Academic Catalog
2016 - 2017

This Catalog provides information about the programs at William Peace University and does not constitute a contract with students.

15 East Peace Street, Raleigh, North Carolina 27604
919-508-2000

William Peace University does not discriminate in its recruitment and admission of students, regardless of gender, race, creed, color, religion, age, national and ethnic origin, sexual orientation, disability, or veteran status.

William Peace University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (1866 Southern Lane, Decatur, Georgia, 30033-4097, telephone 404-679-4500) to award baccalaureate degrees.

The University reserves the right to make any necessary changes governing admissions, the calendar, regulations, student charges, courses of instruction, or granting of degrees announced in this catalog. Any changes will take effect whenever University officials deem necessary. It is the responsibility of the student to see that all the degree requirements are met for graduation from William Peace University and/or transfer to other institutions.

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The William Peace University seal

“To be, rather than to seem (to be).”

*Esse quam videri* is also the state motto of North Carolina, adopted in 1893.
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INTRODUCTION

OUR MISSION
William Peace University’s mission is to prepare students for careers in the organizations of tomorrow. Rooted in the liberal arts tradition, the student develops an appreciation for life-long learning, a focus on meaningful careers, and skills for ethical citizenship.

WILLIAM PEACE UNIVERSITY HISTORY
William Peace University is located in the heart of downtown Raleigh, North Carolina. It was chartered in 1857 as Peace Institute, offering education for boys and girls in primary grades and to women from high school to college.

The school is named in honor of William Peace, a Raleigh businessman and church elder, who pledged $10,000 to the Rev. Joseph M. Atkinson in trust for the First Presbyterian Church. The gift was used to establish Peace Institute.

The Civil War interrupted construction of the University’s Main Building when the Confederate government used it as a military hospital. After the war, the federal government used the building as the North Carolina headquarters for the Freedmen’s Bureau, which helped former slaves, establish new lives.

Peace Institute opened in 1872, when the First Presbyterian Church regained ownership of the property and repaired the Main Building. R. Stanhope Pullen, a local businessman and philanthropist, who owned the eight acres of land the campus is built on, signed over ownership of the property to the Peace Institute in 1878.

By 1940, Peace offered an academic program for young women that encompassed the last two years of high school and the first two years of college. During the 1960s and early 1970s, Peace College grew with the construction of 11 new buildings and many renovations to existing structures.

Peace College transitioned into a four-year baccalaureate institution during the mid-1990s, awarding its first baccalaureate degree in 1996. Additionally, Peace began offering coeducational evening courses through the William Peace School of Professional Studies in 2009.

In 2011, the Board of Trustees unanimously voted to transition Peace’s day program to coeducational and to rename the college William Peace University. The University’s first male students in the day program matriculated in the 2012-2013 academic year.

EDUCATIONAL OBJECTIVES
William Peace University is a teaching institution where faculty research enhances the academic programs, engages students, and adds to student learning. The educational objectives the Peace faculty have identified are designed to prepare students for life-long learning, meaningful careers, and ethical citizenship. The objectives are as follows:

- Writing – Students will communicate professionally and effectively through proper conventions of writing.
- Empirical Reasoning – Students will understand the process of knowledge building with an emphasis on how evidence is defined, gathered, analyzed, and interpreted.
- Ethical Reasoning – Students will examine current and historical ethical topics as well as the use of their own value systems.
Critical Thinking About Culture and Society – Students will identify the ways in which human cultures produce values, customs, and social identities. Students will evaluate these cultural expressions in regional, historical, or global contexts.

Professional Readiness – Students will develop practical competencies to enhance their professional lives.

More details on these educational objectives are offered later in this Catalog under the Baccalaureate Degree Section.

DEGREES OFFERED
The University offers the Bachelor of Arts degrees in Anthropology, Biology, Communication, Criminal Justice, Education, English, Environmental Studies, Global Studies, Liberal Studies, Marketing, Political Science, Pre-Law, Psychology, Simulation and Game Design, Theatre, and Writing. Additionally, Bachelor of Science degrees are offered in Biology, Business Administration and Business Analytics and a Bachelor of Fine Arts degree in Musical Theatre.

A VALUE-ADDED EDUCATIONAL EXPERIENCE
William Peace University offers a variety of special programs that contribute to a student’s overall academic experience.

- Professional, course-related internships are required for students in all baccalaureate majors.
- WPU students are required to take four semesters of writing and to participate in a four-year professional development series.
- The Career Services Office provides career counseling, listings of internship options, workshops, and a resource library.
- William Peace University students have access to courses, library facilities, and on-line databases of other Raleigh colleges and universities through the Cooperating Raleigh Colleges (CRC) consortium.
- International study programs are available in several parts of the world, and opportunities are available annually in a variety of other locations for short-term work or internships or for a semester abroad.
- A special program for honors student scholars is available.

FACULTY
The University faculty offers individual attention to students, while serving as role models and mentors. More than 80% of the full-time faculty members hold doctoral or terminal degrees in their disciplines. As an institution with a primary focus on teaching, faculty members, not graduate assistants, teach all classes. The student to faculty ratio is 15:1.

ACCREDITATION
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ORGANIZATION
Full authority in all matters pertaining to William Peace University rests with the Board of Trustees. This policy-making body holds formal meetings each year. The President is the chief administrative officer of the University, acting upon the authority vested in the President by the Board of Trustees. William Peace University is a nonprofit institution of higher learning.
THE CAMPUS
William Peace University maintains a vibrant, picturesque campus in the center of the busy capital city of Raleigh, North Carolina. It is located on 21-acres and features a mix of historic and contemporary facilities.

The following are the major facilities on campus:
- Main (1872, administrative offices, faculty offices and residence hall), which houses the Mary Howard Leggett Theatre and James Dinwiddie Chapel
- William C. Pressly Arts and Science Building (1964, science labs, classrooms, visual arts, and SGD lab)
- Marian N. Finley Residence Hall (1964)
- Mary Lore Flowe Building (2000, academic classrooms, labs, and faculty offices)
- Browne-McPherson Fine Arts Center and Kenan Hall (1974, fine arts, academic classrooms, and offices)
- Lucy Cooper Finch Library (1969, renovated and expanded 2009)
- S. David Frazier Hall (1928, Office of Admissions, Office of Financial Aid, and residence hall)
- Irwin Belk Hall (1967, dining hall, Residence Life offices)
- Joyner House (Health Services)
- Grover M. Hermann Athletic Center (1963, renovated and expanded 2012, gymnasium, locker rooms, weight and fitness rooms, and offices)
- Student Services Building (2014, Student Services Offices, bookstore)
- James A. Davidson Residence Hall (1986, updated 2012)
- Bingham Residence Hall (2005)
- Elizabeth Ruffin Hall (2015)

STUDENT LIFE
Overview
Student life beyond the classroom is an important part of a student’s education at William Peace University. There are many diverse activities for student involvement in campus and community affairs. The student can participate in social and professional organizations, special interest groups, cultural and social events, intercollegiate and intramural sports, the Peace Times newspaper or PRISM Peace’s Literary Magazine, student government, and community service groups.

Peace offers residential living as a part of the student’s total educational experience, but commuting students are encouraged to be engaged on campus, too.

It is hoped that every student will develop an interest in co-curricular activities. A group of students with a shared interest will find ready encouragement and support to organize a new club or activity.

Please see the Student Handbook for details on all the William Peace University student life has to offer. A few options are highlighted below.

SPIRITUAL DEVELOPMENT
William Peace University is historically affiliated with the Presbyterian Church USA, especially through its ties with the First Presbyterian Church of Raleigh. However, the University is nonsectarian, and diversity in religious beliefs plays an important role in our campus community. Spiritual development is enhanced through weekly chapel services, by an on-campus chaplain, and by student-led religious organizations of interest.
STUDENT ACTIVITIES AND GOVERNMENT
William Peace University has more than 30 student-led groups with many opportunities for leadership. Spiritual life, sports, special interest and academic clubs, intercollegiate athletics and student government are among the areas sponsoring a variety of student activities. Each semester, the Office of Student Services hosts an Involvement Fair for students to explore all of the clubs and organizations at William Peace University.

FINE ARTS
William Peace University Singers celebrate all genres of music. With glee club ties dating back to the late 1800’s, WPU remains dedicated to entertaining audiences with a vast repertoire including pop, classical, contemporary, country, swing, patriotic, Broadway, gospel and jazz. This multi-talented troupe represents the brightest and best from a variety of majors across the University. Known for their “singing team” approach, they consistently showcase the musical talents of the 15-30 vocalists through full ensemble selections, as well as small groups and solo presentations. Maintaining excellence on and off the stage, this active ensemble also serves as the official ambassadors of William Peace University, singing for community events, WPU alumni and across the state all the while connecting the University to alumni, friends and communities beyond North Carolina.

Students also have an opportunity to participate in theatre and musical theatre both on stage and behind the scenes. There are three to four productions each year and other opportunities exist, such as improvisational theatre.

ATHLETICS
William Peace University currently offers six men’s and six women’s teams. The University is a member of the National Collegiate Athletic Association (NCAA) Division III and competes in the USA South Athletic Conference. The campus also offers club and intramural sports. See the Student Handbook for more information.

EXPERIENCING RALEIGH
William Peace University is located in the heart of downtown Raleigh, North Carolina. Raleigh is the capital of North Carolina and one of the fastest growing cities in the southeast. The city has received many accolades including one of the best cities for cultural events, young professionals to work, and to attend college.

Students have access to the North Carolina Museums of History, Natural Science and Art; the Duke Energy Performing Arts Center; the Raleigh Amphitheater; and the Convention Center. The North Carolina State Capitol, Legislative Buildings, and Governor’s Mansion are all within walking distance. Restaurants and retail abound. Many concerts and events are available throughout the year.

Downtown landmarks are walking distance from campus. Students can also ride the downtown circuit “R-Line” bus which stops in front of the campus and is free.

POLICY FOR THE CAMPUS COMMUNITY
Nondiscrimination Policy
William Peace University does not discriminate in its recruitment and admission of students, regardless of gender, race, creed, color, religion, age, national and ethnic origin, sexual orientation, disability, or veteran status.

In our employment practices, William Peace University seeks to hire, promote, and retain the best qualified individuals regardless of race, creed, color, religion, sex, national origin, sexual orientation, disability, veteran status, citizenship, or on the basis of age with respect to persons 18 years or older. This
is done in accordance with the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act. The University complies with the Family Education Rights and Privacy Act of 1974, as amended, regarding information on file and students’ access to their records. Directory information (see next section) may be released, unless the student requests in writing that their information be withheld.

The Family Educational Rights and Privacy Act (FERPA)
The Family Educational Rights and Privacy Act (FERPA, 1974) is a federal law designed to protect the privacy of a student’s educational records. The law applies to all educational institutions that receive any federal financial support.

William Peace University complies with the conditions and procedures of FERPA. FERPA gives certain rights to parents regarding their children’s educational records. These rights transfer to the individual, who becomes an “eligible student” when he/she reaches the age of 18 or is attending any school beyond the high school level. All enrolled students are considered “eligible” and these rights are guaranteed under FERPA at William Peace University. Relevant portions of FERPA, which have greatest application to William Peace University students, are outlined below:

1. Students have the right to inspect and review their personal educational records maintained by the university. The university is not required to provide copies of record materials unless, for reasons such as great distance, it is impossible for students to inspect records personally.
2. Students have the right to request a hearing to review university records believed to be inaccurate or misleading. If after the hearing, the university refuses to effect the correction, the student has the right to place a statement in the records commenting on the contested information.
3. Generally, the university must have written permission from the student before releasing any information from a student’s record. However, the law allows the university to disclose records without consent to the following parties: university employees who have a need-to-know; other colleges or universities to which a student is transferring; parents when a student over 18 is still dependent for purposes of financial aid determination, or when the student has given the university permission to do so; certain government officials in order to carryout lawful functions; organizations doing certain studies for the university; accrediting organizations; persons who have obtained court orders or subpoenas; persons who need to know in cases of health and safety emergencies; state and local authorities to whom disclosure is required by state laws adopted before 1974.
4. The university may routinely release certain information to those who inquire. If the student requests in writing to the Registrar before Sept.1 that this information not be released, it will remain confidential. Forms are available in the Registrar’s Office. If a request is not filed, William Peace University assumes that neither eligible students nor parents object to release of the directory information. Directory information includes: full name, addresses, telephone numbers, email address, date and place of birth, major field of study, participation in officially recognized activities and sports, athletic team member weight and height, dates of attendance, degrees, honors, and awards received, most recent previous school attended, parent name and address, photographic, video and electronic images of students taken and maintained by the University.
5. Students do not have access to records where a conflict exists regarding privacy rights of others. Examples of such records include financial information submitted in support of financial aid application and confidential letters and statements of recommendation placed in their records in cases where students have signed a waiver of their right of access. Waivers normally are related to confidential recommendations concerning admission to the university, job placement, etc.
6. If you wish to review your education records or have questions about FERPA, contact the registrar.
The Office of Residence Life and Housing maintains student conduct records for currently enrolled students.

**Use of Directory Information**
William Peace University designates the following items as “directory information”: student name, address, telephone number, email address, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, grade level, full or part-time status, most recent previous school attended and photograph. The University may disclose any of these items without prior written consent, unless notified in writing to the contrary by the second week after the start of a term.

**Observance of Religious Holidays**
If a student cannot attend classes because of religious beliefs, the student may be excused and provided the opportunity to make up assignments or exams, which may have been missed as long as the make-up work or tests do not create an unreasonable burden on the University. Students will not be penalized because of religious beliefs.

**Sexual Harassment Policy**
Conduct referred to as sexual harassment will not be tolerated at William Peace University. The University, when made aware of a claim, will take appropriate action to investigate the situation and take corrective action, including disciplinary action, if appropriate. Full details of this policy are available in the *Student Handbook*.

**Students with Disabilities**
Students with disabilities must meet regular admissions requirements. In addition, they must submit documentation from a licensed psychologist or physician as to the nature and extent of their disability. To receive reasonable accommodations, comprehensive testing recommendations with all tests and scores must be reported. These results must be current. For additional information, contact the Health Services Office. For more information, see *Academic Services*.

**Communication during Weather or Other Emergencies**
Peace has a full “PacerAlert” system where students are informed of weather (or other) emergencies through email, text, voicemail and/or various campus alerts.

**Drug-Free Campus**
William Peace University is a drug-free campus. Please see the *Student Handbook* for complete details.

**Business Days**
Any time the University is open, it is considered a “business day.”

**On Being a Member of the Campus Community**
Enrollment at William Peace University, which begins at the time of admission, implies full acceptance of all University regulations, including those having to do with conduct.

**Ongoing Assessment of the Educational Experience**
Periodic and systematic evaluation of students at the university-wide level helps William Peace University determine how effectively we are meeting the academic and personal development needs of our students. In addition to using the results of such assessment to make appropriate changes in the curricular and student-support programs at Peace, the information is needed for the Southern Association of Colleges and Schools as part of our continuing accreditation by the Commission on Colleges. All Peace students will participate in this assessment process throughout their years at William Peace University.
The different types of assessments focus on: general education knowledge and skills, writing skills, critical thinking, development and achievement of personal and academic goals while at William Peace University. We also conduct surveys about the facilities, programs and services offered by WPU. Scores on standardized tests used in the assessment work remain confidential and in no way affect student course grades. The results are used solely for examining programs and services offered by the University and to make improvements as deemed appropriate.

ADMISSIONS

ADMISSIONS PHILOSOPHY
William Peace University acknowledges that each prospective student is an individual. The University takes a holistic approach to admission, considering each application as it is submitted throughout the academic year. Applications for full-time undergraduate students are accepted on a rolling basis and decisions are made when applications are complete.

Admission procedures for students are defined by the following six categories:

- First-Year student (high school senior or graduate)
- High school student applying as a junior for early entrance
- Transfer student
- International student
- Former Peace College/William Peace University student (readmission)
- Part-time student

Regardless of category, a candidate for admission to William Peace University must submit entrance credentials indicating evidence of graduation from a secondary school or other successful experiences that demonstrate the student’s ability to make satisfactory progress at William Peace University.

Applications are reviewed individually. Decisions are based on the following criteria:

- GPA in academic courses (see minimum course requirements)
- Scholastic Aptitude Test (SAT) (verbal and math only) or American College Test (ACT) scores
- High school course selection
- Rank in class
- If available, but not required:
  - personal essay
  - letter(s) of recommendation
  - interview with an admissions representative.

Further consideration will be given to an applicant’s personal qualifications, co-curricular activities, community involvement, and overall potential for success. Additional consideration of a student’s acceptance will be granted upon the discretion of the Vice President for Enrollment and Marketing.

INTERVIEWS AND CAMPUS VISITS
All applicants are encouraged to schedule an appointment to visit the campus and interview with a member of the admissions staff. In some cases, an interview may be required as part of the application process. There is no substitute for a campus visit when you are choosing a university. The William Peace University campus is open for visits throughout the year. Prospective students are encouraged to schedule an appointment to visit the Office of Admissions as follows:
• Year-round: 9 a.m. to 4 p.m. Monday through Friday, and 9 a.m. to 1 p.m. on the second Saturday of each month (except on holiday weekends)
• Offices are closed on major holidays throughout the year
• Extended hours are also available by appointment.

To arrange for a visit, please contact the Office of Admissions online at www.peace.edu and click on “Schedule A Visit.” If you have a special request to meet with a member of the faculty, a member of the athletic department, or to attend a class, we will do our best to arrange it. The Admissions phone number is 919-508-2214. William Peace University is located at 15 East Peace Street, Raleigh, NC 27604.

APPLICATIONS
Applications may be obtained from your high school counselor, through the William Peace University website at www.peace.edu, the College Foundation of North Carolina website at www.cfnc.org, or by calling the William Peace University Office of Admissions at 919-508-2214. All first-time applicants are required to submit a $35 non-refundable processing fee payable to William Peace University with the application. This fee, paid only once, is intended to defray the cost of processing the application and is not credited to the student’s account. WPU will consider waiving the non-refundable application fee of $35 for students who submit the College Board Application Fee Waiver Form (available from school counselors).

Since William Peace University uses the rolling admissions procedure, applicants are considered for admission as soon as their application files are completed. You will need to submit the following to complete requirements for application:

1. A completed application form must be filed with the Office of Admission along with an application fee.
2. Secondary school transcripts should be sent directly to the University. Home-schooled students should submit a self-certified transcript. While a preliminary evaluation can be done with an unofficial transcript, an official offer of admission cannot be made until official transcripts are in the application file. Any prior college official transcripts should be submitted directly to the Office of the Registrar at WPU.
3. Test scores from either the Scholastic Aptitude Test (SAT) of the College Entrance Examination Board or the American College Test (ACT) of the American College Testing Program should be submitted to William Peace University. Applicants should take these tests in the spring or summer of the junior year of high school or early in the senior year. In order to have your scores sent directly to William Peace University, enter our code as 5533 for SAT tests or 3136 for ACT tests.
4. Recommended but not required:
   • Academic recommendation
   • Personal essay
   • On-campus visit and an interview.
## THE APPLICATION PROCESS

### Overview
The table below is designed to show at a glance what is needed for each type of student wanting to attend WPU.

<table>
<thead>
<tr>
<th></th>
<th>APPLICATION REQUIRED</th>
<th>REQUIRED DOCUMENTS</th>
<th>INTERVIEW</th>
<th>APPLICATION DEADLINES</th>
<th>NOTIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FIRST-YEAR STUDENT</strong> (High School Senior or Graduate)</td>
<td>Yes</td>
<td>High school transcripts and SAT or ACT scores</td>
<td>Recommended</td>
<td>No later than two weeks prior to the start of Fall and Spring semester classes</td>
<td>Notification upon completion of application folder</td>
</tr>
<tr>
<td><strong>HIGH SCHOOL STUDENT</strong> (After Junior Year of High School)</td>
<td>Yes</td>
<td>High school transcripts and SAT or ACT scores</td>
<td>Required</td>
<td>No later than two weeks prior to the start of Fall or Spring semester classes</td>
<td>Notification upon completion of application folder</td>
</tr>
<tr>
<td><strong>TRANSFER</strong></td>
<td>Yes</td>
<td>12 earned credits: • College transcripts • Student evaluation 11 earned credits or below: • College transcripts • High school transcripts, SAT or ACT scores</td>
<td>Recommended</td>
<td>No later than two weeks prior to the start of Fall or Spring semester classes</td>
<td>Notification upon completion of application folder</td>
</tr>
<tr>
<td><strong>INTERNATIONAL</strong></td>
<td>Yes</td>
<td>TOEFL, translated high school transcripts; Personal Verification Worksheet, other as noted below</td>
<td>Recommended</td>
<td>May 1 for Fall Semester; October 1 for Spring Semester</td>
<td>Notification upon completion of application folder</td>
</tr>
<tr>
<td><strong>READMISSION</strong></td>
<td>Yes</td>
<td>College transcripts</td>
<td>May be required</td>
<td>No later than two weeks prior to the start of Fall or Spring Semester classes</td>
<td>Notification upon completion of application folder</td>
</tr>
<tr>
<td><strong>PART-TIME STUDENT</strong></td>
<td>Yes</td>
<td>In some cases: high school transcripts and SAT or ACT scores</td>
<td>No</td>
<td>No later than two weeks prior to the start of Fall or Spring semester classes</td>
<td>Notification upon completion of application folder</td>
</tr>
</tbody>
</table>
First-Year Student Admission

The major criteria in admissions’ decisions are the strength of the high school course selection and the grades in the academic courses. Below is a list of the recommended academic courses Admissions uses to evaluate a student file:

- English: 4 units
- Math: 4 units (Algebra I, II, Geometry, & Advanced Math)
- Science: 3 units (2 lab sciences)
- Social Science: 3 units

Students should follow the admissions procedures outlined above.

High School Student after Junior Year of High School

Students may apply for admission to William Peace University after completion of their junior year of high school if they can provide written evidence of exceptional academic achievement, emotional stability and social maturity.

Students who apply for early entrance are required:

- to have a minimum GPA of “B” (3.00) in academic courses
- to be ranked in the top 25th percentile of their class
- to have earned scores of 1030 or higher on the SAT (math and verbal only)/ACT 20
- to be interviewed on campus by the Admissions staff.

To apply for early entrance, students should follow the procedures outlined above in the Overview of the Application Process sections and submit a final transcript showing all work completed through the end of the junior year. Please note that to be eligible for financial assistance, students must have received a high school diploma or its recognized equivalent [generally the GED (General Education Diploma)].

Transfer Students

Transfer applications are accepted for all class levels. Transfer students must furnish official transcripts of all previous college or university work attempted, whether or not credit is sought. Prospective transfer students who have earned fewer than 12 credit hours of college-level work are required to submit SAT or ACT scores and an official high school transcript. All transfer students must have a 2.0 GPA or better. Additionally, transfer applicants are required to submit a completed Student’s Evaluation form. This form is to be completed by the appropriate staff at the last college or university attended. William Peace University has some transfer articulation agreements which are detailed later in this section.

Upon admission to William Peace University, copies of the transfer student’s official transcript are sent to the Office of the Admission for evaluation of transfer credits. The final decision of transfer credits accepted rests with the Registrar.

Courses for transfer credit will be evaluated according to the following guidelines unless a transfer articulation agreement exists with the school transferring from (see Transfer Articulation Agreements section).

1. Courses taken at regionally accredited higher education institutions where a grade of “C-” or higher was earned will be accepted for transfer credit, provided the course or courses are similar to a course or courses offered at William Peace University and are applicable to a William Peace University degree program.
2. The maximum number of credit hours allowed for transfer from regionally accredited higher education institutions is 90 semester hours.
3. Thirty (30) of the last 36 credit hours of the baccalaureate degree must be earned at William Peace University.
4. Courses taken at a Council for Higher Education Accreditation (CHEA) institution, with a grade of “C-” or better, will be accepted provided they contain academic content and must be approved by the Registrar.
5. ACE (American Council on Education) certified credits may be accepted pending approval of the Registrar, including military credit.
6. To ensure credit transfer, students enrolled at William Peace University must receive approval from the Registrar before registering for course(s) for credit to be taken at another institution for transfer to William Peace University.

International Students
William Peace University is authorized by the U.S. Immigration and Naturalization Services to enroll non-immigrant students in accordance with federal regulations. International applicants for fall must complete their application by May 1 for the fall semester or October 1 to be considered for the spring semester. Applicants from foreign countries are expected to meet the same minimal educational background as that of students educated in the United States. The following guidelines are used to evaluate the application of international students:

- William Peace University requires international students seeking admission to complete the Personal Verification Worksheet.
- The Admissions Office must receive official copies of transcripts from all schools attended previously; all forms must be translated into English by World Education Service, Inc. (WES). WES does require a fee for translation.
- William Peace University requires a minimum score of 550 on the written Test of English as a Foreign Language (TOEFL) or a minimum score of 80 on the internet-based TOEFL from students whose native language is not English. The submission of a lower than minimum TOEFL score would be considered accompanied by an SAT score above 1080 or an ACT score above 22. A score of 22 on the ACT is equivalent to a score of 1100 on the new SAT (1080 SAT = 21 ACT). Information on the TOEFL or the SAT may be obtained through Educational Testing Service (ETS), Princeton, NJ, USA 08540.
- All applicants are required to submit an admissions application and to provide a copy of their Visa.
- Four years of study of English as a foreign language is preferred; students should have maintained a grade of “C-” or better in such courses.
- Applicants must complete and submit the Certificate of Financial Responsibility with official certification from their bank.
- Any National Examination results, such as British GCE “O” or “A” levels should be submitted as a part of the application. Photocopies of these certificates must be certified by the high school and bear the secondary school’s official stamp or seal.
- Applicants must submit a notarized medical form with immunization records upon acceptance to William Peace University.
- Letters of recommendation must be submitted in English.
- The application fee may be submitted in the form of an international money order or bank draft.

International students applying under the auspices of Kaplan International or those who are presently enrolled in an American high school or college should contact the Office of Admissions for more information at 919-508-2214.
To study at a four-year institution in the United States, each student must obtain an F-1 student Visa. William Peace University will issue an I-20 after the student completes the following:

1. Apply and be accepted by William Peace University.
2. Pay a $5,000 deposit.

After receiving the I-20 form, the student must then pay the SEVIS I-901 fee. For more information on this fee, please go to http://www.fmjfee.com. The student must then visit an embassy or consulate to obtain the Visa and receive any additional information.

Here are some helpful tips for international students:

- Start early. June, July, and August are typically the busiest months at embassies and consulates.
- Often in countries, there are Education USA centers that help advise international students on various educational opportunities inside the United States. For more information, please visit the U.S. Department of State website.
- Please keep in mind that it is impossible to transfer a visitor Visa or expired Visa to obtain the proper paperwork for an I-20.
- William Peace University cannot accept students with expired Visas.

International students may only take one course online per semester if in the United States on a student Visa.

**READMISSION OF FORMER PEACE COLLEGE/WPU STUDENTS**

Former students who have not been enrolled for one semester seeking readmission should contact the Office of Admissions. An interview may be required for some applicants. Applicants for readmission are asked to apply at least two weeks prior to the beginning of classes.

Applicants for readmission are required to submit official copies of transcripts from other colleges or universities attended at the time of application, if they attended any school other than William Peace University during their time away. Transcripts need to be received at the time of application, but no later than two weeks prior to matriculation. A 2.0 cumulative GPA at other institutions is required for readmission. In the event that the applicant is enrolled in classes at the time of application, he or she will be required to submit an updated official final transcript upon completion of work in progress. All official transcripts are to be sent to the Admissions Office.

Applicants who have been Academically or Judicially Suspended from William Peace University must provide written evidence as to why they will be successful back at WPU and must meet with the Vice President for Academic Affairs or Vice President for Student Services as appropriate.

In some cases, a student who wishes to take a semester off may be able to use the “Continuous Enrollment Policy” to maintain enrollment. This policy is explained in the Academics section.

For readmission after a medical leave or withdrawal, please refer to the Medical Leave and Withdrawal policies.

**ADMISSIONS ON PROBATION**

Students who are admitted to the University with the status of admissions on probation by the Office of Admissions may be limited to 12 credit hours during their first semester. Students should maintain Satisfactory Academic Progress to avoid academic dismissal.
Students should work with their academic advisor throughout their first semester to ensure academic success.

**REQUIRED DEPOSIT AFTER ACCEPTANCE**
For the fall semester, tuition and housing deposits for new students are due May 1. For the spring semester, deposits are due December 1. (See the *Special Fees* section.)

ALL DEPOSITS ARE NONREFUNDABLE after May 1 for the fall semester and December 1 for the spring semester. Deposits are credited to students’ accounts.

Most first-year students live on campus. Please consult the Office of Admissions for details and exceptions to this policy.

As soon as a student is accepted into William Peace University, a student is considered a student and must follow and be governed by the appropriate policies, regulations, and procedures of the University.

**MEDICAL EXAMINATION RECORDS**
Upon acceptance to William Peace University, a student must submit a medical examination report prior to enrollment.

**TRANSFER ARTICULATION AGREEMENTS**

**NORTH CAROLINA COMMUNITY COLLEGE COMPREHENSIVE ARTICULATION AGREEMENT (ICAA)**
William Peace University has signed the 2015 Independent Comprehensive Articulation Agreement (ICAA) with the North Carolina Community College System. This agreement aids in the transfer of credit from colleges within the North Carolina Community College System. For specific details concerning how courses transfer under the ICAA, please contact the Office of Admissions by phone 919-508-2214 or email admissions@peace.edu. Guidelines for other transfer articulation agreements are available by contacting the Office of Admissions or the Office of the Registrar.

The ICAA agreement with William Peace University applies only to students who have completed the community college Associate of Arts (AA) or Associate of Science (AS) degrees. It does not apply to students who have completed another type of associate degree.

Students who earn an Associate in Arts (AA) or Associate in Science degree (AS) from a member college of the North Carolina Community College System under the terms and conditions of the ICAA and who meet William Peace University’s admissions standards are eligible to apply to Peace and may expect the following, if admitted:
Part I – Liberal Education Requirements

AA/AS Degree transfer credits applied to the WPU Liberal Education Core: 36 credits

Note: The student must have an overall GPA of 2.0 and a grade of “C-” or better on all transfer courses.

- Writing: (6 credits)
  - ENG-111 - UGETC: English Comp – AA/AS
  - ENG-231 or ENG-232 - UGETC: Humanities/Fine Arts – AA/AS

- Empirical Reasoning: 10 credits
  - Select one course from the following list:
    - AST-111 & AST111A - UGETC: Natural Sciences - AA
    - AST-151 & AST-151A - UGETC: Natural Sciences - AA
    - BIO-110 - UGETC: Natural Sciences – AA/AS
    - BIO-111 - UGETC: Natural Sciences – AA/AS
    - CHM-151 - UGETC: Natural Sciences – AA/AS
    - GEL-111 - UGETC: Natural Sciences – AA/AS
    - PHY-110/PHY-110A - UGETC: Natural Sciences – AA/AS
    - PHY-151 - UGETC: Natural Sciences – AS
  - PSY-150 (General Psychology) - UGETC: Social/Behavioral Science – AA/AS
  - MAT-152 (Statistical Methods I) - UGETC: Math – AA

- Ethical Reasoning: 1 credit
  - ACA-122 (College Transfer Success)

- Critical Thinking about Culture and Society: 15 credits
  - HIS-111 or HIS-112 - UGETC: Social/Behavioral Science – AA/AS
  - Any 3 credit Religion Course
  - Select 9 credits from the following list:
    - HIS-131 or HIS-132 - UGETC: Social/Behavioral Science – AA/AS
    - POL-120 - UGETC: Social/Behavioral Science – AA/AS
    - PHI-215 or PHI-240 - UGETC: Humanities/Fine Arts – AA/AS
    - ECO-251 or ECO-252 - UGETC: Social/Behavioral Science – AA/AS

- Professional Readiness: 4 credits
  - COM-231 - UGETC: Communications – AA/AS
  - Any UGETC course – 1 credit

Student must complete the following Liberal Education Core courses at WPU: 11 credits

- Writing: 4 credits
  - One upper level writing course 3 credits
  - ENG-400-L (Senior Writing Lab) 1 credit

- Ethical Reasoning: 3 credits
  - PHL-400 (Interdisciplinary Ethics Seminar)
• Professional Readiness: 6 credits
  o PDS-300 (Professional Development Seminar III: Workplace Connections) 1 credit
  o INT-490 (Internship in the major) 3 credits

*Note: If students have met the BSA-220 and/or BSA180 requirements at the Community College, the credit transfer will be on a case-by-case basis.

Part II – Remaining Transfer Credits

A student who has successfully completed the Associate in Arts (AA) or Associate in Science (AS) degree with an overall GPA of 2.0 and an earned grade of C- or better on all courses shall receive 60 semester hours of credit and junior status upon admission to Peace.

All Other Transfers (Non-ICAA)
Students who have attended a member college of the North Carolina Community System without completing the general education core, those who have attended a community college in another state, and transfers from all four-year institutions are eligible to apply and can expect the following guidelines to apply:

• Students may receive transfer credit for William Peace University’s liberal education requirements as outlined in the transfer equivalency list.

• Students will be required to complete the four-year liberal education writing requirement.*

• Professional Development Seminar (PDS) requirement: A transfer student with 29 or fewer credits must complete all four Professional Development Seminars. PDS 100 will be waived for students transferring in 30 or more credit hours. PDS 200 will be waived for students transferring in 60 or more credit hours. PDS 300 is required of all students.

*If students have met any of these requirements, the credit transfer will be on a case-by-case basis.

EXTRA-INSTITUTIONAL LEARNING

While William Peace University does not award credit for life experiences, it does grant academic credit for learning deemed equivalent to college-level study that is properly documented by passing examinations sponsored by government agencies, professional organizations, businesses, or the military. In all cases, the student is responsible for providing appropriate official documentation of extra-institutional learning. The Registrar will determine whether and how much credit will be awarded for such learning. No more than 90 credits may be earned using extra-institutional learning options. Examples of extra-institutional learning options are included in the sections below.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)
The Educational Testing Service has developed the CLEP as a national method of attaining placement and credit. William Peace University recognizes the general examinations of the CLEP and selected subject examinations. William Peace University will award credit toward graduation. A 50% or better score on the approved CLEP exams is required for transfer to William Peace University. The following table indicates William Peace University credit for CLEP.
<table>
<thead>
<tr>
<th>CLEP EXAM</th>
<th>WPU COURSE</th>
<th>MINIMUM SCORE</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Business</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Accounting</td>
<td>BSA 221</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Information Systems and Computer Applications</td>
<td>Business elective</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Introductory Business Law</td>
<td>BSA 270</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Management</td>
<td>BSA 240</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Marketing</td>
<td>BSA 230</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td><strong>Composition &amp; Literature</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Literature</td>
<td>ENG 216/ENG elective</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>Analyzing &amp; Interpreting Lit College Composition</td>
<td>English Lit elective</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>College Composition Modular</td>
<td>ENG 112</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>English Literature</td>
<td>ENG 211 / ENG 212</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>Humanities</td>
<td>Humanities elective</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td><em>may earn no more than 3 Literature credits</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Foreign Language</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>French, Level 1</td>
<td>French electives</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>French, Level 2</td>
<td>French electives</td>
<td>59</td>
<td>12</td>
</tr>
<tr>
<td>German, Level 1</td>
<td>German electives</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>German, Level 2</td>
<td>German electives</td>
<td>60</td>
<td>12</td>
</tr>
<tr>
<td>Spanish, Level 1</td>
<td>SPA 101 / SPA 102</td>
<td>50-65</td>
<td>6</td>
</tr>
<tr>
<td>Spanish, Level 2</td>
<td>Spanish electives</td>
<td>63</td>
<td>9</td>
</tr>
<tr>
<td><strong>History &amp; Social Sciences</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Government</td>
<td>PSC 201</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>History of US I</td>
<td>HIS 201</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>History of US II</td>
<td>HIS 202</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Human Growth&amp;Development</td>
<td>PSY 221</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td><strong>CLEP EXAM</strong></td>
<td>WPU COURSE</td>
<td>MINIMUM SCORE</td>
<td>CREDITS</td>
</tr>
<tr>
<td>Intro to Educational Psychology</td>
<td>Psychology elective</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Intro to Psychology</td>
<td>PSY 101</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Intro to Sociology</td>
<td>Sociology elective</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Macroeconomics</td>
<td>BSA 212</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Microeconomics</td>
<td>BSA 211</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Social Sciences &amp; History</td>
<td>History elective</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>Western Civilization I</td>
<td>HIS 103</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Western Civilization II</td>
<td>HIS 104</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td><strong>Science &amp; Math</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Biology</td>
<td>BIO 101</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Calculus</td>
<td>MAT 241</td>
<td>50</td>
<td>4</td>
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<tr>
<td>Chemistry</td>
<td>CHE 111</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Course</td>
<td>Code</td>
<td>Credits</td>
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<td>----------------------------</td>
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<td></td>
</tr>
<tr>
<td>College Algebra</td>
<td>MAT 111</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>College Mathematics</td>
<td>MAT 202</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>Science elective</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Pre-Calculus</td>
<td>MAT 112</td>
<td>50</td>
<td></td>
</tr>
</tbody>
</table>

* Students who receive CLEP transfer credit for Biology or Chemistry must take the one credit-hour lab at WPU.

**COLLEGE BOARD ADVANCED PLACEMENT EXAMINATION (AP)**

Applicants enrolled in advanced placement courses in high school who take the Advanced Placement Examination in May of their senior year and who earn grades of 3, 4, or 5 will be granted credit in appropriate courses. The table below indicates what the AP transfer credits will be at William Peace University:

<table>
<thead>
<tr>
<th>AP Test</th>
<th>Score 3</th>
<th>WPU Course</th>
<th>Credits</th>
<th>Score 4</th>
<th>WPU Course</th>
<th>Credits</th>
<th>Score 5</th>
<th>WPU Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Arts</strong></td>
<td></td>
<td></td>
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<tr>
<td>Art History</td>
<td></td>
<td>ART 160</td>
<td>3</td>
<td></td>
<td>ART 160</td>
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<tr>
<td>Music Theory</td>
<td></td>
<td>THE 180</td>
<td>3</td>
<td></td>
<td>THE 180</td>
<td>3</td>
<td></td>
<td>THE 180</td>
<td>3</td>
</tr>
<tr>
<td>Studio Art – 2D</td>
<td></td>
<td>ART elective</td>
<td>3</td>
<td></td>
<td>ART elective</td>
<td>3</td>
<td></td>
<td>ART elective</td>
<td>3</td>
</tr>
<tr>
<td>Studio Art – 3D</td>
<td></td>
<td>ART elective</td>
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<td></td>
<td>ART elective</td>
<td>3</td>
<td></td>
<td>ART elective</td>
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</tr>
<tr>
<td>Studio Art – Drawing</td>
<td></td>
<td>ART 110</td>
<td>3</td>
<td></td>
<td>ART 110</td>
<td>3</td>
<td></td>
<td>ART 110</td>
<td>3</td>
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<tr>
<td><strong>English</strong></td>
<td></td>
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<td>English Language and Composition</td>
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<td>ENG 112 / 199</td>
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<td><strong>History and Social Science</strong></td>
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<td>BSA 211</td>
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<td>BSA 211</td>
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<td>US Government and Politics</td>
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<td>PSC 201</td>
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<td>US History</td>
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<td><strong>Math &amp; Computer Science</strong></td>
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<td>MAT 241</td>
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<td>MAT 241</td>
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<td>MAT 241 / 242</td>
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<td>MAT 201</td>
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<tr>
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<tr>
<td>Biology</td>
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<td>NA</td>
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<td>BIO 101 &amp; Lab</td>
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</tr>
<tr>
<td>Chemistry</td>
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<td>CHE 111 &amp; Lab</td>
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<td>CHE 111 / 112 &amp; Labs</td>
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<tr>
<td>Physics C</td>
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<td>Physics (calculus based)</td>
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<td>Physics (calculus based)</td>
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<td>PHY 211</td>
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<td>Physics 2</td>
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# World Languages & Culture

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<thead>
<tr>
<th>Language</th>
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<td>Chinese</td>
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<td>French</td>
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<td>German</td>
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<td>Italian</td>
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<td>Japanese</td>
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<td>Latin</td>
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<tr>
<td>Spanish</td>
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<tr>
<td>Spanish Literature</td>
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## INTERNATIONAL BACCALAUREATE (IB)

International Baccalaureate credit is granted to students who have achieved a score of 4 or above in the areas listed below. Students may petition the Registrar for additional or alternative credit if warranted.

<table>
<thead>
<tr>
<th>IB Test</th>
<th>WPU Course</th>
<th>Credit Hours</th>
<th>Minimum Score</th>
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<tbody>
<tr>
<td><strong>Studies in Language &amp; Literature</strong></td>
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<tr>
<td>Language A: LIT (SL)</td>
<td>ENG 112</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Language A: LIT (HL)</td>
<td>ENG 112 &amp; ENG 295</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>Language A: LANG &amp; LIT (SL)</td>
<td>ENG 112</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Language A: LIT (HL)</td>
<td>ENG 112 &amp; ENG 295</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>Literature &amp; Performance</td>
<td>THE 103</td>
<td>3</td>
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</tr>
<tr>
<td><strong>Language Acquisition</strong></td>
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</tr>
<tr>
<td>Language ab (SL)</td>
<td>HUM elective</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Language B (SL)</td>
<td>HUM elective</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Language B (HL)</td>
<td>HUM elective</td>
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<td>4</td>
</tr>
<tr>
<td>Latin or Classical Greek</td>
<td>HUM elective</td>
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<td>4</td>
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<td>Spanish ab (SL)</td>
<td>SPA 101</td>
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<td>4</td>
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<td>Mandarin ab (SL)</td>
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<td><strong>Individuals and Society</strong></td>
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<td>Business Management</td>
<td>BSA 160</td>
<td>3</td>
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<td>Economics</td>
<td>BSA 211 &amp; 212</td>
<td>6</td>
<td>4</td>
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<tr>
<td>Geography</td>
<td>Social Science elective</td>
<td>3</td>
<td>4</td>
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<tr>
<td>History</td>
<td>HIS 103 &amp; 104</td>
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<td>4</td>
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<tr>
<td>IT in a Global Society</td>
<td>BSA elective</td>
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<td>Philosophy</td>
<td>PHL 201</td>
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<td>Psychology (SL)</td>
<td>PSY 101</td>
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<td>4</td>
</tr>
<tr>
<td>Psychology (HL)</td>
<td>PSY 101 &amp; 300</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Soc &amp; Cult Anthropology</td>
<td>ANT 214</td>
<td>3</td>
<td>4</td>
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<td>World Religions</td>
<td>REL 111</td>
<td>3</td>
<td>4</td>
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<tr>
<td><strong>Sciences</strong></td>
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<tr>
<td>Biology</td>
<td>BIO 101</td>
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<tr>
<td>Computer Science</td>
<td>BSA elective</td>
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<td>4</td>
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<tr>
<td>Chemistry</td>
<td>CHE 111 &amp; 112</td>
<td>6</td>
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<td>Design Technology</td>
<td>Science elective</td>
<td>3</td>
<td>4</td>
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<tr>
<td>Environmental Syst &amp; Socie</td>
<td>BIO 131</td>
<td>4</td>
<td>4</td>
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<tr>
<td>Physics</td>
<td>PHY 211 &amp; 212</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>Sports Exer &amp; Hlth Science</td>
<td>PEH elective</td>
<td>3</td>
<td>4</td>
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<tr>
<td><strong>Mathematics</strong></td>
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<tr>
<td>Math (SL)</td>
<td>MAT 111</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Math (HL)</td>
<td>MAT 112</td>
<td>3</td>
<td>4</td>
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<tr>
<td><strong>The Arts</strong></td>
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</tbody>
</table>
Dance (SL)     THE 167 & 168  2  4
Dance (HL)     THE 167, 168, 267, 268  4  4
Music (SL)     THE 180  3  4
Music (HL)     THE 180 & elective  4  4
Film (SL)      ENG 382  3  4
Film (HL)      ENG 382 & COM 390  6  4
Theatre (SL)   THE 103  3  4
Theatre (HL)   THE 103 & THE 112  6  4
Visual Arts (SL) ART 160  3  4
Visual Arts (HL) ART 160 & ART 110  6  4

MILITARY SERVICE SCHOOLS AND MILITARY EXAMINATION CREDITS (DANTES)
William Peace University follows the recommendations of the American Association of Collegiate Registrars and Admissions Officers as to appropriate credit to be awarded for formal service school courses in the armed services certified by ACE (American Council on Education). Peace also accepts and individually evaluates course credits earned through examination utilizing DANTES (Defense Activity for Non-Traditional Educational Support Program previously called the United States Armed Forces Institute). WPU also permits the awarding of credit for PEH-100 with submission of a DD-214 to the Office of the Registrar.

