapes of one, two, and three dimensions and is followed by an investigation of the basic ways these shapes can be transformed: translation, reflection, and rotation. The study of basic measurement including length, area, surface area, and volume completes the content of this course. (MATH 120 is not a prerequisite for this course.)

MAT 201: Introduction to Statistics
3 credit hours
Prerequisite: MAT 111 or MAT 202 or placement by mathematics faculty
EMP credit
You will be introduced to descriptive and inferential statistical concepts, including elementary probability, frequency distribution, random variables, binomial and normal distributions, confidence intervals, hypothesis testing, correlation, and linear regression. Most students should take this course during the sophomore year.

MAT 202: Finite Math
3 credit hours
Prerequisites: MAT 111 or placement by mathematics faculty
You will study selected topics in finite mathematics, including set operations, Venn diagrams, elementary probability, counting techniques (including permutations and combinations), matrices, solving systems of equations, linear programming, and mathematics of finance. Offered spring.

MAT 241: Calculus with Analytic Geometry I
4 credit hours
Prerequisite: MAT 111 or 112 or placement by mathematics faculty
You will study limits, derivatives, and anti-derivatives of algebraic, trigonometric, exponential, and logarithmic functions. You will also study the application of calculus to graphing functions, the fundamental theorem of calculus, and definite integrals. Offered in fall.

MAT 242: Calculus with Analytic Geometry II
4 credit hours
Prerequisite: MAT 241 or placement by mathematics faculty
You will study the applications of the definite integral in areas, volumes, and surface areas. You will also study inverse trigonometric functions, hyperbolic and inverse hyperbolic functions, including their derivatives and integrals, techniques of integration, indeterminate forms, improper integrals, infinite series, tests of convergence, polar coordinates, and conic sections. Offered in spring of even-numbered years.

MAT 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

MAT 301: Statistics II
3 credit hours
Prerequisite: MAT 201 or permission of professor
You will examine relationships between two variables using parametric and nonparametric statistics: graphical techniques, simple linear regression and correlation methods, experiment design and sampling. Other topics will include: confidence intervals and hypothesis testing with graphics in multiple samples and/or variables cases, tests for means/proportions of two independent groups, analysis of variance for completely randomized design, contingency table analysis, correlation, single and multiple linear regression, design of experiments with randomized blocks, factorial design, and analysis of covariance. Application of these topics will be drawn from business, economics, the social sciences, biology, and other areas. Students will use statistical analysis technology. Offered in spring.

MAT 341: Multiple Variable Calculus
4 credit hours
Prerequisite: MAT 242 or placement by mathematics faculty
You will study parametric equations, vectors, solid analytic geometry, functions of several variables, vector-valued functions, partial derivatives and their applications, multiple integrals, elementary differential equations, and Green’s and Stoke’s theorems.

MAT 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

PHILOSOPHY

PHL 201: Introduction to Philosophy
3 credit hours
CTC credit
You will embark on an introductory survey of many of the main philosophical issues in contemporary Western thinking. You will discuss current and historical philosophers as you examine the following topics: logic, religion, knowledge, the mind, the self, free will, and ethics.

PHL 212: Critical Thinking
3 credit hours
CTC credit
Arguments are used both to persuade people and to establish the truth about a topic. You will consider these different uses of arguments and examine in detail the methods for distinguishing good arguments from those that are not good.

PHL 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

PHL 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

PHL 400: Senior Interdisciplinary Ethics Seminar
3 credit hours
Prerequisite: senior status
ETH credit
You will study the relationship among religion, ethics, and the professional world. You will examine ethical theories and contemporary moral problems as you learn how to create your own good moral arguments on both personal and professional topics.

PHYSICAL EDUCATION

PEH 118: Cross Training
1 credit hour; two hours each week
This is a physical conditioning class in which students apply the principles of health-related fitness training. Aerobic activities include fitness walking, jogging, and use of aerobic exercise equipment. Strength training includes use of weight machines and free weights.

**PEH 119: Strength Training**  
*1 credit hour; two hours each week*  
This is a physical conditioning class focusing on the principles and practice of strength and resistance exercise. Technique and progression for use of different modalities of strength training is covered.

**PEH 136: Yoga**  
*1 credit hour; two hours each week*  
This course is an introduction to the basic principles of yoga, an integrated system of education of the body, mind, and spirit. The student will focus on the physical aspects of the practice and deepening body awareness.

**PEH 154: Pilates**  
*1 credit hour; two hours each week*  
This course is an introduction to the fundamentals and exercises of Pilates mat work. Based on the work of Joseph H. Pilates, students learn this integrated system of movement, breath, and experiential anatomical awareness to increase core body strength, flexibility, and range of motion.

**PEH 195/295: Special Topics In Physical Education**  
*1-4 credit hours*  
The content of this course may vary from term-to-term according to the needs of the academic department, student demand, or the interests of the instructor.

**PHYSICS**

**PHY 211: College Physics I**  
*4 credit hours; Three hours lecture each week, three hours lab each week*  
Prerequisite: MAT 111 or MAT 241  
Recommended: Completion of CHE 111 and 112 with a “C” or better; sophomore or higher standing.  
First part of a two-semester introductory sequence in non-calculus physics, with laboratory. Topics include: mechanics, force, motion, Newton’s Laws, velocity, acceleration, momentum, collisions, circular motion, rotational motion (oscillations, pendulums), simple harmonic motion, energy, conservation laws, and work. Offered fall.

**PHY 212: College Physics II**  
*4 credit hours; Three hours lecture each week, three hours lab each week*  
Prerequisites: PHY 211 with a “C” or better  
Second part of a two-semester introductory sequence in non-calculus physics, with laboratory. Topics include: electromagnetism, waves, electrical charges, forces, field, capacitors, circuits, Ohm’s Law, sound, and optics. Offered spring.

**POLITICAL SCIENCE/PRE-LAW**

**PSC 201: American Government**  
*3 credit hours*  
CTC credit  
All of us are affected every day by what the federal government does. As an American citizen, you need
to know how it is organized and how it works. In this course, you will learn about the history, constitutional basis, structure, and processes of American government. You will learn about the effects that the media, interest groups, political parties, and public opinion have on the government. You will also begin to learn how to analyze particular types of policies (such as foreign policy, environmental policy, and economic policy) in a systematic way. If you decide to major in political science (PSC), this course is the pre-requisite for all other PSC courses. In any event, you will leave the course as a better-informed citizen, with a solid foundation for future studies in politics, policy, business, and law. Offered fall and spring.

**PSC 202: State and Local Government**
3 credit hours
CTC credit
Americans tend to be more familiar with the federal government than with state and local governments, although these latter governments affect most of us more directly on a daily basis. As a companion course to PSC 201: American Government, this course will help you understand the different types of local and state government institutions, how these institutions interact with the federal government, how laws that affect you on a daily basis are passed, and how you, as an average citizen, can influence local and state government through advocacy, interacting with local and state officials, and voting. At the end of this course, which is required of all PSC majors, you will have a more thorough understanding of municipal, county, and state government, including how the court system works at all of these levels. You may even be inspired to run for local or state office after taking the course! Offered fall.

**PSC 220: Introduction to Public Administration**
3 credit hours
Most of us have some experience interacting with a government office—from renewing a driver’s license to paying a fine in traffic court. Sometimes we complain about government bureaucracy and sometimes we are thankful that someone in government helped us solve a problem, like when you lost your passport. In this course, you will learn how government works. Public administration is the study of how government programs and policy are carried out. You will learn about budgeting, hiring, delivering services, and assessing results—all in the public sector. Offered fall.

**PSC 260: Political Economy for Public Policy**
3 credit hours
Think of any area of public policy (such as crime, foreign policy, social security, or health care), and you will notice that both politics and economics would be involved in discussing what is being done (or what should be done) in that policy area. In this course, you will learn how economics applies to making decisions about public policy. You will also learn how to use basic economic analysis to evaluate policy choices, and you will see how politics may affect the choices you might make. You can take this course even if you have not previously had an economics course. Even if you do not major in PSC, this course would be particularly valuable to persons working in government and business. Offered spring.

**PSC 270: Introduction to Law and the Legal System**
3 credit hours
CTC credit
The judiciary is one of the three branches of our constitutional system. How it and the underlying legal system operate is important to all of us. In this course, you will get an overview of American law and the American legal system. You will learn what the law is, what it does, where it is found, and how it impacts individuals and society. You will also learn about many specific legal topics, such as contracts, torts, and the criminal law. If your future plans include law school, this course is highly recommended. Even if you do not major in PSC or do not plan a career in law, you will find the course helpful in everyday life and as background for careers in business and government. Offered fall and spring.
PSC 280: Introduction to Public Policy  
3 credit hours  
EMP Social Science credit  
Public policy is what government decides to do or not to do about perceived public problems. Because we read newspapers, watch television, listen to radio, and surf the internet, we are all aware of some of the problems on the agenda from time to time. A partial list might include capital punishment, abortion, terrorism, taxes, and the economy. Who decides what policy is? How is policy made? In this course, you will examine the policy process and deal with selected areas of domestic policy. In doing so, your point of view will be that of the observer or the person having a stake in the policy decisions made, not of the policy analyst. You will engage in informal debates, as part of a task force, about specific policy issues. Even if you do not major in PSC, this course would benefit you if you plan a career in business or government. Offered fall and spring.

PSC 295/395/495: Special Topics  
1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

PSC 305: Campaigns and Elections  
3 credit hours  
Have you ever thought about running for political office or about working on a political campaign? Or have you ever just wondered how some people get elected and others do not. This course will help you understand electoral politics from an “insider’s perspective.” You will learn and practice all of the skills used by candidates and campaign consultants in running and participating in successful campaigns. You will learn how to conduct research on electoral districts and past races, create a campaign plan, construct effective messages—advertisements, speeches, and web pages—used in campaigns, and how the media play such an important role in political campaigns. Even if you never run for office, you will leave this course with a better understanding of how political campaigns work. Offered fall of even-numbered years.

PSC 310: Lobbying and Advocacy  
3 credit hours  
Advocacy is the pursuit of influencing outcomes—including public policy and resource allocation decision—that directly affect people’s lives. Lobbying is a formal process used by representatives from interest groups to get elected officials to pass legislation favorable to the interest group. In this class, you will learn how to influence people—citizens and elected officials—on public policy matters. Offered spring of odd-numbered years.

PSC 311: Political Leadership  
3 credit hours  
What does it take to be an effective political leader? How can you become a political leader—at the local, state, or even national level? This course examines theories of effective political leadership. It also helps students develop the attitudes, knowledge, and skills necessary for contemporary political leaders. Even if you do not see yourself ever seeking appointed or elected office, taking this course will help you better understand the challenges and opportunities that political leaders face. Offered fall of odd-numbered years.

PSC 340: Nonprofit Administration
Nonprofit organizations play a large role in the public sector. These organizations influence the political process through lobbying and advocacy. They also deliver services to people. This course will introduce you to the role that nonprofit organizations play in American life and how they intersect with government. You will also learn about topics affecting how nonprofits are managed, including: leadership, budgeting, fundraising, and advocacy. This course offers a theoretical and practical overview of the sector. Offered spring of even-numbered years.

**PSC 360: Public Policy Research**

3 credit hours

Most public policy—at the local, state, and national levels—is made after careful consideration of the costs and benefits of various policy alternatives. In this course you will learn how to apply various research methods to policy problems and alternatives. You will learn how to conduct practical research and report your findings in a clear, concise manner. Offered spring of odd-numbered years.

**PSC 370: American Constitutional Law**

3 credit hours

The U.S. Constitution is the very foundation of our government. The way in which this document is interpreted determines, to a large degree, what the relationship between the government and the governed will be. In this course, you will learn about the Constitution and about the major cases the Supreme Court has decided in interpreting Constitutional provisions. You will learn about the various theories concerning how the Constitution should be interpreted. You will also learn about the powers of national and state governments; about the powers of the various branches of the federal government, and about how the Constitution protects the rights and liberties of individual citizens and organizations. In class, you will play the role of Constitutional lawyers representing one side of a case actually before the Supreme Court during the term. Then later, you will play the role of a Supreme Court Justice having to decide that same case. This course will be very valuable to anyone who plans to attend law school. Offered spring of even-numbered years.

**PSC 392/492: Directed Study**

2-4 credit hours

Prerequisite: junior or senior status

A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**PSC 410: Practicum in Advocacy/Lobbying**

4 credit hours

Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair

As a student in this course you will learn about the role of advocacy and lobbying in the American governmental system. In addition, you will understand the laws and ethics of lobbying and how advocacy organizations and lobbyists shape policy. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the agency in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "white paper" in which you describe in detail what you have learned about advocacy and lobbying. This course provides you with an opportunity to supplement in class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.
PSC 420: Practicum in Governance
4 credit hours
Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair
As a student in this course you will learn about the interaction between the executive and legislative branches of North Carolina government. You will learn how laws are passed and how the state budget is constructed. In addition, you will learn about the “politics” of North Carolina by observing how different constituency groups and pressure groups affect the governing process. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the agency in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "white paper" in which you describe in detail what you have learned about the placement agency and about governance in general. This course provides you with an opportunity to supplement in class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

PSC 430: Practicum in Law
4 credit hours
Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair
As a student in this course you will have the opportunity to experience what is like to engage in the private practice of law or to serve in the capacity of someone using legal training in an agency setting. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the firm or agency setting in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write a report in which you describe in detail what you have learned about the practice of law at the firm or the role and function of legally-trained personnel in the agency. The report will contain exhibits including a record of time spent and actions taken (in the nature of billable-time records often kept by practicing attorneys), exhibits or documents drafted or legal research memorandums or the like, as evidence of the type and quality of work performed (all redacted as required by confidentiality requirements as negotiated between the William Peace University professor and the on-site manager). This course provides you with an opportunity to supplement in-class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

PSC 440: Practicum in Nonprofit Administration
4 credit hours
Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair
As a student in this course you will learn about how nonprofit organizations operate within the world of politics. You will understand the internal workings of a nonprofit, including fund development, service delivery, and management. In addition, you will observe how nonprofit agencies interact with government offices and policy-makers. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the agency in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "white paper" in which you describe in detail what you have learned about the placement agency and about nonprofit administration in general. This course provides you with an opportunity to supplement in class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

PSC 450: Practicum in Politics
4 credit hours
Prerequisite: PSC or PRL with at least 90 hours or permission of department chair
As a student in this course you will learn about partisan politics in North Carolina. You will discover how historical events have shaped the two-party system in North Carolina. In addition, you will learn how political campaigns really work. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the agency in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "white paper" in which you describe in detail what you have learned about partisan politics. This course provides you with an opportunity to supplement in-class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

**PSC 460: Practicum in Policy Research**

4 credit hours

Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair

As a student in this course you will be involved in conducting research into important current issues, seeking solutions that will inform those who make and execute policy at one or more levels of government. You will focus on one such issue area or policy problem in preparing a policy issue paper suitable for presentation or publication. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the organization or think tank in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "policy issue paper" in which you describe in detail what you have learned about the policy issue and about public policy and policy analysis in general. This course provides you with an opportunity to supplement in class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

**PSC 470: Practicum in Public Administration**

4 credit hours

Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair

As a student in this course you will learn about a particular agency within one of the three levels of bureaucracy in the American governmental system; its mission; its history, structural features, and relationships to entities inside and outside its level of bureaucracy; its budget and personnel issues; its unique agency culture; any significant leaders past and present; and its outlook for the future. The exciting part of this course is that the learning will take place mainly on site. You will spend eight hours per day for four weeks immersed in the agency in which you are placed, under the supervision of an on-site director, learning about all of this first-hand. At the end of the course you will write an investigative report called a "white paper" in which you describe in detail what you have learned about the placement agency and about public administration in general. This course provides you with an opportunity to supplement in class learning with practical experience, giving the subject matter real-world and real-time significance. Offered fall and spring.

**PSC 480: Senior Seminar in Political Science**

3 credit hours

Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair

As a student in this course, you will be concurrently enrolled in the practicums of the Raleigh Experience. Here you will integrate the knowledge and skills you have developed in the academic courses and the real-world experiences of the Raleigh Experience. You will prepare for the transition from college to a career in public service or to graduate or professional school. Offered spring.

**PSC 490/491: Internship I and II**

1 to 6 credit hours

Prerequisite: junior or senior status
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

PROFESSIONAL DEVELOPMENT SEMINARS

PDS 101: Foundations for Student Success
1 credit hour
This course is designed for all students who want to maximize their academic potential. Instruction in specific study skills is provided (e.g. time management, note-taking strategies, reading comprehension, test-taking preparation, active listening, etc.). Further, there is a focus on personal responsibility, self-confidence, and motivation. These skills are practiced and reinforced during individualized academic coaching sessions.

PDS 450: Professional Development
3 credit hours
Professional development is a life-long process. In this course, students will develop an enhanced understanding of their professional identity, solve problems, and make decisions appropriately while enhancing critical thinking and decision making skills. This course prepares students for success in the workplace through resume development, mock interviews, and completion of practice applications for jobs and graduate programs. Other notable topics include ethics and professionalism in the workplace, diversity, and business etiquette training.

PDS 100: Professional Development Seminar: First-Year Experience
1 credit hour
Required for new first-year students and transfers with 29 or fewer credit hours.
Professional Readiness (PR) credit
This course is designed to give you the opportunity to find community with other first-year students by exploring academic, social, and ethical issues that are important to your life. A shared summer reading assignment is a central part of the course and serves to welcome incoming students into the academic community. Offered in fall.