NON-TRADITIONAL COURSEWORK (ACE)
Students may be granted credit for courses or programs offered by employers, professional organizations and other agencies only if those courses or programs have been evaluated by the American Council on Education (ACE). ACE's Center for Adult Learning Experiential Web site is: www.acenet.edu/calec.

DUAL ENROLLMENT PROGRAM
The Dual Enrollment Program allows qualified high school students to take courses at William Peace University for college credit. Students who meet the following academic requirements are eligible for the program:

• Class rank in the top 30% of her/his class
• Endorsement by the high school guidance counselor
• Approval by the high school principal.

Interested students may request information on Dual Enrollment from the Office of Admissions.

Credits earned through the program may be applied toward a degree at William Peace University provided the student is accepted and enrolls as a degree-seeking student. Students may also request their William Peace University transcript be transferred to another college or university.

FINANCIAL INFORMATION

INVEST IN QUALITY
A William Peace University education is a quality education at a reasonable cost. Prospective students interested in William Peace University are encouraged to apply for admission regardless of their financial situation. William Peace University offers generous merit scholarships and need-based grants to qualified students.

Please refer to the Scholarships and Grants section of the Catalog for details on financial assistance programs. The University reserves the right to adjust tuition, room and board, and fees if conditions make an adjustment necessary. Consequently, at the time of a student’s future enrollment, expenses may differ.
from those stated in this particular issue of the Catalog. Advance notice of any adjustments will be provided to students.

**TUITION, ROOM AND BOARD FOR 2016-17**

Tuition for full-time day students covers a course load of 12-18 credit hours. Part-time day students covers a course load of 1-11 credits. Students in the DAY program will have no additional cost for textbooks and these students will be provided with their required textbooks by the University.

Resident Students:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Tuition</td>
<td>$26,880</td>
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<tr>
<td>Standard Room and Board</td>
<td>$10,350 *</td>
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<td><strong>Total</strong></td>
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Full-time Commuter Students:

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<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Tuition</td>
<td>$26,880</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$26,880</strong></td>
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</tbody>
</table>

Part-time Commuter Students: $896 per credit hour

* Full-time resident students are required to purchase the Meal Plan. Commuter students may purchase a Meal Plan.

**COMMUTER STUDENT EXPENSES**

Commuter students are those attending William Peace University full-time or part-time but not living on campus or in affiliated housing off campus. A full-time student is one registered for 12 or more credit-hours per semester. A part-time student is registered for fewer than 12 credits. Commuter students may purchase block meal plans offered by Dining Services.

**PAYMENT SCHEDULES**

Payments for tuition/fees and room and board are due in full by August 1 for the fall semester and by December 15 for the spring semester. Payments, financial aid, and/or a payment plan must be in place by these dates to cover the full semester balance. If the decision to attend Peace is made after August 1 for the fall or December 15 for the spring, payments, financial aid, and/or a payment plan must be in place prior to the start of classes to cover the full semester balance. Class registration may be canceled at the University’s discretion prior to or at the start of classes if a student account balance is not fully satisfied by payment, financial aid, and/or a payment plan. All balances are ultimately the responsibility of the student. Unpaid balances owed to the University may incur a late fee, may be subject to collection action, and all associated costs/legal fees may be billed to and payable by the student.

**PAYMENT PLANS**

William Peace University offers the advantage of up to five monthly payments per semester. There is an enrollment fee of $35 paid to the University each semester for this plan. The first payment for the fall is due by July 1. The first payment for the spring is due by December 1. Monthly fees may be assessed by the University for late payments.

Student and parents desiring to enroll in the monthly payment plan.

1. Go to www.peace.edu
2. Select “I am…”
3. Select “a current student” in dropdown menu.
4. Select “Enroll in Payment Plan” under Student Accounts.
Payment plans are not available to students enrolled in the School of Professional Studies (SPS).

**PURCHASING TRANSCRIPTS**
Students may purchase copies of official transcripts. To purchase a transcript:
1. Go to www.peace.edu
2. Select “Academics” tab
3. Select “Office of the Registrar” link
4. Select login to the Clearinghouse secure site under “Transcript Request”.

There is a charge for each transcript. Transcripts will not be released until a student’s account balance has been paid in full.

**SPECIAL FEES**
Special or additional fees are listed below. Lab/course fees associated with specific courses can be found on the course schedule for each semester. Students from Cooperating Raleigh Colleges (CRC) pay the same additional course fees as William Peace University students. Please note that fees for students in the William Peace School of Professional Studies (SPS) programs may vary.

**Tuition Related Fees**
- 1-11 hours $896/credit hour
- Credit in excess of 18 hours: $896/credit hour (and special permission must be obtained from the Vice President for Academic Affairs)
- Dual Enrollment Fee $275/credit hour
- All summer courses, including internships, will be charged at the rate of $295/credit hour.

**Other Fees**
- New Student Deposit $250
- Student Activity Fee $200
- Parking Fee $225
- Stop Payment Request Fee $35
- Returned Check Fee $25
- Replacement Student Identification Card Fee $25
- Health Insurance Fee $1,408
- Graduation Fee (including diploma) $150, whether or not the student attends the graduation ceremony; duplicate diploma $25
- Graduation Application Late Fee (apply for graduation after the posted deadline) $50
- Continuous Enrollment Fee $100
- Transcripts of Academic Records Fee $10
- Copy of records $2.00 per page, other than transcripts
- Residence Hall Room Key Replacement Fee $100
- Student Teaching Fee $300
- Education Practicum Fee $50
- Credit by Examination Fee $50
- Lock out fee (after third lockout, $50 fee for each additional lock out)
- First-year student orientation $225; transfer student orientation $125
- Lab Fees (vary by course, if required)
- Supplies, and spending money are not included in the above charges
- A late payment fee of 4% will be added to a student account if there is a balance on the account at the end of the month.
STUDENT HEALTH INSURANCE
The University requires all full-time students to have health insurance. Students who already have coverage must provide proof of insurance and complete the online insurance waiver form annually prior to the beginning of the semester in which the student enrolls. Students enrolling for the fall semester may begin completing their waivers during the summer break leading up to the beginning of the semester. Full-time students who do not have health insurance, and those who do not complete the online waiver, will automatically be billed on their student accounts for the injury and sickness policy offered by the University. The cost covers both semesters and is prorated for students who begin studies in the spring. Students are responsible for filing all claims.

Online waivers are required to be completed within seven (7) days of the start of the semester. Students who enter William Peace University after this date must notify the Office of Student Accounts within the first four weeks of the start of the semester with proof of insurance to have the charges waived. After the first four weeks of the semester, the full amount of the policy will remain on the student’s account.

The Wellness Center staff offers various lab tests and physicals for a small fee. See the Nurse for details.

STATEMENT OF STUDENT FINANCIAL RESPONSIBILITY
Students are responsible for all costs and charges incurred and agree to remit payments to William Peace University in a timely manner. The University provides several payment options for satisfying current obligations. Also explained elsewhere are the refund policies for students who withdraw from courses and/or withdraw from the University. In many instances, when a student withdraws, a financial obligation to WPU still exists and must be paid in full before transcripts or other official documents are released. The University actively pursues all outstanding accounts. Overdue accounts may be referred to collection agencies.

REFUND CHECKS DUE TO EXCESS FINANCIAL AID
Monies are considered to be applied to the student’s account as follows (regardless of the date in which the monies are received):

1. Tuition remission and/or reimbursement from outside institutions
2. Outside scholarships and grants
3. Federal financial aid
4. State financial aid
5. William Peace University financial aid
6. Cash, checks, and credit cards.

Refunds are applied in the reverse order of the received funds. Example, credit card payments are the first to be refunded (within 90 days) and then cash/check payments. (Again this is regardless of the date in which the funds were actually received at William Peace University.)

Refunds will be issued to the student (or parent if credit is a result of a Parent PLUS loan) when a credit balance is created on the student account by receipt of funds from the US Department of Education for loans and the State of North Carolina for the NC Need-Based Scholarship. The student may sign a form to prevent the automatic issuance of refund checks; however, refund checks will still be available upon request.

Tuition Insurance Refund Plan
William Peace University has a concern for the student who suffers a serious illness or accident and has to leave the University before the semester is completed. William Peace University has arranged to offer the Tuition Refund Plan to students and parents to minimize the financial portion of the loss. This elective
insurance plan, made available through A.W.G. Dewar, Inc. (Dewar), provides coverage for tuition and housing charges.

This plan significantly extends and enhances the University’s published refund policy. In cases of withdrawals due to accident, illness, or psychological reasons, the plan assures you a 70% refund throughout the term. Contact the Office of Student Accounts for more information about signing up for this plan and current rates.

FINANCIAL AID PROCEDURES
Financial aid is available to eligible undergraduates. Students must be accepted for admission and be attending at least half-time for most forms of financial aid. For timely financial aid information, please visit or call the Office of Financial Aid at 919-508-2394 or visit www.peace.edu.

The Financial Aid Application Process
The first step in determining your eligibility for financial aid is to complete the Free Application for Federal Student Aid, better known as the FAFSA. Students may apply online at www.fafsa.ed.gov. The University’s school code is 002953. After a student sends the FAFSA, William Peace University will receive an electronic aid file called an Institutional Student Information Record (ISIR). It takes approximately one to three business days after the FAFSA submission for the University to receive the ISIR. The University will use the ISIR to determine student’s eligibility for financial aid awards.

The Financial Aid Award
Before an award can be made, the Office of Financial Aid must receive the student’s FAFSA data. The Financial Aid staff will verify the student’s enrollment and matriculation status. Awards are based upon the number of credits a student registers for during each semester and financial need. All financial need is determined by subtracting the Expected Family Contribution (EFC) as determined by the federal analysis of the family’s resources from the total cost of tuition, room and board. The family’s contribution is estimated on the basis of income and assets, with consideration given to taxes and other expenses of the family. Once the student’s enrollment status is determined, the Financial Aid staff will generate an award letter, which lists the types and amounts of financial aid the student can expect to receive for the year. Students must reapply for financial aid annually.

Application Deadlines
The priority deadline for submitting the FAFSA each year is March 15 for the following fall semester. Those who fail to meet the priority date may still apply for aid anytime during the award year. The Office of Financial Aid will accept applications until such time it is deemed too late to process and disburse the aid to the student for the period of enrollment. Late applicants are responsible for any and all tuition and fees, including late payment fees, if the student’s financial aid is incomplete at the time of registration. Late applicants may receive substantially fewer funds than on-time applicants.

Other Requirements
Timely submission of documents helps to expedite the processing of awards. Failure to submit required documents could result in the cancellation of some or all of the student’s financial aid.

Students receiving outside assistance must notify the Office of Financial Aid. At no time can total assistance (including loans and scholarships made from outside agencies) exceed the student’s cost of attendance. The University cannot guarantee funding to any student, regardless of eligibility. Peace financial aid is awarded on the assumption that a student will successfully complete all credits attempted. In the event of withdrawal, dismissal, or the failure to maintain satisfactory academic progress, aid may be withdrawn or adjusted according to applicable Federal, State, and University policies. William Peace University does not discriminate in the awarding of financial aid on the basis gender, race, creed, color, religion, age, national and ethnic origin, sexual orientation, disability, or veteran status.
WILLIAM PEACE UNIVERSITY-FUNDED STUDENT AID PROGRAMS
All Peace-funded aid programs are subject to change without prior notice based upon changes in a student’s Estimated Family Contribution (EFC), enrollment status, resident/commuter status and other factors such as funding limitations. William Peace University will make every effort to give the best financial aid package possible, but late applicants may receive less financial aid. To maximize eligibility for all forms of financial aid, students should complete the FAFSA by the March 15 deadline annually. Peace-funded aid programs are available to full-time day students only and may not exceed the cost of tuition. Students receiving CIC, NCICU, APCU, or other full-tuition grants or scholarships are not eligible to receive additional University grant assistance. Students must maintain satisfactory academic progress to remain eligible for University-funded grants and scholarships.

William Peace University Scholarships and Grants
The following is a list of scholarships and grants that William Peace University offers to students who may be eligible. Please contact the Office of Admissions or the Office of Financial Aid for further questions.

- **Presidential Scholarship:** Presidential Scholarships are awarded to qualified students who have earned exceptional academic records. These students should also possess exemplary characteristics of leadership ability and/or special talents that would enable them to make significant contributions to campus life. These merit-based scholarships are renewable for an additional three years of study at William Peace University provided recipients maintain at least a 3.0 cumulative GPA. This scholarship award applies to tuition and fees.

- **Academic Achievement Scholarship:** Academic Achievement Scholarships are awarded to qualified students who have earned outstanding academic records and who, in the judgment of University representatives, display potential for making significant contributions to the William Peace University community. These merit-based scholarships are renewable for an additional three years of study at William Peace University provided recipients maintain at least a 2.5 cumulative GPA. This scholarship award applies to tuition and fees.

- **Challenge Grant:** Challenge Grants are awarded annually on the basis of academics. These merit-based grants are renewable for an additional three years of study at William Peace University, provided recipients maintain at least a 2.0 cumulative GPA. This award grant applies to tuition and fees.

- **Transfer Merit Grant:** Students who transfer into William Peace University with more than 12 credit hours may be eligible for merit-based grants. These grants are awarded on the basis of the number of transferable credits earned at an accredited college or university and on the cumulative GPA earned at each institution attended. The Transfer Merit Grants are renewable provided recipients maintain at least a 2.0 cumulative GPA. This award grant applies to tuition and fees.

- **Phi Theta Kappa Honor Scholarship:** William Peace University offers scholarships to members of Phi Theta Kappa Honor Society. Members are eligible to apply for these funds and scholarships must be applied toward tuition. Members of Phi Theta Kappa should apply for scholarships directly through William Peace University. Several factors are considered in the allotment of awards, including financial need, academic and student involvement in extracurricular and volunteer activities. This scholarship award applies to tuition.

- **Readmit Grant:** Past students of William Peace University who re-enroll at WPU may be eligible for merit-based grants. These grants are awarded on the basis of cumulative GPA. The Readmit
Merit Grants are renewable provided recipients maintain at least a 2.0 cumulative GPA. This grant amount applies to tuition and fees.

- **Sibling Grant:** Siblings who are simultaneously enrolled in the day program at WPU, each receive a $500 per semester grant. Students may apply to have the grant renewed each year both siblings are enrolled at William Peace University. Students must alert the Office of Financial Aid of their eligibility. This grant applies to tuition and fees.

- **Assistance Grant:** Need-based grants are awarded annually to eligible students. Eligibility and grant amounts are based on information received from the Free Application for Federal Student Aid (FAFSA) along with all other grants, scholarships and loans. Students may apply to have the grants renewed each year they are enrolled in William Peace University by completing the FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

- **Departmental Scholarships:** Students who are interested in pursuing a degree in Fine Arts at William Peace University are eligible for additional scholarships. Students must submit a scholarship application, interview and audition with the respective department. Students must meet the minimum requirement for admission and must be a first-year applicant to William Peace University. These scholarships are renewable at the discretion of the Department Chair of the B.F.A program and the VP for Enrollment. This scholarship award applies to tuition and fees.

- **Honors Scholarship:** Students accepted into the Honors Program are awarded a $1,000 scholarship. In order to qualify, students must have SAT/ACT scores and a weighted cumulative GPA which place them in the top 10% of the incoming first year class. If students meet these requirements, they are invited to submit a scholarship application and they may be asked to interview with a member or representative of the Honors committee. Honors scholarships are renewable for an additional three years of study at William Peace University provided recipients actively work toward completion of the Honors Program curriculum and maintain a "B" average (3.00).

**Renewability of University-Funded Aid**

There are limited funds for the above listed scholarships. The Board of Trustees can change these limitations at any time. Students must maintain certain standards for annual renewability. It is the student’s responsibility to know what those standards are and to maintain them at all times during the awarded time of the scholarship and/or grants.

**FEDERAL GRANTS AND LOANS**

Various federal grant and loan programs are available. Staff members in the Office of Financial Aid are available to assist families and students in the use of these programs.

**Federal Pell Grant**

This federally-sponsored grant is available to eligible students with high financial need attending approved post-secondary institutions. To apply, the student must complete a Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Rules and regulations governing this program are subject to changes made in federal policies.

**Federal Supplemental Educational Opportunity Grant (FSEOG)**

This federally-sponsored grant is awarded to students with significant financial need who are enrolled at least half-time. The amount of the grant is determined by available funds and results of the Free Application for Federal Student Aid (FAFSA). The FSEOG Program is designed as a supplement to the
Federal Pell Grant. A student should submit a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov each year.

**Federal Direct Loan Program**
This is a federally-sponsored loan program which is administered through the University and the Department of Education. There are two types of Federal Direct Loans: subsidized and unsubsidized.

Federal Direct Subsidized Loans are awarded based on demonstrated financial need. Applicants are required to submit a FAFSA in order to determine eligibility. Loan amounts vary depending on eligibility and year in school. The federal government will pay the interest while enrolled at least half-time (six credit hours) and during grace or deferment periods on Direct Subsidized loans.

Those who do not demonstrate financial need may still qualify for a Federal Direct Unsubsidized Loan in which the student is responsible for interest. The unsubsidized loan offers two interest repayment options: 1) quarterly payment of interest during school or 2) deferment of interest until after school. If a student elects to defer interest, interest is added to the principal.

Repayment of either a subsidized or unsubsidized loan begins six months after leaving school whether due to graduation or withdrawal, but deferments may be granted under a variety of conditions set forth in federal law. The interest rate is set annually for the 12-month period July 1-June 30. The loan limits are outlined in the following table:

<table>
<thead>
<tr>
<th>Academic Status</th>
<th>Subsidized/Unsubsidized Direct</th>
<th>Additional Unsubsidized Direct *SEE BELOW</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st year (&lt;30 hours)</td>
<td>$5,500</td>
<td>$4,000</td>
</tr>
<tr>
<td>2nd year (30 – 59 hours)</td>
<td>$6,500</td>
<td>$4,000</td>
</tr>
<tr>
<td>3rd year (60 – 89 hours)</td>
<td>$7,500</td>
<td>$5,000</td>
</tr>
<tr>
<td>4th year (90+ hours)</td>
<td>$7,500</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

*Additional unsubsidized loans are available to students whose parents are ineligible to borrow parent PLUS loans. Undergraduate dependent students whose parents are denied the Federal PLUS or undergraduate independent students may borrow $9,500 (subsidized plus unsubsidized) in their first year; $10,500 (subsidized plus unsubsidized) in their second year; $12,500 (subsidized plus unsubsidized) in their third, fourth, and fifth years. Eligible students will sign a master promissory note with the Department of Education (DOE) and complete entrance counseling with the DOE prior to loan disbursement. To apply for the Federal Direct Loan, the student must complete and file the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov.

**Federal Parent PLUS Loan**
PLUS Loans are federally-sponsored loans for credit-worthy parents of undergraduate students. The loan is disbursed in two equal disbursements, usually fall and spring. Repayment begins immediately after the scheduled first disbursement of the loan. The student must complete a FAFSA for consideration. Parents may borrow up to the cost of attendance less other aid. The interest rate is adjusted annually on July 1 over the life of the loan. The length of the repayment period depends on the total amount borrowed, but normally does not exceed 10 years.

The Federal PLUS loan is meant to be used in addition to any other loan the student may borrow. Parents who are denied Federal PLUS loans may contact the US Department of Education to appeal this decision, or they may have their student borrow additional Federal Direct Unsubsidized funds up to $5,000.
Federal Work-Study
The Federal Work-Study Program is awarded to full-time day students who demonstrate significant financial need. Eligible students work up to 10 hours per week. A select group of community service jobs are also available to work-study eligible students. Eligibility is determined by the Free Application for Federal Student Aid (FAFSA). Work-study opportunities are limited. Students are considered on a first-come basis. Eligibility to participate does not guarantee employment.

STATE SCHOLARSHIPS OR GRANTS
Residents of North Carolina or other states may be eligible for these programs. Check with the Office of Financial Aid to determine eligibility.

State Scholarship Programs
Many states provide scholarships to eligible residents and some states provide scholarships to students attending out-of-state schools. Requests for specific information should be directed to the state scholarship organization in the student’s home state.

North Carolina State Need-Based Scholarship (NCNBS)
The North Carolina Need-Based Scholarship program was established by the 2011 North Carolina General Assembly to provide need-based scholarships for North Carolina students attending private institutions of higher education in the State of North Carolina. These scholarships are available to legal residents of North Carolina with specific needs. To apply, the student must complete a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Funds for the support of the program are contingent each year upon appropriations made available by the North Carolina General Assembly.

OTHER SOURCES OF FINANCIAL ASSISTANCE
Outside Scholarships
The Office of Financial Aid maintains a listing of outside scholarships and resource links online at www.peace.edu on the Financial Aid section under Online Resources. Students should visit the Office of Financial Aid website and/or office to stay informed on other available resources. The Office of Financial Aid reserves the right to adjust a student’s award based on receipt of outside scholarship.

Alternative Loans
Various alternative loans are available for students who are not eligible for Federal Direct loans or who need additional loan money. Consult the Office of Financial Aid for information regarding these loans. William Peace University strongly encourages all students to complete the FAFSA before applying for an alternative loan. Federal Direct loans should always be the first option to consider when borrowing money to finance an education. If you are considering an alternative loan, you should carefully evaluate a loan program to determine if it best meets your needs.

Veterans Educational Assistance Program
Educational Assistance Benefits are available for veterans, active-duty military, National Guard and selected reserve and, in some instances, their qualified dependents. For additional information on specific programs, contact your local Veterans’ Office or the Veterans’ Certifying Official in the Office of the Registrar at the University. The standards of Progress and Conduct as shown in this catalog are considered adequate for meeting the requirements of the NC State Approving Agency and Department of Veterans’ Affairs. VA students may not be continued in enrolled status beyond two consecutive terms while falling below the level of satisfactory academic progress necessary to graduate.
**ROTC Scholarships**
The ROTC Scholarships are designed to offer financial assistance to outstanding young students who are seeking a commission as a military officer. The scholarship is based on the achievements of the applicants, not the financial status of their families. The ROTC scholarships may cover partial or full tuition and fees. Students interested in ROTC should contact the Office of Admissions at William Peace University or the Military Science Department at St. Augustine’s University (919-516-4200).

**ADDITIONAL FINANCIAL AID REGULATIONS**

**Independent and Dependent Status**
The FAFSA determines a student’s dependency status. Federal regulations are very specific about the classification of dependent and independent students. If the student feels that they do not meet the classification of a dependent student, please contact the Office of Financial Aid.

**Financial Aid Satisfactory Academic Progress (SAP) Policy**
Federal regulations require that schools monitor the academic progress of each recipient of financial assistance and confirm that the recipient is making satisfactory academic progress towards earning a degree in his/her program of study. Standards of the William Peace University (WPU) SAP policy for financial aid purposes regarding cumulative attempted hours and cumulative GPA follow the University’s established requirements for satisfactory academic progression. It is each student’s responsibility to familiarize him/herself with the academic SAP standards in effect at the start of their matriculation at WPU and to monitor their progress to ensure he/she remain in compliance at all times.

Institutions must establish Standards of Satisfactory Academic Progress involving qualitative (cumulative grade point average), quantitative (hours earned compared to hours attempted) and a maximum length of study. This requirement applies to all applicants for Federal assistance, Federal Pell Grants; Federal Supplemental Educational Opportunity Grants (FSEOG); Federal Work-Study; the Federal Direct Loan Program, which includes the Federal Direct Subsidized and Unsubsidized Loans for students; and Federal PLUS Loans for parents of undergraduate students. The same standards apply to all assistance from William Peace University, the State of North Carolina and all other aid administered by the Office of Financial Aid. If students have obtained a scholarship, grant, or loan from any other source, they are encouraged to contact that source regarding their academic progress requirements.

**The Standards of Satisfactory Academic Progress for Financial Aid**
To be eligible for financial aid at William Peace University, whether or not aid was received in the past, students must be in compliance with all three of the following areas: cumulative GPA, cumulative hours earned and maximum length of study.

**I. Cumulative Grade Point Average (CGPA) Qualitative Requirement** –
- Students must maintain the following minimum cumulative grade point average (CGPA), based on credits attempted established by WPU for satisfactory progress toward graduation requirements.
- Please refer to the academic catalog that correlates with the academic year in which the student’s matriculation started at WPU. The standards indicated in the chart below are consistent with academic standards required for graduation.
<table>
<thead>
<tr>
<th>Hours Attempted</th>
<th>Required Cumulative GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 31</td>
<td>1.50</td>
</tr>
<tr>
<td>32 – 59</td>
<td>1.75</td>
</tr>
<tr>
<td>60 +</td>
<td>2.00</td>
</tr>
</tbody>
</table>

II. Hours Earned Compared to Hours Attempted *Pace (Quantitative) Requirement*

- Each student must also be making satisfactory progress toward the completion of a degree. Satisfactory progress toward graduation is measured in terms of total academic credits earned.
- We recommend students attempt to average 30 earned hours per academic year in order to graduate in four years for programs that require 120 credit hours. To remain eligible for financial aid, students must earn at least 67% of total hours attempted each semester. For financial aid purposes, the following definitions and conditions apply:
  - To earn hours at William Peace University, students must receive a grade of A, B, C, D, or P in a credit-bearing course. All other grades, including F, I, W, or AU do not earn credit hours.
  - Classes from which a student withdraws after the drop/add period count as attempted but not earned hours. Therefore, withdrawing from classes after the drop/add period negatively affects students’ ability to satisfy the hours earned standard.
  - When a student repeats a course, the total attempted hours will increase with each repeat, but the student may only earn hours for a successfully completed course once. Therefore, repeating courses may negatively affect students’ ability to satisfy the hours earned standard.
  - Audited courses count as attempted but not earned hours. Therefore, auditing classes will negatively affect students' ability to satisfy the hours earned standard.
  - Accepted transfer credits count as both attempted and earned hours.

III. Maximum Length of Study

To remain eligible for financial aid, students must complete their degree requirements within 150 percent of the published length of their academic program. At WPU, this means that students in programs requiring 120 hours for graduation are eligible for financial aid during the first 180 attempted hours as an undergraduate. All attempted hours are counted, including transfer hours, whether or not financial aid was received, or the course work was successfully completed. The maximum length of study will be reviewed each semester. Students who do not graduate after attempting 180 hours are no longer eligible for federal, state or institutional aid. No financial aid will be disbursed for the student during subsequent semesters unless the student has an approved Satisfactory Academic Progress (SAP) appeal. In rare cases, exceptions are granted through a formal appeal.

_Satisfactory Academic Progress (SAP) Reviews_

At the end of each academic semester (fall, spring and summer) student academic records are evaluated by the Office of Financial Aid for compliance with SAP standards. Students who are out of compliance with one or more of the SAP standards are placed on Financial Aid Warning, Financial Aid Probation, or Financial Aid Suspension as appropriate. When placed on Financial Aid Warning, Financial Aid Probation, or Financial Aid Suspension, the Office of Financial Aid sends written notification to students at their permanent addresses as listed in official University records in the Office of the Registrar.

- **Financial Aid Warning**
  Financial Aid recipients will automatically be placed in this status for one semester the first time they fall below the standards of satisfactory academic progress (SAP). Students are required to meet with a representative of the Office of Academic Affairs and/or their advisor.
establishment of an academic plan is encouraged at this status, but not required. Financial aid can be received while the student is on Financial Aid Warning.

- **Financial Aid Suspension**
  Students are placed in this status if they do not meet SAP standards at the end of the semester in which they are placed on Financial Aid Warning. Also, students are placed in this status if they do not follow the academic plan established in response to an approved appeal. Financial aid cannot be received while the student is on Financial Aid Suspension.

- **Financial Aid Probation**
  Upon successful appeal to a Financial Aid Suspension; students are placed on Financial Aid Probation for one semester and are required to establish an academic plan through the Office of Academic Affairs and/or their advisor. Financial aid can be received while the student is on Financial Aid Probation, provided they appropriately follow the established academic plan.

REGAINING ELIGIBILITY FOR FINANCIAL AID
When placed in Financial Aid Suspension status, eligibility may be regained by resolving all deficiencies (except the Maximum Length of Study). Students are able to receive financial aid again once they fully meet the SAP standards. Students who are meeting the standards are eligible for financial assistance for the next enrollment period.

Appeals
Federal regulations allow for certain cases in which the school may waive the aforementioned standards for satisfactory academic progress. Specifically, if a student's failure to be in compliance with one or more areas of satisfactory academic progress is due to events beyond the student's control, such as a student's extended illness, serious illness or death in the immediate family, or other significant trauma, and if such mitigating circumstances can be appropriately documented for the specific term(s) in which the deficiency occurred. Students are able to submit an appeal to the Office of Financial Aid outlining the extenuating circumstances that contributed to their inability to meet SAP standards and what has changed that will allow them to meet SAP at the next evaluation. If approved, the student will be placed on Financial Aid Probation and required to establish an academic plan through the Office of Academic Services.

This policy is subject to change at the discretion of the University. Please refer to the most current Catalog or request a copy of the policy from the Office of Financial Aid.

EXIT FROM THE UNIVERSITY

Exit Procedures
Full-time day students who elect to leave William Peace University for reasons other than graduation MUST officially withdraw from the institution.

- Non-attendance does not relieve a student of his/her financial obligations nor entitle a student to financial aid or a refund.
- The date of last attendance will be considered the official withdrawal date.
- Students who plan to withdraw from the University after a semester has ended may file a withdrawal to be effective at the end of the semester. The withdrawal between semesters MUST be completed prior to the beginning of the next semester in order to avoid incurring additional financial obligations.
• Official exit requires the student to complete the Student Exit Form available from the Office of the Registrar.

It is the responsibility of the student to read and understand the complete withdrawal and refund policy. Questions regarding the financial impact of the withdrawal should be directed to the Business Office and the Office of Financial Aid. Students should visit or speak with the Office of Financial Aid PRIOR to withdrawing from William Peace University to review their account and receive an estimate of the financial impact.

Upon withdrawal, resident students should immediately contact the Director of Residence Life and Housing with the date and time of his/her departure. A student has 24 hours after withdrawing to remove his/her belongings, formally check out of the room, return the residence key, and turn in the student ID card.

• Any adjustments to the 24-hour policy must be approved in advance by the Director of Residence Life.
• There will be a fine for unreturned keys.
• To avoid any cleaning or damage charges, room must be clean and in the same condition as when the student moved into it.
• A fee may be assessed if any personal belongings are left in the room after departure. Belongings left behind may be discarded.

After the withdrawal, William Peace University will complete the calculations for refunding of Institutional Charges and Financial Aid. A financial audit is completed upon the account of a student upon withdrawal. Students who withdraw in the month of December may have the final damage charges added to the account in the month of February due to the December/January break.

MEDICAL LEAVE
A Medical Leave is a temporary leave from the University for students who experience a medical issue that prevents the student from successful and productive participation in the University. A Medical Leave is granted for the current semester and subsequent semester.

A Medical Leave is not permitted after 5:00pm on the last day of classes and must be approved by the Vice President of Academic Affairs. It should be noted that a Medical Leave is a withdrawal from all courses at the University and no credit will be received for the semester. A student will be administratively withdrawn, and a grade of “W” will be assigned. A Medical Leave does not remove a student’s financial responsibility to the University.

To be eligible for a Medical Leave, a student must submit information related to a condition from a medical doctor that prevents him/her from engaging in successful academic work. Documentation for medical-based requests should be submitted to the Director of Health Services and documentation for mental health-based requests should be submitted to the Director of Counseling Services. All medical information submitted is protected by HIPAA. Medical Leave forms are located in the Office of the Registrar.

In order to maintain consistency in graduation requirements by adhering to the catalog they were previously using and to retain their class schedule for the subsequent semester OR to retain the ability to participate in advising and registration in the subsequent semester, students taking a medical leave must enroll in CEN 199: Continuous Enrollment.

An appeal of this policy must be submitted in writing to the Vice President of Academic Affairs within 30 days of the end of the semester.
MEDICAL WITHDRAWAL

A Medical Withdrawal is a long-term or unspecified leave from the University due to medical issues. Students who request a Medical Withdrawal will exit from the University and are not eligible for enrolling in CEN 199: Continuous Enrollment. If a student elects to return to the University after a Medical Withdrawal, the student will be required to apply for readmission to the University and is subject to the University’s readmission policies.

A Medical Withdrawal is not permitted after 5:00pm on the last day of classes and must be approved by the Vice President of Academic Affairs. It should be noted that a Medical Withdrawal is a withdrawal from all courses at the University and no credit will be received for the semester. A student will be administratively withdrawn, and a grade of “W” will be assigned. A Medical Withdrawal does not remove a student’s financial responsibility to the University.

To be eligible for a Medical Withdrawal, a student must submit information related to a condition from a medical doctor that prevents him/her from engaging in successful academic work. Documentation for medical-based requests should be submitted to the Director of Health Services and documentation for mental health-based requests should be submitted to the Director of Counseling Services. All medical information submitted is protected by HIPAA. Medical Withdrawal forms are located in the Office of the Registrar.

An appeal of this policy must be submitted in writing to the Vice President of Academic Affairs within 30 days of the end of the semester.

Withdrawal Policy and Refund Schedule (Full-Time Undergraduate Day)

This policy applies to all full-time day students (resident and commuter students) who are withdrawing completely from William Peace University. The room and board percentages are applied to students who change from a Resident to a Commuter status within a term. There are official documents that need to be completed and signed in order for a student to officially withdraw from the University. A withdrawal is considered to be effective as of the last day of academic attendance.

Students who are dismissed or suspended from the University and/or from University housing for disciplinary reasons or violations of local, state, or federal law are not entitled to any pro-rate of tuition, room, board, or fees. They will be held responsible for all the institutional charges, disciplinary fines, and any other charges that are applied to their account. The Financial Aid award will be re-calculated according to the guidelines of Financial Aid and Withdrawals outlined in the chart below. If a student withdraws before the end of the semester, he/she is responsible for the following percentage of tuition and fees, for the semester:

Institutional Charges and Institutional Financial Aid and Withdrawals:
The first table refers to the refund policy for tuition and fees other than room and board. The Room and Board Refund Policy is in the next section.

<table>
<thead>
<tr>
<th>Withdrawal Completed Within So Many Class Days (Monday thru Friday)</th>
<th>Student Responsibility Tuition %</th>
<th>Student Responsibility Fees %</th>
<th>Institutional Financial Aid Percentage Kept by the Student to Apply to His/Her Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>First week</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>Second week</td>
<td>40%</td>
<td>100%</td>
<td>40%</td>
</tr>
<tr>
<td>Third week</td>
<td>60%</td>
<td>100%</td>
<td>60%</td>
</tr>
<tr>
<td>Fourth week</td>
<td>80%</td>
<td>100%</td>
<td>80%</td>
</tr>
<tr>
<td>After Fourth week</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
</tbody>
</table>

** Students receiving Federal, State, or Institutional Financial Aid and/or scholarships should see the appropriate sections below.
**Housing Contract Cancellation and Fees**

Housing contracts are made for the full academic year (fall and spring semesters). The housing contract cannot be sold, loaned, subleased, or transferred. Room reservations will be held until 5pm on the first day of classes and can be reassigned after that time period. To avoid cancellation of one’s reservation, residents must notify the Office of Residence Life and Housing in writing if they plan to arrive late during the fall or spring semesters. To cancel a housing contract, the student must officially withdraw from the University or complete an Off-Campus Housing Request Form to become a commuter student. If a student is not enrolled as a William Peace University student, the contract is automatically voided. Students must be enrolled in classes no later than July 1 in order to reserve a selected room assignment. Students with housing assignments who are not registered for classes will be removed from housing and the spaces will be re-assigned. Students who are removed from the residence halls or from William Peace University for student conduct, academic, or attendance reasons will not be entitled to a refund. Students who cancel or have their housing canceled will have 24 hours to remove their belongings from campus. Residents who fail to cancel their housing contract in writing prior to the dates outlined below or who do not take occupancy of their room will have their reservation canceled and will be charged the following fees:

**Housing Refund Schedule**

<table>
<thead>
<tr>
<th>For Fall Semester</th>
<th>For Spring Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cancellation before June 1 for returning students and July 1 for new incoming students</td>
<td>Forfeit housing deposit</td>
</tr>
<tr>
<td>Cancellation from June 2 (returning students) and July 2 (new students) until the day before classes start</td>
<td>Pay $100 Cancellation Fee</td>
</tr>
<tr>
<td>Cancellation from the first day of class until the end of the semester</td>
<td>Forfeit 100% of housing charges</td>
</tr>
<tr>
<td>Cancellation before November 15</td>
<td>Forfeit housing deposit</td>
</tr>
<tr>
<td>Cancellation from November 16 until the day before classes start</td>
<td>Pay $700 Termination Charge (A request for a cancellation fee waiver for students who have been academically dismissed, are otherwise ineligible, or are unable to return to campus housing may be submitted in writing to the Director of Residence Life and Housing.)</td>
</tr>
<tr>
<td>Cancellation from the first day of class until the end of the semester</td>
<td>Forfeit 100% of housing charges</td>
</tr>
</tbody>
</table>

**Board Refund Policy**

Student meal plans are comprised of City Bucks, Dining Bucks, and Meals Per-Week (See the Peace website for definitions and details: [www.peace.edu/student_life/dining](http://www.peace.edu/student_life/dining)). City Bucks and Dining Bucks are non-refundable and students will be charged in full for the value of each. Beginning on the students assigned move-in day, students who leave the University, move out of housing, or cancel their meal plan will be prorated on a weekly basis (plus the full cost of City Bucks and Dining Bucks). The dining week begins on Friday and ends on Thursday. Charges will be based upon the day the Office of Residence Life and Housing receives notification of cancelation (any notifications that are delivered on weekends or after business hours will be charged based upon the next business day). Therefore, a student who withdraws on the 4th Thursday of class will pay for 4 weeks of meals per-week plus all Dining Bucks and City Bucks allocated to them. However, a student who withdraws on the 4th Friday of class will pay for 5 weeks of meals per-week plus all Dining Bucks and City Bucks allocated to them.
Housing and Board Charge Appeal Policy

Some students, with extenuating circumstances, who leave housing and/or cancel their meal plan, may appeal the charges placed on their account. Any appeal of housing and board charges should be in writing and submitted to the Director of Residence Life and Housing. Students who are appealing for medical or psychological reasons should provide appropriate documentation from a medical professional. Please Note: Students who are removed from the residence halls or from William Peace University for student conduct, academic, or attendance reasons will not be entitled to a refund.

How Institutional Scholarship/Grant Aid is Affected by a Withdrawal

All institutional aid provided by WPU is based on need and academic achievement. Any change in enrollment status may cause the amount of the award to be recalculated based on the William Peace University refund policy. (See above). A drop in enrollment to zero credits requires the funds to be repaid up to 100% of the disbursed amount. Please contact the Office of Financial Aid for additional information. The procedures and policies listed above are subject to change without advance notice.

Withdrawal and Return of the TITLE IV Funds (R2T4) Policy:

The return of Title IV funds is administered by the William Peace University (WPU) Office of Financial Aid (OFA).

The Return of Title IV Funds regulation does not dictate the institutional refund policy. The calculation of Title IV funds earned by the student has no relationship to the student’s incurred institutional charges. Therefore, the student may still owe funds to WPU to cover unpaid institutional charges.

The following policies will help you to understand that a withdrawal potentially affects students academically as well as financially. Students are encouraged to read all the information below prior to making a final decision.

How a Withdrawal Affects Federal Financial Aid

Title IV funds are awarded to a student under the assumption that they will attend school for the entire period for which the assistance is awarded. When a student withdraws from all his/her courses, for any reason including medical withdrawals, he/she may no longer be eligible for the full amount of Title IV funds that he/she was originally scheduled to receive.

The return of funds is based upon the premise that students earn their financial aid in proportion to the amount of time in which they are enrolled. A prorated schedule is used to determine the amount of federal student aid funds the student will have earned at the time of the withdrawal. Once 60% of the semester is completed, a student is considered to have earned all of their financial aid and will not be required to return any funds.

A recipient of federal financial aid Title IV funds is subject to a recalculation of his/her Title IV eligibility if he/she:

- Completely withdraws from all classes prior to the 60% point of the semester
- Stops attending all classes before completing the semester
- Earns no passing grades in the semester.

How the Earned Financial Aid is Calculated

Students who receive federal financial aid must “earn” the aid they receive by successful completion of enrolled classes. The amount of federal financial aid assistance the student earns is on a prorated basis. Students who withdraw or do not complete all registered classes during the semester may be required to return some of the financial aid they were awarded.
Institutions are required to determine the percentage of Title IV aid “earned” by the student and to return the unearned portion to the appropriate federal programs. Regulations require schools to perform calculations within 30 days from the date the school determines a student’s withdrawal. The school must return the funds within 45 days of the calculation. The R2T4 calculation process and return of funds is completed by the Office of Financial Aid (OFA).

The following formula is used to determine the percentage of unearned aid that has to be returned to the federal government:

- The percent earned is equal to the number of calendar days completed up to the withdrawal date, divided by the total calendar days in the payment period (less any scheduled breaks that are at least 5 days long).
- The percent unearned is equal to 100 percent minus the percent earned.

**Steps in the Return of Title IV Funds**

**Step 1: Student’s Title IV information**
OFA will determine:

- The total amount of Title IV aid disbursed for the semester in which the student withdrew. A student’s Title IV aid is counted as aid disbursed in the calculation if it has been applied to the student’s account on or before the date the student withdrew.
- The total amount of Title IV aid disbursed plus the Title IV aid that could have been disbursed for the semester in which the student withdrew.

**Step 2: Percentage of Title IV aid earned**
OFA will calculate the percentage of Title IV aid earned as follows:

\[
\text{Percentage Completed} = \frac{\text{Days Attended}}{\text{Days in Enrollment Period}}
\]

- If the calculated percentage completed exceeds 60%, then the student has “earned” all the Title IV aid for the enrollment period.

**Step 3: Amount of Title IV aid earned by the student**
OFA will calculate the amount of Title IV aid earned as follows:

\[
\text{Earned Aid} = \text{Total Aid Disbursed} \times \text{Percentage Completed}
\]

**Step 4: Amount of Title IV aid to be disbursed or returned**

- If the aid already disbursed equals the earned aid, no further action is required.
- If the aid already disbursed is greater than the earned aid, the difference must be returned to the appropriate Title IV aid program.
- If the aid already disbursed is less than the earned aid, then OFA will calculate a post-withdrawal disbursement.
Types of Withdrawals
For financial aid purposes, there are two types of withdrawals: Official and Unofficial.

- **Official**: Official withdrawal from William Peace University by the student. To begin the official withdrawal, the first point of contact is the Office of the Registrar.
- **Unofficial**: Federal financial aid regulations consider a student to be an unofficial withdrawal if the student stops attending all classes before completing the semester and earns no passing grades in the semester.

Determination of the Withdrawal Date
The withdrawal date used for R2T4 is the actual date indicated on the official drop form. If a student stops attending classes without notifying William Peace University, the withdrawal date will be the midpoint of the semester or the last date of academic activity determined by WPU. Additional documentation supporting the last date of academic activity may be provided by the student if they verify a later date of attendance than determined by WPU.

Withdrawing Prior to Completing 60% of a Semester
Unless a student completes 60% of the term in which federal aid was disbursed, the student will be required to return all or part of the financial aid disbursed in the term. This applies to students who have officially (including medical) or unofficially withdrawn.

When a Student Fails to Earn a Passing Grade in any Courses
If the student has failed to earn a passing grade in at least one course for the semester, federal regulations require the school to determine whether the student established eligibility for financial aid. Eligibility is based on whether the student attended at least one class or participated in any William Peace University academic-related activity. All disbursed funds must be returned to the respective federal and institutional aid programs if the student cannot prove that they began attendance.

Students Who Receive All Failing Grades at the End of the Semester
Financial aid is awarded under the assumption that the student will attend William Peace University for the entire semester for which federal assistance was disbursed. A student who fails all of their classes in a semester may be subject to a R2T4 calculation. If a student “earned” at least one of their F’s (attended class until the end of the semester and received an F for poor performance), then no calculation is required. When the student has failed to earn a passing grade in at least one course for the semester, federal regulations require the school to determine whether the student established eligibility for funds disbursed by attending at least one course or participating in any WPU academic-related activity during the semester. If the school cannot verify that the student attended, then a R2T4 calculation is required based on the last date of confirmed attendance. If a last date of attendance cannot be determined, the 50% point of the semester will be used on the withdrawal date. The student’s Student Account will be charged, and the student will be responsible for any balance due.

Students who are able to verify attendance beyond William Peace University’s records may submit supporting documentation to OFA. The student must submit supporting documentation within 30 days from the last date of the semester or the date of R2T4 notification, whichever is last. Recalculations for aid eligibility will not be performed for documentation received after that date.

Repayment Calculation Process
Once grades are posted for the student who receives all failing grades, OFA will return all unearned aid back to the federal and institutional programs, and the student’s Student Account will be charged. OFA will mail a revised financial aid award letter along with a Student Account Statement to the student’s permanent address. The student will be responsible for any balance due. A statement reflecting these changes will also be sent to the student’s permanent address by the Office of Student Accounts.
**Definition of an Academic-Related Activity**
Examples of William Peace University academic-related activities include but are not limited to physically attending a class where there is an opportunity for direct interaction between the instructor and students.

Proof of participation includes:
- Exams or quizzes
- Tutorials
- Computer-assisted instruction
- Completion of an academic assignment, paper or project
- Participating in an online discussion about academic matters
- Initiating contact with a faculty member to ask a question about the academic subject studied in the course
- WPU-required study group/group project where attendance is taken.

Documentation not acceptable as proof of participation includes:
- Student's self-certification of attendance that is not supported by school documentation
- Verification of Enrollment form issued by the Office of the Registrar
- Living in WPU housing
- Participating in the school’s meal plan
- Participating in academic counseling or advising.

**Repayment Calculation of Unearned Aid as a Result of a Withdrawal**
As a result of a withdrawal, students who received federal funds will be required to repay “unearned” aid. The repayment calculation is performed utilizing the federal government's repayment worksheet: "Treatment of Title IV Funds When a Student Withdraws from a Credit-Hour Program".

The amount of the assistance earned is determined on a pro-rated basis. For example, if a student completed 30% of the term, they have earned 30% of the assistance they were originally scheduled to receive. Once a student has completed more than 60% of the term, the student earns all the assistance they were scheduled to receive for the term.

**Student Notification of Repayment**
A revised financial aid award notification outlining the amount of the federal and institutional funds earned along with the federal government's repayment worksheet will be mailed to the student's permanent address. William Peace University will return funds on the student's behalf to the appropriate federal and institutional aid program(s) and adjustments to the student’s Student Account will be made reflecting the changes. A statement reflecting these charges will be sent to the student. The student is responsible for all charges and overpayments resulting from a Return of Title IV calculation.

**Repayment to Federal Aid Programs**
Federal regulations require that the following aid programs be subject to the repayment calculation if the student did not attend 60% of the term:
- Federal Direct Loans: Unsubsidized and Subsidized
- Federal Direct Parent PLUS Loans
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG).

Loans must be repaid to the lender by the borrower (student/parent) as outlined in the terms of the borrower’s promissory note. The student’s grace period for loan repayments for Federal Unsubsidized and
Subsidized Direct Loans will begin on the day of the withdrawal from William Peace University. The student should contact the lender with questions regarding their grace period or repayment status.

**ADDITIONAL FINANCIAL AID INFORMATION**

For additional information on scholarships, grants, loans, or federal work-study positions, you can visit [www.peace.edu](http://www.peace.edu) or contact the William Peace University Office of Financial Aid. Financial Aid programs are subject to change. Always check with the Office of Financial Aid for the most up-to-date information.

A student’s enrollment status may affect the type and amount of financial aid for which he or she qualifies. The chart below shows the credits needed per semester for each status:

<table>
<thead>
<tr>
<th>UNDERGRADUATE STUDENT STATUS</th>
<th>CREDIT HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>12 or more credits</td>
</tr>
<tr>
<td>Three-Quarter-time</td>
<td>9 to 11 credits</td>
</tr>
<tr>
<td>Half-time</td>
<td>6 to 8 credits</td>
</tr>
<tr>
<td>Less than Half-time</td>
<td>1 to 5 credits</td>
</tr>
</tbody>
</table>

Students attending less than half-time in any semester are ineligible for most forms of financial aid, with the exception of Pell Grants.

William Peace University reserves the right to change, amend or discontinue scholarships/awards without notice. Awards may be adjusted if academic, enrollment or housing status changes.
ACADEMIC INFORMATION

HONOR CODE
The Honor Code represents the important values of integrity and accountability to the University community. It sets the standard for personal behavior. All new students are given the opportunity to sign the Honor Code to indicate their commitment, but all students are bound by it because of their membership in the William Peace University community. (Go to www.peace.edu to review the Community Conduct Code.)

On my honor as a William Peace University student, I will not lie, cheat, or steal, nor will I condone the actions of those who do.

ACADEMIC INTEGRITY
William Peace University takes academic integrity seriously. It is expected that students are familiar with the University Honor Code and that they strive to embody its principles in their work. Students should be aware that there is a process by which violations of academic integrity are adjudicated.

Academic integrity requires that all members of the University community pursue learning with honesty and responsibility. Violations of academic integrity include:

- **Cheating** (using or attempting to use unauthorized materials, information, or study aids in academic work or in working with others on academic requirements (tests, assignments, etc.).
- **Plagiarism** (representing the words or ideas of another as one’s own in any academic work).
- **Falsification** (falsification or invention of any information or citation in academic work).
- **Facilitating academic dishonesty** (helping or attempting to help another student to commit an act of academic dishonesty as noted above).
- **Lying** (misrepresenting information that is relevant to the classroom or academic performance).

Procedure for Handling Violations
The instructor will meet with the student(s) involved, send an email response, or note the matter on a graded assignment and clearly state the nature of the charge. Each professor has the option to institute sanctions for a first offense but is also required to submit a report to the Vice President for Academic Affairs. The type of infraction (e.g. unintentional plagiarism versus blatant cheating on a test) will determine the severity of the sanction. A professor’s course syllabus will explain his or her penalties for a violation of academic integrity, such as a zero or “F” for a specific assignment or an automatic “F” for the entire course.

The student is under no pressure, overt or implied, to admit responsibility. A student cannot withdraw from a course in which a decision about the violation of academic integrity is pending. When a decision has been made, the accused student(s) may choose to appeal using the academic grade appeal process.

The Vice President of Academic Affairs will keep records of all violations which remain a part of a student’s permanent record. For each violation the VPAA usually sends a letter to the student, which serves to note the infraction, remind about the importance of academic integrity, and warn about the consequences of future infractions.
<table>
<thead>
<tr>
<th>Violation</th>
<th>Action by Faculty (Course Penalty)</th>
<th>Action by V.P. for Academic Affairs (Academic Penalty)</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>Notifies student; assigns penalty as described in course syllabus; reports violation to VPAA</td>
<td>Usually sends letter to student warning that another violation will result in suspension for the subsequent semester.</td>
</tr>
<tr>
<td>Second</td>
<td>Notifies student; assigns penalty as described in course syllabus; reports violation to VPAA</td>
<td>Sends letter to student suspending him or her from WPU for the subsequent semester and warning that one more violation results in permanent expulsion from the university.</td>
</tr>
<tr>
<td>Third</td>
<td>Notifies student; assigns penalty as described in course syllabus; reports violation to VPAA</td>
<td>Sends letter to student permanently expelling him or her from WPU.</td>
</tr>
</tbody>
</table>

**SEMESTER LOAD**

The credit-hour usually represents the in-class time commitment for each course during the week. The minimum full-time academic load is 12 credit-hours or credits and the maximum full-time load is 18 credit-hours or credits. Class load will be determined by a student in consultation with his/her advisor. An average load in a semester is 15-16 credit-hours, with students on probation restricted to 12-14 credit-hours. In order to be eligible to take more than 18 credit-hours, the student must have the approval of the Vice President for Academic Affairs. An overload or underload should be undertaken only after careful review with the student’s advisor. Also, an underload may impact a student’s financial aid. The student will be charged for credit-hours above the 18 credit-hours per semester maximum.

Normally, a first-year student may not exceed 14-16 credit-hours per semester.

**COURSE NUMBERING**

<table>
<thead>
<tr>
<th>Course Number Range</th>
<th>Definition</th>
<th>Characteristics</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 – 299</td>
<td>Lower-division level courses.</td>
<td>Typically, these introductory and intermediate courses offer foundational skills and/or content and thus are populated by first- and second-year students. These courses <em>may</em> be prerequisites for Major courses.</td>
</tr>
<tr>
<td>300 – 499</td>
<td>Upper-division level courses.</td>
<td>These courses reflect a progression of content and/or rigor. As these courses indicate advanced level material, they are typically taken during the junior and senior years. Ordinarily, students have completed introductory and/or intermediate courses in related areas.</td>
</tr>
<tr>
<td>199, 299, 399</td>
<td>Transfer elective courses</td>
<td>Numbers will correspond with the course levels outlined above.</td>
</tr>
<tr>
<td>295, 395, 495</td>
<td>Special topics courses</td>
<td>Numbers will correspond with the course levels outlined above.</td>
</tr>
</tbody>
</table>

**CLASS LEVEL**

Based on the number of credit-hours earned, students are recognized by class as follows:

<table>
<thead>
<tr>
<th>CLASSIFICATION</th>
<th>EARNED CREDIT HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>First-year</td>
<td>0 - 29</td>
</tr>
<tr>
<td>Sophomore</td>
<td>30 - 59</td>
</tr>
<tr>
<td>Junior</td>
<td>60 - 89</td>
</tr>
<tr>
<td>Senior</td>
<td>90 +</td>
</tr>
</tbody>
</table>
GRADING SYSTEM FOR CREDIT CLASSES
A credit at Peace is equivalent to one collegiate semester hour of credit or one credit-hour. One credit is awarded for each of the following:

- One hour per week of class
- Two hours per week of laboratory with one hour of out-of-class practice
- Three hours per week of laboratory with no out-of-class practice.

Usually at Peace, semesters are fifteen weeks, which includes an exam period. The grades of A, B, C, D, P are passing grades. Grade of F is a failing grade. The grade of I (Incomplete) is a temporary grade. Grades of W (Withdrawn) and AU (Audit) are final grades carrying no credit.

The quality of performance in any academic course is reported by a letter grade. These grades are assigned quality points as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points per Credit Hour</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>Excellent</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>Good</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>Average</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>Poor</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Failure</td>
</tr>
<tr>
<td>AU</td>
<td>*</td>
<td>Only with the permission of the Registrar during Drop-Add with no grade point credit (see below)</td>
</tr>
<tr>
<td>W</td>
<td>*</td>
<td>Withdrawn within first 9 weeks or 60% of a semester with no grade point credit (see below)</td>
</tr>
<tr>
<td>I</td>
<td>*</td>
<td>A temporary grade that must be reversed within six weeks into the next semester (fall, spring or summer) (see below)</td>
</tr>
<tr>
<td>P/F</td>
<td>*</td>
<td>Courses on pass/fail basis</td>
</tr>
<tr>
<td>CR</td>
<td>*</td>
<td>CRC courses to indicated “credit earned”</td>
</tr>
<tr>
<td>NC</td>
<td>*</td>
<td>CRC courses to indicate “No credit earned”</td>
</tr>
</tbody>
</table>

* Not included in GPA

HOW TO CALCULATE YOUR GRADE POINT AVERAGE (GPA)
The point value for each grade received is multiplied by the number of credit-hours for that course. A total of the grade points for the semester’s courses are then divided by the overall credit-hours attempted to determine the semester grade point average. A perfect average would be 4.0 (“A”).

The semester grade point average includes only grades received in a given semester. The cumulative grade point average is a measure of the student’s total coursework attempted at William Peace University. To figure the cumulative grade point average, the total number of grade points (the sum of all course grades multiplied by their grade point values) is divided by the total number of credit-hours attempted.

Grades of “AU,” “NC,” and “W” have no effect on number of hours attempted or earned. A grade of “P” or “CR” is counted toward hours earned, not hours attempted, and does not have a quality point value. Grades of “F” are included in hours attempted but represent no earned hours and 0.00 grade points.
GRADE REPORTS AND ORDERING OFFICIAL TRANSCRIPTS
Semester grade reports are available on the MyPacerNet portal. Grades cannot be reported by phone. At mid-semester, a student doing less than satisfactory work in a course will receive a Mid-term Deficiency Report.

In accordance with the 1974 Family Educational Rights and Privacy Act, which regulates the access to and release of academic records, official transcripts may be ordered from the Peace web site www.peace.edu. Click on the link “Academics,” select the “Office of the Registrar” link, then select the “Obtaining Transcripts” link, and login to the National Student Clearinghouse secure website. The URL is http://www.peace.edu/academics/office-of-the-registrar.

All official transcripts must be requested and paid for online through the National Student Clearinghouse. A processing fee is charged for each transcript mailed. An official transcript will not be issued for a student who has an outstanding financial obligation to the University. Students may obtain unofficial transcripts by logging into the MyPacerNet portal.

EXAMINATIONS
Final examinations are scheduled during the exam period of each semester. Permission to reschedule an examination may be granted by the instructor in cases of extenuating circumstances. An exam change must be approved by the instructor prior to Reading Day. Final exams cannot be given prior to the exam period.

DEAN’S LIST
The Dean’s List shall include all students (1) who are full-time students during the semester, (2) who have a minimum cumulative GPA of 2.00, (3) meet one of the following semester (TERM) GPA, (4) passing grades in all subjects and (5) maintained 3.3 GPA during previous semester (excluding first semester students) requirements:

<table>
<thead>
<tr>
<th>GPA</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.30 – 3.69</td>
<td>Dean’s List</td>
</tr>
<tr>
<td>3.70 – 3.99</td>
<td>Dean’s List with Distinction</td>
</tr>
<tr>
<td>4.00</td>
<td>Dean’s Scholar</td>
</tr>
</tbody>
</table>

CANCELLATION OF A COURSE BY THE UNIVERSITY
The University may cancel a course or section of a course for various reasons. Students enrolled in a canceled course may be enrolled in another course.

ACADEMIC POLICIES

Add/Drop Policy
Prior to the beginning of classes, a student may make necessary schedule changes by adding and/or dropping courses online or in the Office of the Registrar. A student dropping a course during the Add/Drop period for each semester will have that course removed from his/her transcript.

Course Audit Policy
A student may audit any course at Peace with the permission of the instructor and seat availability. No credit will be given, and the grade of “AU” will appear on the transcript. The student may only select an audit option during the Add/Drop period of the semester. Students will not be required to do assignments and instructors may or may not agree to grade assignments for a student auditing a course. Standard tuition and fee charges apply.
Credit Transferrable to Peace once Matriculated
Students wishing to take courses at other institutions (including study abroad and CRC) after being accepted for matriculation at William Peace University must secure prior written approval of each course from the Registrar. Otherwise, the transfer credits may not be applicable to the student’s degree at William Peace University. Transfer credit is added to the student’s William Peace University record at the request of the student. The University will accept the transfer credit for such courses in which a grade of “C-” or better was earned. Acceptable transfer course credits are applicable toward a degree program, but are not used in the computation of the student’s Peace GPA. A maximum of 12 credits hours may be transferred from another institution.

Double-Counting Course Requirements
Several courses offered at William Peace University fit more than one requirement. In some situations, a student taking such a course can count it toward multiple requirements. In other situations, such “double-counting,” is not allowed. Listed below are some common double-counting scenarios along with the University’s policy. If you are confused about a policy or uncertain as to how it applies to your own situation, contact your advisor.

A maximum of 2 courses (no more than 6-8 credit-hours combined) are permitted to be double-counted towards all requirements, including Liberal Education, majors, minors, and concentrations.

If any of the above restrictions prevent a student from completing a specific major, minor, or concentration, the student will need to contact his/her faculty advisor to determine if an acceptable course substitution exists. All exceptions must be approved by the advisor and the Vice President for Academic Affairs.

Double-counting a course requirement does not affect the total number of credits required for graduation.

Course Repeat Policy
A student may repeat a course in an attempt to earn a higher grade. If a course is repeated, all grades for the course will appear on the student’s permanent record. However, semester credit-hours for the course will be awarded only once. Only the grade (not to include a “W”) from the most recent attempt will be included in the computation of the grade point average.

Students are strongly encouraged to meet with their academic advisor to determine whether re-enrollment is advisable. Further, students should be aware that repeating a course may have an impact on financial aid, insurance, entrance to professional programs, and participation in athletics, immigration status, and other non-academic matters.

Grade Appeal Policy
If a student believes that the grade received in a course was assigned in error or arrived at unfairly, or if the assigned course grade is not supported by the policies and procedures distributed in the course syllabus, he/she may file an appeal to have their grade reviewed.

1. A student who believes an error has been made in his/her grade in any class should attempt to resolve the issue informally with the faculty member.
2. In the event that an informal resolution does not occur, the student should promptly (within ten business days of speaking with the instructor) continue the informal appeal process by contacting the appropriate Department Chair. The Department Chair will then arrange a meeting with the student within ten business days, review the appeal and supporting evidence, meet with the instructor, and attempt to resolve the problem.
3. If the Department Chair is unable to resolve the issue through the informal process to the satisfaction of both the faculty member and the student, the student may submit a formal written appeal with all supporting documentation to the Vice President for Academic Affairs within ten business days of receiving notification from the Department Chair. Upon the formal appeal request from the student, the Vice President for Academic Affairs (VPAA) or designee will appoint a Fact Finding Committee comprised of three (3) faculty and/or staff members, who will investigate the student’s appeal, including seeking information from the faculty member and/or Department Chair. The Fact Finding Committee will report their findings to the VPAA or designee in writing.

4. The VPAA or designee will make a final decision and notify the student of the grade appeal outcome, thereby concluding the matter.

The appeal procedure may not be used to challenge a grade that results from a faculty member exercising usual and customary professional judgment in the evaluation of student work. No grade may be appealed after three months from the issuance of the grade.

**Requesting an Incomplete**

An Incomplete (I) grade may be issued for a course in which a substantial portion of the class work has been satisfactorily completed as of the end of the semester. The Incomplete grade can be recorded only when the completed portion of the student’s work is of passing quality; and thus, the student has the potential to pass the course. The grade of Incomplete is reserved for exceptional circumstances that prevent a student from completing coursework by the time that grades must be submitted. Examples of such circumstances include serious illness, emergency, and/or extreme hardship. An Incomplete is not typically granted when a student has missed more than 30% of the class work. Should the faculty member agree to assign a grade of Incomplete, the student has six (6) weeks after the start of the next semester (fall, spring, or summer) to complete all unfinished work. Upon submission of the completed work, the faculty member completes a grade change form and submits it to the Office of the Registrar. If the student has not satisfactorily completed the work by the end of six weeks, the instructor will submit a final grade earned (including zeroes for unfinished work), to the Office of the Registrar.

**Withdrawal from a Course**

Students are permitted to withdraw from a course until the end of the 9th week (or 60%) of the semester with a grade of “W” (a “W” grade designation has no impact on the number of credit-hours attempted or earned). After the 9th week or 60% of the semester, before the last day of class, and before taking the final exam, a student may petition for a withdrawal provided they have a documented mitigating circumstance. All petitions for withdrawal after the 9th week or 60% of the semester must be approved by the faculty and the Vice President for Academic Affairs. Students exercising this option should consult with their academic advisor and should bear in mind that full-time students are not allowed to carry fewer than 12 credits. (Dropping below 12 credits or full-time could affect a student’s housing and/or financial aid.) Once a student has gone past the last class of the semester where a grade of “W” is appropriate, the student will be considered to be in the course for an A, B, C, D or F grade.

**Exit from the University**

Full-time day students who elect to leave William Peace University for reasons other than graduation must officially withdraw from the institution. Official withdrawal requires the student to complete the Student Exit Form, available from the Office of the Registrar. For more detailed instructions about the procedures for withdrawing, see “Exiting from the University” in the Financial Information section of this Catalog.
Continuous Enrollment Policy
In any regular semester that a student is not attending classes, enrolling in CEN 199: Continuous Enrollment is recommended as an option. This is a non-credit course with a Continuous Enrollment Fee (see Special Fees section.) Students taking approved medical leave must enroll in CEN199 to retain their course catalog and graduation requirements. The course allows a student to return to William Peace University without having to reapply for admission. A student may enroll in CEN 199 for one semester. However, an additional consecutive semester of continuous enrollment may be requested but must be approved by the Vice President for Academic Affairs. If a student has a lapse in enrollment without registering for CEN 199, he/she will be considered withdrawn from the University and will be required to go through the readmission process to return. The Continuous Enrollment fee is waived for military students who are called to active duty. Please contact the Office of the Registrar for more information.

Declaration of Major or Change of Major
Students should declare a major as soon as possible but at least by the end of their sophomore year. Some students declare their majors immediately; however, about 30% of first-year students do not know their major until taking a variety of classes. Students should complete a Declaration of Major form from the Office of the Registrar when moving from “undecided” or when changing their major.

ACADEMIC PROGRESS
To make satisfactory academic progress toward the baccalaureate degree, the student is expected to earn at least the cumulative GPA listed below for the indicated number of credit hours attempted. (See further information under Graduation Requirements section.) The standards of Progress and Conduct as shown in this catalog are considered adequate for meeting the requirements of the NC State Approving Agency and Department of Veterans’ Affairs. VA students may not be continued in enrolled status beyond two consecutive terms while falling below the level of satisfactory academic progress necessary to graduate.

Cumulative GPA Requirement
Students should meet the following GPA according to credit hours attempted:

<table>
<thead>
<tr>
<th>CUMULATIVE GPA REQUIREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours Attempted (to include transfer credit)</td>
</tr>
<tr>
<td>0-29</td>
</tr>
<tr>
<td>30-59</td>
</tr>
<tr>
<td>60+</td>
</tr>
</tbody>
</table>

Individual majors/minors may have additional standards for admission to and/or advancement within the discipline. Students are responsible for familiarizing themselves with the specific requirements of their programs and are encouraged to seek clarification from their advisor when necessary. Students are responsible for ensuring that they are meeting all academic requirements for graduation.

Academic Warning
Students who fail to make satisfactory academic progress at the end of their first semester at WPU may be placed on academic warning before being placed on academic probation. If a student is on academic warning, they will have one semester to meet the required GPA or will be placed on academic probation or academic suspension.
**Academic Probation**
Academic probation will be automatically assigned at the close of any semester (fall, spring or summer) in which the student fails to meet the minimum cumulative GPA requirement outlined in the previous section. Students placed on probation must achieve the specified minimum cumulative GPA requirement after completing 12 credit-hours.

A student on academic probation is restricted to 12-14 credit-hours of course work, unless a heavier load is approved by the advisor and the Vice President for Academic Affairs. A first-year student on probation will be required to participate in Academic Probation Mentor Program. The student has the option to retake courses (see *Course Repeat Policy*). The student should consult his/her advisor frequently to monitor progress.

No student on academic probation may hold office in any University organization, participate in any intercollegiate event or program, including intercollegiate athletics, or otherwise represent the University publicly. A student on academic probation is expected to attend all classes. The student may participate in student organizations or intramural athletics. Participation in intercollegiate athletics is also subject to the regulations of the National Collegiate Athletic Association and other athletic associations in which the University holds membership.

**Academic Suspension**
A student on academic probation who fails to meet the conditions stated in the previous section on Academic Probation may be academically suspended from the University.

A student placed on Academic Suspension may not continue enrollment at William Peace University for a period of at least 5 months. The suspended student may apply for readmission after the 5 month period has elapsed. The application must include written evidence which demonstrates the potential for future academic success. The application must be submitted to the Admissions Office and the Vice President for Academic Affairs at least four weeks prior to the semester start date. The application will be reviewed to determine if there is reason to expect academic success upon reinstatement.

Probationary status is not a necessary prior condition for academic suspension. A student may be suspended for lack of progress if evidence of eventual academic success is lacking, or if it becomes clear to University personnel that the student has forfeited responsible academic citizenship such as:

- Persistent failure to complete classroom assignments
- Habitual class absence
- Disruption and disturbance of fellow students
- Cheating or plagiarism.

**Students may also lose University housing for lack of academic progress during a semester.**

**Should a student be suspended for judicial reasons, the student will be administratively withdrawn from all courses and the grade of “F” assigned.**

**Appeal Process for Academic Suspension**
An academically-suspended student may appeal to the Vice President for Academic Affairs in writing upon receipt of notification. Any extenuating circumstances or other information to be considered should be included in the written appeal by the deadline indicated.

**Academic Dismissal**
If a student is suspended twice, the student will be dismissed and ineligible to return.
Evaluation of Part-Time Students

Academic progress is evaluated for any term a student is enrolled at least half-time. However, academic action is not taken for a part-time student until he/she has attempted a total of 12 semester hours of credit. Academic status will be reviewed at the end of a term for which a student’s record indicates at least 12 cumulative hours of attempted coursework.

Minimum Attendance Policy

William Peace University students are expected to attend all classes and laboratories for which they are registered. Instructors may set individual attendance policies for their courses, but in all cases, attendance must be taken for financial aid considerations. In the absence of an attendance policy for a particular course, the University mandates that students attend 80% of the class meetings in order to pass the course.

All members should arrive on time for classes and activities and leave when dismissed. Students who must arrive or depart a class early should notify the instructor prior to class and do so with minimal disruption to the class. Attendance and conduct-related problems may be reported to the Vice President for Academic Affairs and/or to the Vice President for Student Services.

Classroom and Academic Events Code of Conduct

Engaged learning requires active participants who participate, learn from others, and in turn, contribute to the learning of others. Therefore, all members of the Peace community agree to work together in every academic activity to create a learning environment of responsibility, cooperation, and civility.

During class, Convocation, cultural events, speaker events or any other academic activity, students should turn off all electronic devices (pagers, cell phones, players, laptops, etc.) unless required in the class or academic activity. If there is a special work or family circumstance requiring the student to be in contact, the student should inform the faculty member in advance and use the device’s least intrusive setting.

Classroom and academic discourse – whether face-to-face, virtually, or written – requires appropriate, professional behavior and everyone’s participation. Rudeness, insults, and obscenities will not be tolerated. A faculty member has the right to uphold these expectations. A student whose behavior disrupts the educational environment can be asked to leave the class or situation. Repeated and/or serious disruptions may be reported as violations of the Honor Code or as lack of academic progress and could lead up to and include suspension or expulsion from William Peace University.

ACADEMIC RENEWAL POLICY

Students who return to the University after a separation of five (5) years or more, may petition for academic renewal. The request must be in writing and submitted to the Vice President for Academic Affairs.

Students who are eligible for academic renewal, D and F grades earned prior to re-enrollment will be deleted from the cumulative and curriculum grade point average (GPA), subject to the following conditions:

1. Final approval of the petition for academic renewal will occur after demonstration of a renewed academic interest and effort by earning at least a 2.50 GPA in the first twelve (12) credit-hours completed after re-enrollment. If the student does not achieve the 2.50 GPA after the first twelve credit-hours, academic renewal is automatically terminated.
2. All grades for credit courses received at the University will be a part of the official transcript.
3. Total hours for graduation will be based on all course work taken at the University after readmission, as well as former course work for which a grade of C or better was earned, and credits accepted from other colleges or universities.
4. The academic renewal policy may be used only once, and the student cannot revoke his/her use of it after approval by the Vice President for Academic Affairs.
GRADUATION

Degree Requirements
The University reserves the right to make any necessary changes in the calendar, regulations, student charges or courses of instruction announced in this Catalog. It is the responsibility of the student to see that all the degree requirements are met for graduation from WPU and/or transfer to other institutions. Students are responsible for understanding and meeting all degree requirements for their programs of study for graduation.

The baccalaureate degree is granted upon successful completion of the appropriate curriculum presented below and upon satisfaction of the following requirements for all degrees:

- A cumulative GPA of at least 2.00 on all coursework and a minimum of 120 earned semester hours
- At least 30 semester hours earned at William Peace University, including at least 30 of the last 36 hours for the baccalaureate degree
- A minimum of one-half of the coursework credit in the major must be taken at William Peace University
- A GPA of at least 2.00 on coursework designated as being in the “major,” “concentration” or “minor” for the baccalaureate program of study chosen
- When calculating the GPA, all courses with a disciplinary designation (i.e. all English courses for English majors) and any other courses that are required for that major will be counted. All course grades made in these courses will be calculated in the major, concentration, or minor GPA.
- Successful completion of the liberal education requirements
- No more than 6 semester hours toward the baccalaureate degree can consist of independent study or internship without Departmental approval
- Submission of a graduation application by the appropriate deadline.
- Satisfactory participation in the University’s Assessment Program
- Satisfaction of financial obligations to the University
- Must take 30 hours at the 300-400 level

A student will follow the graduation requirements listed in the Catalog of the year in which he/she enters, unless the student notifies the Registrar about wanting to qualify under a subsequent Catalog.

All technical questions related to requirements for graduation and transfer of credit to William Peace University should be referred to the Office of the Registrar, who certifies compliance with such requirements. The faculty advisor may be of considerable assistance in scheduling coursework for graduation on an optimal timetable. It is the responsibility of the student to see that all the degree requirements are met for graduation from WPU and/or transfer to other institutions.

Graduation Application
WPU allows students to graduate in the fall, spring, and summer semesters. Students approaching 90 credit hours should work with their advisors to determine their completion dates. Students must submit a Graduation Application online through MyPacerNet. The Registrar will review the student’s record and inform the student of remaining graduation requirements. The Graduation Application reflects a student’s anticipated semester of graduation and indicates participation in the commencement ceremony. The deadline to apply for graduation each semester is as follows:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Graduation Application Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring</td>
<td>October 15</td>
</tr>
<tr>
<td>Summer</td>
<td>June 15</td>
</tr>
<tr>
<td>Fall</td>
<td>June 15</td>
</tr>
</tbody>
</table>
Once the students completes their final semester and all grades have been submitted and finalized, the Registrar will review the students’ academic records and requirements in order to verify graduation eligibility. For students completing all requirements for graduation, the official diploma will be mailed within 8-10 weeks after verification. All financial obligations must be met before either the diploma or official transcript will be sent.

**Participation in Commencement**
There is one commencement ceremony each year which is designed to honor all graduates from that academic year. The commencement ceremony takes place each May. All students who graduated in the summer semester and the fall semester, along with the students completing their graduation requirements in the spring semester, are welcome to participate in the commencement ceremony.

In addition, a student who is eligible for graduation with no more than seven (7) credit-hours remaining to complete all degree requirements by the end of the spring semester, is welcome to participate in the commencement ceremony.

**Statute of Limits on Degree Completion**
A student must complete the baccalaureate degree within six (6) years of initial enrollment or his or her transcript will be reviewed by the Registrar to determine whether courses should be retaken. Also, students may not register for further coursework following the semester in which 180 semester hours of credit have been earned. Any exception to the time and credit limitations requires special written permission from the Vice President for Academic Affairs. All catalogs are in effect for six (6) years.

**Latin Honors at Graduation**
Students who are eligible to graduate with Latin Honors at the end of the fall semester prior to graduation will be able to wear Honor Cords at Commencement. Latin Honors will be conferred on graduating seniors whose cumulative grade point average meets the following criteria:

<table>
<thead>
<tr>
<th>Required Cumulative GPA</th>
<th>Honors</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.9 – 4.0</td>
<td><em>Summa Cum Laude</em></td>
</tr>
<tr>
<td>3.75 – 3.89</td>
<td><em>Magna Cum Laude</em></td>
</tr>
<tr>
<td>3.6 – 3.74</td>
<td><em>Cum Laude</em></td>
</tr>
</tbody>
</table>

A transfer student must earn a minimum of 60 semester credit-hours at William Peace University to be eligible for Latin Honors. In order to be recognized as valedictorian, a student must have earned at least 90 credits at William Peace University.

Students who complete the WPU Honors Program also receive recognition at Commencement. For more information, see the section on the *Honors Program* under *Academic Opportunities*.

**ACADEMIC & STUDENT SERVICES**

**Advising**
Upon entering William Peace University, all first-year students are assigned an advisor who counsels the student about course selection, academic success, and other academic and student support-related issues. Advisors refer students to other counseling and support services when appropriate. Once a student declares a major, she/he is assigned a faculty advisor in her/his major.

As long as a student has met the prerequisites for entry into a particular major, a student may declare his/her major at any time. In order to stay on pace for graduation in four years, it is highly advisable that a
student declare a major no later than the second semester of the sophomore year. Throughout the sophomore year, a student will have many opportunities to help clarify the choice of major including speaking with the Career Center staff, taking career assessments, attending the annual Majors Fair, and through the optional PDS 200: Career and Leadership Development course.

**Bookstore**
Textbooks, supplies, stationery, William Peace University apparel and memorabilia, convenience, and miscellaneous items are for sale during bookstore hours as well as on the bookstore website. Items may be purchased with cash, check, credit card, or campus card (Pacer Card). Identification is necessary when paying with credit card. The name on the credit card and identification must match. The bookstore also sells postage stamps by the book. Some textbooks are available on a rental program.

Textbooks may be sold back under the book buyback policy. The bookstore will accept returns in accordance with certain policies. For details, review the Bookstore website at: www.williampeaceshop.com

**Career Services**
Career Services is located on the first floor of Main. There is no charge for these services for Peace students or alumni. The Career Center is available to all alumni for life. The Career Center provides the student with a variety of services to assist with determining and accomplishing career goals. Specifically, the Career Center staff support the student in the:

- Exploration of college majors and career options through career counseling and interest, skill and personality assessments
- Applying for an internship experience
- Examination of post-graduation options, including help with graduate school and professional school search and application process
- Preparation for a competitive job search through participation in job fairs, resume writing, mock interviews, and job search coaching.

**Chaplaincy**
William Peace University, although an independent university, is affiliated with the Presbyterian denomination, the faith in which it was founded. Today it is interfaith in nature, and exists to encourage, facilitate, offer advice and counsel, educate and serve as an example in matters spiritual and religious.

**Counseling Services**
Free, confidential counseling services are provided on campus to all full-time, undergraduate, residential students. Students can seek personal and emotional counseling, explore specific issues, and gain a better understanding of their feelings and experiences. Individual counseling is available for students who are having personal, social, and mental health issues. The counseling staff can assist in finding off-campus resources for students who need ongoing counseling services. As interpersonal difficulties and emotional blocks to learning are resolved, most find they become more effective, more committed, and more enthusiastic students. Counseling services are located at the Wellness Center.

**Disability Services**
In alignment with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973, William Peace University is committed to equal educational opportunities and full participation for persons with disabilities. It is the University’s policy that no otherwise qualified person be excluded from participating in any University program or activities, be denied the benefits of any University program or activity, or to otherwise be subject to discrimination with regard to any University program or activity. The Office of Disability Services, located in Joyner House, provides support services to persons with disabilities to assist them in achieving academic, career, and personal goals. Upon approval of
documentation by the Disability Services Staff, appropriate accommodations will be determined and
applied from that point on. Students may contact the Disabilities Services Office at 919-508-2163.

**Finch Library**
Finch Library has collections selected to support the teaching efforts of faculty and the research and lifelong
learning needs of students. Professional librarians maintain the collections and provide research assistance.

The library contains over 47,000 books, with several million more available to students through agreements
with local colleges and universities. Additionally the library provides comprehensive online resources
containing full-text journals, magazines, e-books, and newspapers. Books and articles can also be requested
for free from libraries across the country through interlibrary loan services. Inside the library, students will
find computers, wireless internet access, group study rooms, the University archives, the Teacher's
Curriculum Materials Center, and plenty of comfortable seating and workspaces.

**Health Services**
Health Services are available to all full-time day students. Anyone wishing to see the physician or nurse
must call Health Services at 919-508-2502 or stop by to schedule an appointment to be seen. All entering
first-year and transfer students are required to have a physical, preferably within the last six months, and
an up-to-date immunization record on file in Health Services.

**Housing and Residence Life**
The Office of Housing and Residence Life serves the residential needs of Peace students. Professional
staff members are responsible for the overall maintenance and support of each of the residential
communities. The Office works to provide an environment for students that is safe, secure, and supportive
of the mission of William Peace University. Area Coordinators (ACs), who live in the residential
community, supervise undergraduate student Resident Assistants (RAs) who serve as resources and
address student concerns throughout the year. The Office of Housing and Residence Life also works to
provide programming that contributes to building communities which reflect mutual respect, civility, and
social responsibility.

**Housing Requirement**
William Peace University students are required to live on campus or in campus-affiliated housing until
they have earned 90 credit hours unless they are living within 30 miles of campus with a parent or legal
guardian. Transfer students are required to complete the residency requirement if they enter WPU with
less than 90 academic credit hours (as defined in the WPU Academic Catalog). Approvals for off-campus
housing are for a single academic year (fall, spring and both summer terms). This form must be renewed
prior to fall registration each year until you have completed 90 credit hours or turn 22. Incomplete
applications will not be accepted.

For the 2016-2017 academic year, transfer students with 60 or more credit hours (or who are 21 or
older) will be grandfathered into last year’s policy. HOWEVER, any student who moves into WPU
housing will be held accountable to the new policy as explained above.

**Information Technology Resources**
The Office of Information Technology is responsible for the design, administration and management of
Peace’s information technology resources. Services provided include Peace email accounts, storage space
for personal web pages, and storage space for personal files.

**Email Accounts**
All enrolled students are assigned an email account through the Office of Information Technology.
Students should activate their account and use it regularly to check for important information regarding
the University, especially as email is considered the primary means of communication at Peace. Examples
of information provided through email include Pacer Alerts, class-related faculty messages, and registration updates. Communication with a faculty member should be through your Peace email account.

**Information Technologies Policy**
This policy addresses the acceptable use of technology resources provided by William Peace University. Peace expects employees and students to use computers, networks, network access, telephones and other information technologies in a responsible, considerate, ethical, and lawful manner. Compliance with policies that ensure the security and integrity of all University information systems is mandatory and critical to ensure continuing provision of technological resources to the entire University community. This policy applies to all Peace students, faculty, and staff and to all users of technology resources that include, but are not limited to, equipment, software, networks, data, and telecommunications equipment, whether owned, leased, or otherwise provided by William Peace University.

William Peace University understands that information technology has become vital to our educational purpose. Thus, William Peace University owns a variety of technological resources that are provided primarily to support its academic and administrative functions, such as education, research, academic development, and public service by the community.

These technological resources enable users to locate and disseminate information, communicate and collaborate with others in a global setting, and build the necessary strategic technologies for the current and future needs of the University community. Use of University technology resources shall be consistent with local, state and federal law and in accordance with all University policies, codes, regulations, and procedures. All users are responsible for using technology resources in an efficient, responsible, considerate, ethical, and lawful manner.

Disregard for the rights of authorship, including plagiarism, invasion of privacy, unauthorized access, and copyright violations, may be grounds for sanctions against members of the University community. Access to technology resources is a privilege, not a right, and as such, can be withdrawn from those who use it irresponsibly. Users of University technology resources who are determined to have purposely violated any of the information technologies policies will be subject to disciplinary action up to and including suspension of access to technology resources and/or discharge, dismissal, suspension, or expulsion from the University and/or legal action.

**Acceptable Uses**
University information technologies resources may be used for such purposes as instruction, independent study and research, and the official work of the University. Any information distributed by a user of University technologies must accurately identify the creator, distributor, and recipient of that information.