PDS 200: Professional Development Seminar II: Career And Leadership Development
1 credit hour
Prerequisite: PDS 100; sophomore status. Transfer students with more than 60 credit hours and declared majors are exempt.
Professional Readiness (PR) credit
This course is designed to help you gain insight into your personal strengths and interests while exploring career options and leadership styles. You will take a career assessment and learn how the results impact your major and career decisions. You will learn leadership styles and also how leaders make ethical decisions in the workplace. Offered fall and spring.

PDS 300: Professional Development Seminar III: Workplace Connections
1 credit hour
Prerequisite: PDS 200 and junior status
Professional Readiness (PR) credit
This seminar is specifically designed to help you prepare for your internship search and/or your first professional position after college. You'll also learn how to develop an effective job search strategy, write a resume and cover letter, and learn interviewing skills. Topics also include: professional communication, business etiquette, and dealing with workplace ethical dilemmas. Students are recommended to register for this course the semester prior to their internship or experiential learning course in their major. Offered fall, spring, and summer.

**PSYCHOLOGY**

**PSY 101: General Psychology (Honors option)**

*3 credit hours*

EMP Social Science credit

*Note: The Honors option includes three lecture hours each week and one laboratory hour each week and carries 4 credit hours.*

Does what you eat impact your brain function? Is it damaging to spank your children? Are you really independently minded, or do others influence you more than you think? These are just a few of the many real-life questions addressed in General Psychology. Through readings, lectures, discussions, and in-class activities, you will learn the ways psychologists study human behavior and the mind. A major emphasis will be placed on understanding basic methods of data collection, analysis, and interpretation. No matter what major you decide to pursue, General Psychology will help you better understand yourself and be able to work effectively with others.

**PSY 221: Life-Span Development**

*3 credit hours*

Whether your goal is to be a professional, a parent, a partner, or maybe all three, knowledge of what people experience at different ages will help you to be more effective in your professional and personal interactions. This course will explore a variety of topics throughout the lifespan, such as prenatal brain growth, infant attachment, and adolescent sexuality, whether or not people really have a “mid-life crisis”, and myths of aging. You will apply and demonstrate your learning in group work, projects, and papers. You will also be asked to make connections across the lifespan. For example, you might be asked to investigate how your childhood attachment patterns are related to your ability to form effective relationships as an adult.

**PSY 230: Personality Psychology**

*3 credit hours*

Prerequisite: PSY 101

Who are you and how are you unique from others? Would you describe yourself as cautious or thrill-seeking? Introverted or extroverted? Flexible or rigid? Understanding your own personality can help you function more productively in work and relationships. Understanding variations in personality allows you to predict other people’s behavior so you know what to expect from them. This course examines the different theories about how personality is thought to develop (e.g., psychodynamic, motivational, biological, or cognitive). Through class discussions, readings, activities, and class projects, we will explore the elements of personality, how these elements are organized, and the influence of personality on human behavior.

**PSY 240: Abnormal Behavior**

*3 credit hours*

Prerequisite: PSY 101

Did you know that almost one in two people will be directly affected by a psychological disorder such as anxiety, depression, alcohol dependence or schizophrenia? It’s very likely that you already know a friend
or family member who is struggling with one of these disorders, or possibly you have struggled with one of these disorders yourself. Through readings, lectures, discussions, and in-class activities, this course will help you better understand the description, causes, and treatments of the most common psychological disorders. Even those students who have never had experiences with psychological disorders will gain useful strategies for stress management, coping with automatic negative thoughts, and maintaining good mental health over the course of their lifetime.

**PSY 245: Sport Psychology**

*3 credit hours*

Sport psychology is a science in which the principles of psychology are applied to sport and exercise settings. Sport psychology focuses on the emotional and psychological factors that affect sport and exercise performance, as well as the effect of sport and exercise involvement on one’s psychological and emotional experiences.

**PSY 295/395/495: Special Topics**

*1-4 credit hours*

*Prerequisites: Permission of the instructor*

A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**PSY 300: Research Methods I**

*3 credit hours*

*Prerequisites: PSY 101 and MAT 201*

This is the first semester of a two-course sequence that will help you understand the methods psychologists use in studying human behavior and the mind. You will learn basic scientific methods and how to conduct research in an ethical manner. Emphasis will be placed on learning basic methods and having the opportunity to apply that knowledge. For example, you will learn about experiments and then have the opportunity to conduct and analyze data from an experiment. Other topics covered include surveys, observational research, small n-designs, quasi-experiments, and qualitative research. You will learn how to evaluate such designs and improve on example studies discussed in class. In addition, you will learn how to understand the statistical findings and techniques reported in professional journal articles and how to evaluate common claims reported in the news. Students will conduct an in-depth review of existing research in a specific area of psychology and design a research project. Emphasis will be placed on writing a formal research proposal that incorporates standards of scientific writing in the context of the behavior sciences as well as the use of American Psychological Association (APA) writing style.

**PSY 303: Research Methods II**

*3 credit hours*

*Prerequisite: PSY 300*

This is the second semester of a two-course sequence that will help you understand the methods psychologists use in studying human behavior and the mind. You will learn basic scientific methods and how to conduct research in an ethical manner. Emphasis will be placed on learning basic methods and having the opportunity to apply that knowledge. For example, you will learn about experiments and then have the opportunity to conduct and analyze data from an experiment. Other topics covered include surveys, observational research, small n-designs, quasi-experiments, and qualitative research. You will learn how to evaluate such designs and improve on example studies discussed in class. In addition, you will learn how to understand the statistical findings and techniques reported in professional journal articles and how to evaluate common claims reported in the news. Students will conduct an in-depth review of existing research in a specific area of psychology and design a research project. Emphasis will be placed on writing a formal research proposal that incorporates standards of scientific writing in the
context of the behavior sciences as well as the use of American Psychological Association (APA) writing style.

PSY 310: Child and Adolescent Development
3 credit hours
Prerequisite: PSY 101
Have you ever wondered how certain foods and drugs influence children’s development during the prenatal period? Or how infant personality and parenting style interact to create a certain kind of parent-child relationship? Or what makes certain teens popular, while others are rejected? This course will introduce you to biological, cognitive, and social-emotional development of childhood and adolescence. Through this course, you will focus on a range of topics that will help you parent your own future children or work with children and adolescents in a professional setting.

PSY 311: Cognitive Psychology
3 credit hours
Prerequisite: PSY 101
Can you rely on your memory to be accurate? Is it possible to have too much information to learn to be able to remember it? What information do you use when trying to solve a problem? Why are children able to learn language quickly, while adults struggle with the same task? Understanding how our mental processes work is the basic goal of cognitive psychology. Understanding how we think can be of special interest to those pursuing fields of education, business, and law.

PSY 321: The Psychology of Adulthood & Aging
3 credit hours
Prerequisite: PSY 101
Who is old? Which psychological processes change after an individual reaches their biological maturation, and which do not? This course focuses on changes and continuities in psychological development after adolescence. We will consider both theory and research concerning adult development and aging in the physical, cognitive, and socio-emotional domains. We will also evaluate what it means to age successfully versus un成功fully. Thus, we will consider outcomes ranging from optimal aging to average or usual aging, to diseased aging.

PSY 330: Social Psychology
3 credit hours
Prerequisite: PSY 101
How do your stereotypes of other people change their behavior? What techniques are successful in influencing others’ behavior? Why are some relationships successful while others end in conflict? And what determines whether people will be helpful or aggressive? Social psychologists examine how behavior is affected by the presence of other people and by the specific situation. Classic problems throughout history (e.g., obedience in Nazi Germany) and modern issues (e.g., prejudice by teachers) will be studied in this course. You will have the opportunity to apply many of the topics to your life and to the lives of those around you.

PSY 330: Social Psychology (Honors Option)
4 credit hours
The Honors option includes three lecture hours each week and one laboratory hour each week.

PSY 341: Child, Family and Youth Services
3 credit hours
Through this course you will become familiar with the scope and practice of services available for helping our society’s children and families. We will explore the concepts and characteristics related to at-risk youth and examine agencies and programs directed toward changing situations and circumstances that endanger the future academic personal, and/or social success of children with this label. Finally, we will emphasize ethnic and cultural issues related to the practices of family and child welfare services, as well as referral and collaborative working procedures, intervention strategies, and prevention agencies.

**PSY 343: Psychology and the Law**

*3 credit hours*

Intrigued by TV shows about profiling criminal behavior? Curious about whether mental illness is associated with criminal behavior? TV sensationalizes criminal behavior. This course will help separate fiction from fact. Students will become familiar with the principal theories, concepts, and methods of understanding the field of Forensic Psychology. The material covers major topics related to how Psychology and the Legal system intersect: police selection and investigations, eyewitness testimony, jury composition, sentencing, assessment, criminal behavior and intimate partner violence. In addition, students should develop an understanding of careers in forensic psychology.

**PSY 344: Psychology of the Black Experience**

*3 credit hours*

CTC credit

*Prerequisite: PSY 101*

This course examines the psychology of the African American experience. The course will provide an overview of Black/African American psychology as an evolving field of study. The course will also explore a range of topics such as racism and discrimination, achievement and schooling, kinship and family, racial identity, religion and spirituality, and mental health. Finally, the course will review current topics, controversies, and recent advances in African American psychology. Throughout the course, a primary objective will be to consider how the knowledge of African American psychological experiences can be used to promote African American health and wellness.

**PSY 360: Family Psychology**

*3 credit hours*

*Prerequisite: PSY 101*

How has growing up in your family shaped the person you have become? This course examines family influences on people’s development. Throughout the class, we will continually remind ourselves that contemporary families are highly diverse and develop in highly diverse settings. Some of the specific topics we will explore include characteristics of divorced and step-families, gay and lesbian families, single-parent families, and the influences of poverty and discrimination on family functioning. After you have completed this course, you will have more knowledge of children’s development in general and influences on familial development in particular.

**PSY 361: Violence in the Family**

*3 credit hours*

Violence in the family is a three-credit hour course that explores various aspects of family violence, including offenses, impact on victims, and responses of the criminal justice system. Students will gain factual knowledge about the impact family violence has on victims and society. Students will explore the types of family violence that occur globally, in contemporary America, and the historical background of abuse in the context of the family.

**PSY 375: Human Sexuality and Gender**

*3 credit hours*
Prerequisite: PSY 101
If you think you already know everything there is to know about the “birds and the bees,” fasten your seatbelt for a wild ride through human sexuality! The more knowledge you have about your body, your sexual and reproductive functioning, and the factors that influence sexual development, such as gender roles, beauty expectations, and fertility, the more likely you will be able to sustain good health and functioning. This course will also explore controversial topics such as sex education, abortion, sexual orientation, sex work, and sexual coercion.

PSY 382: Learning
3 credit hours
Prerequisite: PSY 101
People in education, mental health professions, and business need to understand how others learn new information and how to motivate them to work harder. You will learn various concepts and techniques that will help you understand how we learn everything from fears to new concepts in a class. You’ll also understand the many different types of motivation, what helps to keep us motivated once we’ve already accomplished something, and how to motivate someone who appears not to care. You will examine theories and research findings related to learning and motivation and then apply that information by creating programs for yourself (e.g., how to exercise more) and for others (e.g., how to get kids to do their homework).

PSY 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status and permission of the instructor
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

PSY 394: Psychology Research I
3 credit hours
Prerequisite: PSY 300 or permission of the professor
This course allows you to pursue answers to various questions about human behavior by helping psychology faculty members conduct research in our psychology lab. In collaboration with a faculty member, you will form a hypothesis, collect data to test your hypothesis, and then analyze the data. You will work closely with a small group (usually 4-6 students) to conduct your study. Offered fall and spring.

PSY 396: Psychology Research II
3 credit hours
Prerequisites: PSY 394 and permission of the professor
In Psychology Research II, you have the opportunity to continue working on the study you started in PSY 394: Psychology Research I. In addition, you may serve as a research assistant to the professor by helping to teach the other students about the research project and how to collect, code, and analyze data. Offered fall and spring.

PSY 411: Biological Psychology
3 credit hours
Prerequisite: PSY 300
What makes you you? Is it your physical form? Is it your genetic make-up? Is it your thoughts and behavior? In Biological Psychology we get to the root of these questions by examining the physiological,
evolutionary, and developmental mechanisms of behavior. In short, we look at the interactions among brain, body, and behavior. Through in-class and out-of-class assignments and activities, you will discover how we know everyone perceives the color red the same way, how smoking even one cigarette will make you want more, and how individuals act when the two hemispheres of the brain cannot “talk” to each other. Biological Psychology will lead you through the exciting world of typical and atypical behavior by helping you better understand the physiological underpinnings of human functioning.

**PSY 440: Counseling Theories and Techniques**
*3 credit hours*
**Prerequisite:** PSY 300 or permission of the instructor
**Notes:** Prior completion of PSY 240 is recommended but not required.
If you are interested in relationships, communication, helping techniques, and interpersonal self-evaluation, this course is for you! Counseling Theories is designed to help you improve problem-solving skills, “people skills,” and your ability to use feedback for self-reflection and growth. Through readings, in-class discussions, and written reflections, you will develop a working knowledge of the counseling process. Through the use of role-plays and simulated interviews, you will develop the necessary skills to conduct an initial clinical interview, build a therapeutic relationship, and inspire change. Skills such as listening, assessing, empathizing, reflecting, questioning, reframing, challenging, summarizing, and goal-setting will be emphasized.

**PSY 470: Senior Seminar in Psychology**
*3 credit hours*
**Prerequisites:** Psychology major, PSY 300, and senior status
Senior Seminar is an opportunity for you to take what you have learned in your other psychology courses and integrate those concepts before graduating. The content in this course focuses on current topics in the field of psychology such as Positive Psychology, Peace Psychology, and Cultural Psychology. Within our discussion of such topics there is an emphasis on ethical behavior and how you can use your Psychology degree to have a positive impact on the world.

**PSY 480: Honors Thesis in Psychology**
*3 credit hours*
**Prerequisites:** PSY 300 and permission of the instructor
Have you ever thought about going to graduate school? If so, this is the course for you! You will work one-on-one with a psychology faculty member to design a research study and carry it out, much the same as you will do in graduate school. You will be expected to submit your research to a professional conference and make a presentation at the conference if your work is accepted (which it will be – we’ve never had a Peace student paper rejected!). Seniors who can work independently and who want to be challenged should take this course. The research skills you will gain in this class can make you a very attractive applicant to a graduate program and make you competitive for entry-level research positions in the professional world. Offered fall and spring.

**PSY 490/491: Internship I and II**
*1 to 6 credit hours*
**Prerequisites:** junior or senior status; PSY 300
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) credit hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester. Offered fall, spring, and summer.
RELIGION

REL 111: World Religions
3 credit hours
CTC-NW credit
This course introduces students to the world’s great religions (Indigenous religions, Hinduism, Jainism, Buddhism, Sikhism, Confucianism, Daoism, Shinto, the Religion of Ancient Israel, Judaism, Christianity and Islam) so that they will discover what all religions share in common (and how vastly different they are), how each religion seeks to provide guidance in solving fundamental human problems, offers a wonderful window onto a culture’s great art, science, medicine, cuisine, literature, architecture, and music, both shapes a culture and is shaped by it, helps a culture articulate its values, morals and aspirations, helps us to understand ourselves, provides people orientation to life and a map of reality, and binds people together. Students will read primary as well as secondary texts.

REL 114: Introduction to the Old Testament
3 credit hours
CTC credit
This course furnishes students with the tools and background necessary to help make their own reading of the Old Testament informed, insightful, and fresh. By providing guidance in the historical, geographical, and faith contexts, as well as the literary art involved in the production and crafting of this great literature, the course will help students understand why the study of the Old Testament has been the source of enjoyment, inspiration, and spiritual direction for centuries.

REL 124: Introduction to the New Testament
3 credit hours
CTC credit
This course introduces students to the literature of the canonical New Testament, focusing on the development of the Jesus traditions that eventually led to the writing of literary gospels and the correspondence of early Christian leaders with the burgeoning churches.

REL 202: Religion in America
3 credit hours
This course helps students understand how religion has shaped American culture and how American culture has shaped religion. It will focus on the diversity of religion in America and compare movements and ideas. It will also inquire about whether there are unifying elements in American religion that bind Americans together as a people. A significant focus of this course is on five vital impulses that perennially shape American religion: the experimentalist, millennialist, utopian, modernist and traditionalist impulses. The course will concentrate on the meaning of America as a series of colonial religious experiments, the religious motivations for major movements of social reform, alternative religious movements that favor communal experiments or utopian vision, the occult, Eastern religions, movements that helped Americans accommodate religious beliefs to modern world views, and the reactionary movements that opposed cultural accommodation. Offered in the spring of odd-numbered years.

REL 231: Comparative Mythology
3 credit hours
This course invites students to a contemporary, cross-cultural study of the world’s great mythologies as a search for values and identity. Students will explore the common elements, recurrent patterns, themes, and archetypes of mythologies around the world, from ancient times to the present.
REL 244: Prophets and the Prophetic Movement
3 credit hours
Prerequisite: REL 114
This course studies the phenomenon of prophecy in ancient Israel and the prophetic literature in the Hebrew Bible/Old Testament. It provides an introduction to prophecy and the prophetic literature in the ancient Near East. It surveys the biblical prophetic books and their main topics in chronological order, paying special attention to the contemporary events in the Near East and Israel. It reflects on the modern relevance of the prophetic texts. Offered in rotation with REL 315.