**Unacceptable Uses**
University technology resources may only be used for legal purposes and may not be used for any purpose that is illegal, immoral, unethical, dishonest, damaging to the reputation of the University, inconsistent with the mission of the University, or that may subject the University to liability. Unacceptable uses include but are not limited to the following:

- Harassment
- Libel or slander
- Fraud or misrepresentation
- Destruction of or damage to equipment, software or data belonging to the University or to others
- Disruption of or unauthorized monitoring of electronic communications and electronically stored information
- Infringement of copyright or trademark laws or rights of others
- Use of the University's logo without prior approval of the Vice President for Enrollment and Marketing.

**Violation of Computer System Security**

The following are examples of, but are not limited to, violations of the University’s Information Technology policy:

- Unauthorized use of computer accounts, access codes (including passwords) or network identification numbers (including email addresses) assigned to others
- Unauthorized access to the University’s information systems, Internet or other networked computers
- Use of computer communications facilities in ways that unnecessarily impede the computing activities of others, such as randomly initiating interactive electronic communications or email exchanges, abuse of interactive network utilities, etc.
- Use of computing facilities for commercial business purposes unrelated to the University
- Academic dishonesty
- Violation of software license agreements
- Violation of network usage policies and regulations
- Violation of privacy
- Posting, sending or accessing pornographic, sexually explicit, or offensive material
- Posting, sending or accessing material that is contrary to the mission of the University
- Intentional distribution of computer viruses, Trojan horses, time bombs, worms or other rogue programming.

For more specific information on Information Technology, please refer to the *Student Handbook*.

**Confidentiality**

The University will take necessary actions against anyone who violates the examples above or any other use of Information Technology that is deemed inappropriate up to and including dismissal from the University. Peace personnel or designees generally will not access content of user files unless subject to the following types of exceptions: the user gives prior consent, the University needs to ensure the security or operating performance of its systems or networks, the University has a reasonable concern that a violation of University policy or applicable law has occurred, or the University is complying with a valid subpoena or search warrant issued by a court of competent jurisdiction. While general content review will not typically be undertaken, monitoring of electronic information may occur for these reasons and others as necessary. Because Peace may need to access individual electronic information, users of University technologies do not have a reasonable expectation of privacy in their electronic information.

**Copyright Policies**

The intellectual work and property of others is respected in higher education and protected by law. Details of the U.S. Copyright Act of 1976 and the Digital Millennium Copyright Act of 1998 may be found at www.copyright.gov.

The Copyright Act establishes a four-factor balancing test to determine the “fair use” or reproduction of copyrighted works without the copyright’s owner’s permission, for such purposes as teaching and research, commentary, criticism or reporting. Otherwise, through fair use, the copyright owner must give permission for the copyrighted material to be used or the law is broken.

Copyright laws protect the right of the owner (author, playwright, artist, composer, etc.) to control the use of his/her work(s) by others. At a minimum, improper use of copyrighted materials will be considered plagiarism and subject to the Academic Honest Policy. Violation of the Copyright Act may also lead to civil and criminal penalties.
File sharing of copyrighted materials with others or illegally downloading copyrighted materials without purchasing them violates the U.S. law and is prohibited by University policy.

**Tutoring Services**  
Peer tutors provide free tutorial and writing assistance for all William Peace University students. One-on-one, personalized tutoring in math, statistics, chemistry, biology and other subjects where there is a demand for extra assistance is available. The peer tutors are trained and knowledgeable in working with diverse learning styles. Students consistently cite that the tutoring service was beneficial to their academic career.

Academic success workshops are offered to students who feel they need assistance with developing various academic skills. These classes target areas such as time management, how to study, test-taking, and motivation. Various print resources to assist students in writing research papers, reading comprehension, note-taking strategies, etc. are also available.

**Pacer Camp and Orientation**  
During the summer, incoming First Year students and their parents attend a pre-college orientation program called Pacer Camp. Students learn about Peace and its offerings and meet other incoming students and William Peace University faculty and staff members. Parents attend workshops with University officials.

In August, Transfer Students are invited to attend an orientation program, specifically designed for them. Also in August, right before the academic semester begins, a final new student orientation program called Pathways is offered to all new students. During Pathways students meet with their advisors, get to know other students, attend sessions geared to student success and have fun learning about campus and our surrounding neighborhood. In January, opening programs for new students are also offered. William Peace University orientation process for new students is designed to make the students’ transition to college as rewarding and satisfying as possible.

**Professional Development Seminars (PDS)**  
Incoming First Year students participate in the first course in the PDS series, PDS 100: The First Year Experience, where we introduce them to the CHOICES model for ethical decision making and focus on making the successful transition to college. For those students needing some assistance in clarifying their major, after completing PDS 100, they can enroll in PDS 200: Career and Leadership Development. PDS-300: Workplace Connections is required for all students prior to enrolling in our internship program. In this course they learn internship and job search skills, communication skills for the workplace, resume and cover letter writing, have a mock interview and participate in a professional etiquette dinner.

**Public Safety**  
Public Safety Officers are on duty 24 hours a day, seven days a week, throughout the year. In order to report a crime or any suspicious activity, Public Safety personnel can be reached at any time via telephone at campus extension 2401 or by dialing 919-833-2277.

Public Safety Officers respond to complaints or disturbances, crimes, suspicious persons, motor vehicle-related problems, lockouts, and to any request for emergency assistance.Officers are responsible for performing investigations, preparing incident reports, and upholding the rules and regulations of the University, including housing regulations and the standards of conduct for students. Officers also note security-related problems such as broken windows and malfunctioning lights and locks. Services include vehicle assistance services, escort service, and lost and found.
Anonymous Campus Conduct Hotline
The Campus Conduct Hotline provides an anonymous hotline that all members of the WPU community can access to report activity of behavior that you may observer or experience on campus that is harmful, unethical, questionable, or causes someone else personal injury. This includes but is not limited to: fraud or crime, sexual harassment, discrimination, safety or facility risk issues, Code of Conduct violations, workplace hostility, unethical grading practices, and fraudulent financial or business practices. To report an issue, call 866-943-5787.

Student Involvement
The Office of Student Involvement oversees all students programming on campus. Student Involvement oversees the Student Government Association, the Campus Activities Board, all student clubs and organizations, Intramural Activities and New Student and Parent Orientation. In addition, the Office of Student Activities coordinates major events such as the Red Rose Ball, Peanut Week, and Fall Cocktail.

Wellness
There are many opportunities for students to maintain wellness at Peace, whether it is working out in the fitness weight rooms, participating in intramural activities or playing for one of our NCAA Division III athletics teams.

Student Grievances
William Peace University recognizes the need to have procedures in place to address and respond to concerns raised by students. William Peace University believes the ideal community is one marked by mutual respect and a spirit of collegiality. This means, first, that individuals should make every reasonable effort to resolve disagreements with the person/department involved before invoking the complaints procedure outlined below.

The primary objective of a student grievance procedure is to ensure concerns are promptly dealt with and resolutions reached in a fair and just manner. It is essential each student be given adequate opportunity to bring complaints and problems to the attention of the University with the assurance each will be heard and due process afforded the student. To complete a grievance, please navigate to the “Grievance” tab under “Residential Life” on MyPacerNet. This site will provide the ability for you to submit an electronic form.

Definitions:

Formal Grievance: A complaint (which is received in writing) by a WPU student involving an alleged misapplication or violation of any University policy or procedure that adversely impacts the student, or any other dispute within the University that directly impacts the student in adverse manners. A Grievance may include, but is not limited to, complaints alleging (a) mistreatment by a University employee, (b) errors in the assessment of fees or other financial obligations, (c) registration errors, (d) loss of financial aid eligibility, and/or (e) student housing issues. A student is an individual who is matriculated or otherwise enrolled to attend class full or part-time at WPU.

Informal Grievance: A complaint that has not yet exhausted all other options for resolution. Every attempt should be made to resolve the issue through mediation or by meeting with the head of the department(s) involved. An informal grievance may also include issues and disputes not covered under this policy, such as:
1. Requests to review and challenge contents of student records. Please see the Registrar or Student Conduct Administrator as appropriate.
2. Grievances or concerns involving harassment or discrimination. Please see Public Safety or a member of the Residence Life Team.
3. Grievances relating to sexual harassment. Please see Public Safety, HR, or a member of the Residence Life Team.
4. Appeals of disciplinary actions. Please see the Community Conduct Code.
5. Appeals or petition regarding instructional or academic issues please see the Academic Catalogue.
6. Complaints that, on their face, are not subject to possible resolution in a student grievance context. (An example would be a student complaint where the student's requested relief is prohibited by state or federal law.)

Procedure:
- Student must complete the online form located on MyPacerNet within five (15) business days of the date of the occurrence or matter.
- Each student wishing to file a grievance must complete a separate form.
- Within five (15) business days of receiving a grievance it will be acknowledged by the appropriate administrative office of the University (In an Acknowledgement Letter). The acknowledgement shall indicate if the complaint has been accepted as FORMAL or INFORMAL. The date of receipt should be clearly marked on the written complaint.
- All INFORMAL COMPLAINTS shall be given explanation and recommendation on next steps in their Acknowledgment Letter. A member of the administrative office identified in the complaint will be informed of the complainant so that they may also assist in the resolution of the informal complaint.
- All FORMAL COMPLAINTS shall be responded to within 30 business days after acknowledging receipt of the complaint. The Cabinet level official who supervises the administrative office or personnel identified in the complaint will inform the complainant regarding the institutional response to the complaint. The response shall outline the steps that will be or have been taken to resolve the complaint. The decision of the Cabinet Member is final.
- The office of Student Services shall be responsible for collecting and maintaining records of all written grievances, acknowledgements thereof, and official responses to the complainant. The office of Student Services will therefore, monitor institutional compliance with the written complaints policy and be responsible for reporting the result of compliance on an annual basis to the President’s Cabinet.
- All decisions made, in response to formal written complaints, are considered final and not subject to any further appeal.

Other
For other details on student services and activities, please see the William Peace University Student Handbook.

ACADEMIC OPPORTUNITIES

Honors Program
Day students of exceptional academic ability are invited to join the WPU Honors Program. Most Honors students begin work during their first semester, after being selected from the top 10% of the incoming class. Only students matriculating with 30 hours of academic credit or less will be eligible to join.

All Honors students are expected to make adequate progress towards completing the Honors curriculum, completing at least 8 Honors credits by the time they achieve junior status and maintaining a cumulative GPA of at least 3.0. Students who fall below this standard will be placed on probation from the Honors Program. Students who fail to improve their standing after one semester will be ineligible to participate in the Honors Program, resulting in the loss of priority registration and the Honors scholarship.
**Summer School at William Peace University**
The School of Professional Studies administers the summer school at Peace. Summer sessions at Peace offer a variety of undergraduate courses for continuing and entering students. Courses are available to students from other colleges and universities. For specific information about summer programming, consult the web site [www.peace.edu](http://www.peace.edu), or call the SPS Office at 919-508-2293. A schedule of courses is available online or in the Office of the Registrar.

The typical course load is seven credit-hours for each summer session. Students desiring to take a higher load are encouraged to meet with the Vice President for Academic Affairs or his/her advisor. Registration begins for all students as soon as the schedule is posted and continues through the first class meeting of the respective summer session. A student is strongly encouraged to meet with his/her advisor prior to signing up for summer courses.

**Internships (490/491)**
Academic internships are open to second semester juniors and seniors and are required for graduation. These internships offer three to six credit-hours of academic credit for planned, supervised work experience. During an internship, the intern is expected to have completed, or to be completing, at least three courses directly related to their major and to be currently enrolled in others. Students are required to work at the approved internship site for 120 hours for 3 credits. The student will apply the skills, knowledge, and theories developed in the classroom to professional work responsibilities. During the same semester the student is completing the internship, he or she is required to be enrolled in an internship class (490 or 491) in the major. This class provides the student with internship supervision, advising and transition services for career planning. While the student is expected to locate his/her own internship, Career Services has internships postings and will assist in locating an internship that is relevant to the student’s major and career goals. Career Services posts approved internships on a job posting web site, College Central Network ([www.Collegecentral.com/peace](http://www.Collegecentral.com/peace)).

For information concerning academic internships, the student should contact Career Services or his or her academic advisor. No more than six hours of internship credit can be applied to graduation credit. The course, PDS 300: Workplace Connections is a prerequisite for Internships in all majors.

490 is a prerequisite for 491.

**International Study**
Interested students may include study abroad in their educational plans. Through the generous support of a fund endowed by Mr. and Mrs. W. Trent Ragland, Jr., as well as smaller scholarships provided by other donors, qualified students are eligible to receive grants to assist students in participating in various programs of international study. A full-time student with a cumulative GPA of 2.7 or higher is eligible for consideration for Ragland grants if the student is returning to Peace the semester after the study abroad is completed. Recipients of Ragland grants are expected to have a serious interest in international study and to be ambassadors for the University and their country. Students at William Peace University can also participate in summer programs offered by other institutions or semester abroad programs. The junior year is ideal for participation in semester abroad programs. Please see the Vice President for Academic Affairs for information.

The following policies govern William Peace University’s provision for international travel:
- All students and faculty traveling abroad on William Peace University international studies programs receive limited accident and sickness coverage through the University’s Foreign Program insurance policy. The Business Office should be consulted for details.
- All students will complete a medical form provided to them by the Office of International Studies. These forms will be kept confidential.
All students will return a waiver signed by the student and their parent/guardian to the Office of International Studies.

In case of program cancellation:
1. The University reserves the right to cancel a trip if there are concerns about the safety of students and faculty.
2. Trip cancellation/interruption insurance (covering airfare) is required for all program participants. If the travel company deems refunds or partial refunds are due, the University will forward those refunds to students, with the exception of funds provided through the Ragland Travel Fund or other William Peace University donor funds. Additional trip insurance (beyond airfare) is also encouraged.
3. A student who decides, after published deadlines, not to participate in a trip is liable for expenses (including repayment to the Ragland Travel Fund or other donor funds) not covered by trip cancellation insurance.

Academic Honor Societies
Students are invited to join an academic honor society based on certain criteria. There is a spring induction ceremony.

- **Alpha Chi National Honor Scholarship Society** promotes academic excellence and exemplary character among college and university students and honors those who achieve such distinction. The William Peace University chapter is North Carolina Psi. To be eligible for membership in Alpha Chi, students must have completed at least 59 hours of credit with a minimum GPA of 3.6 and must rank in the top 10 percent of their class. In the case of transfer students, at least 24 hours must have been completed at William Peace University, and both the overall GPA and the WPU GPA must meet these standards.

- **Beta Beta Beta** is a National Biological Honor Society, dedicated to improving the understanding and appreciation of biological study and extending boundaries of human knowledge through scientific research. To be eligible for membership, a student must have 1) a minimum average of “B” in at least four biology courses, 2) declared a major in biology, and 3) good academic standing overall.

- **Omicron Delta Kappa** is a national honor society for leadership, and was chartered at Peace in April 2009. The purpose of The Omicron Delta Kappa Society is threefold: first, to recognize those who have attained a high standard of efficiency in collegiate activities and to inspire others to strive for conspicuous attainments along similar lines; second, to bring together the most representative students in all phases of collegiate life and thus to create an organization which will help to mold the sentiment of the institution on questions of local and intercollegiate interest; third, to bring together members of the faculty and student body of the institution, as well as other Omicron Delta Kappa members, on a basis of mutual interest, understanding, and helpfulness.

- **Phi Alpha Delta** is an international professional law society started at William Peace University in the spring of 2014. As its primary mission, Phi Alpha Delta seeks to develop and advance professional ideals by emphasizing its core values of integrity, compassion, courage, and common interest in the law. Moreover, Phi Alpha Delta boasts of a proud tradition uniting students and professors of the law with members of the Bench and the Bar in friendship; promoting excellence in legal scholarship; fostering professional competence; upholding the welfare of its members; and, lastly, encouraging intellectual and moral advancement so that each member may enjoy a lifetime of honorable engagement with the law.
• **Phi Beta Lambda** is a national organization for all students in post-secondary schools and colleges enrolled in programs designed to develop vocational and professional competencies and who accept the purpose of Phi Beta Lambda (PBL) and subscribe to its creed.

• **Psi Chi** is the International Honor Society in Psychology. Its purpose is to encourage, stimulate, and maintain excellence in scholarship and advance the science of psychology. Membership is open to students who are making the study of psychology one of their major interests, and who meet the minimum qualifications, including: second-semester sophomore status, completion of 9 credit-hours of psychology classes, established GPA at Peace of at least 3.0, and a rank within the top 35% of the class (within sophomore, junior or senior year). Psi Chi is a member of the Association of College Honor Societies and is an affiliate of the American Psychological Association (APA) and the Association for Psychological Science (APS).

• **Sigma Tau Delta** ’s central purpose is to confer distinction upon outstanding students of the English language and literature in undergraduate, graduate, and professional studies. Membership in this honor society is available to juniors and seniors who have completed at least two English courses beyond introductory composition, who have at least a B average in English and who rank in the highest 35 percent of their class in general scholarship. A member of the Association of College Honor Societies, Sigma Tau Delta is composed of more than 560 chapters located throughout the United States, Europe, Canada, and the Caribbean.

**Student Publications**
There are two main student publications for interested students.

• **University Literary Magazine**
  *PRISM* provides a vehicle for Peace’s writers and artists to express their thoughts and ideas. The magazine is published annually.

• **University Newspaper**
  *The Peace Times* keeps the University community updated on campus happenings.

**Peer Tutoring**
Students may apply for positions in peer tutoring of specific disciplines. If accepted, students will be trained and will seek national certification.

**Conferences and Competitions for Students**
William Peace University encourages students to present their academic work at conferences and to compete in events related to their disciplines. Students regularly submit their work to the National Conference on Undergraduate Research (NCUR) and other discipline-specific conferences. William Peace University helps to support students who are presenting or competing as a member of the William Peace University community through some funding assistance.

**Community Service or Service Learning**
Students have many opportunities for community service in the broader Raleigh community. This is organized through Student Services, and students are encouraged to introduce ideas as well.

Selected classes will also afford students the opportunity to take on a project or practicum in the community to learn more about the discipline of study.

**Cooperating Raleigh Colleges (CRC)**
William Peace University is a member of Cooperating Raleigh Colleges (CRC). Through this inter-institutional consortium, consisting of William Peace University, Meredith College, North Carolina State University, Saint Augustine’s University, Shaw University, and Wake Tech Community College, a WPU student may register for a class at any of the other five participating institutions. Inter-institutional courses
typically are used for personal interest and academic enrichment or to strengthen a major. Through Cooperating Raleigh Colleges a student may also participate in Army ROTC programs. Our CRC arrangement also allows students from the other five Raleigh institutions to attend classes at William Peace University.

Students who desire cross-registration at one of the Cooperating Raleigh Colleges should request a registration form from the Office of the Registrar. Approval must be secured from the student’s advisor, the Vice President for Academic Affairs, and the Registrar.

Typically, approval will be granted only for courses not offered on the William Peace University campus, and, generally, these courses are open only to sophomores, juniors, and seniors. Approval granted to register for a Cooperating Raleigh Colleges class does not guarantee enrollment. Class availability is subject to departmental restrictions and class size limitations at the host campus. Enrollment is free as long as the Peace student is a full-time student (12 credit-hours minimum) and enrolled in at least 9 credit-hours at Peace.

All CRC courses are treated as transfer credit; therefore, only courses with a grade of “C-“ or higher will be accepted. CRC courses are not included in the student’s GPA.

Library and research facilities at all Cooperating Raleigh College participating institutions, including borrowing privileges, are available to William Peace University students. Interested students should consult the Director of Library Services.

**U.S. Air Force Reserve Officer Training Corp Program (AFROTC)**

AFROTC is a nationwide program that allows students to pursue commissions (become officers) in the United States Air Force (USAF) while simultaneously attending college. AFROTC classes are held on college campuses throughout the United States and Puerto Rico; students can register through normal course registration processes.

AFROTC consists of four years of Aerospace Studies classes (Foundations of the USAF, Evolution of USAF and Space Power, Air Force Leadership Studies, and National Security Affairs/Preparation for Active Duty), and a corresponding Leadership Laboratory for each year (where students apply leadership skills, demonstrate command and effective communication, develop physical fitness, and practice military customs and courtesies).

College students enrolled in the AFROTC program (known as “cadets”) who successfully complete both AFROTC training and college degree requirements will graduate and simultaneously commission as Second Lieutenants in the Active Duty Air Force.

The AFROTC program is currently offered at North Carolina State University, but they have a crosstown agreement that allows our students to enroll in AFROTC and become full-fledged cadet participants. For more information on AFROTC course descriptions, please review [http://catalog.ncsu.edu/undergraduate/otheracademicdepartments/militarysciences/#courseinventory](http://catalog.ncsu.edu/undergraduate/otheracademicdepartments/militarysciences/#courseinventory). For more information on the AFROTC program, please review [http://www.ncsu.edu/airforce_rotc/Visitors/index.php](http://www.ncsu.edu/airforce_rotc/Visitors/index.php).

**U.S. Army Reserve Officer Training Corps Program (ROTC)**

The mission of the ROTC is to commission the future officer leadership of the United States Army and motivate young people to be better Americans. Army ROTC develops self-discipline, responsibility, and the confidence necessary to succeed in the Army or in a civilian career through recruiting, selecting, motivating, training, and retaining students who possess leadership potential.
ROTC graduates are leaders, thinkers and decision-makers. They meet problems head-on and solve them quickly. They know how to adapt to situations and take charge. They will find that their background and experience in ROTC can be a valuable asset if they decide to pursue a civilian career or a career in the Army. The practical experience they gain by completing the Leader Development and Assessment Course (LDAC) and the advanced course will determine their placement in active duty or reserve and the branch they will receive in the Army. The Military Science Program of Instruction is structured to develop and assess the following characteristics within students:

- A strong personal integrity and a sense of duty
- A strong sense of individual responsibility and accountability
- An understanding of the principles of leadership, time management, and organizational structures
- The ability to communicate effectively both orally and in writing
- A general knowledge of the historical development of the U.S. Army and its role in support of national objectives
- An understanding of military life as a commissioned officer to include opportunities and obligations
- Development of cadets’ ethical and moral perspective
- The ability to apply principles of leadership, management, and tactics.

School of Professional Studies (SPS)
The School of Professional Studies (SPS) is an evening, Saturday and/or online program for working students. Courses are offered in an accelerated format. Students enrolled in the day program at Peace do not usually enroll in the SPS courses during the fall and spring semesters. In rare cases, the advisor and VPAA may agree after meeting with the student and reviewing his/her record, that the student faces extenuating circumstances and demonstrates the capability to complete the accelerated pace of the evening program in combination with daytime classes. Further information on SPS is available in the School of Professional Studies Academic Catalog.

Day Student to SPS Student
A full-time, matriculated day student may move to the School for Professional Studies program as long as the student has completed a minimum of twelve credit-hours at William Peace University and is in good academic and student conduct standing with William Peace University. The student requesting the change from day to SPS must fill out a form available in the Office of the Registrar. The Registrar must approve the move and the effective date. The student will receive confirmation from the Office of the Registrar.

SPS Student to Day Student
An SPS student may move to the day program as long as the student has completed 12 total credit-hours with a 2.0 cumulative GPA or better and be in good academic and student conduct standing with WPU. The student requesting the change from SPS to day must fill out a form available in the Office of the Registrar. The Registrar must approve the move and the effective date. The student will receive confirmation from the Office of the Registrar.
ACADEMIC AWARDS
There are a variety of awards given annually to recognize student achievements.

- **Bios Award in Biological Science**: Established in 1990 by Peace faculty members Drs. Patricia L. Weigant and Lisa A. Bonner, this award recognizes an outstanding biology major.

- **Celeste Penny English Award**: The late Celeste Penny, class of 1909, who taught English for many years in the North Carolina public schools, established this award in 1973. It is awarded to a first-year student chosen by the faculty of the English department for the most outstanding work in the first-year English classes.

- **Celeste Penny Poetry Award**: The Penny Poetry Award, established in 1977, is given annually to the student who has produced an outstanding work of poetry published in the University literary magazine.

- **Communication Outstanding Graduate Award**: Established by the faculty of the Communication program this award recognizes an outstanding Communication major.

- **Elizabeth Gibson Taylor Prose Award**: This award was established in 1982 to honor Elizabeth Gibson Taylor ‘22 for her interest in English studies. This award is presented annually to the student who has produced the most outstanding work of prose published in the University literary magazine.

- **Exemplary Future Educator Award**: The Exemplary Future Educator Award is presented to a student, or students, that have demonstrated all-around excellence in modeling leadership, initiative, and collaboration in the educational setting. The student(s) also foster positive relationships with colleagues and the belief that ALL students can learn.

- **Ida Withers Currie Award**: The Ida Withers Currie Award is given to the outstanding senior business student chosen by the business faculty. James Currie established this award in honor of his sister, Ida Withers Currie ‘29, a Peace graduate and former Professor of Business at Peace College.

- **Katharine Bryan Sloan Graham Academic Achievement Award**: Recognized annually at graduation, the award was established in 1969 in memory of Katharine Bryan Sloan Graham, the first student to matriculate at Peace in 1872. The award is presented to the graduating senior whose academic record places them at the top of the class and who, in the opinion of the faculty and administration, exemplifies commendable traits of citizenship, cooperation, and concern for others.

- **Laura Vick Award in Anthropology**: This award, named in honor of Dr. Laura Vick, retired Professor of Anthropology and established in 2015, is given to a student majoring or minor in Anthropology who has accomplished exceptional scholarship in anthropology and/or exhibited exceptional initiative and leadership in engaging in and promoting the discipline on campus and beyond. To qualify on the basis of “exceptional scholarship” the student should have a 3.5 or better within the coursework for the major and should have accomplished significant research. To qualify on the basis of exceptional initiative and leadership experience the student should have distinguished themselves by participating in anthropology related study abroad programs, field experiences, volunteering, and/or the anthropology club, and should have a GPA of 3.0 or better.
• **Mary Pate Currie Award**: This award was established in memory of Mary Pate Currie, Peace College class of 1923, by her family and friends. The award recognizes a rising William Peace University senior of high moral character who exemplifies the character of Mary Pate Currie. The selection is made annually by a committee of faculty members representing the areas of humanities and fine arts. The recipient will demonstrate high academic achievement and have a major in an area of the humanities.

• **Nancy J. Frazier Student Service Award**: This award was established by former Peace President Dr. S. David Frazier in memory of his mother. The award is presented to a student in student government who has demonstrated outstanding service to the University and her/his classmates.

• **Outstanding Graduate Award**: The University annually presents this award to a bachelor’s degree graduate who, in the opinion of the faculty and administrative staff, is the outstanding member of the graduating class in academic, social, and religious leadership; in acceptance of their obligations; and in their general interpretation of the ideals of William Peace University.

• **Peace Times Award**: The *Peace Times* Award is presented by faculty advisors to a member of the *Peace Times* staff who has made the most significant contributions to the student newspaper during the year.

• **Psi Chi Outstanding Student in Psychology Award**: Established in 2002 by the faculty of the psychology program to recognize excellence in the research and practice of psychology. The award is presented annually to the student chosen by the psychology faculty who demonstrates a commitment to scientific study of human behavior and to the values of tolerance, compassion, and critical thinking that are essential components of the discipline.

• **Schwertman Award for Excellence in English**: This award is presented annually to the student chosen by the English faculty for the most outstanding work in English. The award honors the memory of Dr. Mary Pogue Schwertman, who taught English at Peace from 1960 until her death in 1981.

• **Simulation and Game Design Outstanding Graduate Award**: Established by the faculty of the Simulation and Game Design program this award recognizes an outstanding Simulation and Game Design major.

• **Theatre/Musical Theatre Outstanding Graduate Award**: Established by the faculty of the Theatre/Musical Theatre program this award recognizes an outstanding Theatre/Musical Theatre major.

• **Tyner-Crossno Award in History and Political Science**: This award, established in 1987 by Dr. Wayne C. Tyner, retired Alumni Professor of History, and Mr. John L. Crossno, retired Associate Professor of History, is given annually to a student who has taken at least nine semester hours in history and/or political science, who has done excellent work in those courses, and who has demonstrated seriousness of purpose in his or her studies.

• **W. Robert Everett Business Achievement Award**: The W. Robert Everett Business Achievement Award Fund is given to an outstanding sophomore chosen by the business faculty.
LIBERAL EDUCATION CORE CURRICULUM

At William Peace University, our aim is that every student who completes a degree will strive to achieve competency in several key areas. These five areas provide the liberal educational framework for all Peace students:

- **Writing**: Students will communicate professionally and effectively through proper conventions of writing.
- **Empirical Reasoning**: Students will understand the process of knowledge building with an emphasis on how evidence is defined, gathered, analyzed, and interpreted.
- **Ethical Reasoning**: Students will examine current and historical ethical topics as well as the use of their own value systems as ethical criteria.
- **Critical Thinking about Culture and Society**: Students will identify the ways in which human cultures produce values, customs, and social identities. Students will evaluate these cultural expressions in regional, historical, or global contexts.
- **Professional Readiness**: Students will develop practical competencies to enhance their professional lives.

LIBERAL EDUCATION CORE REQUIREMENTS

All students must complete the liberal education core curriculum as part of their baccalaureate degree. As stated in the mission, the William Peace University is “rooted in the liberal arts tradition.” These core requirements are detailed below. It is the student’s responsibility to ensure that he/she meets all of these requirements for graduation. Some programs of study require specific liberal education core requirements be taken. See the program details in the next section for more detailed information.

**Writing (WR)**

The ability to write well is an important life skill. At William Peace University, all students take four semesters of writing taught by English faculty. Students also have assistance available from peer tutors to help them improve their writing.

Students should communicate professionally and effectively through proper conventions of writing. Courses in this category emphasize the use of argument, grammar, tone, and structure. (10 total credit-hours)

- ENG 112: Composition (3)
- Choose any 200-level Literature course (3)
- Choose one upper-level writing course:
  - ENG 312: Advanced Topics in Writing (3)
  - ENG 313: Writing About Storytelling in Simulation (3)
  - ENG 314: Professional Writing (3)
  - ENG 316: Advanced Grammar (3)
- ENG 400-L: Senior Writing Lab (1)

Examples of student outcomes include:
- Understand writing as a series of tasks, including finding, evaluating, analyzing, and synthesizing appropriate sources, and as a process that involves composing, editing, and revising.
- Critically analyze texts, including understanding an argument's major assertions and assumptions and how to evaluate its supporting evidence.
- Prepare arguments for specific audiences and occasions.
• Demonstrate research skills, integrate their own ideas with those of others, and apply the conventions of attribution and citation correctly.
• Use appropriate format, syntax, grammar, punctuation, and spelling.

Empirical Reasoning (EMP)
Students should understand methods for gathering, analyzing, and interpreting data. Courses in this category will emphasize an analysis and critique of methods used to generate knowledge with a special emphasis on factors that limit the validity and generalizability of findings. (10 total credit-hours)

• MAT 201: Statistics (3)
• Choose 1 Empirical Reasoning Course within the Natural Sciences, for example:
  ▪ ANT 216: Biological Anthropology (4)
  ▪ BIO 101: Principles of Biology (4)
  ▪ CHE 111: General Chemistry I (4)
  ▪ CHE 112: General Chemistry II (4)

• Choose 1 Empirical Reasoning Course within the Social Sciences, for example:
  ▪ ANT 214: Cultural Anthropology (3)
  ▪ ANT 218: Archaeology: People & the Past (3)
  ▪ ANT 250: Introduction to Forensic Science (3)
  ▪ PSC 260: Political Economy (3)
  ▪ PSC 280: Introduction to Public Policy (3)
  ▪ PSY 101: General Psychology (3)

Examples of student outcomes include:
• Interpret mathematical models such as formulas, graphs, tables, and schematics, and draw inferences from them.
• Communicate mathematical information symbolically, visually, numerically, and verbally.
• Apply mathematical/statistical techniques and logical reasoning to produce predictions, identify optimal, and make inferences based on a given set of data or quantitative information.
• Judge the soundness and accuracy of conclusions derived from quantitative information, recognizing that mathematical and statistical methods have limits and discriminating between association and causation.
• Apply statistics to evaluate claims and current literature.
• Demonstrate an understanding of the fundamental issues of statistical inference, including measurement and sampling.

Ethical Reasoning (ETH)
Students will examine current and historical ethical topics as well as the use of their own value systems as ethical criteria. Courses in this category help students identify the values and priorities that underlie specific ethical problems and apply ethical standards to contemporary debates. (4 total credit-hours)

• PDS 100: Professional Development Seminar I: First Year Experience (1)
• PHL 400: Interdisciplinary Ethics Seminar (3)

Examples of student outcomes include:
• Understand and use correctly the basic terminology from established models of ethical decision making.
• Follow the steps of an established model for making ethical decisions.
• Analyze elements of ethical decision making in the workplace.
Critical Thinking about Culture and Society (CTC)

Students will identify the ways in which human cultures produce values, customs, and social identities, using regional, historical, or global contexts. Courses in this category will require students to analyze cultural constructions of meaning and the systems that help shape those meanings, including religious, political, artistic, and historical systems. (18 total credit-hours)

- At least **one** of these courses must have a **non-western** focus (CTC-NW)
- Choose **one** Religion (REL) Course in the 100- or 200-level (3)
- Some examples of 100 and 200 level courses that do not meet CTC are language courses
- Select **five** additional courses from **four different areas** (for example, ANT, BSA, COM, ENG, HIS, PHL, PSC, REL, SPA or THE courses that meet the criteria above) (15). The following are some examples, not a complete listing of courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ANT 214:</td>
<td>Cultural Anthropology (NW)*</td>
</tr>
<tr>
<td>ANT 240:</td>
<td>Anthropology of Death (NW)</td>
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<tr>
<td>ANT/SPA 261:</td>
<td>Introduction to Mexican Culture (NW)</td>
</tr>
<tr>
<td>BIO 131:</td>
<td>Environmental Biology</td>
</tr>
<tr>
<td>BSA 160:</td>
<td>Global Business Environment (NW)</td>
</tr>
<tr>
<td>BSA 211:</td>
<td>Principles of Microeconomics</td>
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<tr>
<td>BSA 212:</td>
<td>Principles of Macroeconomics</td>
</tr>
<tr>
<td>COM 200:</td>
<td>Media &amp; Culture</td>
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<tr>
<td>COM 230:</td>
<td>Media Writing</td>
</tr>
<tr>
<td>COM 240:</td>
<td>Introduction to Public Relations</td>
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<tr>
<td>CRJ 201:</td>
<td>Introduction to Criminal Justice</td>
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<tr>
<td>ENG 211:</td>
<td>British Literature before 1700*</td>
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<tr>
<td>ENG 212:</td>
<td>British Literature after 1700*</td>
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<tr>
<td>ENG 214:</td>
<td>Studies in Fiction*</td>
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<tr>
<td>ENG 216:</td>
<td>American Literature after 1700*</td>
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<td>ENG 225:</td>
<td>Honors Writing about Literature*</td>
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<td>ENG 295:</td>
<td>Writing about Special Topics</td>
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<td>HIS 103:</td>
<td>World Civilization I (CTC-NW)</td>
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<tr>
<td>HIS 102:</td>
<td>History of Western Civilizations II</td>
</tr>
<tr>
<td>HIS 103:</td>
<td>History of World Civilizations I (NW)</td>
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<tr>
<td>HIS 104:</td>
<td>History of World Civilizations II (NW)</td>
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<tr>
<td>HIS 201:</td>
<td>History of the United States I</td>
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<td>HIS 202:</td>
<td>History of the United States II</td>
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<td>PHL 201:</td>
<td>Introduction to Philosophy</td>
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<td>PHL 212:</td>
<td>Critical Thinking</td>
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<td>PSC 201:</td>
<td>American Government</td>
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<td>PSC 202:</td>
<td>State and Local Government</td>
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<td>PSC 270:</td>
<td>Introduction to Law &amp; the Legal System</td>
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<td>SGD 111:</td>
<td>Introduction to Simulation and Game Design</td>
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<tr>
<td>SPA 105:</td>
<td>Hispanic Documentary Film Services (NW)</td>
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<td>SPA 202:</td>
<td>Hispanic Culture and Civilization (NW)</td>
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<td>SPA 205:</td>
<td>Hispanic Voices in the United States (NW)</td>
</tr>
<tr>
<td>THE 103:</td>
<td>Introduction to Theater</td>
</tr>
<tr>
<td>THE 180:</td>
<td>Music Appreciation</td>
</tr>
<tr>
<td>THE 225:</td>
<td>Arts in Society</td>
</tr>
<tr>
<td>WST 200:</td>
<td>Introduction to Women’s Studies (NW)</td>
</tr>
</tbody>
</table>
Examples of student outcomes include:
- Carefully interpret, analyze, and evaluate evidence, statements, graphics, questions, regarding the different ways cultures create meaning.
- Construct well-supported, clearly articulated, and sustained arguments about particular expressions of human culture.
- Justify conclusions based on well-supported arguments.

**Professional Readiness (PR)**
Students will develop practical competencies to enhance their professional lives. (7 total credit-hours)

- COM 101: Public Speaking (3)
- PDS 300: Professional Development Seminar III: Workplace Connections (1)
- MAJ-490: Internship in the Major (3)

Examples of student outcomes include:
- Demonstrate the ability to speak confidently and knowledgeably in a public setting.
- Manage personal finances.
- Locate and access information in print and in electronic form.
- Evaluate the quality, accuracy, timeliness, and usefulness of information.
- Produce a competent resume or vita in preparation for choosing a career.
- Complete a professional internship in a workplace setting in support of a particular career path.

**Total Liberal Education Hours Required: 49 credit-hours**
PROGRAMS OF STUDY REQUIREMENTS

OVERVIEW OF PROGRAMS OFFERED AT WPU
William Peace University grants the following degrees:

- The Bachelor of Arts (B.A.)
- The Bachelor of Science (B.S.)
- The Bachelor of Fine Arts (B.F.A.)

The baccalaureate degrees at William Peace University are designed to prepare students for meaningful careers or graduate study, life-long learning, and ethical citizenship. In order to accomplish these purposes, individuals must gain essential knowledge and skills in a discipline. Following is a list of the William Peace University majors, minors and concentrations by program. A major normally consists of 33 – 39 credit-hours (although some majors require more credit-hours); a minor of 18 – 21 credit-hours; and a concentration of 12 credit-hours. The requirements for each program are detailed. It is the responsibility of the student to complete all requirements for his/her program of study for graduation.

- Anthropology
  - Bachelor of Arts in Anthropology
  - Minor in Anthropology
- Biology
  - Bachelor of Arts in Biology
  - Bachelor of Science in Biology
  - Minor in Biology
- Business Administration
  - Bachelor of Science in Business Administration
    - Concentration Options
      - Global Business
      - Leadership and Management Studies
      - Sports Management
  - Bachelor of Science in Business Analytics
  - Bachelor of Science in Marketing
  - Minor in Business Administration
  - Minor in Leadership and Management Studies
  - Minor in Marketing
- Chemistry
  - Minor in Chemistry
- Communication:
  - Bachelor of Arts in Communication
    - Concentration Options
      - Public Relations
      - Integrated Media
      - Graphic Design
  - Minor in Communication
- Criminal Justice
  - Bachelor of Arts in Criminal Justice
  - Bachelor of Science in Criminal Justice
  - Minor in Criminal Justice
- Education
  - Bachelor of Arts in Education
    - Licensure in Elementary Education: K-6
- Dual Licensure in Elementary Education: K-6 and Special Education: General Curriculum K-12
  - Bachelor of Arts in Middle School English with Licensure
  - Bachelor of Arts in Middle School Social Studies Licensure
  - Bachelor of Arts in Middle School Science Licensure
- English
  - Bachelor of Arts in English
  - Minor in English
- Environmental Studies
  - Bachelor of Arts in Environmental Studies
  - Minor in Environmental Science
- Forensics
  - Minor in Forensics
- Global Studies
  - Bachelor of Arts in Global Studies
  - Minor in Global Studies
- History
  - Minor in History
- Liberal Studies
  - Bachelor of Arts in Liberal Studies
- Political Science
  - Bachelor of Arts in Political Studies
  - Minor in Political Science
- Pre-Law
  - Bachelor of Arts in Pre-Law
- Psychology
  - Bachelor of Arts in Psychology
    - Concentration Option
      - Psychology Research
  - Minor in Psychology
- Religion
  - Minor in Religion
- Simulation and Game Design
  - Bachelor of Arts in Simulation and Game Design
- Theatre/Musical Theatre
  - Bachelor of Arts in Arts Administration
  - Bachelor of Arts in Theatre
  - Bachelor of Fine Arts in Musical Theatre
  - Bachelor of Arts in Theater Education
  - Minor in Theatre
- Women’s Studies
  - Minor in Women’s Studies
- Writing
  - Bachelor of Arts in Writing
  - Minor in Writing
Three-Year Degrees
Students may earn a degree from William Peace University in three years by completing additional credits in one or more semesters and/or taking courses in the summer session(s). Students who wish to graduate in three years in a particular major should consult with their advisor in the major to plan their course schedules. Students considering graduating in three years should plan as early as possible to ensure that they can get all of the necessary courses completed and to be sure that a heavier course load is appropriate for them. Questions on this may be directed to a faculty advisor, the Registrar’s Office, or the Office of the Vice President for Academic Affairs.
ANTHROPOLOGY
Anthropology is offered as a major, a minor, or as a concentration in the Liberal Studies major. Anthropology is most simply defined as the study of humans, in all of our wondrous similarities and differences. It is a field that explores the important question of what makes us human by studying our unique biology and our diverse societies and cultures. Anthropology helps students to understand and value human diversity, to develop an appreciation for their local context, as well as a global awareness, and to embrace an interdisciplinary perspective by drawing on the natural and social sciences as well as the humanities.

Anthropology’s emphasis on experiential learning provides rich opportunities for student engagement and discovery. In accord with WPUs liberal education goals, training in Anthropology helps students develop their skills in observation, data recording and analysis, critical thinking, writing, and interpersonal communication. The breadth of training required makes Anthropology graduates more marketable in today’s changing workplace. Perhaps most significantly, an Anthropology major prepares students to engage the diversity of their workplaces, clients, and their communities.