REL 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

REL 302: Religion and the American South
3 credit hours
Recommended: REL 202
This course examines the role of religion in shaping Southern history, culture and regional identity. This course will also focus on the role of African Americans in the shaping of Southern religion. Students will read primary and secondary documents (including fiction), watch films, and listen to various forms of southern gospel music and hymnody. Offered in the spring of even-numbered years.

REL 315: Wisdom in Ancient Israel and Ancient Near East
3 credit hours
Prerequisite: REL 114 or 124
The purpose of this course is to help students appreciate the great and little traditions of wisdom in the Hebrew Scriptures and in the Ancient Near East in general, as a movement of instruction in royal academies, as an ancient humanistic tradition, and as a literary and scholastic tradition that often challenged traditional religious ideas as well as priestly and prophetic institutions. Offered in rotation with REL 244.

REL 323: Western Religious Thought
3 credit hours
This course introduces students to the lives and writings of some of the Western world’s great thinkers, martyrs, religious revolutionaries, preachers, missionaries, mystics, literary figures, and social reformers. These will include Boethius, Perpetua, John of the Cross, Bunyan, Madame Guyon, Albert Schweitzer, and Dietrich Bonhoeffer. We will concentrate on religious issues that are universal: the “good” life, the purpose of God in history, the problem of evil, envisioning a more meaningful future for humankind, justice, freedom, the afterlife, and faithful commitment to great ideals. All of the primary readings in this course were written in prison. Offered in fall of even-numbered years.

REL 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student's educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.
**SIMULATION AND GAME DESIGN**

**SGD 111: Introduction to Simulation And Game Design**  
*3 credit hours*  
This course covers the history and evolution of electronic game development, with a focus on design elements, technical innovations, and societal influences. The student will learn the elements of production including game conceptualization, story development, interface, character, soundtrack and level design. Offered fall and spring.

**SGD 151: Programming C++**  
*3 credit hours*  
This course provides the fundamentals of programming primarily using C++, the standard language of the Simulation and Game industry. Topics include binary and hexadecimal number systems, algorithm design and computer organization. The course progresses to game functions, game loops, software objects and using functions to manage code. Offered fall and spring.

**SGD 211: Simulation and Game Technology I**  
*3 credit hours*  
**Prerequisites: SGD 111 and SGD 151**  
Game designers need an essential skill set that allows them to realize their concepts through working prototypes. In Game Technology I students learn how to develop and manipulate game mechanics and environments through visual and traditional scripting tools. This class supports skills needed for level editing and design, prototyping, and working in game engines. Offered every fall and odd-year spring semesters.

**SGD 222: Simulation and Game Design**  
*3 credit hours*  
**Prerequisites: ART 110 and SGD 111**  
This course will focus on the basic principles of animation, motion perception and design in 2D and 3D. The principles and techniques involved in creating 3 dimensional media are introduced. Students will learn the step-by-step process of 3D graphics using industry standard software such as Maya and 3ds Studio Max. Texture design, mapping skills, lighting and scene setup and rendering is covered. Offered fall.

**SGD 295/395/495: Special Topics**  
*1-4 credit hours*  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**SGD 311: Simulation and Game Technology II**  
*3 credit hours*  
**Prerequisites: COM 270 and SGD 211**  
Acquire the integration skills needed to successfully build a 3D game. We explore both the technical construction and practical design of games in a 3D game engine. The technical skills required to use the game engine software are combined with knowing how and when to use spaces in a level, construct an interface, establish moods, and direct a player's attention through sound effects, lighting, camera angles, and text to create a complete working game. Offered spring.
SGD 322: 3D Modeling and Animation
3 credit hours
Prerequisite: SGD 222
This course covers the techniques involved in animating 3D models in 3D scenes using Maya and 3ds Studio Max. Students will use Motion Capture equipment and will learn the process of building a 3D scene from objects with lighting placement and camera manipulation. Animation of characters using key frames is covered in detail. Offered spring.

SGD 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

SGD 411: Collaborative Simulation and Game Design
3 credit hours
Prerequisite: SGD 311
A capstone experience in the Simulation and Game Design sequence. In teams, students will work across and outside of typical production roles in order to design, prototype, and create a digital game. Offered fall of even-numbered years.

SGD 422: Senior Project
3 credit hours
Prerequisite: SGD 411
This senior level seminar is flexible in both format and content due to advancing technology within the field. Working with a professor, students select an appropriate topic for the design of an original interactive project which will result in a presentation of a final project. It is intended to simulate the real world experience of a simulation or game project developer/designer. Offered spring of odd-numbered years.

SGD 490/491: Internship I and II
1 to 6 credit hours
Prerequisite: junior or senior status
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

SPANISH

SPA 101: Beginning Spanish I
3 credit hours
An introductory course for college students: conversation, grammar, reading, and introduction to aspects of Hispanic culture. Offered fall.
SPA 102: Beginning Spanish II
3 credit hours
An introductory course for college students: conversation, grammar, reading and introduction to aspects of Hispanic culture. Offered spring.

SPA 202: Hispanic Culture and Civilization
3 credit hours
CTC (NW) credit
Study of historical, social, political, economic, and cultural aspects of the Iberian Peninsula and Latin American countries previous to the 19th century. The course will move from the Iberian Peninsula to the Americas and vice versa.

SPA 205: Hispanic Voices in the United States
3 credit hours
CTC (NW) credit
An introduction to the history and cultures of Hispanic communities in the United States from the first Spanish explorations and settlements to the present through the use of literary texts, films, and other art forms.

SPA 213: Conversational Spanish
3 credit hours
Prerequisite: permission of the instructor
Spanish conversation at the intermediate level, which will provide intensive oral practice for a small group of students. Practice with both structured and spontaneous conversation plus listening practice and writing exercises. Offered fall.

SPA 219: Latin American Literature
3 credit hours
This course introduces students to the main periods and movements of Latin American literature from the conquest and colonial periods to “the Boom” and “post-Boom” movements of the twentieth century and beyond. All selections will be taught in translation, including authors such as: Colón, de las Casas, Sor Juana, Bolívar, Dário, Martí, Mistral, Vallejo, Neruda, Rulfo, García Márquez, and Fuentes.

SPA 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

SPA 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.
THEATRE/MUSICAL THEATRE

THE 101, 102, 201, 202, 301, 302, 401, 402: Theatre Performance
1 credit hour
Prerequisite: audition only; may be repeated.
Students perform in William Peace Theatre productions. Offered fall and spring.

THE 103: Introduction to the Theatre
3 credit hours; 3 hours lecture and 1 hour of laboratory per week
Introduction to Theatre challenges students to interpret, criticize, and appreciate the roles theatre plays in society through positive comparisons to television and film. From theatre’s ritual origins to modern musicals, from controversies surrounding the NEA to the applicability of acting lessons to everyday life, this course provides a first step toward a deeper awareness of theatre’s enduring significance. Offered fall even-numbered years.

THE 104: Theatre Practicum
1 credit hour
Prerequisite: permission of instructor; extra fees and costs involved
Students travel to New York, Las Vegas, London, and other cities to see plays, musicals, attend seminars and take backstage tours. Students will study plays and performances in advance of the trip and will receive informal instruction from the instructor before and after performances. Students will also keep a travel journal that will include reviews of performances. Offered as needed.

1 credit hour
Prerequisite: permission of professor; may be repeated
Students work on the technical crews for theatre productions under the supervision of the Operations Manager. Offered fall and spring.

THE 108, 208, 308, 408: Theatre and Musical Theatre Showcase
1 credit hour
Prerequisite: permission of instructor; may be repeated
Theatre Showcase is a performance laboratory class which features public performance of rehearsed material. Theatre and musical theatre students work on individual material like songs, duets, ensembles, dances, scenes, and monologues, as part of building their professional portfolios. The culmination of the class is a series of public performances for audiences, adjudicators, peers and mentors. Offered every spring.

THE 112: Introduction to Acting
3 credit hours
Introduction to Acting focuses on the beginning development of intuitive and creative performance technique primarily through daily exercises and improvisation. Exercises concentrate on centering, sensing, focusing, freeing, speaking, feeling, and doing. The goal is to create a strong ensemble that is fearless in an environment that is physically challenging to motivate breakthroughs in the actor’s understanding of craft and performance. Offered fall.

THE 151, 152, 251, 252, 351, 352, 451, 452: Applied Voice
1 credit hour; one half-hour lesson each week
Prerequisite: BFA Majors only or permission of instructor
This course offers vocal training for musical theatre students in all styles of Broadway singing, including classical, pop-rock, mix, country, folk and belting. Students develop technique and learn repertoire with the goal of becoming marketable, professional and successful musical theatre artists. Offered fall and spring.

**THE 167, 168, 267, 268, 367, 368, 467, 468: Musical Theatre Styles**  
*1 credit hour*  
*Prerequisite: BFA majors only or permission of instructor*  
Students learn how to perform in the dance styles of the most famous Broadway choreographers while developing and maintaining professional skills and proficiencies in jazz, tap, and ballet. Offered fall and spring.

**THE 171,172,271,272: Applied Piano**  
*1 credit hour; one half-hour lesson each week*  
*Prerequisite: BFA majors only or by permission of instructor; paired with Musicianship I and II*  
Private instruction at the piano for musical theatre majors that is intended to develop the keyboard skills and music-reading ability needed to accompany musical theatre songs. Students will be assigned technical studies and repertoire based on ability. Offered fall and spring.

**THE 175 (fall)/176 (spring): Musicianship I**  
*2 credit hours; BFA majors only or permission of the instructor; paired with THE 271/273: Applied Piano*  
Musical theatre students learn music notation and music theory while concurrently developing aural skills related to sight singing, melodic dictation, and harmonic dictation so that they become self-sufficient musical theatre artists who can teach themselves music, rehearse independently and learn music quickly in rehearsals. Offered fall and spring.

**THE 180: Music Appreciation**  
*3 credit hours*  
CTC credit  
Music Appreciation is an introductory course designed to acquaint the student with music as an important element of Western culture, and to increase the student’s capacity for listening to music intelligently. Offered fall of odd-numbered years.

**THE 212: Acting II: Studio Voice for the Actor**  
*3 credit hours*  
*Prerequisite: “C” or better in THE 112*  
An approach to voice for the actor designed to liberate the natural, authentic voice and thereby develop a vocal technique that serves the freedom of human expression and artistic creativity on the stage and in film and television. Offered spring.

**THE 248: Stagecraft**  
*3 credit hours*  
*Prerequisite: permission of instructor; extra costs for purchase protective gear.*  
An introductory course in the craft of production for the theatre including: developing skills in scene painting, carpentry, working with power tools, hanging and focusing lights, writing light cues, safety, managing rehearsals, managing costumes, writing rehearsal reports, use and disposal of hazardous materials, sound design, properties, show running, special effects, stage management, crew work, and more. Offered fall.
THE 270: Design I
3 credit hours
Prerequisites: “C” or better in THE 248; extra costs for purchase of art supplies
Corequisite: permission of professor for non-majors
This course will introduce the student to the technical aspects of theatre and teach the student how design is a fundamental “character” in any play. Students will be able to execute well-conceived aspects of design related to lighting, scenic, makeup, and costume design. Class features 12 hours of laboratory participation. Offered spring of even-numbered years.

THE 275 (fall)/276 (spring): Musicianship II
2 credit hours
Prerequisite: BFA majors only or permission of instructor; paired with Applied Piano
This course is a continuation of skill development from THE 175/176 with emphasis on the analysis of musical theatre repertoire. Musical theatre students learn music notation and music theory while concurrently developing aural skills including: sight singing, melodic dictation, and harmonic dictation. Students become self-sufficient musical theatre artists who can teach themselves music, rehearse independently and learn music quickly in rehearsals. Offered fall and spring.

THE 295/395/495: Special Topics in Theatre
1-3 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of faculty members. Offered as needed.

THE 312: Acting III: Acting and Script Analysis
3 credit hours
Prerequisite: “C” or better in THE 212
Script analysis for actors is not a literary or academic exercise, but instead the road map for an actor’s choices. Students hone the skills of thoughtful preparation that will allow them to play truthfully and impulsively under the given circumstances. Script analysis helps actors make clear and confident choices so that they can take creative risks and perform in bold and deep ways that connect to the audience. Offered every fall.

THE/ENG 322: Shakespeare
3 credit hours
Prerequisite: a 200-level literature course
A study of nine Shakespeare plays, including at least one from each of the main genres – history, comedy, tragedy and romance. Offered fall of odd-numbered years.

THE/ENG 325: Women on Stage
3 credit hours
Prerequisite: a 200-level literature course
The lines between queens and “queans” (Renaissance slang for prostitutes), actresses and courtesans, singers and scandal makers has always disturbed the (mostly male) writers and lawmakers attempting to regulate the spectacle of a woman displaying herself in public during the seventeenth and eighteenth centuries. Examining plays and other texts from the time when boys took female roles through the introduction of the actress to the public theatres, this course will interrogate the social, political, artistic, and moral implications of women on stage. Offered spring of odd-numbered years.
THE 332: Comic Improvisation
3 credit hours
Prerequisite: “C” or better in THE 212 or permission of instructor; junior status
Theory and practice of improvisational theatre techniques required for Theatre majors but suitable for any student as an elective. This course teaches students how to create humorous yet believable characters and short theatrical scenes by emphasizing such skills as mime, narrative pacing, comic timing, and teamwork. This course also emphasizes the application of improvisation techniques to such real-world settings as public speaking, workplace presentations, and interviews.

THE 338: Costume and Makeup
3 credit hours
Prerequisite: “C” or better in THE 248; extra costs for purchase of supplies
Students learn the principles and practices of costume design and develop techniques in the design and application of makeup for stage, television and film. Because actors are usually responsible for their own stage makeup this course would provide a strong foundation for future professional work. Students will create costume designs from an assigned script(s) and makeup designs based on scripts of their own choosing. Offered fall of odd-numbered years.

THE 345: Stage Combat
3 credit hours
Prerequisite: “C” or better in THE 212; permission of department chair; waiver required
Learn to safely perform staged scenes of armed and unarmed conflict and violence in this extremely physical class. Techniques focus on safety, precision, and acting choices relating to fight scenes and include performing techniques as falling, rolling, punching, kicking, swordplay, and blocking, incorporating non-contact and contact techniques. Students will perform a fight scene from a classical or contemporary script, and may elect to have their scene adjudicated by a Fight Master with the Society of American Fight Directors (additional fees may apply for SAFD testing). Offered spring of odd-numbered years.

THE 370: Design II
3 credit hours
Prerequisites: “C” or better in THE 248; extra costs for purchase of art supplies
This course explores the fundamentals of theatrical scenic design. Students learn to implement a well-conceived design based on play analysis and critique; historical and conceptual research; correct material selection; and drawing, drafting and rendering techniques. Class requires 12 hours of laboratory participation. Offered spring of odd-numbered years.

THE 385: History of Musical Theatre
3 credit hours
In 1927, Showboat inaugurated the uniquely American art of musical theatre, which carefully integrated plot and character development with music, song, and dance. This course provides an in-depth study of the history and repertoire of musical theatre from its origins to the present day; important musical theatre artists, including George and Ira Gershwin, Jerome Kern, Cole Porter, Richard Rogers, Oscar Hammerstein II, and Stephen Sondheim, will also be considered. Offered spring of even-numbered years.

THE 390: Theatre History I
3 credit hours
Theatre history examines the origins of theatre, the ways historians reconstruct the elements of theatre, and innovations in theatre practice through time. The first part of theatre history will survey ancient Greek
and Roman theatre and European theatre from the Middle Ages through the mid-seventeenth century. Representative plays from each era will be studied as well. Offered fall of even-numbered years.

**THE 391: Theatre History II**  
*3 credit hours*  
Theatre history examines the origins of theatre, the ways historians reconstruct the elements of theatre, and innovations in theatre practice through time. The second part of theatre history will survey French Neoclassical and English Restoration theatre through the twentieth century. Representative plays from each era will be studied as well. Offered spring of odd-numbered years.

**THE 412: Acting IV: Audition Techniques and the Business of Acting**  
*3 credit hours*  
*Prerequisite: “C” or better in THE 312*  
Preparation and practical experience in auditioning for professional theatre, film, and television. Students gain an understanding of the audition process and equip themselves with audition materials and techniques. The course culminates with an evaluation by casting professionals. Offered spring.

**THE 490: Theatre Internship**  
*3 credit hours*  
*Prerequisite: junior or senior status*  
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The internship is designed to give the student work experience that is as close to actual employment as possible. Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester. Offered fall and spring.

**THE 492: Directed Study**  
*2-4 credit hours*  
*Prerequisite: junior or senior status*  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student's educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**WOMEN’S STUDIES**

**WST 200: Introduction to Women’s Studies**  
*3 credit hours*  
*CTC credit*  
This course will explore women’s status worldwide. A key area of focus is to understand the impact of gender inequality. Gender inequality is still quite profound and has enormous implications for women everywhere. This course will explore how gender inequality arises from traditional cultural practices—practices that have been embedded in social, economic, political, and legal systems and require targeted activism to change. The course will also examine intersections between gender and other variables such as race, class, and sexual orientation. The course will draw on research and theory from psychology, sociology, anthropology, economics, religion, political science, medicine, literature, public health, history, philosophy, and law. Offered in fall.
WST 200: Introduction to Women’s Studies (Honors Option)
4 credit hours
CTC credit
The Honors option includes three lecture hours each week and one laboratory hour each week.