 Bachelor of Arts in Anthropology
Liberal Education Curriculum: 49 credit hours

Anthropology Core Courses: 13 credit hours
- ANT 214: Cultural Anthropology
- ANT 216: Biological Anthropology
- ANT 218: Archaeology: People and the Past
- ANT 470: Anthropology and Global Studies Senior Seminar

Anthropology Electives: 24 credit hours
A student should choose eight (8) from the following list:
- ANT 240: Anthropology of Death
- ANT 250: Introduction to Forensics
- ANT 310: Anthropology of Sport
- ANT 315: Globalization, People and Culture
- ANT 330: Forensic Anthropology
- ANT 368: American Ethnic Relations
- ANT 370: The Female of the Species: A Biocultural Perspective
- ANT 380: India, Past and Present
- ANT 450: Archaeological Fieldwork
- ANT 295/395/495: Special Topics in Anthropology
- ANT 392/492: Directed Study
- SPA 205: Hispanic Voices in the US

General Electives: 34 credit hours

Total Credit Hours for the Bachelor of Arts in Anthropology 120 credit hours
Anthropology Minor

Required courses: 19 credit hours
- ANT 214: Cultural Anthropology
- ANT 216: Biological Anthropology

Choose four: 12 credit hours
- ANT 218: Archaeology: People and the Past
- ANT 240: Anthropology of Death
- ANT 250: Introduction to Forensics
- ANT 310: Anthropology of Sport
- ANT 315: Globalization, People and Culture
- ANT 330: Forensic Anthropology
- ANT 368: American Ethnic Relations
- ANT 370: The Female of the Species
- ANT 380: India, Past and Present
- ANT 450: Archaeological Fieldwork
- ANT 295/395/495: Special Topics
- ANT 392/492: Directed Study
- SPA 205: Hispanic Voices in the US
BIOLOGY
Biology is offered as a major or minor at William Peace University. The Bachelor of Arts degree offers more flexibility within the program while the Bachelor of Science degree is more focused, requiring additional specific math, chemistry, and physics. Students should consult his/her advisor about which degree best suits their post-graduate goals. Regardless of the type of degree chosen, students in the Biology major take requirements and choose electives from content areas: Organismal Biology, Interrelationships, Evolutionary Biology, and Cell Biology and Genetics. Specific courses are recommended as part of the Liberal Education Curriculum in the areas of Empirical Reasoning and Professional Readiness.

A major in biology prepares students for professional programs in health, graduate school in biological science or a career in biology immediately following graduation. If a student decides to take the path of professional programs in health, they will be able to study in areas including medicine, physician assistant, dentistry, veterinary medicine, nursing, physical or occupational therapy, pharmacy, podiatry, optometry, audiology, and other professions. Graduate school in biological science can lead to careers in genetics or genetic counseling, microbiology, clinical research, audiology, speech pathology, zoology, marine biology, environmental biology, ecology and other areas. Immediately after graduation from William Peace University, a degree in biology can lead to careers in laboratory research, pharmaceutical sales, museum education outreach, or to a position of a State Bureau of Investigation technician, zoo assistant, field research assistant and many other opportunities.

Bachelor of Science in Biology
Liberal Education Curriculum: 49 credit hours
Empirical Reasoning within the Natural Sciences:
  Recommend: BIO 101: Principles of Biology
Professional Readiness:
  BIO 490 (Internship) or BIO 499 (Undergraduate Research)

Biology Core Courses: 18-19 credit hours
  • BIO 101: Principles of Biology
  • Group A (choose one):
    • BIO 210: Botany
    • BIO 320: Vertebrate Zoology
    • BIO 321: Invertebrate Zoology
  • Group B (choose one):
    • BIO 330: Ecology
    • BIO 430: Ethology: Animal Behavior
  • Group C (choose one):
    • BIO 460: Genetics
    • BIO 450: Cell Biology
  • Capstone:
    • BIO 440: Evolutionary Biology

Biology Electives 17-20 credit hours
Five additional courses, of which at least two must include a lab. May include any courses listed in the biology curriculum (including core courses which have not already been taken) or other biology courses approved through CRC or summer school. Students should choose biology electives based on their chosen career or post-graduate plans.

1 If BIO 101 is taken as a Liberal Education requirement, it may be “double counted,” allowing the student to take 4 additional hours of general elective credit hours.
Allied Requirements for the Biology Major

- CHE 111: General Chemistry I
- CHE 112: General Chemistry II
- CHE 211: Organic Chemistry I
- CHE 212: Organic Chemistry II
- PHY 211: College Physics I
- PHY 212: College Physics II
- MAT 241 or higher

General Electives

Total Credit Hours for the Bachelor of Science in Biology

Bachelor of Arts in Biology

Liberal Education Curriculum:

Empirical Reasoning within the Natural Sciences:
- Recommend: BIO 101: Principles of Biology

Biology Core Courses:

- BIO 101: Principles of Biology
- Group A (choose one):
  - BIO 210: Botany
  - BIO 320: Vertebrate Zoology
  - BIO 321: Invertebrate Zoology
- Group B (choose one):
  - BIO 330: Ecology
  - BIO 430: Ethology
- Group C (choose one):
  - BIO 450: Cell Biology
  - BIO 460: Genetics
- Capstone:
  - BIO 440: Evolutionary Biology

Biology Electives:

Five additional courses, of which at least two must be with lab. May include any courses listed in the biology curriculum (including core courses which have not already been taken) or other biology courses approved through CRC or summer school. Students should choose biology electives based on their chosen career or post-graduate plans.

Allied Requirements for the Biology Major:

- CHE 111: General Chemistry I
- CHE 112: General Chemistry II

General Electives:

Total Credit Hours for the Bachelor of Arts in Biology

Minor in Biology

- BIO 101
- Four (4) Biology courses, of which at least two must include a lab.
BUSINESS ADMINISTRATION
The Business Administration program at William Peace University offers a Bachelor of Science in Business Administration (B.S.B.A.) degree with concentrations in Global Business, Marketing, Sport Management, and Organizational Management. Underlying the undergraduate degree program is a solid core of business courses, which prepare students for the significant managerial positions in the 21st century whether in a for-profit, nonprofit, or public setting. The curriculum emphasizes analytical tools needed to solve the intricate problems in the contexts of a turbulent environment, increasing globalization, and technological advancements facing today’s organizations. The combination of theoretical and applied course content ensures that students are prepared for business careers and/or graduate studies.

The goal of our dedicated business faculty is to enhance the knowledge base of our students, to encourage lifelong learning, and to empower our students with the critical thinking skills necessary to make today’s complex business decisions. It is consistent with the traditions of excellence, integrity, liberal arts education, and community. A sample of the career paths of our graduates include business owners, managers, sales representatives, public relations professionals, financial professionals, human resource specialists, and nonprofit leaders.

Students not majoring in Business Administration may elect to minor in Business Administration, Leadership and Management Studies or Marketing.

Bachelor of Science in Business Administration
Liberal Education Curriculum: 49 credit hours

Business Core Courses: 39 credit hours
- BSA 160: Global Business and Trade
- BSA 211: Microeconomics
- BSA 212: Macroeconomics
- MAT 202: Finite Math or MAT 241 Calculus
- BSA 221: Principles of Accounting I
- BSA 222: Principles of Accounting II
- BSA 240: Management and Organizational Behavior
- BSA 250: Human Resource Management
- BSA 270: Business Law
- BSA 325: Corporate Finance
- BSA 499: Strategic Management
- MKT 230: Marketing
- BAN 320: Decision Science

Business Electives or Concentration: 12 credit hours
A student may create a focus within the business major by using the business electives to complete one of the following concentrations. A concentration requires that 12 credit hours be completed in one area of study as noted below. If a student chooses not to do a concentration, business electives can be taken from any of the area concentrations.

Concentration in General Business: 12 credit hours
Choose four (4) courses in Business electives from at least two different Business disciplines.
Concentration in Global Business: 12 credit hours
Choose 12 credits, in any combination, from the following:
- BSA 345: International Business
- MKT 361: Global Marketing
- Study Abroad
- Study Tour
- Foreign Language electives
- Anthropology electives

Concentration in Leadership and Management Studies 12 credit hours
- BSA 140: Introduction to Leadership
- BSA 343: Leadership & Change in Organizations
- BSA 354: Performance Management
- Choose one (1):
  - BSA 340: Group Process and Dynamics
  - BSA 356: Employee Selection and Development

Concentration in Sport Management: 12 credit hours
- BSA 380: Sport Management
- BSA 370: Sport Law
- PSY 245: Sport Psychology
- ANT 310: An Anthropology of Sport

General Electives: 20 credit hours

Total Credit Hours for the Bachelor of Science in Business Administration: 120 credit hours

Minor in Business Administration: 18 credit hours
- BSA 160: Global Business Environment
- BSA 211: Principles of Microeconomics
- BSA 221: Principles of Accounting I
- BSA 240: Management and Organizational Behavior
- MKT 230: Marketing
- One 300-level BSA course

Minor in Leadership and Management Studies: 18 credit hours
- BSA 140: Introduction to Leadership
- BSA 160: Global Business Environment
- BSA 240: Management/Organizational Behavior
- BSA 343: Leadership & Change in Organizations
- BSA 354: Performance Management
- Choose one (1):
  - BSA 340: Group Process and Dynamics
  - BSA 356: Employee Selection and Development
BUSINESS ANALYTICS

Business Analytics is the combination of skills, technologies, applications and processes used by organizations to gain insight into their business. Business analytics is used to evaluate organization-wide operations, and can be implemented in any department from sales to product development to customer service. Business analytics typically uses data, statistical and quantitative analysis in measuring past performance to guide an organization’s business planning.

Bachelor of Science in Business Administration

Liberal Education Curriculum: 46 credit hours

Business Analytics Core Courses: 39 credit hours

- BSA 160: Global Business and Trade
- BSA 211: Microeconomics
- BSA 212: Macroeconomics
- BSA 221: Principles of Accounting I
- BSA 222: Principles of Accounting II
- MKT 230: Marketing
- BSA 240: Management and Organizational Behavior
- BAN 320: Decision Science I
- BSA 325: Corporate Finance
- BAN 325L: Financial Analytics Lab
- BAN 336L: Marketing Analytics Lab
- BAN 380L: Operations Analytics Lab
- BAN 420: Decision Science II
- BAN 450: Capstone Experience
- BSA 499: Strategic Management

Analytics Electives – choose five (5): 15 credit hours

- BAN 150: Introduction to Analytical Programming
- BAN 221: Introduction to Predictive Analytics
- BAN 230: Applied Predictive Modeling
- BAN 240: Data Structures for Analytics
- BAN 250: Analytical Tools and Methods
- MAT 301: Statistics II

General Electives: 20 credit hours

Total credit hours for the Bachelor of Science in Business Analytics: 120 credit hours
CHEMISTRY
Chemistry is offered as a minor or as a concentration in the Liberal Studies major at William Peace University. Chemistry is the study of matter [everything in our lives]. By learning the principles that predict the behavior of matter, students can better understand the world around them. All that we are depends upon Chemistry. Courses will include both inorganic, organic, and biochemistry. These will prepare students for future careers in all medical fields, graduate work, and/or laboratory positions.

Chemistry Minor:
- CHE 111: General Chemistry I (may double count if a Biology major)
- CHE 112: General Chemistry II (may double count if a Biology major)
- CHE 211: Organic Chemistry I (may double count if a Biology major)
- CHE 212: Organic Chemistry II (may double count if a Biology major)
- One 300/400 level Chemistry course approved by the Chemistry faculty

19-20 credit hours
COMMUNICATION

Choosing to major in Communication will prepare you for graduate school or a wide ranging choice of career paths. Many of our graduates are working in corporate communication, public relations, nonprofit administration, marketing, sales, social media, journalism, digital media development, graphic design or communication management. All of our majors complete a core of classes which provide a foundation in creative problem-solving and communication principles.

Bachelor of Arts in Communication

Liberal Education Curriculum: 49 credit hours

Communication Core Courses: 24 credit hours
- COM 200: Media and Culture
- COM 220: Design and Typography I
- COM 230: Media Writing
- COM 270: Digital Media Convergence
- COM 300: Communication Research
- COM 480: Communication Agency
- COM electives (6 credits)

Communication Concentration: 12 credit hours
A student majoring in Communication must choose a concentration from the following options. A concentration requires that 12 credit hours be completed in one area of study as noted below.

Concentration in Public Relations: 12 credit hours
- COM 240: Introduction to Public Relations
- COM 340: Public Relations Techniques
- COM 465: Strategic Communication Campaigns
- MKT 331: Advertising

Concentration in Integrated Media: 12 credit hours
- COM 311: Interactive and Social Media
- COM 390: Multimedia Editing
- COM 420: Motion for the Screen
- COM 475: Creating the Documentary

Concentration in Graphic Design: 12 credit hours
- COM 317: Design and Typography II
- COM 329: Imaging
- COM 417: Advanced Graphic Design Studio
- COM 420: Motion for the Screen

General Electives: 35 credit hours

Total Credit Hours for the Bachelor of Arts in Communication: 120 credit hours

Minor in Communication 18 credit hours
- COM 200: Media and Culture
- COM 230: Media Writing
- Four 300/400 level Communication courses
CRIMINAL JUSTICE
The Criminal Justice program engages students in the interdisciplinary study of crime and criminal justice within the United States. Students gain an understanding of the social, political, and psychological dimensions of crime and victimization, as well as insight into the three primary institutions of the criminal justice system. As students explore both the theoretical and applied aspects of the field, the skills of critical thinking and ethical analysis are developed.

Moreover, Criminal Justice students are encouraged to immerse themselves in experiences that move them beyond the classroom. This outcome is achieved through engagement within the Raleigh community, mainly through the student’s completion of their internship requirement in placements such as local law enforcement agencies, the court system, the corrections system, law offices, and medical examiner’s laboratories.

Bachelor of Arts in Criminal Justice

Liberal Education Program: 49 credit hours

Criminal Justice Core Classes: 18 credit hours
- CRJ 201: Introduction to Criminal Justice
- PSC 220: Introduction to Public Administration
- PSY 240: Abnormal Psychology
- PSC 270: Law and the Legal System
- PSY 343: Psychology and the Law
- CRJ 480: Capstone in Criminal Justice

Criminal Justice Elective Courses (choose 6): 18 credit hours
- PSY 230: Personality Psychology
- ANT 330: Forensic Anthropology
- PSY 330: Social Psychology
- PSY 341: Child, Family, and Youth Services
- PSC 360: Public Policy Research Methods
- PSY 360: Family Psychology
- ANT 368: American Ethnic Relations
- PSC 370: Constitutional Law
- PSY 361: Violence in the Family
- HIS 348: History of the South Since 1865
- CRJ 491: Criminal Justice Internship II

General Electives: 35 credit hours

Total Credit Hours for the Bachelor of Arts in Criminal Justice: 120 credit hours
Bachelor of Science in Criminal Justice

Associate of Applied Science

Liberal Education Program: 67 credit hours

- ENG 211, 212, 214, 216, 220, 221, or 225
- ENG 312, 313, 324, or 316
- PHL 400: Senior Interdisciplinary Ethics Seminar
- ENG 400L: Senior Writing Lab
- MAT 201: Statistics
- PDS 300: Workplace Connections
- REL 111, 114, 124, 221, 231, or 241
- CTC Liberal Education Requirement Course (NW)
- CTC Liberal Education Requirement Course
- CTC Liberal Education Requirement Course
- CTC Liberal Education Requirement Course
- CRJ 480: Capstone in Criminal Justice
- CRJ 490: Internship in Criminal Justice
- 300+ Level CRJ Elective*
- 300+ Level CRJ Elective
- General Elective Course
- General Elective Course
- General Elective Course

*PSY 341: Child, Family and Youth Services; PSY 343: Psychology and the Law; PSY 361: Violence in the Family; ANT 330: Forensic Anthropology; ANT 368: American Ethnic Relations; HIS 348: History of the South; ENG 376: Law and Literature

Total Credit Hours for the Bachelor of Science in Criminal Justice: 120 credit hours

Minor in Criminal Justice: 21 credit hours

- CRJ 201: Introduction to Criminal Justice
- PSY 240: Abnormal Psychology
- PSC 270: Law and the Legal System
- PSY 343: Psychology and the Law

Criminal Justice and Behavior (choose one course):
- PSY 341: Child, Family, and Youth Service
- PSY 361: Violence and the Family

Criminal Justice in the Courtroom (choose one course):
- PSY 230: Personality Psychology
- PSY 311: Cognitive Psychology
- PSY 330: Social Psychology
- PSC 370: Constitutional Law

Culture and Ethics (choose one course):
- PHL 201: Introduction to Philosophy
- ANT 368: American Ethnic Relations
EDUCATION
William Peace University offers multiple programs of study leading to North Carolina Licensure: Elementary Education (K-6) and the Dual Licensure in Elementary Education(K-6) & Special Education: General Curriculum (K-12), Middle School English/Language Arts (6-9), Middle School Social Studies (6-9) and Middle School Science (6-9). The dual licensure option is an innovative undergraduate program that prepares students for teaching careers in both Elementary Education and Special Education settings. Single licensure in Elementary Education (K-6), as well as, in various Middle School subjects is also available. Interested candidates must meet specific performance standards and apply to the Education Program. (See Admission to Teacher Education Requirements below.)

Bachelor of Arts in Education (Leading to State Licensure)
Students must apply to the Education Program by the end of the sophomore year (< 60 cumulative credit hours) to be admitted to the Education Program. Prior to apply to the Education Program, students must complete the following requirements within their first 60 credit hours.

Education Program Admission Requirements
Assessment Level 1 – Prior to Applying the Education Department
Testing Requirements
Pass the Core Academic Skills for Educators exam:
Reading (156)
Writing (162)
Math (150) or
Cumulative Score (468)

Exceptions:
- Individuals with a total SAT score of 1100 (Verbal and Quantitative only) are exempt from Core testing requirements
- Individuals with a total SAT score of less than 1100 (Verbal and Quantitative) only, but a score of at least 550 on the Verbal test, are exempt from the Core tests in Reading and Writing for educator preparation program admission
- Individuals with a total SAT score of less than 1100 (Verbal and Quantitative only), but a score of least 550 on the Math test, are exempt from the Core test in Mathematics for educator preparation program admission
- Individuals with a composite ACT score of 24 are exempt from Core testing requirements
- Individuals with a composite ACT score of less than 24, but with a score of at least 24 on the English test, are exempt from the Core tests in Reading and Writing for educator preparation program admission
- Individuals with a composite ACT score of less than 24, but with a score of at least 24 on the Math test, are exempt from the Core test in Math for educator preparation program admission

GPA Requirements
- Achieve cumulative GPA of 2.7 or higher in college coursework at the time of program entry

Course Grade Requirements
- Earn a C or better in EDU 201 and EDU 250

Dispositions
- Candidate must exhibit positive dispositions. Dispositions will be assessed in EDU 201 and/or EDU 250

Interview
- Must interview with Education Department Faculty
Application
- Candidates will submit formal application to Education Department
  - Application must be submitted by March 1st
  - *SPS Fall Submissions – October 1st
  - *SPS Summer Submissions – June 1st

Assessment Level 2 – Prior to Junior Methods Block and Field Placements
Criminal Record
- Submit a criminal records check before first practicum placement
GPA
- Maintain a 2.7 GPA
Course Requirements
- Earn a C or better in ALL education courses
Dispositions
- Candidate must exhibit positive dispositions. Dispositions will be assessed in EDU 201 and/or EDU 250

Assessment Level 3 – Prior to Student Teaching
Criminal Record
- Update criminal records check
Health Form
- Submit a health form from the semester prior to student teaching
Dispositions
- Candidate must exhibit positive dispositions. Dispositions will be assessed in EDU 302, EDU 304, EDU 305, EDU 330, EDU 351, EDU 331, EDU 452
Exam Requirements
- Successfully PASS Pearson Exams (Elementary and Dual Licensure Only)
  - Foundations of Reading
  - General Curriculum
  - Multi-subjects
  - Math Subtests
  - Special Education: Core Knowledge Praxis 2 #5543
    or
  - Middle School English/Language Arts
  - Middle School Science
  - Middle School Social Studies

Assessment Level 4 – Prior to Applying for Licensure
Student Teaching
- Pass the student teaching field experience and seminar
Course work
- Completed all necessary degree requirements for the BA or all coursework for licensure only
Electronic Evidences
- Successfully completed and submitted all Electronic Evidences to Livetext

These requirements are subject to change and William Peace University will remain in accordance with NCDPI.
Liberal Education Curriculum: 49 credit hours

Education Core Courses (depends on licensure choice): 55-59 credit hours

Students must complete the core courses outlined below in either the dual or elementary licensure program.

Special Education and Elementary Education Dual Licensure Core Courses: 59 credit hours

- EDU 201: Early Experiences for Prospective Teachers
- MAT 120: Foundations of Elementary Math I
- MAT 121: Foundations of Elementary Math II
- EDU 250: Exceptionalities in Education
- EDU 302: Literacy Methods I
- EDU 303: Social Studies Methods
- EDU 304: Mathematics Methods
- EDU 305: Science Methods
- EDU 310: Instructional Technology
- EDU 325: Special Education Methods for General Curriculum
- EDU 330: Practicum for Special Education (1 credit hour)
- EDU 331: Practicum for Elementary Education (1 credit hour)
- EDU 351: Classroom Management in the 21st Century Classroom
- EDU 402: Classroom Assessment
- EDU 452: 21st Century Teacher Leadership
- EDU 460: Literacy Methods II
- EDU 480: Senior Seminar (2 hours)
- EDU 496: Student Teaching (13 hours)

Elementary Education Licensure Core Courses: 55 credit hours

- EDU 201: Early Experiences for Prospective Teachers
- MAT 120: Foundations of Elementary Math I
- MAT 121: Foundations of Elementary Math II
- EDU 250: Exceptionalities in Education
- EDU 302: Literacy Methods I
- EDU 303: Social Studies Methods
- EDU 304: Mathematics Methods
- EDU 305: Science Methods
- EDU 310: Instructional Technology
- EDU 331: Practicum for Elementary Education (1 credit hour)
- EDU 351: Classroom Management in the 21st Century Classroom
- EDU 402: Classroom Assessment
- EDU 452: 21st Century Teacher Leadership
- EDU 460: Literacy Methods II
- EDU 480: Senior Seminar (2 hours)
- EDU 496: Student Teaching (13 hours)

Middle School English Language Arts Licensure Core Courses: 54 credit hours

- EDU 201: Early Experiences for Prospective Teachers
- EDU 250: Exceptionalities in Education
• EDU 301: Literacy Methods I
• EDU 460: Literacy Methods II
• EDU 310: Instructional Technology
• EDU 332: Practicum for Middle School
• EDU 452: 21st Century Teacher Leadership
• EDU 351: Classroom Management
• EDU 385: Methods of Adolescent Literature
• EDU 402: Classroom Assessment
• PSY 310: Child and Adolescent Development
• EDU 465: Reading in the Content Area
• EDU 475: Methods of Teaching Middle School and High School
• EDU 480: Senior Seminar
• EDU 496: Student Teaching

**English/Language Arts Concentration**  
*24 credit hours*
- ENG 211 British Literature I or ENG 212 British Literature
- ENG 216 American Literature
- ENG 220 World Literature I or ENG 221 World Literature II
- ENG 312 Advanced Topics in Writing
- ENG 314 Professional Writing
- ENG 378 Children’s Literature
- Students are required to take 2 additional 300 ENG courses

**Middle School Social Studies Licensure Core Courses:**  
*48 credit hours*
- EDU 201: Early Experiences for Prospective Teachers
- EDU 250: Exceptionalities in Education
- EDU 303: Social Studies Methods
- EDU 310: Instructional Technology
- EDU 332: Practicum for Middle School
- EDU 452: 21st Century Teacher Leadership
- EDU 351: Classroom Management
- EDU 402: Classroom Assessment
- PSY 310: Child and Adolescent Development
- EDU 465: Reading in the Content Area
- EDU 475: Methods of Teaching Middle School and High School
- EDU 480: Senior Seminar
- EDU 496: Student Teaching

**Social Studies Concentration**  
*24 credit hours*
- HIS 103 World Civilization I
- HIS 104 World Civilization II
- HIS 201 History of the United States I
- HIS 202 History of the United States II
- ANT 214 Cultural Anthropology: People and Culture
- PSC 201 American Government
- Choose 2 of the following:
  - PSC 202 State and Local Government
  - PSC 260 Political Economy for Public Policy
  - PSC 370 American Constitutional Law
  - ANT 315 Globalization, People and Culture
  - ANT 380 India: Past and Present
**Middle School Science Core Courses**  
- EDU 201: Early Experiences for Prospective Teachers
- EDU 250: Exceptionalities in Education
- EDU 305: Science Methods
- EDU 310: Instructional Technology
- EDU 332: Practicum for Middle School
- EDU 452: 21st Century Teacher Leadership
- EDU 351: Classroom Management
- EDU 402: Classroom Assessment
- PSY 310: Child and Adolescent Development
- EDU 465: Reading in the Content Area
- EDU 475: Methods of Teaching Middle School and High School
- EDU 480: Senior Seminar
- EDU 496: Student Teaching

**Science Concentration**  
- BIO 101 Principles of Biology
- CHE 111 General Chemistry
- PHY 211 College Physics I
- PHY 212 College Physics II
- 8 hours in any 200 or 300 level PHY, CHE or BIO course

**General Electives:**  
12 – 16 credit hours

**Total Credit Hours for the Bachelor of Arts in Education (Licensure)**  
120 credit hours
ENGLISH
As an English major at Peace, students have opportunities to shape their education in ways most fitting for their passions and future goals. Choosing from an array of courses in literature, theory, and creative and professional writing, a student can focus on a plan of study that will best serve them, now and in the future. Outside the classroom, students enjoy access to independent research – WPU has sent an average of three English majors yearly to the National Conference for Undergraduate Research – as well as a variety of exciting opportunities, including Sigma Tau Delta, Alpha Chi, the Prism (our literary magazine), and more. The major will also serve students well in the future, as employers increasingly prefer to hire graduates who demonstrate skills inherent in the study of English: the ability to speak and write clearly and precisely, proficiency in critical thinking, and intellectual flexibility. In addition, the English program has a strong record of placing graduates in graduate school, including programs at UNC-Chapel Hill, George Washington University, NC State University, the University of Georgia, and the University of Florida, among others. Finally, graduates have gone on to careers as attorneys; administrators and managers; editors; writers (technical and creative); government, corporate, and nonprofit employees; small business owners; and teachers (elementary, high school, and university).

Bachelor of Arts in English
Liberal Education Curriculum:
English Core Courses: 49 credit hours
   • ENG 220: World Literature Before 1700
   • ENG 212: British Literature After 1700
   • ENG 216: American Literature After 1700
   • 21 credit hours required in English at the 200-400 level:
     (at least 15 of the 21 credit hours must be completed at 300/400 level)
   • ENG 485: Senior Seminar/Capstone class

General Electives: 38 credit hours

Total Credit Hours for the Bachelor of Arts in English: 120 credit hours

Minor in English 18 credit hours
   • Choose two to three 200 level English courses
   • Choose three to four 300 and 400 level English courses
ENVIRONMENTAL STUDIES

Environmental Studies is an interdisciplinary program that will provide an overview of the scientific, economic, cultural, and policy elements of the environment and the issues touching it. The ENV major draws on both liberal arts and pre-professional disciplines, including Biology, Chemistry, Anthropology, Political Science, Business Administration, Global Studies, and Communication. In addition, an ENV Major will lead to a degree for which job prospects are both good and growing. According to the U.S. Bureau of Labor Statistics, approximately 10% of new jobs by 2033 will be “green” careers. Examples of these new careers include the following: environmental safety specialist, environmental coordinator or planner or permitting specialist, risk assessor, greenways coordinator, nature preserve manager, carbon broker, protection technician, sustainability coordinator, environmental educator, eco-tour guide, lobbyist, and many more. Environmental issues are found in all organizations. The degree is also suitable for students interested in pursuing graduate studies in medicine, law, the sciences, etc.

Bachelor of Arts in Environmental Studies

Liberal Education Curriculum: 49 credit hours

Empirical Reasoning within the Natural Sciences (Recommend):
- BIO 101: Principles of Biology

Critical Thinking about Culture and Society (Recommend):
- BSA 211: Microeconomics
- HIS 104: World Civilization II

Writing 200-level English (Recommend):
- ENG 220 or ENG 221

Environmental Studies Core Courses: 16 credit hours

- BIO 101: Principles of Biology (taken in Liberal Education)
- BIO 131: Environmental Biology
- BIO 213: Environmental Lab
- ENV 300: Global Environmental Issues
- BIO 330: Ecology (4 credit hours)
- ENV 400: Environmental Studies Senior Capstone Seminar

Environmental Studies Electives: 24 credit hours

Choose at least one course from each of the four (4) areas and additional courses to equal 24 credit hours.

Biodiversity:
- BIO 210: Botany (4 credit hours)
- BIO 320: Vertebrate Zoology (4 credit hours)
- BIO 321: Invertebrate Zoology (4 credit hours)

Chemistry:
- CHE 111*: General Chemistry I (4 credit hours)
- CHE 112: General Chemistry II (4 credit hours)
- CHE 211: Organic Chemistry I (4 credit hours)
- CHE 212: Organic Chemistry II (4 credit hours)

*CHE 111 is a prerequisite for CHE 112, 211, 212.

Global Studies:
- ANT 214: Cultural Anthropology
- ANT 315: Globalization, People, and Culture
- BSA 160: Global Business Environment
- BSA 212: Macroeconomics
- COM 410: International Communication
Political Science:
- PSC 260: Political Economy for Public Policy
- PSC 280: Introduction to Public Policy
- PSC 310: Lobbying and Advocacy
- PSC 340: Nonprofit Administration
- PSC 360: Public Policy Research

General Electives: 31 credit hours
Students are strongly encouraged to take a minor to supplement the ENV major; suggestions include: Anthropology, Biology, Business, Chemistry, Global Studies, Political Science, and Pre-Law.

Total Credit Hours for the Bachelor of Arts in Environmental Studies: 120 credit hours

Minor in Environmental Science 19 credit hours

Recommend
- BIO 101 in Lib Ed

Required
- BIO 131 Environmental Biology (3 credits)
- BIO 213 Environmental Topics and Analysis (3 credits)
- GST/ENV 300 Global Environmental Issues (3 credits)

Choose One Course from Each of the Following Areas

Biodiversity, Ecology, & Chemistry (4 credits)
- BIO 210 Botany
- BIO 320 Vertebrate Zoology
- BIO 321 Invertebrate Zoology
- BIO 330 Ecology
- CHE 111, 112, 211, 212

Global Studies (3 credits)
- ANT 214 Cultural Anthropology
- ANT/HIS 315 Globalization, People, and Culture
- BSA 160 Global Business Environment
- BSA 212 Macroeconomics
- COM 410 International Communication

Political Science (3 credits)
- PSC 260 Political Economy for Public Policy
- PSC 280 Intro. to Public Policy
- PSC 310 Lobbying and Advocacy
- PSC 340 Non-Profit Administration
- PSC 360 Public Policy Research

Total Credit Hours for the Bachelor of Arts in Environmental Studies: 19 credit hours
FORENSICS
Do you want to help solve the crimes of the present, past and future? Do you want to know what bones, blood and ballistics can tell you about how and why someone died? Have you ever thought of what it would be like to work for the Federal Bureau of Investigation (FBI), the Smithsonian, or the United Nations? If you are interested in how science can be applied to the legal process, a minor in forensics from William Peace University is right for you.

The William Peace University Forensics minor includes courses from across a variety of disciplines that together will help you to understand how scientific theories and techniques are used in legal and criminal contexts. The required core of courses in anthropology, chemistry, and criminal justice will give you a firm grounding in forensics that you can then develop by choosing from courses in such areas as microbiology, archaeology and abnormal psychology. The minor at Peace will be a good complement to a major in criminal justice, anthropology, chemistry, or psychology, and it will help prepare you well for careers in law enforcement and the legal system, or for furthering your studies in the forensic sciences.

Forensics Minor: 19-21 credit hours

- ANT 250: Introduction to Forensics
- ANT 330: Forensic Anthropology
- CRJ 201: Introduction to Criminal Justice
- CHE 111: General Chemistry I (4 credit hours)

Choose two (2) courses from the following:
- ANT 450: Archeological Field work
- BIO 350: Microbiology (4 credit hours)
- BIO 380: Anatomy & Physiology (4 credit hours)
- BIO 460: Genetics (4 credit hours)
- CHE 112: General Chemistry II (4 credit hours)
- PSC 270: Introduction to Law and the Legal System
- PSY 240: Abnormal Psychology
- PSY 343: Psychology and the Law
GLOBAL STUDIES
The Global Studies program engages students in the interdisciplinary study of the world around us, primarily through an interdisciplinary mix of courses from programs already in place at William Peace University. Students study, from multiple perspectives, the global community and environment, in part so that they can become productive contributors to, and find employment in, a rapidly changing global environment. Students will study both academic and applied elements of the field.

Bachelor of Arts in Global Studies
Liberal Education Curriculum: 49 credit hours

Global Studies Core Courses: 27 credit hours
- ANT 214: Cultural Anthropology: People and Culture
- ANT 315: Globalization, People and Culture
- BSA 160: Global Business Environment
- COM 410: International Communication
- ENG 221: World Literature after 1700
- ENV 300: Global Environmental Issues
- HIS 104: World Civilization II
- WST 200: Introduction to Women’s Studies
- ANT 470: Anthropology and Global Studies Senior Seminar

Global Studies Electives: 9 credit hours
Choose three (3) courses; two (2) of the three courses must be at the 300-level.
- ANT 368: American Ethnic Relations
- ANT 380: India Past and Present
- BSA 212: Principles of Macroeconomics
- BSA 345: Global Business Opportunities and Challenges
- ENG 220: World Literature before 1700
- ENG 219: Latin American Literature
- GST 395: Special Topics: Study Tour/Abroad
- GST 295/395/495: Special Topics in Global Studies
- HIS 103: World Civilizations I
- PSC 260: Political Economy for Public Policy
- REL 111: World Religions
- SPA 205: Hispanic Voices in the US

General Electives: 35 credit hours
Students are strongly encouraged to choose general elective courses outside of the Global Studies program.

Total Credit Hours for the Bachelor of Arts in Global Studies: 120 credit hours
Global Studies Minor

Select six (6) from the list below; three (3) must be at the 300- or 400-level.

- ANT 214: Cultural Anthropology
- ANT 315: Globalization, People and Culture
- ANT 470: Anthropology and Global Studies Senior Seminar
- BSA 160: Global Business Environment
- COM 410: International Communication
- ENG 221: World Literature after 1700
- ENV 300: Global Environmental Issues
- HIS 104: World Civilization II
- WST 200: Introduction to Women’s Studies

18 Credit hours
HISTORY
The History minor is designed to expose students to the study of the past in all parts of the world and to increase students’ understanding of historical forces in a global context. A minor in history will connect to and reinforce the work done in any major at Peace, providing historical context and cultural understanding to assist in interpreting contemporary issues. History is offered as a minor in the Liberal Studies major. The study of history deepens your understanding of the past and also provides the means to better understand the problems of today’s world.

History Minor: 18 credit hours
Of the 18 credit hours required for the minor, 9 hours must be at the 300- or 400-level.

U.S. History (choose two):
• HIS 201: History of the United States I
• HIS 202: History of the United States II
• ANT 368: American Ethnic Relations
• HIS 348: History of the South since 1865

Global History (choose two):
• HIS 103: World Civilization I
• HIS 104: World Civilizations II
• ANT 315: Globalization, People and Culture
• ANT 380: India: Past and Present

History Electives (choose two):
• Select 2 additional History courses
LIBERAL STUDIES
Liberal Studies is offered as a major at William Peace University. The Liberal Studies program includes the following disciplines: English, Fine Arts, Foreign Language, History, Mathematics, Natural Sciences, Philosophy, Religion, and Social Sciences. The Liberal Studies major is an interdisciplinary program, which ensures the flexibility needed in today’s market. It offers both breadth and depth. Together with their advisor and other appropriate members of the faculty, students will craft their curriculum to fit their individual needs and interests.

Liberal Studies Areas:
• English (ENG)
• Fine Arts (THE/ART)
• Foreign Languages (SPA)
• History (HIS)
• Mathematics (MAT)
• Natural Sciences (BIO, CHE, or physically-focused ANT)
• Philosophy/Religion (PHL or REL)
• Social Sciences (PSC, PSY, or culturally-focused ANT)

Bachelor of Arts in Liberal Studies:
Liberal Education Curriculum:
Liberal Studies Core Courses: 49 credit hours
• 2 courses each from any 3 Liberal Studies areas (18-20 credit hours)
• 1 course each from any 4 other Liberal Studies areas (12-13 credit hours)
• Liberal Studies Junior Seminar: LST 380 (1 credit hour)
• Liberal Studies Senior Seminar: LST 470 (3 credit hours)

A lower-level course taken to prepare a student for a Liberal Education requirement cannot count toward the Liberal Studies Core.

Concentration (15 credit hours) OR Minor (18-21 credit hours): 15-21 credit hours
Students should select a concentration or minor in a “Liberal Studies Area” or other discipline.

Minor 18-21 credit hours
A minor offers depth in a student’s program. If a student chooses this option, then the student must complete the minor requirements for a minor offered at William Peace University. The minor can be either in a Liberal Studies area or in a non-Liberal Studies area. Minors require 18-21 credit hours of study.

Concentration 15 credit hours
A concentration offers depth in a student’s program. If a student chooses this option, then the student must complete a course of study created by the Program Coordinator for Liberal Studies that is based on the student’s interests. The course of study can be composed of courses from two or more disciplines that are focused on a common theme. For Liberal Studies, a student’s concentration cannot be in an area that has a minor at William Peace University. For example, a student cannot have a concentration in Anthropology because William Peace University already
has a minor in that area. If a student wants to study Anthropology within a Liberal Studies major, then the student should pursue an Anthropology minor. Concentrations require 15 credit hours of study.

*General Electives:*  
*14-22 credit hours*

*Total credit hours for the Bachelor of Arts in Liberal Studies:*  
*120 credit hours*
MARKETING

Marketing is the management process through which goods and services move from concept to the customer. It is based on thinking about the business in terms of customers’ needs and their satisfaction. Marketing can be defined as being the intermediary function between product development and sales, including tasks such as advertising, public relations, media planning, sales strategy, and more. It is the marketing professional’s job to create, manage, and enhance brands and provide value to consumers.

Bachelor of Science in Marketing

Liberal Education Curriculum: 49 credit hours

Marketing Core Courses: 39 credit hours
- MAT 202 or MAT 241 Finite Math or Calculus
- BSA 160: Global Business Environment
- BSA 211: Microeconomics
- BSA 212: Macroeconomics
- BSA 221: Principles of Financial Accounting I
- BSA 222: Principles of Managerial Accounting II
- MKT 230: Principles of Marketing
- BSA 240: Principles of Management & Organizational Behavior
- BSA 250: Human Resource Management
- BSA 270: Business Law
- BSA 325: Corporate Finance
- BAN 320: Decision Science
- BSA 499: Business Policy

Marketing Electives – choose six (6): 18 credit hours
- COM 270: Digital Media Convergence
- MKT 336: Marketing Research
- MKT 332: Consumer Behavior
- MKT 331: Advertising
- MKT 361: Global Marketing
- COM 311: Interactive and Social Media
- MKT 426: Sales and Marketing Management

General Electives: 14 credit hours

Total credit hours for the Bachelor of Science in Marketing: 120 credit hours

Minor in Marketing: 18 credit hours
- BSA 160: Global Business and Trade
- MKT 230: Marketing
- MKT 331: Advertising
- MKT 332: Consumer Behavior
- MKT 336: Marketing Research
- MKT 426: Sales and Marketing Management
POLITICAL SCIENCE

The Political Science program at William Peace University, located in the heart of North Carolina’s capital city, is ideal for students interested in learning how government operates. As students will be matriculating just blocks away from local, state, and federal government offices, a truly unique opportunity to immerse oneself in the political system – from visiting executive, legislative, and judicial branches of government to meeting political leaders, policy analysts, lobbyists, and journalists – is presented.

Moreover, Political Science students are encouraged to involve themselves in experiences that move them beyond the classroom. This outcome is achieved through engagement within the Raleigh community, mainly through the student’s completion of their internship requirement in placements that provide hands-on experience working with political, legal, and governmental professionals.

Bachelor of Arts in Political Science

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<thead>
<tr>
<th>Liberal Education Curriculum:</th>
<th>49 credit hours</th>
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<tbody>
<tr>
<td>Political Science Core Courses:</td>
<td>18 credit hours</td>
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<tr>
<td>• PSC 201: American Government</td>
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<td>• PSC 202: State &amp; Local Government</td>
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<td>• PSC 260: Political Economy</td>
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<td>• PSC 270: Law and the Legal System</td>
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<td>• PSC 280: Public Policy</td>
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<td>• PSC 480: Senior Seminar in Political Science</td>
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<tr>
<td>Political Science Electives - choose six (6):</td>
<td>18 credit hours</td>
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<tr>
<td>• PSC 220: Introduction to Public Administration</td>
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<td>• PSC 305: Campaigns and Elections</td>
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<td>• PSC 310: Lobbying and Advocacy</td>
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<td>• PSC 311: Political Leadership</td>
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<td>• PSC 340: Non-Profit Administration</td>
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<td>• PSC 360: Public Policy Research Methods</td>
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<td>• PSC 370: Constitutional Law</td>
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<td>• PSC 315: Women in Politics</td>
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<td>• PSC 491: Political Science Internship II</td>
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<td>General Electives:</td>
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<td>Total credit hours for the Bachelor of Arts in Political Science:</td>
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Minor in Political Science

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<th>18 credit hours</th>
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<tbody>
<tr>
<td>• PSC 201: American Government</td>
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<tr>
<td>• Choose five (5) Political Science courses (PSC courses)</td>
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PRE-LAW
The Pre-Law major is designed particularly for students interested in attending law school. Interestingly, to be a student of Pre-Law at William Peace University means being only blocks away from local, state, and federal courthouses, as well as the North Carolina General Assembly. This distinctive opportunity, to immerse oneself within the legal system at each level of government, is an exceptional opportunity afforded to WPU students.

Moreover, the Pre-Law program consists of interdisciplinary courses that develop within students the necessary skills – critical thinking, analytical writing, public speaking – that law schools and the legal profession demand. As students complete their coursework, they will also involve themselves in experiences that move them beyond the classroom. This outcome is achieved through engagement within the Raleigh community, mainly through the student’s completion of their internship requirement in placements that provide hands-on experience working with legal professionals.