WST 295/395/495: Special Topics
1-4 credit hours
Prerequisite: Permission of the instructor
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

WST 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status and permission of the instructor
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

WST 490: Internship in Women’s Studies
1-6 credit hours
Prerequisite: Junior or senior status; WST 200
An in-depth work experience designed to apply classroom knowledge to real-world, professional situations. No more than six (6) credit hours toward the baccalaureate degree can consist of internship credit.
<table>
<thead>
<tr>
<th>Name</th>
<th>Years</th>
<th>Title/Role</th>
<th>Education/Background</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kiara Allison</td>
<td>2013</td>
<td>Area Coordinator, Residence Life and Housing</td>
<td>B.A., Millersville University; M.Ed., The Pennsylvania State University</td>
</tr>
<tr>
<td>Corinne Andersen</td>
<td>2004</td>
<td>Associate Professor of English; Honors Program Coordinator</td>
<td>B.A., Indiana University; M.A., Ph.D., University of Illinois, Champaign-Urbana</td>
</tr>
<tr>
<td>Jeron Baker</td>
<td>2013</td>
<td>Admissions Counselor, Head Tennis Coach</td>
<td>A.A., Hesston College; B.A., Goshen College</td>
</tr>
<tr>
<td>James Ballentine</td>
<td>2004</td>
<td>Office Services/Mailroom</td>
<td></td>
</tr>
<tr>
<td>Catherine H. Banks</td>
<td>1994</td>
<td>Associate Professor of Chemistry</td>
<td>B.A., Wittenberg University; Ph.D., Vanderbilt University; Postdoctoral work, Texas A &amp; M University</td>
</tr>
<tr>
<td>Amanda Bock</td>
<td>2014</td>
<td>Assistant Professor of Special Education</td>
<td>B.A. &amp; Ph.D., The University of North Carolina at Chapel Hill; M.Ed., Columbus State University</td>
</tr>
<tr>
<td>Lisa A. Bonner</td>
<td>1988</td>
<td>Professor of Biology</td>
<td>A.S., with honors, Motlow State Community College; B.S., M.S., magna cum laude, Middle Tennessee State University; Ph.D., magna cum laude, Mississippi State University</td>
</tr>
<tr>
<td>Marquita Brazier</td>
<td>2013</td>
<td>Admissions Telecounselor and Event Coordinator</td>
<td>B.S., University of North Carolina at Pembroke</td>
</tr>
<tr>
<td>Sally B. Buckner</td>
<td>1970</td>
<td>Professor Emerita of English</td>
<td>A.B., magna cum laude, University of North Carolina at Greensboro; M.A., North Carolina State University; Ph.D., The University of North Carolina at Chapel Hill</td>
</tr>
<tr>
<td>Anna Burrelli</td>
<td>2011</td>
<td>Admissions Counselor &amp; Regional Recruiter</td>
<td>B.A., Florida Gulf Coast University</td>
</tr>
<tr>
<td>Jeffrey Carr</td>
<td>2014</td>
<td>Assistant Professor of Business; Department Chair</td>
<td>B.S. Youngstown State University; M.B.A. Kent State University; JD, University of Akron School of Law</td>
</tr>
<tr>
<td>Robert Lee Carter</td>
<td>2007</td>
<td>Assistant Professor of Religion; Chaplain</td>
<td>B.A., Furman University, M.Div. and Th.M. Southeastern Baptist Theological Seminary; Ph.D., The University of North Carolina at Chapel Hill</td>
</tr>
<tr>
<td>Susan Childs</td>
<td>2002</td>
<td>Controller</td>
<td>B.S., University of North Carolina at Wilmington; M.S. University of North Carolina at Wilmington; Certified Public Accountant</td>
</tr>
<tr>
<td>Roger Christman</td>
<td>2000</td>
<td>Associate Professor of Communication; Department Chair</td>
<td>B.A., State University of New York at Stony Brook; M.Ed., University of Louisville</td>
</tr>
<tr>
<td>Joann Clark</td>
<td>2008</td>
<td>Administrative Assistant, Office of the Registrar</td>
<td></td>
</tr>
<tr>
<td>Carmela Cohen-Perry</td>
<td>2013</td>
<td>Assistant Director of Financial Aid</td>
<td>B.S., St. Augustine’s College; M.B.A., Strayer University</td>
</tr>
</tbody>
</table>
John Cranham (2011)
Associate Vice President for Buildings and Grounds
B.S.B.A., William Peace University

Molly Curry (2013)
Associate Professor, Associate Dean of Academic Affairs; Chair of RN/BSN Program; Department Chair
A.S. Nursing, Wilkes Community College; BSN, George Mason University; MSN, Queens University; Doctor of Nursing, University of South Carolina

Kevin Daniels (2009)
Assistant Director of Athletics, Head Volleyball Coach
B.S., Mount Olive College; M.A., Liberty University

Nicole Davis (2012)
Counselor, Health Services
B.A., Meredith College; M.A., Liberty University; NC Licensed Professional Counselor Associate

Ryan W. Davis (2012)
Director of Residence Life and Housing
B.A., McMurry University; M.A., Hardin Simmons University

Michelle Day (2013)
Director of Financial Aid
B.S., Montana State University

Dawn Dillon ’86 (1999)
Director of Advising and Learning Services
A.A., Peace College; B.A., North Carolina State University; M.Ed., University of South Carolina at Columbia

Charlie Dobbins (1999)
Head Softball Coach
B.A., Roger Williams University

Carrie Draper (2012)
Executive Administrative Assistant for Academic Affairs
B.S., Radford University

Charles Duncan (1998)
Professor of English; Department Chair
B.A., M.A., University of South Florida; Ph.D., Florida State University

Ian Dunne (2013)
Digital Communications Coordinator
B.A., North Carolina State University

Chris Duty (2012)
Head Men’s Baseball Coach
B.S., North Carolina State University

Barbara Efird (1996)
Director of Career Services
B.S., Canisius College; M.Ed., North Carolina State University; NCC, NCCC, LPC

Rashida Felder (2011)
Library Assistant
B.A., University of Alabama; M.L.S., Queens College

Linda Ferreri (1996)
Lecturer in Business Administration
A.B., Duke University; M.B.A., Ph.D., Case Western Reserve University

Tonita Few (2004)
Admissions Counselor, School of Professional Studies
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Julie Fleming (2012)
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B.A., M.S.W., University of Michigan

Josh Frank (2011)
Network Administrator, Information Services
B.S., Virginia Military Institute

Maria Geddis (2005)
Database Manager, Information Services
South Florida Community College, Avon Park
Lauren Gerber (2006)
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A.A.S., State University of New York, College of Technology, at Alfred; B.S., State University of New York at Brockport

Brittany Gilliam (2012)
Admissions Counselor
B.A., University of South Carolina; M.Ed., North Carolina State University

Jeff Gonza (2010)
Sports Information Director
B.S., North Carolina State University

Vera Goode (2013)
University Receptionist

Larry Griffin (1985)
Assistant Controller
B.S., North Carolina State University; Certified Public Accountant

Valerie Gordon Hall (1989)
Professor Emerita of History
B.A., M.A., Aberdeen University; M.A., The University of North Carolina at Chapel Hill; Ph.D., University of London

Sarah Heenan (2008/2013)
Director of Student Activities
B.A., Peace College; M.A., Appalachian State University

Nathan Hellmers (2011)
Director of the Library
B.A., University of Alabama at Birmingham; M.A., University of Wyoming; M.L.S., Indiana University

Michelle Hemmer (2012)
Assistant Director of Financial Aid
B.S., Barton College

Zane Hill (2012)
Head Men’s Soccer Coach
B.A., University of Virginia; M.A., Marymount University

Carol Hiscoe (1992)
Associate Professor of English
B.A., M.A., North Carolina State University; Ph.D., Duke University

Matthew Hodge (2014)
Assistant Professor of Theatre/Musical Theatre
B.A., M.A., Campbellsville University; M.F.A., Vermont College of Fine Arts

Lauren Holmes (2000)
Payroll/Human Resources Coordinator

Michelle Howell (2010)
Assistant Women’s Soccer Coach

Kathy Jacobs ‘79 (2009)
Head Tennis Coach
A.A. Peace College; B.S., M.A.; The University of North Carolina at Chapel Hill

Keith Jenkins (2010)
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B.S., Western Carolina University; M.PRTM, North Carolina State University

Diane Jensen (1998)
Librarian
B.A., Towson State University; M.A., University of Maryland; M.L.S., North Carolina Central University

Timothy Jessup (2004)
Assistant Director, Public Safety
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Michael John (2008)
Director of Public Safety
B.A., Lehman College

Justin J. Johnson (2013)
Assistant Professor, Simulation and Game Design
B.S., Art Institute of Pittsburgh; M.S., The University of Advancing Technology

Kelly Johnson (2004)
Director of Athletics, Head Coach Women’s Basketball
B.S., M.Ed., East Carolina University
Korrel W. Kanoy (1981)  
Professor Emerita of Psychology  
B.A., summa cum laude, University of Richmond; M.A., Ph.D., University of Tennessee at Knoxville