Bachelor of Arts in Pre-Law

Liberal Education Curriculum: 49 credit hours

Pre-Law Core Courses: 12 credit hours
- PSC 201: American Government
- PSC 202: State and Local Government
- PSC 270: Law and the Legal System
- PSC 370: American Constitutional Law

Pre-Law Allied Courses 12 credit hours
- HIS 201: History of the United States I
- HIS 202: History of the United States II
- BSA 221: Accounting I
- BSA 222: Accounting II

Pre-Law Elective Courses - choose four (4) 12 credit hours
- PSC 220: Introduction to Public Administration
- PSC 305: Campaigns and Elections
- PSC 310: Lobbying and Advocacy
- PSC 311: Political Leadership
- PSC 340: Non-Profit Administration
- PSC 360: Public Policy Research Methods
- PSC 315: Women in Politics
- PSC 491: Political Science Internship II

General Electives: 35 credit hours

Total credit hours for the Bachelor of Arts in Pre-Law: 120 credit hours
**PSYCHOLOGY**

Psychology is the study of human behavior and the mind. Major areas of emphasis include child development, adulthood and aging, family psychology, psychological disorders and treatment, learning and memory, persuasion and influence, and the application of psychological theories to the areas of sport, law, and business. The psychology major helps students develop skills in critical thinking, data analysis, scientific writing, and ethical decision making. The psychology major also prepares students to excel in public speaking and the development of professional presentations:

**BACHELOR OF ARTS IN PSYCHOLOGY**

<table>
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<th>Liberal Education Curriculum:</th>
<th>49 credit hours</th>
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<tbody>
<tr>
<td>Psychology Core Courses:</td>
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<td>Psychology Electives:</td>
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<td>General Electives:</td>
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<td><strong>Total credit hours for the B.A. in Psychology:</strong></td>
<td>120 credit hours</td>
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**PSYCHOLOGY CORE COURSES**

- PSY 101: General Psychology 3 credit hours
- PSY 300: Research Methods and Lab 4 credit hours
- PSY 470: Senior Seminar 3 credit hours

- Choose 1 course from each of the five major areas listed below: 15 credit hours

**Cognitive and Biological Sciences**

- PSY 311: Cognitive Psychology
- PSY 382: Learning
- PSY 411: Biological Psychology

**Developmental Processes**

- PSY 221: Life Span Development
- PSY 310: Child and Adolescent Development
- PSY 321: Psychology of Adulthood and Aging
- PSY 360: Family Psychology

**Social, Personality, and Applied**

- PSY 230: Personality Psychology
- PSY 245: Sport Psychology
- PSY 330: Social Psychology
- PSY 343: Psychology and the Law
- PSY 344: Psychology of the Black Experience
- PSY 375: Human Sexuality and Gender

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2 No more than six hours used by a student to fulfill the requirements for the psychology major can also be used by that student to fulfill the Liberal Education requirements.

Students majoring in psychology may “double count” six credit hours toward the completion of second majors or six credit hours toward the completion of a minor.

Students who double major must complete an internship in psychology unless their internship in the other discipline clearly includes psychology-related elements (e.g., research, data collection, consulting, or counseling). Students must obtain approval from the Psychology internship coordinator prior to the completion of the other internship in order to receive an exemption from PSY 490/491.
Abnormal and Clinical Psychology
PSY 240: Abnormal Behavior
PSY 341: Child, Family and Youth Services
PSY 361: Violence in the Family
PSY 440: Counseling Theories and Techniques

Career Exploration
PSY 394: Research Psychology I
PSY 440: Counseling Theories
PSY 480: Honors Thesis in Psychology
PSY 49: Internship II

PSYCHOLOGY ELECTIVES
Any 12 hours of PSY electives

CONCENTRATION IN PSYCHOLOGY RESEARCH
Concentration in psychology research (option that fulfills Career Exploration and Psychology Electives requirement)

- PSY 394: Psychology Research I 3
- PSY 396: Psychology Research II 3
- PSY 480: Honors Thesis in Psychology 3
- PSY electives 6

12 credit hours

15 credit hours
MINOR IN PSYCHOLOGY

18 credit hours

Students who want to enhance their major course of study by learning more about human behavior and the mind are encouraged to minor in Psychology. A minor in Psychology helps students further develop skills in critical thinking, research methods, scientific writing, ethical decision-making, professional presentations, and socio-cultural awareness.

Required courses:

- PSY 101: General Psychology 3
- PSY elective 3
- Choose 1 course from each of the four major areas listed below: 12

Cognitive and Biological Sciences
PSY 311: Cognitive Psychology
PSY 382: Learning
PSY 411: Biological Psychology

Developmental Processes
PSY 221: Life Span Development
PSY 310: Child and Adolescent Development
PSY 321: Psychology of Adulthood and Aging
PSY 360: Family Psychology

Social, Personality, and Applied
PSY 230: Personality Psychology
PSY 245: Sport Psychology
PSY 330: Social Psychology
PSY 343: Psychology and the Law
PSY 344: Psychology of the Black Experience

PSY 375: Human Sexuality and Gender

Abnormal and Clinical Psychology
PSY 240: Abnormal Behavior
PSY 341: Child, Family and Youth Services
PSY 361: Violence in the Family
PSY 440: Counseling Theories and Techniques
RELIGION
Religion plays a central role in virtually every aspect of human society around the globe. It is not possible to understand today's pluralistic and interconnected world without knowledge of the religious traditions that lie at the foundation of distinctive cultural outlooks worldwide. Our religion curriculum offers Peace students the opportunity to explore the histories, texts, and practices of many of the world's religious communities and to consider both the profound ways in which religion has worked historically and how it continues to inform and affect the cultural, political, and ethical debates of the current moment.

Religion Minor
18 credit hours

- REL 111: World Religions
- **Choose one:**
  - REL 114: Introduction to the Old Testament  **OR**
  - REL 124: Introduction to the New Testament

- **Choose 4 courses:**
  - REL 202: Religion in America
  - REL 231: Comparative Mythology
  - REL 244: Prophets and the Prophetic Movement
  - REL 302: Religion in the American South
  - REL 315: Wisdom in Ancient Israel and in the Ancient Near East
  - REL 323: Critical Issues in Western Religious Thought
SIMULATION AND GAME DESIGN

The William Peace University Simulation and Game Design program provides a broad background in simulation and game design. Practical applications in creative arts, visual arts, audio/video technology, interactive storytelling, 3D modeling, animation, programming and management are the core of the major. Combined with a Liberal Education foundation, students will be prepared to become “Serious Gamers” in organizations of tomorrow. The rapid growth of this industry has created a high demand for artists and designers who can combine an art background with technical know-how and an understanding of the complex interconnected world we live in. Simulation and Game Design is applicable to multiple industries, including video gaming, business, healthcare and education.

Bachelor of Arts in Simulation and Game Design

*Liberal Education Curriculum:* 49 credit hours

- Writing
  - Recommend ENG 313: Writing About Storytelling in Simulation

*Simulation and Game Design Core Courses:* 48 credit hours

- ART 110: Drawing
- ART 160: Art Appreciation
- COM 220: Design and Type I
- COM 270: Digital Media Convergence
- COM 329: Imaging
- COM 420: Motion for the Screen
- ENG 313: Writing About Storytelling in Simulation
- MAT 202: Finite Math
- SGD 111: Intro to Simulation and Game Design
- SGD 151: Programming C++
- SGD 211: Simulation and Game Technology I
- SGD 222: Simulation and Game Design
- SGD 311: Simulation and Game Technology II
- SGD 322: 3D Modeling and Animation
- SGD 411: Collaborative Simulation and Game Design
- SGD 422: Senior Project

*General Electives:* 23 credit hours

*Total credit hours for the Bachelor of Arts in Simulation and Game Design:* 120 credit hours
**THEATRE/MUSICAL THEATRE**

The Theatre Arts program is designed for the theatre student to study all aspects of the theatrical world. Theatre students learn to perform, design, research, analyze, imagine, create, budget and work collaboratively with other William Peace University students and local professional artists. After graduating, theatre majors can continue to work in their field of study or seek a graduate degree in design, directing, acting, theory and criticism, law, education, business and nonprofit management.

Musical Theatre is a competitive and demanding profession. If students want to work as a musical theatre artist they will need to train body, voice, mind, and soul. The Bachelor of Fine Arts in Musical Theatre rigorously trains its students in the “triple threats” needed to be successful musical theatre performer. Acting, movement, and voice are the basics for this program. All BFA students are required to perform on stage, to work as a crew member, and to be a contributing member of the theatre company. Students learn to work collaboratively with other artists while maintaining their own sense of individuality and graduate as confident, marketable, self-assessing artists prepared to step directly into the professional arena.

A degree in Theatre Education may appeal to students interested in theatre but perhaps not in performing. This degree combines a basic study of theatre arts with courses in Psychology and Education to prepare graduates for careers in schools, community centers, and local government—locations where young people need teachers in the arts. This degree does NOT grant licensure to teach in public schools, but students may pursue such a licensure separately after earning this degree.

The major in Arts Administration is intended for students who want to manage arts organizations—in the public or private sphere. This program combines courses in the arts with a study of fundamental topics in WPU’s Business curriculum; graduates will be prepared to bring theatre arts to companies, industries, and civic groups.

**Bachelor of Arts in Theatre**

*Liberal Education Curriculum:* 49 credit hours

- Under the Liberal Education requirements, Theatre majors take THE 112: Introduction to Acting in place of COM 101 and register for THE 490 for their internship requirement.

*Theatre Core Courses:* 46-7 credit hours

**ACTING (12 credit hours)**

- THE 112: Acting 1: Intro to Acting (3)
- THE 212: Acting 2: Voice and Movement (3)
- THE 312: Acting 3: Acting and Script Analysis (3)
- THE 412: Acting 4: Audition Techniques (3)

**THEATRE HISTORY (9 credit hours)**

- THE 385: History of Musical Theatre (3)
- THE 390: Theatre History (3)
- THE 391: Contemporary Drama (3)
PRODUCTION (12 credit hours)
- THE 148: Stagecraft and Design 1 (3)
- THE 248: Stagecraft and Design 2 or THE 338: Costume and Makeup (3)
- THE 101: Production (Cast section or Tech section) (1 x 6)

OTHER THEATRE COURSES (6 credit hours)
Take TWO of the following:
- THE 315: Classics (3)
- THE 320: Theatre for Young Audiences (3)
- THE 325: Marketing & Technology (3)
- THE 332: Improvisation (3)
- THE 345: Stage Combat (3)
- ENG 322: Shakespeare

THEATRE ELECTIVES (7-8 credit hours)
Suggested electives:
- THE 151: Applied Voice (1)
- THE 167: Dance 1: Ballet (2)
- THE 168: Dance 2: Jazz (2)
- THE 171: Applied Piano (1)
- THE 180: Music Appreciation (3)
- THE 225: Arts in Society (3)
- THE 295: Special Topics (1-3)
- THE 315: Classics (3)
- THE 320: Theatre for Young Audiences (3)
- THE 325: Business and Technology for the Actor (3)
- THE 332: Improvisation (3)
- THE 345: Stage Combat (3)
- ENG 322: Shakespeare (3)

General Electives: 23-4 credit hours

Total credit hours for the Bachelor of Arts in Theatre: 120 credit hours

Minor in Theatre 18 credit hours
- THE 101: Theatre Performance
- THE 112: Introduction to Acting
- THE 148: Stagecraft
- THE 390: Theatre History or THE 395: Contemporary Drama
- 8 credit hours of other Theatre courses
Bachelor of Fine Arts in Musical Theatre

Liberal Education Curriculum: 49 credit hours
- Under the Liberal Education requirements, students must take THE 112: Introduction to Acting in place of COM 101 and register for THE 490 for their internship requirement.

Musical Theatre Core Courses: 63-4 credit hours

MUSIC (15 credit hours)
- THE 175: Musicianship and Piano 1 (3)
- THE 176: Musicianship and Piano 2 (3)
- THE 275: Musicianship and Piano 3 (3)
- THE 151: Applied Voice (1x6)
  (each Applied Voice course requires a weekly one-hour lab)

PRODUCTION (12 credit hours)
- THE 148: Stagecraft and Design 1 (3)
- THE 248: Stagecraft and Design 2 or THE 338: Costume and Makeup (3)
- THE 101: Production (Cast section or Tech section) (1x6)

DANCE (8 credit hours)
- THE 167: Dance 1: Ballet (2)
- THE 168: Dance 2: Jazz (2)
- THE 267: Dance 3: Modern (2)
- THE 268: Dance 4: Musical Theatre Styles (2)

ACTING (12 credit hours)
- THE 112: Acting 1: Intro to Acting (3)
- THE 212: Acting 2: Voice and Movement (3)
- THE 312: Acting 3: Acting and Script Analysis (3)
- THE 412: Acting 4: Audition Techniques (3)

THEATRE HISTORY (9 credit hours)
- THE 385: History of Musical Theatre (3)
- THE 390: Theatre History (3)
- THE 391: Contemporary Drama (3)

THEATRE ELECTIVES (7-8 credit hours)
  Suggested electives:
- THE 151: Applied Voice (1)
- THE 171: Applied Piano (1)
- THE 180: Music Appreciation (3)
- THE 225: Arts in Society (3)
- THE 295: Special Topics (1-3)
- THE 315: Classics (3)
- THE 320: Theatre for Young Audiences (3)
- THE 325: Business and Technology for the Actor (3)
• THE 322: Improvisation (3)
• THE 345: Stage Combat (3)
• THE 367: Dance: Tap (2)
• THE 368: Dance: Advanced Musical Theatre Styles (2)
• THE 467: Dance: Choreography 1 (2)
• THE 468: Dance: Choreography 2 (2)
• ENG 322: Shakespeare (3)

General Electives: 7-8 credit hours

Total credit hours for the Bachelor of Fine Arts in Musical Theatre: 120 credit hours
Bachelor of Arts in Theatre Education

Liberal Education Curriculum: 49 credit hours

• Under the Liberal Education requirements, students must take THE 112: Introduction to Acting in place of COM 101 and register for THE 490 for their internship requirement.

Theatre Education Core Courses: 50 credit hours

ACTING (9 credit hours)
• THE 112: Acting 1: Intro to Acting (3)
• THE 212: Acting 2: Voice and Movement (3)
• THE 312: Acting 3: Acting and Script Analysis (3)

THEATRE HISTORY (9 credit hours)
• THE 385: History of Musical Theatre (3)
• THE 390: Theatre History (3)
• THE 391: Contemporary Drama (3)

PRODUCTION (5 credit hours)
• THE 148: Stagecraft and Design 1 (3)
• THE 101: Production (Cast section or Tech section) (1 x 2)

YOUTH THEATRE (3 credit hours)
• THE 320: Theatre for Young Audiences (3)

EDUCATION (6 credit hours)
• EDU 201: Early Experiences for Prospective Teachers (3)
• EDU 250: Exceptionalities in Education (3)

PSYCHOLOGY (6 credit hours)
• PSY 310: Child and Adolescent Development (3)
• PSY 382: Learning (3)

ENGLISH (6 credit hours)
• ENG 322: Shakespeare (3)
• ENG 378: Children’s Literature (3)

THEATRE ELECTIVES (6 credit hours)
Suggested electives:
• THE 101: Production (Cast or Tech section) (1)
• THE 151: Applied Voice (1)
• THE 171: Applied Piano (1)
• THE 167: Dance 1: Ballet (2)
• THE 168: Dance 2: Jazz (2)
• THE 175: Musicianship and Piano 1 (3)
• THE 176: Musicianship and Piano 2 (3)
• THE 180: Music Appreciation (3)
• THE 225: Arts in Society (3)
• THE 295: Special Topics (1-3)
• THE 315: Classics (3)
• THE 325: Business and Technology for the Actor (3)
• THE 332: Improvisation (3)
• THE 345: Stage Combat (3)
• THE 412: Acting 4: Audition Techniques (3)

**General electives:**

**Total credit hours for the Bachelor of Arts in Theatre Education:**

21 credit hours

**Bachelor of Arts in Arts Administration**

**Liberal Education Curriculum:**

• Under the Liberal Education requirements, students must take THE 112: Introduction to Acting in place of COM 101 and register for THE 490 for their internship requirement.

22 credit hours

**Arts Core Courses:**

• THE 101: Production (Cast or Tech section) (4 x1)
• THE 103: Introduction to Theatre (3)
• THE 180: Music Appreciation (3)
• ART 160: Art Appreciation (3)

Choose three of the following:

• ART 110: Drawing (3)
• THE 148: Stagecraft (3)
• THE 111: Acting 1 (3)
• THE 168: Dance 1: Ballet (2)
• THE 225: Arts in Society (3)
• THE 390: Theatre History (3)
• THE 391: Contemporary Drama (3)
• THE 385: History of Musical Theatre (3)
• COM 220: Design and Typography (3)

27 credit hours

**Business Core Courses:**

• BSA 221: Principles of Accounting (3)
• BSA 222: Accounting II (3)
• BSA 230: Marketing (3)
• BSA 240: Management and Organizational Behavior (3)
• BSA 332: Advertising (3)
• COM 230: Media Writing (3)
• COM 240: Introduction to Public Relations (3)
• COM 311: Interactive and Social Media (3)
• PSC 340: Non-Profit Administration (3)

22 credit hours

**General electives:**

**Total credit hours for the Bachelor of Arts in Arts Administration**

120 credit hours
WOMEN’S STUDIES

The Women’s Studies minor is designed to help students examine the ways in which gender is constructed, learned, and performed in different cultures and social contexts. Women’s Studies helps students to identify how these constructions of gender are shaped by power and to develop strategies for social, political and economic change. Comprised of interdisciplinary courses from across the curriculum, Women’s Studies uses feminist theory as a lens to explore gender inequality and other systems of inequality, such as those based in racism, classism, heterosexism and colonialism. By using this lens, students can better understand the global issues that so many women face, including: health disparities, unpaid labor, limited reproductive choices, violence, and political under representation. As a discipline, Women’s Studies is informed by the fields of anthropology, economics, history, law, literature, medicine, philosophy, political science psychology, public health, religion, and sociology.

Classes in Women’s Studies help students refine their skills in critical thinking and writing and can enhance almost every course of study. Systems that promote traditional gender role expression and power relations shape both men and women’s perceptions of efficacy and professional goals. By learning tools to identify and deconstruct those systems, students can generate new ideas about careers, the role and purpose of work, and ethical decision-making within the context of their chosen profession.

**Women’s Studies Minor**

18 credit hours

- WST 200: Introduction to Women’s Studies

**Women’s Studies Electives:**

- Any Women’s Studies (WST) course
- ENG 374: Image of Women
- PSC 311: Political Leadership
- ENG 325: Women On Stage
- ANT 370: Female of the Species
- PSY 375: Human Sexuality and Gender
- WST 490: Internship in Women’s Studies
- PSC 315: Women in Politics
WRITING
Even in the increasingly technological and often mechanized workplace, employers continue to identify mastery of language as the skill most lacking in recent college graduates. A 2013 report written by The Chronicle of Higher Education and American Public Media’s Marketplace claimed that “written and oral communication skills” was identified by over 700 employers as the leading skill deficit among graduates. The Writing major combines a focus on close reading and argument with a contemporary application of such skills to digital media to prepare WPU graduates for careers in emerging fields that demand linguistic precision in technological contexts. The writing curriculum combines courses from the English and Communication programs to produce graduates who are skilled at creating rhetorically sophisticated documents and prepared to put them to immediate practical use in high-tech companies.

Bachelor of Arts in Writing

Liberal Education Curriculum: 49 credit hours

Writing Core Courses: 30 credit hours

- COM 211: Interactive and Social Media
- COM 230: Media Writing
- Any Additional 200 Level COM Course
- COM 300: Communications Research
- Any Additional 300 Level COM Course
- Any 200 Level ENG Course
- ENG 312: Advanced Topics in Writing
- ENG 314: Professional Writing
- ENG 316: Advanced Grammar
- Any 200 Level ENG Course

Writing Electives: 6 credit hours
Choose 6 additional credit hours from the following courses:

- COM 105/106: Peace Times
- Any Additional 200 Level COM Course
- Any Additional 300 Level COM Course
- Any 400 Level COM Course
- ENG 147: PRISM
- ENG 185: Introduction to Creative Writing
- Any Additional 300 Level ENG Course
- Any Additional 400 Level ENG Course

All 200 level English courses also fulfill the 200 level Liberal Education Writing Requirement and may count as CTC (Critical Thinking about Culture and Society) courses. The same 200 level ENG course cannot fulfill your Liberal Education Writing Requirement and count as a CTC course.

300 level ENG courses also fulfill the Liberal Education Upper Level Writing requirement.

You cannot double count more than two courses in the Writing major as Liberal Education courses.

General Electives: 35 credit hours

Total credit hours for the Bachelor of Arts in Writing: 120 credit hours
Minor in Writing  

• Required Courses  
  o COM 230: Media Writing  
  o Any Two 300 Level ENG Courses  

• Choose 9 additional hours from the following courses:  
  o COM 105/106: Peace Times  
  o Any Additional 200 Level COM Course  
  o Any 300 Level COM Course  
  o Any 400 Level COM Course  
  o ENG 147: PRISM  
  o ENG 185: Introduction to Creative Writing  
  o Any Additional 300 Level ENG Course  
  o Any 400 Level ENG Course  

All 200 level ENG courses also fulfill the 200 level Liberal Education Writing Requirement and may count as CTC (Critical Thinking about Culture and Society) courses. The same 200 level ENG course cannot fulfill your Liberal Education Writing Requirement and count as a CTC course.

All 300 level ENG courses also fulfill the Liberal Education Upper Level Writing requirement.

You cannot double count more than two courses in the Writing minor as Liberal Education courses.
COURSE LISTING

ANTHROPOLOGY

ANT 214: Cultural Anthropology: People and Culture
3 credit hours
EMP Social Science credit, CTC NW credit
This course is designed to give you a better understanding of yourself as a human being and of the world in which you live. Through the course you will be introduced to some new and different ways of viewing the world while learning about human cultural diversity. You will learn about a number of peoples from a variety of places and times and you will also learn to take a critical look at your own society and culture. You will become more aware of what culture is, how it has shaped us, and how we can change it. The course will focus on what makes cultural anthropology a distinct discipline in terms of perspective, methodology, and subject matter, and it will consider what insights the discipline has to offer. You will be introduced to some of the topics and issues that have traditionally been of concern to cultural anthropologists and you will learn what role cultural anthropology plays in our ever-changing world. Offered fall and spring.

ANT 214HL: Cultural Anthropology Honors Lab
1 credit: Acceptance in the Honors Program or permission of the Honors Coordinator required.

ANT 216: Biological Anthropology (Physical Anthropology)
4 credit hours
EMP Natural Science credit; three lecture hours, two-hour lab each week
Have you ever wondered how crime scene investigators (CSI) can determine, from skeletal fragments, the sex, age, or ethnic identity of a murder victim? Have you ever thought about how unique humans really are? Do you want to know why we are so attracted to babies and so fascinated with the lives of the rich and famous? Are you curious about how human beings have changed over time or how different the human “races” really are? Through class discussion and laboratory exercises, we will explore these questions and more. You will learn about human genetics and human variation, how humans compare to the nonhuman primates, what our early ancestors were like, and how culture and biology have interacted and continue to interact to shape humankind. You will also learn basic techniques used by biological and forensic anthropologists as they evaluate data in order to solve problems. This course is a foundation course for advanced study in forensic and other branches of biological anthropology. Biological anthropology is also a recommended lab science course for students in any major, as it will help you to understand better why we humans are the way we are. Offered fall and spring.

ANT 216HL: Biological Anthropology Honors Lab
1 credit: Acceptance in the Honors Program or permission of the Honors Coordinator required.

ANT 218: Archaeology: People and the Past
3 credit hours
EMP Social Science credit
Have you ever wondered what people like Indiana Jones really do? This course will offer you a basic introduction to the scope and concerns of archaeology, a deeper understanding of the human past, and a greater sensitivity to issues surrounding the reconstruction and representation of that past. The course will begin with a review of the history of the discipline and of the archaeological research process, and then proceed to an overview of select aspects of human prehistory and of the archaeology of the United States. In doing so, some of the most famous archaeological discoveries will be covered, including Pompeii and King Tut’s tomb, and also more local and contemporary discoveries such as New York City’s African
Burial Ground and Blackbeard’s Queen Anne’s Revenge. Over the semester, you will participate in several activities dealing with the analysis of material culture and you will gain practice in critically analyzing public presentations of archaeological research. Offered spring.

**ANT 240: Anthropology of Death**
*3 credit hours*
CTC NW credit
Do you cry, sing, or laugh in the face of death? Do you burn, bury, or bottle the dead? Who among the dead is remembered, forgotten, and why? Is death the end of life, part of living, or the way to eternal life? The Anthropology of Death will provide you with a broad introductory survey of some of the diversity of behavior and beliefs concerning this most common and most significant of human experiences, death. The course will focus on the different understandings and meanings of death in different cultures in the past and the present, drawing mostly on examples from cultural anthropology and archaeology. Examples will be drawn from all over the world though a special emphasis will be placed on death in the U.S. The course will also address how death has been researched and theorized by cultural anthropologists and archaeologists, and practitioners in related fields. Finally, the course will address some key political issues surrounding death, burials, and memorials, including organ donation, NAGPRA, and the memorialization of 9/11. Offered fall of odd-numbered years.

**ANT 250: Introduction to Forensics**
*3 credit hours*
Forensic Sciences involves the application of scientific knowledge and techniques to legal contexts. Through this course students will gain a holistic knowledge of the various forensic sciences and their utility in the legal process. The course material will introduce you to the theoretical backgrounds of forensic science as well as the technology employed in crime scene investigation. You will learn about crime scene techniques in the areas of ballistics, entomology, pathology, toxicology, trace evidence, and anthropology, as well as learn about courtroom proceedings. This course is designed for science and non-science majors and should be of particular interest to students majoring in Criminal Justice or Anthropology, as well as others interested in careers involving law and criminal justice.

**ANT 310: Anthropology of Sport**
*3 credit hours*
Prerequisite: ANT 214 or permission of the instructor
What do baseball in the U.S., bullfighting in Spain, football in Brazil, the ball game of the Maya, and Buzkashi in Afghanistan have in common? How are these sports unique to the societies and cultures in which they occur? What do sports have to do with economy, politics, race, gender and religion? What are sports and why do humans do them? This course will take an anthropological perspective on sport to explore these and related questions. Viewing sports holistically, the course will introduce students to some examples of sport from across the world and from different periods of human history, considering the uniqueness of these sports and the similarities they share. The course will focus on sport as institution, ritual and as symbol, carrying key functions, meanings and values. These topics and questions will be explored through ethnographic readings, discussions of sports in the news, and field experiences. This course should be of particular interest to students concentrating in Sport Management or majoring in Anthropology. Offered spring semester, odd years.

**ANT 315: Globalization, People and Culture**
*3 credit hours*
Prerequisite: ANT 214 or permission of the instructor
Globalization is one of the key concepts of our age—a term often used but little understood. Globalization is generally characterized by the increasing interconnectedness of economic, political, and cultural phenomena. While many of these connections are new, their roots lie deeper in history. These connections
have come to shape the lives of virtually all of the world’s peoples, often in intimate ways. Understanding globalization is central to understanding life today, including such diverse phenomena as Bollywood in North Carolina, McDonald’s in Hong Kong, iPad production in China, and coffee growing in Guatemala. In order to be intelligent and compassionate actors in our contemporary world, it is important to explore the realities of globalization and consider its promise and peril. This course will do so primarily through the lens of anthropology, but will also draw upon insights and examples from history and other disciplines as well. The course will consider what globalization is today, how it developed over history, and what its effects are. Students will look at why some people are excited about globalization while others resist it. They will consider how globalization affects our politics, our economics, and our culture, addressing such diverse topics as terrorism, immigration, religious fundamentalism, and the environment, as well as McDonald’s, Disney, smart phones, and hip-hop culture. Offered spring of even-numbered years.

**ANT 330: Introduction to Forensic Anthropology**

3 credit hours  
Prerequisites: ANT 216 or ANT 250  
Do you want to know what bones can tell you about who, when, and how someone died? This course introduces students to the basic principles and most current methods in forensic anthropology. Forensic anthropologists use methods from biological anthropology to provide analyses of skeletal remains for medico-legal contexts. In this class, students will learn how to create a biological profile based on skeletal remains, acquiring skills in estimating age, sex, stature, and ancestry. In addition, students will also learn how to apply scientific processes to deduce manner of death and time since death from skeletonized remains. Through hands-on activities and lectures, the course will introduce students to a variety of topics such as skeletal biology, disease, trauma, forensic anthropological methods, and the ethical concerns of working with human remains in a medico-legal context. This course should be of particular interest to students majoring in Criminal Justice or Anthropology. Offered spring semester, odd years.

**ANT 368: American Ethnic Relations**

3 credit hours  
Prerequisite: ANT 214 or permission of the instructor  
Where did your ancestors come from? How did they shape America? What is America—a melting pot, mosaic, or unequal mix? This course examines the complex dynamics of race and ethnicity in the United States in the present and the past. Through this course you will better understand the histories and social and cultural characteristics of different racial and ethnic groups, and the ongoing politics of racial and ethnic relations. We will explore some of the most interesting and controversial issues in American public discourse, including immigration policy, affirmative action, assimilation, and diversity in education. We will explore these subjects through readings across the disciplines as well as through critical reflection on our own experiences. Although an upper-level course tied to the social sciences and humanities, the content of this course is important for majors in all fields interested in gaining a better understanding of America’s diversity. Offered fall.

**ANT 370: The Female of the Species: A Biocultural, Anthropological Perspective**

3 credit hours  
Prerequisite: ANT 214 or ANT 216 or BIO 101 or permission of instructor  
William Peace University is dedicated to helping women develop to their fullest potential. But what does it mean to be a human female? To fully understand the human female—in terms of their various roles and physical features across cultures—an evolutionary, cross-cultural view is needed: How are we like, unlike other mammals and, most especially, our nonhuman primate relatives? What happened in the course of evolution to make us the way we are? Is the “mother” role instinctual? Does it—and our other roles—vary across cultures today, and, if so, what factors (biological and cultural) might be responsible for this variation? This course gives students a chance to explore these questions through readings, videos, and discussions in which we examine data from nonhuman primates, the fossil record, archaeological remains
of past human societies, and ethnographic research on recent and contemporary human societies. We also
examine contemporary issues, such as social inequality, female infanticide, arranged marriages, genital
mutilation, and “honor” murder, which affect millions of women in various parts of the world. No matter
your major, this course will allow you to better understand yourself and your sisters–no matter where they
live–as well as the problems women face in the world today. Offered spring of even-numbered years.

ANT 380: India: Past and Present
3 credit hours
Prerequisites: ANT 214 or permission of instructor
India is a place of paradoxes: a land of great riches and grinding poverty; a land of indescribable beauty
and unmentionable horrors; a land of Gandhi’s nonviolence and nuclear weapons; a land where the past
and the present regularly collide and live in harmony. India is the world’s biggest democracy and is
poised to be one of the great powers of the 21st century. To understand our contemporary world and
where it is headed, it is essential that we understand India. In this course we will explore both the past and
the present of India, focusing on its historical social and cultural diversity, and the issues its people
confront today. We will pay particular attention to contemporary issues of nationalism, gender,
communalism, and globalization, with a special focus on Indian popular culture and the Indian diaspora.
Offered fall of even-numbered years.

ANT 450: Archaeological Fieldwork
4 credit hours
Prerequisite: ANT 218 or permission of instructor; 4 week summer program
This course offers students the opportunity to learn more about the field of archaeology through
participation in a summer field school. Through the field school students will develop and practice basic
methods of archaeological field research. They will gain experience in conducting archaeological survey
and excavation and also develop skills in such areas as mapping, stratigraphic interpretation, the analysis
of cultural materials, and data processing. Through additional readings and a variety of guest speakers,
students will also learn about the culture and history of the area being investigated, as well as various
specializations and career paths within archaeology. As part of the field school, students will also be
involved in helping to make our research more public by assisting volunteers and presenting our work to
site visitors, in order to promote the preservation of archaeological sites and the sharing of archaeological
knowledge. The course will be held for three to four weeks during the summer at a local archaeological
site.

ANT 470: Anthropology and Global Studies Senior Seminar
3 credit hours
Prerequisites: Anthropology or Globalization Major, Junior or Senior status, or permission of the
instructor
The senior seminar is a required capstone experience for students majoring in anthropology or global
studies. The course is offered to help junior and senior students synthesize and apply their knowledge and
experience gained in the major, to help them clarify and develop their academic interests, and to help
them in their professional development. The course will focus on several major contemporary issues or
topics, including cultural and biological aspects of human group boundaries, globalization, and extinction.
The course will prepare students for pursuing their interests in anthropology and global studies beyond
William Peace University, in a career or graduate school, primarily through researching and writing a
major paper and developing a professional portfolio.

ANT 295/395/495: Special Topics
3 credit hours
A course whose content may vary from term to term according to the needs of the academic department,
student demand, or the interests of the faculty member.
ANT 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

ANT 490/491: Internship I and II
1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; ANT 490 is a prerequisite for ANT-491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

ART

ART 110: Drawing I
3 credit hours
This course is designed for the beginning student of drawing. The problems and possibilities of visual communication using drawing media and techniques are explored. Students will experiment with various drawing materials and techniques while exploring various themes. Expressive qualities and the student’s creative personal expression will be encouraged. Postmodern (mixed media) drawing projects are included in this course. Studio development is strengthened through readings, class discussions, demonstrations, project research, individual and group critiques, visits to art exhibitions, visiting artists and written assignments. Offered spring.

ART 160: Art Appreciation
3 credit hours
CTC credit
Art Appreciation explores the numerous and diverse visual experiences created by various cultures as a way for them to understand and communicate their ideas and beliefs and to give meaning to their world. You will learn that these visual (often multimedia) experiences serve different functions within each culture, reflecting the ideologies of the time period, society, and maker. You will also explore the variety of materials and techniques used by different cultures, as well as the evolution of new technologies. This course will call into question modern Western culture’s tendency to evaluate all other cultures by using Western notions of art, including the ideas of originality, beauty, and creativity. Current issues such as arts funding, conservation and restoration, the Nazi art loot controversy, “Outsider Art”, art criticism, censorship, and post-modernism are also explored. Participation in the local arts community is part of this course. NOTE: This course is not a chronological study of art. Offered fall and spring.
ART 230: Black & White Photography
3 credit hours
This course provides practical experience in camera use and darkroom technique. Assignments encourage exploration and control of the photographic image. Students will create a number of original photographs.

ART 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

BIOLOGY

BIO 101: Principles of Biology
4 credit hours: Three hours lecture each week, two hours lab each week.
A student must make a “C” or better in BIO 101 in order to take any upper-level biology course.
EMP Natural Science credit
This course is an introduction to the basic principles of biology common to all living things. Topics covered include cell structure and function; the flow of energy through living systems; molecular and classical genetics; structure and function of animal organ systems; reproduction and animal development; evolution, diversity and ecology; and current environmental issues. The Honors Biology Laboratory affords the student an opportunity for supplemental advanced laboratory experimentation, conducted under faculty guidance. Offered fall and spring semesters.

BIO 101HL: Principles of Biology Honor Lab
1 credit: Acceptance in the Honors Program or permission of the Honors Coordinator required.

BIO 131: Environmental Biology
3 credit hours: Three hours lecture each week
CTC credit
This non-lab biology course, with no prerequisite, is geared toward the general student, though biology majors may also take it. In this survey of human impact on the environment, students will study how the earth functions as an ecosystem, transferring energy and recycling nutrients. A study of populations, communities and biomes illustrates the biodiversity of life on earth. An understanding of human population dynamics lays the foundation for information about human impact on the environment, including pollution, ozone depletion, greenhouse gases and carcinogenic toxins such as synthetic organic chemicals. The limits to earth’s ability to support human life and modern society are examined, including a discussion of global food production, renewable and nonrenewable resources, and ethical, political and economic considerations. Offered spring of even-numbered years.

BIO 210: Botany
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in BIO 101
All life depends on plants, organisms that represent the essential first step in transferring the sun’s energy to Earth’s food webs. Botany studies the plant kingdom, including its descent from green algae ancestors. We will look at the relationship among various groups of plants (phylogeny), how they are named and categorized (taxonomy), the kinds of plants (diversity of non-vascular and vascular plants), their structure and function (photosynthesis, respiration, anatomy, histology, nutrition, physiology), and their interrelationships with other organisms (ecology, symbiosis, economic botany). The laboratory part of this course may include local field trips. Offered spring of odd-numbered years.
BIO 231: Environmental Topics and Analysis
3 credit hours
Prerequisite: “C” or better in BIO 101 and BIO 131
Global environmental problems are complex and interrelated. This course provides the groundwork necessary to understand these interactions. Students investigate and analyze natural and human-influenced ecosystems, gather and analyze data, and gain a broader appreciation for the intersection of science, nature, and human society as it relates to environmental issues. Offered spring.

BIO 320: Vertebrate Zoology
4 credit hours; Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in BIO 101
This course will emphasize the comparative approach to the study of vertebrate animals, contrasting living species to their extinct ancestors, and tracing the similarities among organisms to show their common lineage. Lecture topics will include the classification, natural history, comparative anatomy, physiology, ecology and behavior of animals within each vertebrate class. Laboratories will supplement lecture topics through microscope work, dissections, anatomical models and field collections. Offered fall of even-numbered years.

BIO 321: Invertebrate Zoology
4 credit hours; Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in BIO 101
This course is designed to give an overview of the diversity of life forms representing all the major invertebrate phyla. The course will cover the anatomy, physiology, classification, ecology and behavior of invertebrate organisms with special emphasis on evolutionary common ground among the major groups. It will include the importance of both beneficial and detrimental invertebrates in ecology and modern living and the relationship between the invertebrates and many advances in molecular biology. In the laboratory, students will study microscope slides, anatomical models, preserved specimens and dissections of representative animals. Offered spring of even-numbered years.

BIO 330: Ecology
4 credit hours; Three hours lecture and three hours laboratory each week
Prerequisite: “C” or better in BIO 101 and permission of the instructor
A study of the relationships among living organisms and their environment. The application of ecological principles to local environments is emphasized, and contemporary environmental issues are discussed. Laboratory includes field trips, data collection, and analysis of ecological data and computer modeling of ecosystems. Offered fall.

BIO 350: Microbiology
4 credit hours; Three hours lecture each week, three lab hours each week
Prerequisite: “C” or better in BIO 101 and CHE 111
Pre-/co-requisite: CHE 112 or permission of the professor
Microbiology is the study of microbes, such as bacteria, viruses, and fungi. An understanding of cell structure, metabolism and genetics is sought before examining the pivotal roles of microbes in health and disease, biotechnology and industry, and the environment. Laboratory experiments involve growing, testing, and identifying bacteria, viruses, and fungi. Offered spring.
**BIO 380: Anatomy and Physiology**  
4 credit hours; Three hours lecture each week, three hours lab each week  
Prerequisite: “C” or better in BIO 101  
This course covers the essentials of human histology, structure, and function. The human body is studied from the cellular perspective to the gross anatomical perspective, system by system. The lecture primarily deals with anatomy as well as basic physiology in order to understand the mechanisms involved. The laboratory is exclusively anatomy with (1) a broad histology overview and more detailed histological work as we progress through each organ system, (2) comprehensive study of the articulated and disarticulated skeleton including x-ray analysis, and (3) detailed dissection of the cat and specific mammalian organs in addition to a review of anatomical models for each organ system. Offered fall.

**BIO 381: Human Physiology**  
4 credit hours; Three hours lecture each week, three hours lab each week  
Prerequisite: “C” or better in BIO 101; “C” or better in BIO 380  
This class builds on the basic concepts from BIO 380 and offers advanced concepts of human physiology. It is designed for biology majors and pre-professional students interested in allied health careers. It covers detailed physiological mechanisms on the molecular, cellular and organismal levels. Emphasis is placed on the integrated relationship of cells and organs while incorporating diseases and clinical topics. The laboratory is exclusively geared toward physiology with computer-based and hands-on clinical experiments, which examine body function through measurements of muscle contraction, blood chemistry, heart and renal function, lung capacity, and various other parameters. Offered spring.

**BIO 382: Histology**  
3 credit hours; Three hours of lab each week  
Prerequisite: “C” or better in BIO 101; “C” or better in BIO 380  
This medical-based lab-only course concentrates on the characteristics, composition, and functions of adult and embryological human tissues and organs. In addition, students will differentiate between healthy and pathological samples. The sources of study will be prepared slides and computer imagery. Offered fall of odd-numbered years.

**BIO 430: Ethology: Animal Behavior**  
3 credit hours; Three hours lecture each week  
Prerequisites: “C” or better in BIO 101 and 1 other advanced Biology course  
Ethology strives to use evolutionary principles as a foundation for exposing students to a number of behavioral approaches. The course will emphasize the history, genetic mechanisms, and evolution of animal behavior. Topics include methodology and techniques used by behavioral scientists in research; behavioral ecology as it relates to social and environmental processes; the evolution of behavior patterns and social processes; and the neurophysiology and endocrinology controlling behavioral patterns. Offered spring of odd-numbered years.

**BIO 440: Evolutionary Biology**  
3 credit hours; Three hours lecture each week  
Prerequisites: senior standing in the Biology Major or Minor; “C” or better in BIO 101 and at least 3 other biology courses  
Evolutionary Biology is the study of organic evolution by means of natural selection. Topics covered include origin of the cosmos and prebiotic evolution, types of selection, population genetics, isolating mechanisms and speciation, evolution of sex, modes of reproduction, rates of evolution, and extinction. Students investigate evolutionary trends within the major groups of organisms, including humans. Offered fall.
BIO 450: Cell Biology  
4 credit hours; Three hours lecture each week, three hours lab each week  
Prerequisite: “C” or better in BIO 101; CHE III; CHE 112  
Recommended: BIO 350  
Cell Biology focuses on the structure and function of cells. It examines the molecular processes that are 
fundamental to life, including molecular genetics, metabolism, cell signaling, cell division, and 
differentiation. Laboratory experiments illustrate the techniques that are currently used to study cells and 
include staining, cell fractionation, immunological detection methods, and DNA/protein gel 
electrophoresis. Offered fall of odd-numbered years.

BIO 460: Genetics  
4 credit hours; Three hours lecture each week, three hours lab each week  
Prerequisite: “C” or better in BIO 101; CHE III; CHE 112  
Recommended: BIO 350  
Genetics is the study of genes and how the information that they encode specifies phenotype. A review of 
classical Mendelian genetics and cytogenetics lay the foundation for exploring chromosome structure, 
molecular biology, recombinant DNA techniques, and population genetics. In laboratory, students arrange 
crosses between fruit flies, examine gene expression in bacteria, and manipulate DNA molecules. Offered 
fall of even-numbered years.

BIO 295/395/495: Special Topics  
1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, 
student demand or the interests of the faculty member.

BIO 392/492: Directed Study  
2-4 credit hours  
Prerequisite: junior or senior status  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively 
by the student and faculty member(s), and resulting in a paper, report, critiqued performance or 
production, or other assessable evidence of value added to the student’s educational experience. A 
contract of expectations by the student and by the supervising faculty member(s) must be approved by the 
advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester 
hours toward the baccalaureate degree can consist of directed study credit.

BIO 490/491: Internship I and II  
1 to 6 credit hours  
Prerequisites: PDS-300; junior or senior status; BIO 490 is a prerequisite for BIO 491  
An in-depth work experience designed to apply classroom knowledge and skills to real-world 
professional situations. The senior internship is designed to give the student work experience that is as 
close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate 
degree can consist of internship credit Note: Any student who has not completed his/her internship 
learning agreement by the last day to drop will be assigned a W for the internship experience for that 
semester.

BIO 499: Independent Research in Biology  
3 credit hours  
Prerequisite: junior or senior standing and permission of the sponsoring faculty member  
The student, with the assistance of a faculty sponsor, will plan and conduct a small research project 
following standard scientific methods. Interested students should approach a desired sponsor among the
biology faculty with a proposal for a research project. Enrollment will be limited, and students will be selected on the basis of GPA, (minimum of 3.0 in and out of major), interest in the topic, and potential for successful completion of the project. Requires at least 120 hours of work during the semester. The culmination will be an oral and written report on the project. May be used to satisfy the required pre-professional experience.

**BUSINESS ADMINISTRATION**

**BSA 140: Introduction to Leadership**  
*3 credit hours*  
This course is designed to provide an introduction into the many issues, concepts, and theories involved in the study of leadership. The course will explore traditional and contemporary leadership theories and models, with a major emphasis on understanding one’s self as a leader. Offered fall and spring.

**BSA 160: Global Business and Trade**  
*3 credit hours*  
This course exposes students to the many ways that countries differ and examines the impact of those differences on business activities. The history and theories of international trade and investment are discussed as well as the evolution and role of the global monetary system. In addition, the course will explore the current international business environment including culture, infrastructure, and economic development and examine the strategies and structures of businesses operating in that environment. Offered fall.

**BSA 211: Principles of Microeconomics**  
*3 credit hours*  
*CTC credit*  
This course provides an overview of market processes under conditions of pure competition, monopoly, and imperfect competition. Topics covered include demand and marginal utility analysis; supply and costs of production; elasticity; and consequences of government regulation of markets. In addition, students will be exposed to the application of microeconomic theory to current social problems. Offered fall and spring.

**BSA 212: Principles of Macroeconomics**  
*3 credit hours*  
This course provides a brief survey of aggregate demand, aggregate supply, and the role of consumption, investment, government spending, and net exports in establishing full employment equilibrium. The concepts of fiscal and monetary policy, business cycles, and economic growth are also introduced. Offered spring.

**BSA 220: Personal Finance**  
*1 credit hour*  
*Professional Readiness (PR) credit*  
This course presents a framework of money management concepts including establishing values and goals, determining sources of income, managing income, preparing a budget, developing consumer buying ability, using credit, understanding savings and insurance, providing for adequate retirement and estate planning. Offered fall and spring.
BSA 221: Principles of Accounting I  
3 credit hours  
The ability to understand financial information is critical to anyone who wants to invest in stock, apply for a loan, or evaluate the profitability of a business. In this course, students will learn how to record business transactions, prepare financial statements and analyze financial data. Students will be prepared to do basic bookkeeping for a service-oriented or retail business. Offered fall and spring.

BSA 222: Principles of Accounting II  
3 credit hours  
Prerequisite: C or better in BSA 221  
The majority of business sales are generated by corporations. In this continuation of BSA 221, students will be able to record basic corporate transactions. Emphasis is given to developing critical thinking about complex financial data and ratio analysis. Students will also be introduced to basic managerial accounting terminology and cost-volume-profit analysis. Offered fall and spring.

BSA 240: Management/Organizational Behavior  
3 credit hours  
This course concerns the management of organizations in a competitive global environment and evaluates the forces external to the firm that structure decisions. This course examines the different elements that shape managerial discretion and the tools that organizations use to survive their environments. This course will explore the impact of cultural differences on the success and failure of a firm and will address management styles across cultures. Offered fall and spring.

BSA 250: Human Resources Management  
3 credit hours  
Prerequisite: BSA 240  
Human Resources Management (HRM) is a functional area of every business with the goal of attracting and retaining the best and brightest employees from all over the globe. Topics covered include intercultural sensitivity, global managers as change agents, global workforce diversity, expatriate issues, the role of the global manager, and the influence of culture on employee motivation and management styles. Offered fall and spring.

BSA 270: Business Law  
3 credit hours  
This course addresses the legal and ethical issues confronting the global business manager. This course also addresses the legal system, legal processes, and several areas of substantive commercial law relevant to management decisions. In addition, it discusses the developing recognition of legal and ethical issues, and their managerial implications. The concepts studied in this course include product liability, the administrative legal process of regulation, antitrust, and the contract as the fundamental legal instrument of global commercial relations. Offered spring.

BSA 325: Corporate Finance  
3 credit hours  
Prerequisites: BSA 222  
This course introduces basic financial management topics including financial statement analysis, working capital, capital budgeting, and long-term financing. The approach will include issues faced by multinational corporations such as foreign currency translation, international tax rates, and evaluation of international projects. Students will use problems and cases to enhance skills in financial planning and decision making.
BSA 340: Group Process and Dynamics  
3 credit hours  
Prerequisite: BSA 240  
As a process of working with others to accomplish shared goals, leadership must be studied in the context of groups and teams. The purpose of this course is to provide students with the knowledge and skills necessary to lead and work effectively in groups and teams. This course will explore theory, practice, and research in group process, including group dynamics, group roles, teamwork, diversity, decision-making, conflict resolution, motivation, and visioning, and goal setting. Offered fall of odd-numbered years.

BSA 343: Leadership & Change in Organizations  
3 credit hours  
Prerequisite: BSA 240  
This course examines the opportunities and issues when leading an organizational change effort. Emphasis is on organizational vision, motivation, organizational culture, alignment of organizational systems, and theories of change. Students will learn to form vision statements, implement strategies for organizational change, anticipate obstacles, and maintain motivation. Students will also analyze the successes, the failures, and the multiple dilemmas of modern organizations in the private, nonprofit, and public sectors in order to better understand the causes, implications, and potential leader actions and strategies associated with organizational change. Offered fall of even-numbered years.

BSA 345: International Business  
3 credit hours  
Prerequisites: BSA 160, and either BSA 230, BSA 240, or BSA 250  
This seminar class exposes students to a variety of issues related to identifying and taking advantage of global business opportunities. Specific topics to be covered are exporting, accounting and taxation, logistics, off-shoring, staffing, and cross-cultural negotiation. Offered fall of odd-numbered years.

BSA 354: Performance Management  
3 credit hours  
Prerequisite: BSA 250  
Every employee has his/her performance evaluated and every supervisor evaluates someone’s performance. This course is designed to provide you with an in-depth study of performance management (PM) in an organization. You will understand why effective performance management is critical, develop the skills to give feedback to employees, and learn how to develop a performance appraisal system. A required team project allows students to enter a local organization and evaluate their performance management system against the criteria taught in class. You should leave the course possessing a set of “tools” which can be used in effective performance management. Offered spring of even-numbered years.

BSA 356: Employee Selection and Development  
3 credit hours  
Prerequisite: BSA 250  
Managers in all departments are responsible for selecting and training new employees. These decisions are increasingly being made across national borders where learning styles and expectations can differ greatly. In this course, you will get hands-on experience exploring on-line resources, planning a job analysis, and making a hiring decision. You will also learn how to develop training programs relevant to adults’ immediate needs and learning styles. Offered spring of odd-numbered years.
BSA 370: Sport Law
3 credit hours
Prerequisite: BSA 270
This course will explore and foster understanding of the United States legal system as it applies to sports. Constitutional law, Title IX, tort law, contract law, risk management, statutory law, personal and product liability, drug testing, and professional sport labor relations are examined in the context of amateur and professional sports.

BSA 385: Sport Management
3 credit hours
Prerequisite: BSA 240
This course introduces the student to the sport management profession. Primary focus is on the sport industry, including professional sport entertainment, amateur sport entertainment, for-profit sport participation, nonprofit sport participation, sporting goods, sports tourism, and sport services. Students will study terminology, philosophies, history, management principles, and the evolution of sport management. Internal and external recreation motivations for participation and relevant contemporary issues will be addressed.

BSA 499: Strategic Management
3 credit hours
Prerequisites: Senior standing and completion of BSA 230, BSA 240, BSA 325, and BSA 250
A company attains a competitive position when the configuration of its product mix and service activities generates superior value for customers. The challenge of formulating effective competitive strategy is to balance the opportunities and risks associated with dynamic and uncertain global environment. This course will explore changes in industry attractiveness and competitive position and students will develop skills for formulating a global strategy. This is the capstone course for all students seeking a degree in Business Administration. Offered in spring.

BSA 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

BSA 392/492: Directed Study
2-4 credit hours
Prerequisite: permission of faculty
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

BSA 490/491: Internship I and II
1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; BSA 490 is a prerequisite for BSA-491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship
learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

**BUSINESS ANALYTICS**

**BAN 120: Introduction to Analytics**  
*3 credit hours*  
This course introduces basic concepts and applications of analytics. Topics include an overview of the analytical process and the role of the analyst, applied descriptive statistics, and exploratory data analysis. Upon completion, students should be able to demonstrate a basic understanding of analytics for decision-making in business.

**BAN 121: Data Visualization**  
*3 credit hours*  
*Prerequisite: MAT 201*  
This course introduces key concepts in data visualization and reporting. Topics include concepts and methods used in graphical representation of data, exploration and reporting of data, and basic linear regression methods. Upon completion, students should be able to effectively use graphical tools to communicate insights about data.

**BAN 150: Introduction to Analytical Programming**  
*3 credit hours*  
*Prerequisite: MAT 201*  
This course introduces statistical software for analytics. Topics include utilization of analytical and statistical software packages for data management, data visualization, and exploratory data analysis. Upon completion, students should be able to use statistical programming tools to conduct descriptive analytics.

**BAN 220: Applied Analytical Programming**  
*3 credit hours*  
*Prerequisite: BAN 150*  
This course covers applications of statistical software for data management and reporting. Topics include data management, data preprocessing, and modeling including linear and logistic regression analysis using programming tools. Upon completion, students should be able to process data and generate reports that support business decision-making.

**BAN 221: Introduction to Predictive Analytics**  
*3 credit hours*  
*Prerequisite: BAN 320 or BAN 121 and BAN 220*  
This course introduces foundations of predictive analytics. Topics include basic predictive modeling methods for both classification and regression tasks. Upon completion, students should be able to build and validate predictive models.

**BAN 230: Applied Predictive Modeling**  
*3 credit hours*  
*Prerequisite: BAN 221*  
This course covers advanced applications of predictive models. Topics include the advanced use of classification and regression models in real-world scenarios. Upon completion, students should be able to utilize their knowledge and skills in predictive analytics to independently guide decision makers.
BAN 240: Data Structures for Analytics
3 credit hours
Prerequisite: BAN 320 or BAN 121 and BAN 220
This course is designed to enhance student proficiency in data management skills for analytics applications. Topics include techniques and methods for identification, extraction, and preparation of data for processing with analytical software. Upon completion, students should be able to demonstrate the skills necessary to effectively organize and combine different data sources for analytic applications.

BAN 250: Analytical Tools and Methods
3 credit hours
Prerequisite: BAN 240
This course covers advanced statistical and analytic tools for use in decision-making. Topics include an overview of data mining, unsupervised machine learning techniques, analysis of semi-structured and unstructured data, and text analytics. Upon completion, students should be able to analyze complex data with modern analytical tools and methods.

BAN 270: Advanced Analytical Tools and Methods
3 credit hours
Prerequisite: BAN 221 and BAN 250
This course covers the planning and execution of an analytics project that integrates the analytical knowledge and skills acquired through prior coursework. Students will define and carry out an analytics project from inception to final reporting. Upon completion, students should be able to demonstrate their ability to apply analytic methods and best practices in a simulated business setting.

BAN 320: Decision Science
3 credit hours
Prerequisites: MAT 201
Vast amounts of data are collected in today’s business environment. The most successful managers are those that can put this information to work effectively to guide their decision process. This course prepares student to describe, gather, and analyze business data and to use statistical and management science tools to make effective business decisions in operations, finance, marketing, management, and staffing. Offered in fall.

BAN 325L: Financial Analytics Lab
1 credit hour
Prerequisite: BAN 320 and BSA 325
In this course students will apply their analytical skills to explore financial data. Students will further develop the concepts learned in Corporate Finance to answer specific business questions and forecast possible future financial scenarios. Students will use SAS Business Analytics for data mining, text mining, and predictive modeling.

BAN 330: Applied Predictive Modeling
3 credit hours
This course covers advanced applications of predictive models. Topics include the advanced use of classification and regression models in real-world scenarios. Upon completion, students should be able to utilize their knowledge and skills in predictive analytics to independently guide decision makers.
BAN 336L: Marketing Analytics Lab
1 credit hour
Prerequisite: BAN 320 and MKT 230
In this course students will apply their analytical skills to explore marketing data. Students will further develop the concepts learned in Marketing to better understand sales trends; identify target markets; and implement successful marketing campaigns. Students will use SAS Business Analytics for data mining, text mining, and predictive modeling.

BAN 380L: Operations Analytics Lab
1 credit hour
Prerequisite: BAN 320 and MKT 240
In this course students will apply their analytical skills to explore product and operations data. Students will further develop the concepts learned in Management to optimize resources, including human resources. Students will use SAS Business Analytics for data mining, text mining, and predictive modeling.

BAN 420: Decision Science II
3 credit hours
Prerequisite: BAN 221, BAN 320, and BAN 250
This course covers the planning and execution of an analytics project that integrates the analytical knowledge and skills acquired through prior coursework. Students will define and carry out an analytics project from inception to final reporting. Upon completion, students should be able to demonstrate their ability to apply analytic methods and best practices in a simulated business setting.

BAN 450: Capstone Experience
3 credit hours
Prerequisite: BAN 320 and BAN 270
In this course, students will train for and complete a SAS certification exam in one of the following areas: SAS Base Programming, Predictive Modeling using SAS Enterprise Miner, Visual Business Analyst using SAS Visual Analytics.

BAN 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

BAN 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.
BAN 490/491: Internship I and II
1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; 490 is a prerequisite for 491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

CHEMISTRY

CHE 111: General Chemistry I
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: two years of high school algebra
Recommended: high school chemistry
EMP Natural Science credit
This is the first semester of a two-course sequence that will introduce the fundamental principles of chemistry, matter, and the changes that matter undergoes in addition to topics relevant to biology majors and environmental issues. Students will use demonstrations and laboratory experiments to obtain a clear understanding of the material presented. Offered fall.

CHE 112: General Chemistry II
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in CHE 111
This is the second semester of a two-course sequence that will introduce the fundamental principles of chemistry, matter and the changes that matter undergoes in addition to topics relevant to biology majors and environmental issues. Students will use demonstrations and laboratory experiments to obtain a clear understanding of the material presented. Offered spring.

CHE 211: Organic Chemistry I
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in CHE 112
This is the first semester of a two-course sequence that will introduce the fundamental principles in organic chemistry, the systematic study of carbon compounds. This course provides a foundation for further studies of biology, chemistry, and biochemistry. Students will learn about the classification of organic compounds, their reactions and uses in everyday life. Offered fall.

CHE 212: Organic Chemistry II
4 credit hours: Three hours lecture each week, three hours lab each week
Prerequisite: “C” or better in CHE 211
This is the second semester of a two-course sequence that will introduce the fundamental principles in organic chemistry, the systematic study of carbon compounds. This course provides a foundation for further studies of biology, chemistry, and biochemistry. Students will learn about the classification of organic compounds, their reactions and uses in everyday life. Offered spring.

CHE 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.
CHE 350: Biochemistry
4 credit hours: Three hour lecture and one hour problem session each week
Prerequisite: “C” or better in CHE 212
Biochemistry is the study of the molecules and chemical reactions of life. Students will use the principles and language of chemistry to explain biology at the molecular level. The major types of biomolecules will be studied, as well as their use in metabolism and bioenergetics.

CHE 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

COMMUNICATION

COM 101: Public Speaking
3 credit hours
Professional Readiness (PR) credit
The ability to compose and deliver an effective speech to an audience will enable you to succeed personally and professionally. In this course, you will learn how to overcome the nervousness or “stage-fright” that everyone experiences when asked to speak in public. You’ll also develop your analytical thinking by learning how to analyze an audience and write a speech for that audience using effective informational and persuasive strategies. Finally, you will practice effective verbal and non-verbal techniques that will help you comfortably deliver the message in any situation. Offered fall and spring.

COM 101HL Public Speaking Honors Lab
1 credit: Acceptance in the Honors Program or permission of the Honors Coordinator required.

1 credit hour
Co-requisite or prerequisite: COM 230 or permission of instructor
Put your growing communication skills into practice, have your work published, add to your portfolio, and have an impact on the University community – that’s what this course is all about. Students organize themselves into a working staff that publishes regular issues of the student newspaper, The Peace Times. There’s a lot to do, and staff members do it. Offered fall and spring.

COM 108: Full Frame Documentary Film Festival
1 credit hour
Students go to three days of film showings at the annual Full Frame Documentary Film Festival. Offered spring.

COM 200: Media and Culture
3 credit hours
CTC credit
This is the big picture, a broad overview of the many media that make up “the media.” The subject matter is as familiar as our car radio and as fresh as last night’s Web surfing. Examining the Internet, magazines,
Hollywood moviemaking and lots of other industries, the course is aimed at consumers and potential practitioners of the media. Various perspectives, including historical, cultural, legal, and economic, are explored. Offered fall and spring.

**COM 220: Design and Typography I**
3 credit hours
This course introduces you to the basic elements of design and the fundamental principles of visual composition. We’ll cover electronic typesetting and page layout using software specific to the graphic design industry in a Mac-based environment. You will learn a wide range of techniques and materials for design making and develop fundamental skills in design processes. Offered fall and spring.

**COM 230: Media Writing**
3 credit hours
CTC credit
Good writing is fundamental to any communication enterprise, as it is for almost any undertaking in our information society. In this course, you will learn to recognize and apply different kinds of media writing, from print journalism to broadcast journalism to public relations. Also emphasized are key concepts such as accuracy, objectivity, and attribution. Offered fall and spring.

**COM 240: Introduction to Public Relations**
3 credit hours
CTC credit
Public Relations are a broad subfield in communication and touches every industry. This introductory course gives you an overview of the field of PR, including history, theory, and principles. We’ll also explore how PR fits in as an important function in all organizations. Offered fall.

**COM 270: Digital Media Convergence**
3 credit hours
Technology has transformed traditional mass media. In this course, we help prepare you for working in a converged media environment. You’ll create multi-media content for the Communication Department’s converged media web site and for your own web-based digital portfolio. Offered fall and spring.

**COM 300: Communication Research**
3 credit hours
Prerequisite/Corequisite: MAT 201
Much of our research in the communication field centers on understanding the audience. Who are they and how do we reach them? During this course, you’ll learn the basics of conducting applied communication research, including why we do it and how research helps us. As part of a team, you’ll collect data and learn how to analyze and present your findings. Offered fall.

**COM 311: Interactive and Social Media**
3 credit hours
Prerequisite: COM 230 or ENG 112
Do you regularly check Facebook? Have you ever learned something new from a tweet? Do you go online to get your news? More and more people are answering “yes” to these questions, as online, interactive and social media are becoming a dominant force in the mass media landscape. In this course, students will learn how to write and report for the Web and social media, as well as how to use sites like Twitter and Facebook for marketing. You will become a local expert in a subject and an owner and regular contributor to a blog and social media accounts. Offered every fall and spring of even-numbered years.
COM 317: Design and Typography II
3 credit hours
Prerequisite: COM 220
Typography communicates a message. In this course, you’ll learn about the issues of contemporary and traditional typographic principles and practices. This includes: issues of hierarchy, typographic formats, specifications/organization of space, working with type and type/image relationships in constructing messages, and the use of technology in typographic design. Special emphasis will be placed on developing your analytical, technical, visual, and creative thinking skills. Offered spring of even-numbered years.

COM 329: Imaging
3 credit hours
Prerequisite: COM 220
In this course, you’ll explore a wide range of techniques and stylistic approaches to illustration and image making for graphic design. Emphasis will be placed on conceptual thinking and distinctive personal solutions through a series of projects that use collage, digital photography, and computer illustration. Offered spring.

COM 340: Public Relations Techniques
3 credit hours
Prerequisite: COM 240
In this course, you’ll work with a range of tools public relations practitioners use in their day-to-day activities to create materials for print, broadcast and social media. You’ll gain project management tools to help you plan special events, prepare your organization for crisis, and track ongoing issues or trends. Offered spring.

COM 390: Multimedia Editing
3 credit hours
Prerequisite: COM 270
In this class, we will learn how to assemble all of the video, stills, graphics, special effects, transitions, natural sounds, and music into a media production extraordinaire. We use the industry-leading software Final Cut to create effective storytelling and output the finished product onto DVD and the internet. Offered fall.

COM 410: International Communication
3 credit hours
The rapid spread of communication technologies has paved the way for globalization, a modern-day phenomenon that sparks geopolitical wrangling and radical activism. Does international communication foster freedom and cross-cultural understanding or does it promote a new kind of imperialism through which developed nations exploit the Third World? These and other timely issues, such as mass media’s role in spurring national development, are addressed in this research course.

COM 417: Advanced Graphic Design Studio
3 credit hours
Prerequisite: COM 317
The goal of this course is to help you develop your graphic design skills. We apply communication principles to solve problems through basic principles of typography, color theory, and visual composition. Some projects will be taken from concept to actual production as we work with clients from the campus
and local communities to diagnose and solve real-world communications problems. Offered spring of odd-numbered years.

**COM 420: Motion for the Screen**  
3 credit hours  
Prerequisites: COM 317, and COM 390  
Although designers still communicate messages by integrating form, image, color, and type, the basic media of visual communication are changing. Designing for these new media requires new design strategies, as well as new technologies. In this course, you’ll begin to incorporate motion, interactivity, and digital video along with traditional typography and image making. Offered spring.

**COM 465: Strategic Communication Campaigns**  
3 credit hours  
Prerequisite: COM 240  
This course will give you the opportunity to do professional client work with organizations in the community. This capstone course combines a collaborative learning model with service learning, allowing you to work with a small team to address a communication-related problem or opportunity. You’ll see your efforts and ideas make a difference. Offered spring.

**COM 475: Creating the Documentary**  
3 credit hours  
Prerequisite: COM 390  
The course is designed to give upper-level Communication students an opportunity to produce a quality, non-fiction documentary. The course expands on the production skills covered in Digital Media Convergence and Multimedia Editing, providing more in-depth analysis and experience with the storytelling process. You’ll create a documentary on a subject relating to social and/or cultural issues of the community. Offered spring of odd-numbered years.

**COM 480: Communication Agency**  
3 credit hours  
Prerequisite: Senior standing or permission of instructor  
Through this course, you’ll have the opportunity to apply everything you’ve learned so far in your communication coursework to work as professionals on a real-world client project in an agency-like environment. This course serves as the senior seminar for the major.

**COM 295/395/495: Special Topics**  
1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**COM 392/492: Directed Study**  
2-4 credit hours  
Prerequisite: junior or senior status  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.
COM 490/491: INTERNSHIP I and II
1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; COM 490 is a prerequisite for COM 491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

CRIMINAL JUSTICE

CRJ 201: Introduction to Criminal Justice
3 credit hours
This course is designed to provide you with an introductory foundation of the American criminal justice system. The content of the course addresses both the theoretical and practical facets of criminal justice by examining the three primary institutions of the field: police, courts, and corrections. In seeking to understand the complexities of the system, you will delve into the critical exploration of the contemporary issues surrounding the concepts of “crime” and “justice” relevant to all American citizens.

CRJ 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

CRJ 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

CRJ 480: Capstone in Criminal Justice
3 credit hours
Prerequisite: CRJ, PSC, or PRL major with at least 90 hours or permission of department chair.
As a student in this course, you will either have completed or be concurrently enrolled in the traditional internship experience. Here, you will integrate the expansive criminal justice/political science knowledge that you have acquired through academic study with the real-world situations of your internship experience. The content of this course focuses on current and significant issues within the field of Criminal Justice and Political Science, while the goal of this course aims to prepare you for the transition from the university to a career, to graduate or a professional school, or to the Armed Forces. Offered spring.
CRJ 490/491: Internship I and II
1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; CRJ 490 is a prerequisite for CRJ 491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

EDUCATION

EDU 201: Early Experiences for Prospective Teachers
3 credit hours
This course is designed to provide an introduction to a career as an educator. Students will engage in reflective activities that will focus on the conceptual framework of the teacher education program and current trends in the field of education. Students meet for classes arranged around specific topics pertinent to the field of education. Offered fall

EDU 250: Exceptionalities in Education
3 credit hours
This course is a general introduction to the characteristics of exceptional learners and their education. It focuses on terminology, etiology, characteristics, interventions and programs for students with special needs. The course focuses on fundamental background knowledge of the field of special education as well as current information on how students with disabilities are served within the inclusive schools. Offered spring

EDU 302: Literacy Methods I
3 credit hours: For education majors only
This course gives an overview of research based literacy instruction. Students learn the various parts of a balanced literacy program. Attention will be given to early literacy development, appropriate teaching techniques and differentiation. Offered fall.

EDU 303: Social Studies Methods
3 credit hours: For education majors only
This course addresses the major social studies concepts for the elementary learner. Students evaluate a variety of instructional materials for teaching social studies. Students learn how to implement effective instruction in social studies. Offered spring.

EDU 304: Mathematics Methods
3 credit hours: For education majors only
This is an exploration of the processes of learning mathematics concepts through the eyes of a young learner. Students study, practice, and demonstrate the elements of a comprehensive elementary school mathematics program and become familiar with management strategies for its implementation. An emphasis is placed on constructivist based assessment-informed instruction. Offered fall.
**EDU 305: Science Methods**  
*3 credit hours: For education majors only*  
This course examines the processes of learning to investigate science, as well as specific science content for the elementary teacher. Students study, practice, and demonstrate scientific inquiry and become familiar with management strategies for its implementation and assessment. Offered spring.

**EDU 310: Instructional Technology**  
*3 credit hours: For education majors only*  
This course is designed to help pre-service teachers master the instructional technology competencies required by the North Carolina Department of Public Instruction and to learn strategies to teach more effectively and efficiently using technology.

**EDU 325: Special Education Methods for General Curriculum**  
*3 credit hours: For education majors only*  
This course covers the following areas in working with students with disabilities: 1.) an overview of the process and procedures for providing special education services 2.) Current advances in instructional and assistive technology, and 3.) Preparation of IEPs. Offered spring.

**EDU 330: Practicum for Special Education**  
*1 credit hour: For education majors only*  
During this field experience, students spend a minimum of 45 hours in a middle or high school under the direction of an experienced special education partner teacher. In addition to a weekly schedule, teacher candidates will attend several school meetings and events before and after school hours. Offered spring.

**EDU 331: Practicum for Elementary Education**  
*1 credit hour: For education majors only*  
Students spend a minimum of 45 hours in an elementary school under the direction of an experienced partner teacher. In addition to a weekly schedule, students will attend several school meetings and events before and after school hours. Offered fall.

**EDU 332: Practicum for Middle School**  
*1 credit hour: For education majors only*  
Students spend a minimum of 45 hours in a middle school under the direction of an experienced partner teacher. In addition to a weekly schedule, students will attend several school meetings and events before and after school hours. Offered fall.

**EDU 351: Classroom Management in the 21st Century**  
*3 credit hours: For education majors only*  
Students will gain an understanding of classroom management strategies. This includes a theoretical foundation, application activities, various forms of behavioral assessment and data collection techniques, and strategies in positive behavioral support, cognitive behavior management, self-management strategies, conflict/stress management, and anger management. Offered fall.

**EDU 385: Methods of Adolescent Literature**  
*3 credit hours: For education majors only*  
This course will examine the historical development of literary works written for and about young adults. It will introduce critical issues and concerns that surround the use of teaching young adult literature in today’s public schools; and requires the reading and review of young adult literature in a variety of genres. This course will also have students apply research based strategies that are relevant to middle school aged children. Offered fall.
EDU 402: Classroom Assessment  
*3 credit hours: For education majors only*

This course provides an overview of a variety of assessment techniques in order to determine instructional content, procedures and documentation of student learning and progress in grades K-12. The course is designed to prepare students to select and interpret formal and informal assessment instruments and techniques. Offered fall.

EDU 452: 21st Century Teacher Leadership  
*3 credit hours: For education majors only*

In EDU 452, candidates create an integrated unit of study emphasizing the development of lessons that meet the needs of diverse learners and formative assessment data to drive future instruction. Teacher candidates integrate mathematics and literacy with science, social studies, arts and technology to design a balanced unit of study. Offered fall.

EDU 460: Literacy Methods II  
*3 credit hours: For education majors only*  
*Prerequisite: EDU 302*

This course will provide an in-depth study to balanced literacy in the K-6 classroom. Diagnostic tools for the assessment of literacy will be introduced and used to write lesson plans to meet the needs of diverse learners. Concentration will be given to the integration of technology in literacy classrooms and 21st century learning. Offered fall.

EDU 465: Reading in the Content Area  
*3 credit hours: For education majors only*

This course is designed to assist students in understanding the language and literacy process as it applies to teaching in the middle and high schools. Particular attention is paid to reading and writing in the content areas and instructional strategies to support students’ literacy development. The course will focus on ways in which reading, writing, speaking, and listening are developed and used within the learning of the discipline-specific curriculum including adaptations for culturally diverse and exceptional learners. The course develops connections between knowledge of the literacy process, using language to support learning, and effective instruction incorporating reading and writing. Offered spring.

EDU 475: Middle and Secondary School Methods of Teaching  
*3 credit hours: For education majors only*

This course is designed to be the capstone methods course for Middle/Secondary Education majors. Students will become critical and reflective thinkers by synthesizing old and new knowledge, while creating new understandings. Students will also look closely at different methods, theories, explanations and beliefs as they relate to teaching Middle and Secondary school. Students will not merely be learning about teaching, but they will actually be teaching. As part of this course the university will partner with a local school to allow students to use the strategies learned in the course. Offered fall.

EDU 480: Senior Seminar  
*2 credit hours: For education majors only.*  
*Prerequisite: Completion of all required education courses.*  
*Corequisite: EDU 496*

Teacher candidates will meet on campus weekly during their student teaching experience. These weekly seminars will focus on reflection of practice and address a variety of topics relevant to future educators. Offered spring.
EDU 496: Student Teaching & Seminar
12 credit hours: For education majors only
Prerequisite: Completion of all required education courses
Corequisite: EDU 480
Teacher candidates will teach for 15 weeks in a public school setting. This course is required to earn a license to teach in the public school classroom. Both a clinical teacher and a university supervisor will work closely with the candidate during this experience. The university supervisor will observe the candidate teaching and provide feedback. Teacher candidates are required to work in the assigned classroom for the entire day during the 15 week student teaching experience. Offered spring.

EDU 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

EDU 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

ENGLISH

ENG 100: Fundamentals of Writing
3 credit hours
A course designed to prepare the student for college-level composition through intensive practice in writing, editing, and revising sentences and paragraphs. Students are placed in this course based on the results of the English Placement Exam, SAT/ACT scores, and/or previous grades in English. Satisfactory completion of the course is required before entry into English 112. Offered fall.

ENG 112: Composition
3 credit hours
WR credit
A one-semester course in writing that emphasizes organization and effective expression of ideas, expository and argumentative modes of essay writing, conventions of standard written English, analytical and interpretive reading skills, and use of evidence from written literature of various kinds. A specific research project is assigned. Offered fall and spring.

ENG 147: Literary Magazine Publication
1 credit hour/year: Students may repeat this course for additional credit
A course in which student editor(s) and students design and produce the PRISM. Responsibilities include organization of staff, establishment of procedures and standards, solicitation of student contributions of prose, poetry, and artwork, and work with layout and desktop publishing.
ENG 185: Introduction to Creative Writing  
3 credit hours  
A writing workshop emphasizing poetry and short fiction. Parallel reading includes contemporary works and current periodicals. Student writing will be analyzed in class and in individual conferences. A portfolio of creative work is required. Offered fall of even-numbered years.

ENG 211: British Literature Before 1700  
3 credit hours  
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement  
CTC credit  
An introduction to major works of British literature from its beginnings through the eighteenth century, including such figures as Chaucer, Spenser, Shakespeare, Milton, Pope, and Swift. Offered fall of odd-numbered years.

ENG 212: British Literature After 1700  
3 credit hours  
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement  
CTC credit  
An examination of British literature from 1700 until the present, focusing on theme and ideology within literary, historical, and cultural contexts. The course treats various genres, with emphasis on poetry and fiction. Offered spring.

ENG 214: Studies in Fiction  
3 credit hours  
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement  
CTC credit  
An introduction to novels and short fiction illustrating the evolution of fiction as a genre. Offered fall and spring.

ENG 216: American Literature After 1700  
3 credit hours  
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement  
CTC credit  
An introduction to the works and authors of American literature from 1700 to the present. The course examines works within their historical, cultural, and literary contexts. Offered fall and spring.

ENG 219: Latin American Literature  
3 credit hours  
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement  
CTC credit  
This course introduces students to the main periods and movements of Latin American literature from the conquest and colonial periods to “the Boom” and “post-Boom” movements of the twentieth century and beyond. All selections will be taught in translation, including authors such as: Colón, de las Casas, Sor Juana, Bolívar, Darío, Martí, Mistral, Vallejo, Neruda, Rulfo, García Márquez, and Fuentes. Offered spring, odd years.
ENG 220: World Literature Before 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
CTC credit
This course provides an introduction to world literature from its ancient beginnings through 1700 C.E. An emphasis will be placed on genre or literary style, as well as the beliefs and practices of the cultures that produced these important literary works. Several overarching themes, such as the journey, cross-cultural encounters, and the definition of love, are explored in an attempt to discover more about ourselves and the human condition. Offered fall.

ENG 221: World Literature After 1700
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement
CTC credit
This course provides an introduction to literature from 1700 forward. An emphasis will be placed on genre or literary style, as well as the beliefs and practices of the cultures that produced these important literary works. Several overarching themes, such as colonialism, women’s rights, and the meeting of East and West, are explored in an attempt to discover more about ourselves and the human condition. Offered spring.

ENG 225: Writing about Literature - Honors
3 credit hours
Prerequisite: ENG 112; This course fulfills the 200-level writing requirement.
CTC credit
The primary focus in the 200-level writing requirement is the careful and creative use of texts in student writing. The content may vary from term to term according to the needs of the academic department and interests of the faculty member.

ENG 312: Advanced Topics in Writing
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
An upper-level writing course designed to focus on style and complexity of development. The theme or topic of the course may vary, but the emphasis will be on the development of mature writing styles. The course will offer practice in writing non-fiction: profiles, essays, opinion pieces, investigative reports, interviews, and/or personal narratives. Students will use rhetorical strategies, principles, and standards of proof appropriate to subject matter, audience, and language. Offered fall and spring.

ENG 313: Writing About Story Telling in Simulation
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
This course satisfies the third-year writing requirement by asking students to analyze how our contemporary technology-driven society understands the concept of story. To what degree have traditional terms such as “plot” and “character” changed in a culture that experiences them primarily through television, movies, and video games? How have new forms of pop culture narratives affected what we expect from beginnings and endings in the stories that we tell about ourselves? Students will write analysis papers, conduct research, and propose arguments that evaluate changes in a range of storytelling techniques from traditional fictions to the newer interactive standards inspired by video games, cloud computing, and social networks.
ENG 313HL: Story in Simulation Honors Lab
1 credit: Acceptance in the Honors Program or permission of the Honors Coordinator required.

ENG 314: Professional Writing
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
Study of written communication in professional organizations, emphasizing specialized documents, technical editing, and publication management. Intensive practice in preparing documents – such as letters, proposals, reports, and memos – according to appropriate principles of writing and design. Offered every fall and spring of odd-numbered years.

ENG 316: Advanced Grammar
3 credit hours
Prerequisite: 200-level writing course; This course fulfills the 300-level writing requirement
An in-depth study of grammar. The course begins with the basics of sentence structure and progresses to the advanced level. Emphasis is given to improving style as a way of improving clarity and meaning. Offered spring of even-numbered years.

ENG 400L: Writing Lab
1 credit hour
Prerequisites: Successful completion of ENG 112, and both an ENG 200- and 300-level writing course. Students must be registered simultaneously in PHL 400. This course fulfills the ENG 400-level writing requirement.
Students will participate in a writing lab linked to their PHL 400 coursework. Early sessions will emphasize review and mastery of the writing skills taught throughout the previous three years of writing courses. When students begin work on comprehensive writing projects in PHL 400, this lab will serve as a place to work through the writing process with peer review, workshops, and individual help. Offered fall and spring.

ENG 422: Shakespeare
3 credit hours
Prerequisite: a 200-level literature course
A study of nine Shakespeare plays, including at least one from each of the main genres—history, comedy, tragedy, and romance. Offered fall of odd-numbered years.

ENG 425: Women on Stage
3 credit hours
Prerequisite: a 200-level literature course
The lines between queens and “queans” (Renaissance slang for prostitutes), actresses and courtesans, singers and scandal makers has always disturbed the (mostly male) writers and lawmakers attempting to regulate the spectacle of a woman displaying herself in public during the seventeenth and eighteenth centuries. Examining plays and other texts from the time when boys took female roles through the introduction of the actress to the public theatres, this course will interrogate the social, political, artistic, and moral implications of women on stage.
ENG 436: The British Novel in the Nineteenth Century
3 credit hours
Prerequisite: a 200-level literature course
A study of the nineteenth-century British novel, including six to seven works from such authors as Austen, Shelley, the Brontes, Dickens, Collins, Thackeray, Gaskell, Eliot, Trollope, Hardy, and Wilde. Offered in fall of even-numbered years.

ENG 438: Twentieth-Century Fiction
3 credit hours
Prerequisite: a 200-level literature course
A study of significant fiction (short stories and/or novels) primarily focused on British and American authors, with additional world authors. Depending on the professor, the course may be organized thematically and/or geographically. Offered fall of odd-numbered years.

ENG 452: African-American Literature
3 credit hours
Prerequisite: a 200-level literature course
A study of African-American writers from the beginnings to the present and their relationship to American culture and history, including figures such as Wheatley, Douglass, Chesnutt, Dunbar, DuBois, Hughes, Hurston, Wright, Baldwin, Morrison, and Walker. Offered in spring of odd-numbered years.

ENG 454: Southern American Literature
3 credit hours
Prerequisite: a 200-level literature course
A study of major Southern writers, emphasizing those of the 1920s Renascence, and contemporary writers. Offered fall of even-numbered years.

ENG 456: The American Novel
3 credit hours
Prerequisite: a 200-level literature course
A study of the American novel, including eight to nine works by authors such as Hawthorne, Melville, Crane, Twain, James, Cather, Wharton, Fitzgerald, Hemingway, Faulkner, and Nabokov. Offered spring of even-numbered years.

ENG 474: The Image of Women
3 credit hours
Prerequisite: a 200-level literature course
This course examines the expression of women’s lives, experiences and perspectives in various forms: poetry, drama, the short story, the essay, the manifesto, autobiography, and the visual arts. Throughout history, many women have been determined by the larger culture to be culturally unacceptable. This has resulted in them being marginalized, outcast, confined, even institutionalized, for their thoughts and behaviors. Continuing the work of literary critics Sandra Gilbert and Susan Gubar in The Madwoman in the Attic: The Woman Writer and the Nineteenth Century Literary Imagination (1979) and professor of psychology Phyllis Chesler in Women and Madness (1970), this course will focus on twentieth century texts and the image of women in works produced by both men and women.
ENG 478: Children’s Literature
3 credit hours
Prerequisite: a 200-level literature course or permission of the professor
An introduction to literature written for children, focusing on the British-American tradition that evolved from Alice in Wonderland and including additional works chosen from world literature. Offered spring of odd-numbered years.

ENG 482: Critical Approaches to Film
3 credit hours
Prerequisite: a 200-level literature course
An introduction to the basic vocabulary of film studies as well as various models of film theory, including, but not limited to: deconstruction, psychoanalysis, and feminism. The primary emphasis is on feature length, narrative fiction films, but attention is also paid to documentaries and experimental films. Questions about the cinematic representation of class, race, and gender are explored. The course content may vary from term-to-term by focusing on a particular theme or issues. Offered fall of odd-numbered years.

ENG 485: Senior Seminar
3 credit hours
Prerequisites: a “C” or better in coursework in the major, senior status
Students will read and respond to a selected list of literary works focused on a particular theme, genre, or author, in scheduled class meetings for the first half of the semester. During the second half of the semester, class meetings may alternate with conferences. In class, students will give focused responses to the reading assignments, demonstrate competency in various forms of composition, complete a working bibliography, and write a comprehensive essay on a subject derived from the readings. At term’s end, students will deliver to the English faculty substantive oral presentations based on their critical research. Offered fall.

ENG 295/395/495: Writing About Literature - Special Topics
1-4 credit hours
Prerequisite: ENG 112
A course whose content may vary from term to term according to the needs of the academic department, student demand, or the interests of the faculty member.

ENG 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

ENG 490/491: Internship I and II
1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; ENG 490 is a prerequisite for ENG 491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate
degree can consist of internship credit. Note: Any student who has not completed the learning agreement for the internship by the last day to drop will be assigned a “W” for the internship experience for that semester.

**ENG 499: Research in English**

*1-4 credit hours*

*Prerequisite: junior or senior status*

In collaboration with a faculty sponsor, students will conduct a research project, generally, but not necessarily, resulting in an essay suitable for formal presentation or publication. Interested students should consult with an English faculty member before registering. Registration will be limited on the basis of a minimum of a 3.0 GPA in major, viability of proposed topic, and potential for successful completion.

**ENVIRONMENTAL STUDIES**

**ENV/GST 300: Global Environmental Issues**

*3 credit hours*

Course description pending.

**ENV/LST 400: Senior Capstone Course**

*3 credit hours*

Course description pending.

**ENV 490/491: Internship I and II**

*1 to 6 credit hours*

*Prerequisites: PDS-300; junior or senior status; ENV 490 is a prerequisite for ENG 491*

An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

**GLOBAL STUDIES**

**GST 295/495: Special Topics in Global Studies**

*3 credit hours*

A course whose content may vary from term to term according to the needs of the academic department, student demand, or the interests of the faculty member.

**GST 392/492: Directed Study**

*2-4 credit hours*

*Prerequisite: junior or senior status*

A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.
GST 395: Special Topics: Study or Tour Abroad
3 credit hours
Prerequisite: junior or senior status
This course is designed to encourage students majoring in Global Studies to study abroad, and to assist them in maximizing the educational opportunity that their travel experience provides. The course will allow students to earn three credit hours by completing the requirements of a directed study or independent research project designed collaboratively by the student and a faculty member(s). The course content will be relevant to the academic interests of the student and faculty, and to the location of the study abroad experience. To fulfill the requirements of the course, the student will be expected to complete assigned readings on selected topics relevant to the study abroad location, and to produce a significant paper (and/or other assessable product) based on the student’s research and educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. (No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.)