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Office Manager for Student Services

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Paul King (1971)  
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B.A., Shippensburg University; M.A., Miami University; D.A., Idaho State University

Sue Lambert (1992)  
Accountant, Accounts Payable  
B.S., Meredith College

Rebecca Leggett (1984)  
Director of Visitor Services  
B.A., cum laude, Gardner-Webb University; graduate study; University of North Carolina at Greensboro

Michelle Logan (2012)  
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A.A., Wake Technical Community College; B.S.B.A., North Carolina Wesleyan College

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B.S., University of Connecticut; M.S., Rensselaer Polytechnic Institute

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William McCloud (2010)  
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Computer Learning Center certificate in Computer Electronic Technology, ITIL (Information Technology Infrastructure Library) and CCI (Cisco Certified Professor) Level I certified, CCNA, MCSE & MCTS technical training

Laurie McCullough (2010)  
Vice President for Strategic Initiatives  
B.S.B.A., M.S., George Washington University

Scott McElreath (2001)  
Associate Professor of Philosophy  
B.A., University of Maryland at College Park; M.A., University of Maryland at College Park, M.A., University of Rochester, Ph.D., University of Rochester

Kayce Megannis-Payne (2000)  
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Carolyn Nye (2000-06, 2011)
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A.S., Jefferson Community College

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M.A.; Seton Hall University

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A.D.N., University of South Carolina

Julie Ricciardi (2008)
Vice President for Engagement
B.A., Purdue University

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Nancy Riddell (2014)
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Archie L. Ritchie (1968)
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B.S., M.A., Appalachian State University; Further study: University of Florida; North
Carolina State University; Vanderbilt University

Frank P. Rizzo (2012)
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J. Adair Robertson (1982)
Associate Professor of Mathematics
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Iesha Rogers (2013)
Admissions Telecounselor
B.A., Fayetteville State University; M.S., Strayer University

Justin G. Roy (2010)
Interim Vice President for Enrollment and Marketing
B.A., Assumption College

Michael Santangelo (2014)
Assistant Professor of Theatre/Musical Theatre
B.M. Crane School of Music at SUNY

Lyndee Sargent (2008)
Athletic Trainer
B.S., Liberty University; LAT, ATC

JoAnn Sauls (2007)
Registrar Coordinator

Claude Shields (2011)
Head Men’s Basketball and Men’s Golf Coach
B.A., The University of North Carolina at Chapel Hill

Anne Smithson (2010)
Doctor
B.A., B.S., The University of North Carolina at Chapel Hill; M.D., University of Virginia

Bes Stark Spangler (1982)
Professor Emerita of English

B.A., cum laude, Atlantic Christian College; M.A.T., Duke University; Ph.D., The University of North Carolina at Chapel Hill

Luke Sweeney (2011)
Admissions Counselor
B.A., St. Andrews University

Elizabeth Talley (2011)
Director of Tutorial Services
B.A., University of North Carolina at Greensboro; M.Ed., North Carolina State University

Dr. Debra M. Townsley (2010)
President
A.A., Northern Virginia Community College; B.S.B.A., American University; M.B.A., George Washington University; M.A., University of Vermont; Ph.D., University of Vermont

Juan Tuset (2014)
Admissions Telecounselor
B.A., University of North Carolina at Chapel Hill

Laura Greer Vick (1990)
Professor Emerita of Anthropology

Robin Vincent (2014)
Assistant Professor of Education
B.S. & M.Ed., Meredith College

James Ryan Webb (2013)
Area Coordinator, Residence Life and Housing

Liz Webb (2013)
Admissions Counselor
B.A., Austin College
Nancy Welch (2012)
Records and Reports Coordinator
B.A., Middlebury College

Janet Leonard Wester (1971)
Professor Emerita of English

Amy White (2014)
Assistant Professor Theatre/Musical Theatre
B.F.A., State University of New York;
M.F.A., Savannah College of Art and Design

Rodney Williams
Head Men’s and Women’s Cross Country Coach

Lorraine Wilson (2013)
Cheer Team Coach
B.S.; North Carolina Agricultural and Technical State University

Betty S. Witcher (1999)
Associate Professor of Psychology;
Department Chair
B.A., magna cum laude, Texas A&M University;
M.A., Ph.D., The University of North Carolina at Chapel Hill

Rocky Yearwood (2011)
Vice President for Administration and Chief Financial Officer
B.A., University of Central Florida; M.B.A, St. Leo University; Certified Public Accountant
2014-2015 ACADEMIC CALENDAR

August 2014

10  Resident Assistants Return
11  Orientation Leaders Return
12  New Faculty Orientation
12 & 14 Pacer Camp – Transfer Students Only
13  Peer Mentors and Students Athletes Return
15  Pacer Camp 4
15  Faculty Opening with President’s Reception
16  SGA, Cheerleaders, and William Peace University Singers Return
16  New Student Move in and Orientation
17  Returning Student Move-In (Afternoon)
18  Classes Begin
19  Academic Convocation
22  Last Day to Add/Drop Courses by 5:00 p.m.

September 2014

1  Labor Day Holiday (No Classes; Offices Closed)
26  Deadline for Changes to Incomplete Grades from Summer Semester

October 2014

8  Mid-Term Reports Due
8  Residence Halls Close 6:00 p.m.
9-10  Fall Break
12  Residence Halls Open 3:00 p.m.
13  Advising for Spring Semester Begins
17 Fall Graduation Application Deadline
17 Last Day to Withdraw and Receive a “W” by 5:00 p.m.

**November 2014**

3 Pre-Registration for Spring Semester Opens
25 Residence Halls Close at 6:00 p.m.
26 Thanksgiving Holiday (No Classes; Offices Close at Noon)
27-28 Thanksgiving Holidays (No Classes; Offices Closed)
30 Residence Halls Open 3:00 p.m.

**December 2014**

2 Last Day Of Classes
3 Reading Day
4-10 Final Exams (Residents move out 24 hours after their last exam)
10 End of Semester
10 Residence Halls Close at 6:00 p.m.
15 Fall Grades Due
24-25 Christmas Holiday, Offices Closed
31 New Year Holiday, Offices Closed

**January 2015**

1 New Year Holiday, Offices Closed
7 New Faculty Orientation
9 New Student Orientation & New Student Move-In Day
11 Returning Student Move-In Day, beginning at 3:00 p.m.
12 Classes Begin
16 Last Day to Add/Drop Courses by 5:00 p.m.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>19</td>
<td>MLK Holiday (No Classes; Offices Closed)</td>
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<tr>
<td><strong>February</strong> 2015&lt;br&gt;13</td>
<td>Spring Graduation and Commencement Participation Application Deadline</td>
</tr>
<tr>
<td>13</td>
<td>Deadlines for Changes to Incomplete Grades from Fall Semester</td>
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<tr>
<td>27</td>
<td>Mid-term Reports Due</td>
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<tr>
<td><strong>March</strong> 2015&lt;br&gt;4</td>
<td>Advising for Fall Semester Begins</td>
</tr>
<tr>
<td>9-13</td>
<td>Day Program Spring Break (No classes)</td>
</tr>
<tr>
<td>9</td>
<td>Residence Halls Close at 6:00 p.m.</td>
</tr>
<tr>
<td>15</td>
<td>Residence Halls Open at 3:00 p.m.</td>
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<tr>
<td>16</td>
<td>Last Day to Withdraw and Receive a “W” by 5:00 p.m.</td>
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<tr>
<td><strong>April</strong> 2015&lt;br&gt;2-3</td>
<td>Holy Thursday &amp; Good Friday Holiday (No Classes; Offices Closed)</td>
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<tr>
<td>6-10</td>
<td>Registration for Fall Semester</td>
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<tr>
<td>9</td>
<td>Student Showcase (No Classes)</td>
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<td>22</td>
<td>Last Day Of Classes</td>
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<tr>
<td>23</td>
<td>Reading Day</td>
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<tr>
<td>24-30</td>
<td>Exams (Residents move out 24 hours after their last exam)</td>
</tr>
<tr>
<td>29</td>
<td>Senior Grades Due</td>
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<tr>
<td>30</td>
<td>Residence Halls Close at 6:00 p.m.</td>
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<tr>
<td><strong>May</strong> 2015&lt;br&gt;1</td>
<td>Baccalaureate</td>
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<td>2</td>
<td>Commencement</td>
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<tr>
<td>4</td>
<td>May Term Summer School Session I Begins</td>
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<td>Date</td>
<td>Event</td>
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<td>5</td>
<td>All Grades Due</td>
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<tr>
<td>22</td>
<td>Exam Day – May Term</td>
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<tr>
<td>25</td>
<td>Memorial Day Holiday (No Classes; Offices Closed)</td>
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**June 2015**

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<tr>
<th>Date</th>
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<tbody>
<tr>
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