GST 490/491: Internship I and II
1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; GST 490 is a prerequisite for GST 491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

HISTORY

HIS 103: World Civilizations I
3 credit hours
CTC-NW credit
From the earliest human societies to the cusp of the modern world, World Civilizations to A.D. 1500 introduces students to the pageant of human history, with a global focus. Students will become familiar with the key factors and in the rise of the earliest civilizations, how they blossomed, transformed and, in many cases, fell. The course ends in 1500, when global interactions increase in their scope and their velocity. Special attention will be paid to interactions between seemingly separate societies and to the effects these interactions have had since the beginnings of human civilization. Through writing assignments, the study of primary source documents and through essay-based examinations, students will gain a familiarity with the document-based art of history. Offered fall and spring.

HIS 104: World Civilizations II
3 credit hours
CTC-NW credit
It might be argued that A.D. 1500 signaled the dawn of the global era. Or, was there no dawn, but merely the growth of earlier global reactions fostered by new technologies? World Civilizations from A.D. 1500 explores the last half-millennium, a time during which global contacts increased both in their scope and in their velocity, creating a world system that requires our understanding if we are to function as informed citizens in the world today. Special attention will be paid to the increased exchange of information, technology and biota (including people) in an era of increased globalization, and to the impact that "Western" cultures and "non-Western" cultures have had on each other. Through writing assignments, the
study of primary source documents and through essay-based examinations, students will gain a familiarity with the document-based art of history. Offered fall and spring.

**HIS 201: History of the United States I**

*3 credit hours*  
CTC credit  
This course affords students an opportunity to gain an understanding of the history of the United States to 1877 essential for American citizenship. The course endeavors to recount and explain the development of American democracy. It examines ideas, institutions and processes that affected the achievements of the American people. It focuses on decisions that reflected national goals and directed national purposes; on people who made these decisions; and on problems in foreign policy, growth of capitalism, political practices, social behavior and conflicting ideals. Offered fall and spring.

**HIS 202: History of the United States II**

*3 credit hours*  
CTC credit  
This is the follow-up course to History of the United States I. This course allows the student the opportunity to gain an understanding of the history of the United States essential for American citizenship from 1877 forward. The course endeavors to recount and explain the development of American democracy. It examines ideas, institutions and processes that affected the achievements of the American people. It focuses on decisions that reflected national goals and directed national purposes; on people who made these decisions; and on problems in foreign policy, growth of capitalism, political practices, social behavior and conflicting ideals. Offered fall and spring.

**HIS 348: History of the U.S. South Since 1865**

*3 credit hours*

*Prerequisite: 3 semester hours of any 100 or 200 level history course*

This course examines the factors that have made the South a distinctive part of the United States, from the end of the Civil War to the present. In doing so, the course treats geographic, socio-economic, ethnic, political, and cultural developments in the region. Offered spring of odd-numbered years.

**HIS 295/395/495: Special Topics**

*1-4 credit hours*

A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**HIS 392/492: Directed Study**

*2-4 credit hours*

*Prerequisite: junior or senior status*

A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.
HONORS

ENG 225: Writing about Literature: Honors
3 credit hours
Prerequisite: ENG 112; Acceptance in the Honors Program or permission of the Honors Coordinator. This course can be used to fulfill the 200-level writing requirement or as a CTC course. The primary focus in the 200-level writing requirement is the careful and creative use of texts in student writing. For the Honors section fulfilling this requirement, the content may vary from term to term according to the needs of the academic department and interests of the faculty member.

HON 100: Introductory Honors Seminar
3 credit hours
Prerequisite: Acceptance into the Honors Program or permission of the Honors Coordinator. This course fulfills the PDS 100 requirement. An introductory seminar with a special emphasis placed on ethical decision making.

HON 300: Advanced Honors Seminar
3 credit hours
Prerequisites: Acceptance in the Honors Program or permission of the Honors Coordinator; ENG 225H; completion of 59 credit hours. An advanced seminar whose content may vary from term to term; this course features a domestic or international study-travel component.

Honors Labs
1 credit hour
An Honors lab is a 1 credit hour supplement to a non-Honors course. The Honors curriculum requires students to complete 5 Honors labs.

– ANT 214HL: Cultural Anthropology Honors Lab
– BIO 101HL: Principles of Biology Honors Lab
– COM 101HL: Public Speaking Honors Lab
– ENG 313HL: Story in Simulation Honors Lab
– MAT 201HL: Statistics Honors Lab
– PSY 101HL: General Psychology Honors Lab
– WST 200HL: Women's Studies Honors Lab

Note: Any course number which ends in “HL” will count toward the Honors lab requirement.

LIBERAL STUDIES

LST 380: Liberal Studies Junior Seminar
1 credit hour
Prerequisite: junior or senior status
You will distinguish rhetorical and explanatory statements from rational arguments and develop the skills required to think critically about any issue that may arise in your academic, professional, or personal endeavors. You will practice identifying, interpreting, and evaluating arguments of the sort found in books, journal articles, speeches, newspaper editorials, letters to the editor, magazine articles, and scientific reports. Offered in spring.
LST 470: Liberal Studies Senior Seminar  
3 credit hours  
Prerequisites: senior status  
You will examine selected topics from the perspectives of multiple disciplines. You will take two essay exams and write a research paper. In class, you will openly discuss the issue for the day, analyze “pro” and “con” positions on the issue, and participate in paper workshops. You will improve your ability to apply useful ways of asking questions, to gather information, to evaluate evidence, to understand the world, and to confront moral problems. Offered in spring.

LST 295/395/495: Special Topics  
1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

LST 392/492: Directed Study  
2-4 credit hours  
Prerequisite: junior or senior status  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

LST 490/491: Internship I and II  
1 to 6 credit hours  
Prerequisites: PDS-300; junior or senior status; LST 490 is a prerequisite for LST 491  
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

MARKETING

MKT 230: Marketing  
3 credit hours  
Company survival and growth in the coming years will require a move toward global marketing with its many potential rewards and risks. This course demonstrates the role of marketing in the organization, explores the relationship of marketing to other functions, and helps students learn to make marketing decisions in a global business environment. The course shows how effective marketing builds on a thorough understanding of buyer behavior to create value for customers and how that behavior varies in different country markets. Students learn how to control the elements of the marketing mix—including product policy, channels of distribution, communication, and pricing to satisfy customer needs profitably. Offered fall and spring.
MKT 331: Advertising
3 credit hours
Prerequisite: BSA 230
This course examines the creation of an advertising strategy, and explores the planning and execution of advertising and related promotional functions. Among the topics discussed are setting advertising objectives and budget, media strategy, creative strategy, and measuring advertising effectiveness. It also evaluates controversies surrounding advertisement effectiveness measurement, and reviews legal issues, including privacy, deception, and advertisement substantiation. The course emphasizes the management of advertising campaigns, expenditures, and the integration of advertising efforts as part of the total marketing program. Offered spring of even-numbered years.

MKT 332: Consumer Behavior
3 credit hours
Prerequisite: BSA 230
This course provides an overview of current knowledge about consumer behavior. Basic behavioral science and specific techniques used in marketing practice are covered. Course topics include focus group interviews and qualitative research, survey analysis, sensory and perceptual analysis, attitude analysis, value analysis, and psychographics. The approach is not mathematical, but is technical. The course is directed at students preparing for positions in brand management, advertising, and marketing research. Offered fall of even-numbered years.

MKT 336: Marketing Research
3 credit hours
Prerequisites: BSA 230 and MAT 201
This course considers the gathering of marketing related data from individuals and organizations, with particular emphasis on integrating problem formulation, research design, and sampling so as to yield the most valuable information. Statistical approaches to improve marketing decision making in such areas as strategic marketing, advertising, pricing, sales force management, sales promotions, new products, and direct marketing are examined. The development, implementation, and use of quantitative models are emphasized. Offered spring of odd-numbered years.

MKT 418: Global Marketing
3 credit hours
Prerequisite: BSA 230
Company survival and growth in the coming years will require a move toward global marketing with its many potential rewards and risks. This course examines the challenge of entering and operating effectively in foreign markets. This course examines the challenge of leading a company in today's global business environment. With a focus on the design and management of inter-organizational systems, the class considers constraints and opportunities facing a firm that wishes to distribute its products or services overseas.

MKT 426: Sales and Marketing Management
3 credit hours
Prerequisite: BSA 230, and either BSA 332 or BSA 336
This course focuses on improving the efficiency and effectiveness of a company’s marketing activities. Topics will cover product management, pricing, distribution and inventory, market segmentation, and positioning. The course will demonstrate quantitative techniques for determining sales territories and compensation; advertising and other promotional budgets; product line and business unit profit margins; and other metrics for determining the net contribution of the marketing program.
MKT 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

MKT 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

MKT 490/491: Internship I and II
1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; MKT 490 is a prerequisite for MKT 491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

MATHEMATICS

MAT 100: Intermediate Algebra
3 credit hours
This course is designed to prepare students for College Algebra (MAT111). You will achieve a better understanding of the mathematics you will need for use in all disciplines, improve your understanding of the basic mathematical concepts of algebra and geometry, improve your mathematical skills, and explore familiar concepts using different techniques. Offered fall.

MAT 111: College Algebra
3 credit hours
You will study real numbers, solving equations and inequalities, algebraic functions, graphing functions, and inverse functions. You will also study an introductory probability and counting methods.
Note: MAT 111 is also offered with workshop option, which meets five hours per week. Offered fall and spring.

MAT 112: Pre-Calculus Mathematics
3 credit hours
Prerequisite: MAT 111 or placement by mathematics faculty
You will study exponential and logarithmic functions, trigonometric functions, trigonometric identities and equations, applications of trigonometry, and systems of equations.
MAT 120: Foundations of Elementary Math I
3 credit hours
This course is an investigation of our numeration system. The NCTM standards guide the course through an introduction to problem solving, sets, functions, ancient numeration systems, and place value. A thorough examination of addition, subtraction, multiplication and division reveals why these operations behave the way they do and what interconnections exist between these operations. The counting numbers are extended to include negative numbers and the study of integer operation. In addition, the course addresses topics in number theory including the study of primes, divisibility, the LCM and GCF. Finally, the course examines fractions and the arithmetic of fractions at a deep level. Offered fall.

MAT 121: Foundations of Elementary Math II
3 credit hours
This course begins with an investigation of decimals and the arithmetic of decimal numbers and includes an examination of ratios, rates, and proportions, leading to percentages, uncertainty, and chance. This is followed by the study of basic statistics emphasizing measures of central tendency, variance, and ways of organizing data. The study of geometry begins with examination of the basic shapes of one, two, and three dimensions and is followed by an investigation of the basic ways these shapes can be transformed: translation, reflection, and rotation. The study of basic measurement including length, area, surface area, and volume completes the content of this course. (MATH 120 is not a prerequisite for this course.) Offered spring.

MAT 201: Introduction to Statistics
3 credit hours
Prerequisite: MAT 111 or MAT 202 or placement by mathematics faculty
EMP credit
You will be introduced to descriptive and inferential statistical concepts, including elementary probability, frequency distribution, random variables, binomial and normal distributions, confidence intervals, hypothesis testing, correlation, and linear regression. Most students should take this course during the sophomore year. Offered fall and spring.

MAT 201HL: Statistics Honors Lab
1 credit: Acceptance in the Honors Program or permission of the Honors Coordinator required.

MAT 202: Finite Math
3 credit hours
Prerequisites: MAT 111 or placement by mathematics faculty
You will study selected topics in finite mathematics, including set operations, Venn diagrams, elementary probability, counting techniques (including permutations and combinations), matrices, solving systems of equations, linear programming, and mathematics of finance. Offered spring.

MAT 241: Calculus with Analytic Geometry I
4 credit hours
Prerequisite: MAT 111 or 112 or placement by mathematics faculty
You will study limits, derivatives, and anti-derivatives of algebraic, trigonometric, exponential, and logarithmic functions. You will also study the application of calculus to graphing functions, the fundamental theorem of calculus, and definite integrals. Offered in fall.
MAT 242: Calculus with Analytic Geometry II
4 credit hours
Prerequisite: MAT 241 or placement by mathematics faculty
You will study the applications of the definite integral in areas, volumes, and surface areas. You will also study inverse trigonometric functions, hyperbolic and inverse hyperbolic functions, including their derivatives and integrals, techniques of integration, indeterminate forms, improper integrals, infinite series, tests of convergence, polar coordinates, and conic sections. Offered in spring of even-numbered years.

MAT 301: Statistics II
3 credit hours
Prerequisite: MAT 201 or permission of professor
You will examine relationships between two variables using parametric and nonparametric statistics: graphical techniques, simple linear regression and correlation methods, experiment design and sampling. Other topics will include: confidence intervals and hypothesis testing with graphics in multiple samples and/or variables cases, tests for means/proportions of two independent groups, analysis of variance for completely randomized design, contingency table analysis, correlation, single and multiple linear regression, design of experiments with randomized blocks, factorial design, and analysis of covariance. Application of these topics will be drawn from business, economics, the social sciences, biology, and other areas. Students will use statistical analysis technology. Offered in spring.

MAT 341: Multiple Variable Calculus
4 credit hours
Prerequisite: MAT 242 or placement by mathematics faculty
You will study parametric equations, vectors, solid analytic geometry, functions of several variables, vector-valued functions, partial derivatives and their applications, multiple integrals, elementary differential equations, and Green’s and Stoke’s theorems.

MAT 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

MAT 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.
PHILOSOPHY

PHL 201: Introduction to Philosophy
3 credit hours
CTC credit
You will embark on an introductory survey of many of the main philosophical issues in contemporary Western thinking. You will discuss current and historical philosophers as you examine the following topics: logic, religion, knowledge, the mind, the self, free will, and ethics. Offered in fall.

PHL 212: Critical Thinking
3 credit hours
CTC credit
Arguments are used both to persuade people and to establish the truth about a topic. You will consider these different uses of arguments and examine in detail the methods for distinguishing good arguments from those that are not good.

PHL 400: Senior Interdisciplinary Ethics Seminar
3 credit hours
Prerequisite: senior status
ETH credit
You will study the relationship among religion, ethics, and the professional world. You will examine ethical theories and contemporary moral problems as you learn how to create your own good moral arguments on both personal and professional topics. Offered fall and spring.

PHL 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

PHL 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

PHYSICAL EDUCATION

PEH 100: Lifetime Fitness & Wellness
2 credit hours; three hours each week
Lecture material covers a variety of wellness topics including physical fitness, nutrition, weight management, stress management, and disease prevention. The interaction and interdependency of these aspects to total health and well-being is studied and discussed. The student registers for the course according to the aerobic activity in which she chooses to participate. Activity choices include water exercise, fitness walking, aerobic dance, jogging and fitness swimming.
PEH 118: Cross Training  
1 credit hour; two hours each week  
This is a physical conditioning class in which students apply the principles of health-related fitness training. Aerobic activities include fitness walking, jogging, and use of aerobic exercise equipment. Strength training includes use of weight machines and free weights.

PEH 119: Strength Training  
1 credit hour; two hours each week  
This is a physical conditioning class focusing on the principles and practice of strength and resistance exercise. Technique and progression for use of different modalities of strength training is covered.

PEH 136: Yoga  
1 credit hour; two hours each week  
This course is an introduction to the basic principles of yoga, an integrated system of education of the body, mind, and spirit. The student will focus on the physical aspects of the practice and deepening body awareness.

PEH 154: Pilates  
1 credit hour; two hours each week  
This course is an introduction to the fundamentals and exercises of Pilates mat work. Based on the work of Joseph H. Pilates, students learn this integrated system of movement, breath, and experiential anatomical awareness to increase core body strength, flexibility, and range of motion.

PEH 195/295: Special Topics In Physical Education  
1-4 credit hours  
The content of this course may vary from term-to-term according to the needs of the academic department, student demand, or the interests of the instructor.

PHYSICS

PHY 211: College Physics I  
4 credit hours; Three hours lecture each week, three hours lab each week  
Prerequisite: MAT 111 or MAT 241  
Recommended: Completion of CHE 111 and 112 with a “C” or better; sophomore or higher standing.  
First part of a two-semester introductory sequence in non-calculus physics, with laboratory. Topics include: mechanics, force, motion, Newton’s Laws, velocity, acceleration, momentum, collisions, circular motion, rotational motion (oscillations, pendulums), simple harmonic motion, energy, conservation laws, and work. Offered fall.

PHY 212: College Physics II  
4 credit hours; Three hours lecture each week, three hours lab each week  
Prerequisites: PHY 211 with a “C” or better  
Second part of a two-semester introductory sequence in non-calculus physics, with laboratory. Topics include: electromagnetism, waves, electrical charges, forces, field, capacitors, circuits, Ohm’s Law, sound, and optics. Offered spring.
POLITICAL SCIENCE/PRE-LAW

PSC 201: American Government
3 credit hours
CTC credit
As an American citizen, it is imperative that you are aware of how your government operates. As such, this course focuses on the history, constitutional basis, institutions, structure, and processes of the American political system. Additionally, the importance and interconnectedness between the media, interest groups, political parties, and public opinion will be discussed, while public policies (past and current) will be critically analyzed. If you decide to major in the exciting field of Political Science, this course is the prerequisite for all other PSC courses.

PSC 202: State and Local Government
3 credit hours
CTC credit
Americans tend to be more familiar with the federal government than with state and local governments, although these latter governments affect most of us more directly on a daily basis. As a companion course to PSC 201: American Government, this course will help you understand the different types of local and state government institutions, how these institutions interact with the federal government, how laws that affect you on a daily basis are passed, and how you, as an average citizen, can influence local and state government through advocacy, interacting with local and state officials, and voting. At the end of this course, which is required of all PSC majors, you will have a more thorough understanding of municipal, county, and state government, including how the court system works at all of these levels. You may even be inspired to run for local or state office after taking the course! Offered fall.

PSC 220: Introduction to Public Administration
3 credit hours
Most of us have some experience interacting with a government office—from renewing a driver’s license to paying a fine in traffic court. Sometimes we complain about government bureaucracy and sometimes we are thankful that someone in government helped us solve a problem, like when you lost your passport. In this course, you will learn how government works. Public administration is the study of how government programs and policy are carried out. You will learn about budgeting, hiring, delivering services, and assessing results—all in the public sector. Offered fall.

PSC 260: Political Economy for Public Policy
3 credit hours
EMP Social Science credit
In any area of American public policy, one will notice that both politics and economics are incorporated into the discussion. Fundamentally, as a student in this course, you will learn how economics is involved in and applies to the public policy making process. Content to be examined ranges from basic economic analysis, to the evaluation of public policy decisions, to critically investigating the relationship between politics and business. Students may take this course without previous economic experience, as it is valuable not only to college students but to American citizens. Offered spring.
PSC 270: Introduction to Law and the Legal System  
3 credit hours  
CTC credit  
Fundamentally, this course provides students with an overview of the American law and legal system. It is imperative as both college students and citizens, to better understand how law, the Constitution, and the legal system operate within our country. As such, this course examines various general aspects of American law and the legal system (definitions, structures, processes, rights, sources, its impact upon society), as well as specifics such as contracts, torts, and criminal and civil law. This course is required for Political Science, Pre-Law, and Criminal Justice majors but would be valuable for any WPU student interested in furthering their knowledge of law within the United States. Offered fall and spring.

PSC 280: Introduction to Public Policy  
3 credit hours  
EMP Social Science credit  
This course provides an essential introduction and overview of public policy within the United States. Importantly, as a student in this course, you will develop an understanding of not only the public policy process but how the process ultimately influences the outcome. Considering such critical questions such as why some problems reach the public agenda and others do not, why some solutions are adopted and others are rejected, and why some policies appear to succeed while others appear to fail are examined thoroughly throughout the semester. Although you will primarily examine policymaking at the national (domestic) level, you will also investigate examples at the local, state, and international levels as well. In short, this course is designed to help you understand the relationship and process between government and citizens that creates the policies affecting, positively and negatively, our everyday lives. Offered fall and spring.

PSC 305: Campaigns and Elections  
3 credit hours  
Have you ever thought about running for political office or about working on a political campaign? Or have you ever just wondered how some people get elected and others do not. This course will help you understand electoral politics from an “insider’s perspective.” You will learn and practice all of the skills used by candidates and campaign consultants in running and participating in successful campaigns. You will learn how to conduct research on electoral districts and past race, create a campaign plan, construct effective messages—advertisements, speeches, and web pages—used in campaigns, and how the media play such an important role in political campaigns. Even if you never run for office, you will leave this course with a better understanding of how political campaigns work. Offered fall of even-numbered years.

PSC 310: Lobbying and Advocacy  
3 credit hours  
Advocacy is the pursuit of influencing outcomes—including public policy and resource allocation decision—that directly affect people’s lives. Lobbying is a formal process used by representatives from interest groups to get elected officials to pass legislation favorable to the interest group. In this class, you will learn how to influence people—citizens and elected officials—on public policy matters. Offered spring of odd-numbered years.

PSC 311: Political Leadership  
3 credit hours  
What does it take to be an effective political leader? How can you become a political leader—at the local, state, or even national level? This course examines theories of effective political leadership. It also helps
students develop the attitudes, knowledge, and skills necessary for contemporary political leaders. Even if you do not see yourself ever seeking appointed or elected office, taking this course will help you better understand the challenges and opportunities that political leaders face. Offered fall of odd-numbered years.

**PSC 315: Women in Politics**  
*3 credit hours*  
Women in Politics broadly explores the role of women in shaping American political history by investigating the social, economic, and occupational factors that have deterred women’s participation in politics throughout the past. The content of this course distinctively focuses on the recent increase of female political participation over the past two decades, while putting a unique emphasis upon the intersection between gender and race and gender and sexual orientation. Although primarily centered upon the political sphere within the United States, this course will also address the proliferation of female leaders worldwide, as well as the numerous factors that have facilitated such a rise to power. Offered fall of odd-numbered years.

**PSC 340: Nonprofit Administration**  
*3 credit hours*  
Nonprofit organizations play a large role in the public sector. These organizations influence the political process through lobbying and advocacy. They also deliver services to people. This course will introduce you to the role that nonprofit organizations play in American life and how they intersect with government. You will also learn about topics affecting how nonprofits are managed, including: leadership, budgeting, fundraising, and advocacy. This course offers a theoretical and practical overview of the sector. Offered spring of even-numbered years.

**PSC 360: Public Policy Research**  
*3 credit hours*  
Within the United States, public policy is decided upon after meticulous consideration of various alternatives. As a student in this course, you will learn not only the fundamentals of research methods but how to apply such methods to public policy problems and issues. As we examine the research process understood from both the broader social/behavioral science perspective and the more particular political science perspective, you will ultimately come to understand how to conduct research of our own, report your findings in a clear and concise manner, and critically evaluate the work of others. Offered spring of odd-numbered years.

**PSC 370: American Constitutional Law**  
*3 credit hours*  
The U.S. Constitution is the very foundation of our government. The way in which this document is interpreted determines, to a large degree, what the relationship between the government and the governed will be. In this course, you will learn about the Constitution and about the major cases the Supreme Court has decided in interpreting Constitutional provisions. You will learn about the various theories concerning how the Constitution should be interpreted. You will also learn about the powers of national and state governments; about the powers of the various branches of the federal government, and about how the Constitution protects the rights and liberties of individual citizens and organizations. In class, you will play the role of Constitutional lawyers representing one side of a case actually before the Supreme Court during the term. Then later, you will play the role of a Supreme Court Justice having to decide that same case. This course will be very valuable to anyone who plans to attend law school. Offered spring of even-numbered years.
PSC 480: Senior Seminar in Political Science
3 credit hours
Prerequisite: PSC or PRL major with at least 90 hours or permission of department chair
As a student in this course, you will either have completed or be concurrently enrolled in the traditional internship experience. Here, you will integrate the expansive criminal justice/political science knowledge that you have acquired through academic study with the real-world situations of your internship experience. The content of this course focuses on current and significant issues within the field of Criminal Justice and Political Science, while the goal of this course aims to prepare you for the transition from the university to a career, to graduate or a professional school, or to the Armed Forces.

PSC 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

PSC 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

PSC 490/491: Internship I and II
1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; PSC 490 is a prerequisite for PSC 491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

PROFESSIONAL DEVELOPMENT SEMINARS

PDS 100: Professional Development Seminar: First-Year Experience
1 credit hour
Required for new first-year students and transfers with 29 or fewer credit hours.
Professional Readiness (PR) credit
This course is designed to give you the opportunity to find community with other first-year students by exploring academic, social, and ethical issues that are important to your life. A shared summer reading assignment is a central part of the course and serves to welcome incoming students into the academic community. Offered in fall.
PDS 200: Professional Development Seminar II: Career and Leadership Development
1 credit hour
General Elective credit
This course is designed to help students gain insight into their personal strengths and interests while exploring career options and their vision for themselves as potential leaders. The events and resources of Career Services will be integrated into the curriculum and students will become familiar with the Career Center, Academic Advising, Optimal Resume and national and local career resources.

PDS 300: Professional Development Seminar III: Workplace Connections
1 credit hour
Prerequisite: Junior status
Professional Readiness (PR) credit
This seminar is specifically designed to help you prepare for your internship search and/or your first professional position after college. You’ll also learn how to develop an effective job search strategy, write a resume and cover letter, and learn interviewing skills. Topics also include: professional communication, business etiquette, and dealing with workplace ethical dilemmas. Students are recommended to register for this course the semester prior to their internship or experiential learning course in their major. Offered fall, spring, and summer.

PSYCHOLOGY

PSY 101: General Psychology (Honors option)
3 credit hours
EMP Social Science credit
Note: The Honors option includes three lecture hours each week and one laboratory hour each week and carries 4 credit hours.
Does what you eat impact your brain function? Is it damaging to spank your children? Are you really independently minded, or do others influence you more than you think? These are just a few of the many real-life questions addressed in General Psychology. Through readings, lectures, discussions, and in-class activities, you will learn the ways psychologists study human behavior and the mind. A major emphasis will be placed on understanding basic methods of data collection, analysis, and interpretation. No matter what major you decide to pursue, General Psychology will help you better understand yourself and be able to work effectively with others. Offered fall and spring.

PSY 101HL: General Psychology Honors Lab
1 credit: Acceptance in the Honors Program or permission of the Honors Coordinator required.

PSY 221: Life-Span Development
3 credit hours
Prerequisite: PSY 101
Whether your goal is to be a professional, a parent, a partner, or maybe all three, knowledge of what people experience at different ages will help you to be more effective in your professional and personal interactions. This course will explore a variety of topics throughout the lifespan, such as prenatal brain growth, infant attachment, and adolescent sexuality, whether or not people really have a “mid-life crisis”, and myths of aging. You will apply and demonstrate your learning in group work, projects, and papers. You will also be asked to make connections across the lifespan. For example, you might be asked to investigate how your childhood attachment patterns are related to your ability to form effective relationships as an adult. Offered spring.
PSY 230: Personality Psychology
3 credit hours
Prerequisite: PSY 101
Who are you and how are you unique from others? Would you describe yourself as cautious or thrill-seeking? Introverted or extroverted? Flexible or rigid? Understanding your own personality can help you function more productively in work and relationships. Understanding variations in personality allows you to predict other people’s behavior so you know what to expect from them. This course examines the different theories about how personality is thought to develop (e.g., psychodynamic, motivational, biological, or cognitive). Through class discussions, readings, activities, and class projects, we will explore the elements of personality, how these elements are organized, and the influence of personality on human behavior. Offered fall.

PSY 240: Abnormal Behavior
3 credit hours
Prerequisite: PSY 101
Did you know that almost one in two people will be directly affected by a psychological disorder such as anxiety, depression, alcohol dependence or schizophrenia? It’s very likely that you already know a friend or family member who is struggling with one of these disorders, or possibly you have struggled with one of these disorders yourself. Through readings, lectures, discussions, and in-class activities, this course will help you better understand the description, causes, and treatments of the most common psychological disorders. Even those students who have never had experiences with psychological disorders will gain useful strategies for stress management, coping with automatic negative thoughts, and maintaining good mental health over the course of their lifetime. Offered fall and spring.

PSY 245: Sport Psychology
3 credit hours
Prerequisite: PSY 101
Sport psychology is a science in which the principles of psychology are applied to sport and exercise settings. Sport psychology focuses on the emotional and psychological factors that affect sport and exercise performance, as well as the effect of sport and exercise involvement on one’s psychological and emotional experiences.

PSY 295/395/495: Special Topics
1-4 credit hours
Prerequisites: Permission of the instructor
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

PSY 300: Research Methods
4 credit hours
Prerequisites: PSY 101 and MAT 201; Co-Requisite: PSY-300L.
Three lecture hours each week; two laboratory hours each week. Students will receive 4 hours of credit for the class and 0 hours of credit for the lab.
This course will help you understand the methods psychologists use in studying human behavior and the mind. You will learn basic scientific methods and how to conduct research in an ethical manner. Emphasis will be placed on learning basic methods and having the opportunity to apply that knowledge. The course will also help you learn how to understand the statistical findings reported in professional journal articles and how to evaluate common claims reported in the news. Students will conduct an in-depth review of existing research in a specific area of psychology and design a research project. Emphasis will be placed on writing a formal research proposal that incorporates standards of scientific writing in the
context of the behavioral sciences as well as the use of American Psychological Association (APA) writing style.

**PSY 310: Child and Adolescent Development**  
*3 credit hours*  
*Prerequisite: PSY 101*  
Have you ever wondered how certain foods and drugs influence children’s development during the prenatal period? Or how infant personality and parenting style interact to create a certain kind of parent-child relationship? Or what makes certain teens popular, while others are rejected? This course will introduce you to biological, cognitive, and social-emotional development of childhood and adolescence. Through this course, you will focus on a range of topics that will help you parent your own future children or work with children and adolescents in a professional setting. Offered spring.

**PSY 311: Cognitive Psychology**  
*3 credit hours*  
*Prerequisite: PSY 101*  
Can you rely on your memory to be accurate? Is it possible to have too much information to learn to be able to remember it? What information do you use when trying to solve a problem? Why are children able to learn language quickly, while adults struggle with the same task? Understanding how our mental processes work is the basic goal of cognitive psychology. Understanding how we think can be of special interest to those pursuing fields of education, business, and law. Offered fall.

**PSY 321: The Psychology of Adulthood & Aging**  
*3 credit hours*  
*Prerequisite: PSY 101*  
Who is old? Which psychological processes change after an individual reaches their biological maturation, and which do not? This course focuses on changes and continuities in psychological development after adolescence. We will consider both theory and research concerning adult development and aging in the physical, cognitive, and socio-emotional domains. We will also evaluate what it means to age successfully versus unsuccessfully. Thus, we will consider outcomes ranging from optimal aging to average or usual aging, to diseased aging. Offered fall.

**PSY 330: Social Psychology (Honors Option)**  
*3 credit hours*  
*Prerequisite: PSY 101*  
How do your stereotypes of other people change their behavior? What techniques are successful in influencing others’ behavior? Why are some relationships successful while others end in conflict? And what determines whether people will be helpful or aggressive? Social psychologists examine how behavior is affected by the presence of other people and by the specific situation. Classic problems throughout history (e.g., obedience in Nazi Germany) and modern issues (e.g., prejudice by teachers) will be studied in this course. You will have the opportunity to apply many of the topics to your life and to the lives of those around you. Offered spring.

**PSY 330HL: Social Psychology Honor Lab**  
*1 credit: Acceptance in the Honors Program or permission of the Honors Coordinator required.*
PSY 341: Child, Family and Youth Services
3 credit hours
Prerequisite: PSY 101
Through this course you will become familiar with the scope and practice of services available for helping our society’s children and families. We will explore the concepts and characteristics related to at-risk youth and examine agencies and programs directed toward changing situations and circumstances that endanger the future academic personal, and/or social success of children with this label. Finally, we will emphasize ethnic and cultural issues related to the practices of family and child welfare services, as well as referral and collaborative working procedures, intervention strategies, and prevention agencies.

PSY 343: Psychology and the Law
3 credit hours
Prerequisite: PSY 101
Intrigued by TV shows about profiling criminal behavior? Curious about whether mental illness is associated with criminal behavior? TV sensationalizes criminal behavior. This course will help separate fiction from fact. Students will become familiar with the principal theories, concepts, and methods of understanding the field of Forensic Psychology. The material covers major topics related to how Psychology and the Legal system intersect: police selection and investigations, eyewitness testimony, jury composition, sentencing, assessment, criminal behavior and intimate partner violence. In addition, students should develop an understanding of careers in forensic psychology.

PSY 344: Psychology of the Black Experience
3 credit hours
Prerequisite: PSY 101
CTC credit
This course examines the psychology of the African American experience. The course will provide an overview of Black/African American psychology as an evolving field of study. The course will also explore a range of topics such as racism and discrimination, achievement and schooling, kinship and family, racial identity, religion and spirituality, and mental health. Finally, the course will review current topics, controversies, and recent advances in African American psychology. Throughout the course, a primary objective will be to consider how the knowledge of African American psychological experiences can be used to promote African American health and wellness.

PSY 360: Family Psychology
3 credit hours
Prerequisite: PSY 101
How has growing up in your family shaped the person you have become? This course examines family influences on people’s development. Throughout the class, we will continually remind ourselves that contemporary families are highly diverse and develop in highly diverse settings. Some of the specific topics we will explore include characteristics of divorced and step-families, gay and lesbian families, single-parent families, and the influences of poverty and discrimination on family functioning. After you have completed this course, you will have more knowledge of children’s development in general and influences on familial development in particular. Offered fall.

PSY 361: Violence in the Family
3 credit hours
Prerequisite: PSY 101, WST 200
Violence in the family is a three-credit hour course that explores various aspects of family violence, including offenses, impact on victims, and responses of the criminal justice system. Students will gain factual knowledge about the impact family violence has on victims and society. Students will explore the
types of family violence that occur globally, in contemporary America, and the historical background of abuse in the context of the family.

**PSY 375: Human Sexuality and Gender**

*3 credit hours*

*Prerequisite: PSY 101*

If you think you already know everything there is to know about the “birds and the bees,” fasten your seatbelt for a wild ride through human sexuality! The more knowledge you have about your body, your sexual and reproductive functioning, and the factors that influence sexual development, such as gender roles, beauty expectations, and fertility, the more likely you will be able to sustain good health and functioning. This course will also explore controversial topics such as sex education, abortion, sexual orientation, sex work, and sexual coercion. Offered spring.

**PSY 382: Learning**

*3 credit hours*

*Prerequisite: PSY 101*

People in education, mental health professions, and business need to understand how others learn new information and how to motivate them to work harder. You will learn various concepts and techniques that will help you understand how we learn everything from fears to new concepts in a class. You’ll also understand the many different types of motivation, what helps to keep us motivated once we’ve already accomplished something, and how to motivate someone who appears not to care. You will examine theories and research findings related to learning and motivation and then apply that information by creating programs for yourself (e.g., how to exercise more) and for others (e.g., how to get kids to do their homework). Offered spring.

**PSY 394: Psychology Research I**

*3 credit hours*

*Prerequisite: PSY 300 or permission of the professor*

This course allows you to pursue answers to various questions about human behavior by helping psychology faculty members conduct research in our psychology lab. In collaboration with a faculty member, you will form a hypothesis, collect data to test your hypothesis, and then analyze the data. You will work closely with a small group (usually 4-6 students) to conduct your study. Offered fall and spring.

**PSY 396: Psychology Research II**

*3 credit hours*

*Prerequisites: PSY 394 and permission of the professor*

In Psychology Research II, you have the opportunity to continue working on the study you started in PSY 394: Psychology Research I. In addition, you may serve as a research assistant to the professor by helping to teach the other students about the research project and how to collect, code, and analyze data. Offered fall and spring.

**PSY 411: Biological Psychology**

*3 credit hours*

*Prerequisite: PSY 300 or permission of instructor*

What makes you you? Is it your physical form? Is it your genetic make-up? Is it your thoughts and behavior? In Biological Psychology we get to the root of these questions by examining the physiological, evolutionary, and developmental mechanisms of behavior. In short, we look at the interactions among brain, body, and behavior. Through in-class and out-of-class assignments and activities, you will discover how we know everyone perceives the color red the same way, how smoking even one cigarette will make you want more, and how individuals act when the two hemispheres of the brain cannot “talk” to each
another. Biological Psychology will lead you through the exciting world of typical and atypical behavior by helping you better understand the physiological underpinnings of human functioning. Offered fall.

**PSY 440: Counseling Theories and Techniques**  
*3 credit hours*  
*Prerequisite: PSY 300 or permission of the instructor*  
*Notes: Prior completion of PSY 240 is recommended but not required.*  

If you are interested in relationships, communication, helping techniques, and interpersonal self-evaluation, this course is for you! Counseling Theories is designed to help you improve problem-solving skills, “people skills,” and your ability to use feedback for self-reflection and growth. Through readings, in-class discussions, and written reflections, you will develop a working knowledge of the counseling process. Through the use of role-plays and simulated interviews, you will develop the necessary skills to conduct an initial clinical interview, build a therapeutic relationship, and inspire change. Skills such as listening, assessing, empathizing, reflecting, questioning, reframing, challenging, summarizing, and goal-setting will be emphasized. Offered fall.

**PSY 470: Senior Seminar in Psychology**  
*3 credit hours*  
*Prerequisites: Psychology major, PSY 300, and senior status*  

Senior Seminar is an opportunity for you to take what you have learned in your other psychology courses and integrate those concepts before graduating. The content in this course focuses on current topics in the field of psychology such as Positive Psychology, Peace Psychology, and Cultural Psychology. Within our discussion of such topics there is an emphasis on ethical behavior and how you can use your Psychology degree to have a positive impact on the world. Offered spring.

**PSY 480: Honors Thesis in Psychology**  
*3 credit hours*  
*Prerequisites: PSY 300 and permission of the instructor*  

Have you ever thought about going to graduate school? If so, this is the course for you! You will work one-on-one with a psychology faculty member to design a research study and carry it out, much the same as you will do in graduate school. You will be expected to submit your research to a professional conference and make a presentation at the conference if your work is accepted (which it will be – we’ve never had a Peace student paper rejected!). Seniors who can work independently and who want to be challenged should take this course. The research skills you will gain in this class can make you a very attractive applicant to a graduate program and make you competitive for entry-level research positions in the professional world. Offered fall and spring.

**PSY 295/395/495: Special Topics**  
*1-4 credit hours*  

A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**PSY 392/492: Directed Study**  
*2-4 credit hours*  
*Prerequisite: junior or senior status and permission of the instructor*  

A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the
advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**PSY 490/491: Internship I and II**

1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; PSY 490 is a prerequisite for PSY 491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) credit hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester. Offered fall, spring, and summer.

**RELIGION**

**REL 111: World Religions**
3 credit hours
CTC-NW credit
This course introduces students to the world’s great religions (Indigenous religions, Hinduism, Jainism, Buddhism, Sikhism, Confucianism, Daoism, Shinto, the Religion of Ancient Israel, Judaism, Christianity and Islam) so that they will discover what all religions share in common (and how vastly different they are), how each religion seeks to provide guidance in solving fundamental human problems, offers a wonderful window onto a culture’s great art, science, medicine, cuisine, literature, architecture, and music, both shapes a culture and is shaped by it, helps a culture articulate its values, morals and aspirations, helps us to understand ourselves, provides people orientation to life and a map of reality, and binds people together. Students will read primary as well as secondary texts. Offered fall and spring.

**REL 114: Introduction to the Old Testament**
3 credit hours
CTC credit
This course furnishes students with the tools and background necessary to help make their own reading of the Old Testament informed, insightful, and fresh. By providing guidance in the historical, geographical, and faith contexts, as well as the literary art involved in the production and crafting of this great literature, the course will help students understand why the study of the Old Testament has been the source of enjoyment, inspiration, and spiritual direction for centuries. Offered fall.

**REL 124: Introduction to the New Testament**
3 credit hours
CTC credit
This course introduces students to the literature of the canonical New Testament, focusing on the development of the Jesus traditions that eventually led to the writing of literary gospels and the correspondence of early Christian leaders with the burgeoning churches. Offered spring.

**REL 202: Religion in America**
3 credit hours
This course helps students understand how religion has shaped American culture and how American culture has shaped religion. It will focus on the diversity of religion in America and compare movements and ideas. It will also inquire about whether there are unifying elements in American religion that bind Americans together as a people. A significant focus of this course is on five vital impulses that perennially shape American religion: the experimentalist, millennialist, utopian, modernist and
traditionalist impulses. The course will concentrate on the meaning of America as a series of colonial
religious experiments, the religious motivations for major movements of social reform, alternative
religious movements that favor communal experiments or utopian vision, the occult, Eastern religions,
movements that helped Americans accommodate religious beliefs to modern world views, and the
reactionary movements that opposed cultural accommodation. Offered in the spring of odd-numbered
years.

REL 231: Comparative Mythology
3 credit hours
This course invites students to a contemporary, cross-cultural study of the world’s great mythologies as a
search for values and identity. Students will explore the common elements, recurrent patterns, themes,
and archetypes of mythologies around the world, from ancient times to the present. Offered every fall
semester.

REL 244: Prophets and the Prophetic Movement
3 credit hours
This course studies the phenomenon of prophecy in ancient Israel and the prophetic literature in the
Hebrew Bible/Old Testament. It provides an introduction to prophecy and the prophetic literature in the
ancient Near East. It surveys the biblical prophetic books and their main topics in chronological order,
paying special attention to the contemporary events in the Near East and Israel. It reflects on the modern
relevance of the prophetic texts. Offered in rotation with REL 315.

REL 302: Religion and the American South
3 credit hours
Recommended: REL 202
This course examines the role of religion in shaping Southern history, culture and regional identity. This
course will also focus on the role of African Americans in the shaping of Southern religion. Students will
read primary and secondary documents (including fiction), watch films, and listen to various forms of
southern gospel music and hymnody. Offered in the spring of even-numbered years.

REL 315: Wisdom in Ancient Israel and Ancient Near East
3 credit hours
Prerequisite: REL 114 or 124
The purpose of this course is to help students appreciate the great and little traditions of wisdom in the
Hebrew Scriptures and in the Ancient Near East in general, as a movement of instruction in royal
academies, as an ancient humanistic tradition, and as a literary and scholastic tradition that often
challenged traditional religious ideas as well as priestly and prophetic institutions. Offered in rotation
with REL 244.

REL 323: Western Religious Thought
3 credit hours
This course introduces students to the lives and writings of some of the Western world’s great thinkers,
martyrs, religious revolutionaries, preachers, missionaries, mystics, literary figures, and social reformers.
These will include Boethius, Perpetua, John of the Cross, Bunyan, Madame Guyon, Albert Schweitzer,
and Dietrich Bonhoeffer. We will concentrate on religious issues that are universal: the “good” life, the
purpose of God in history, the problem of evil, envisioning a more meaningful future for humankind,
justice, freedom, the afterlife, and faithful commitment to great ideals. All of the primary readings in this
course were written in prison. Offered in fall of even-numbered years.
REL 295/395/495: Special Topics
1-4 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

REL 392/492: Directed Study
2-4 credit hours
Prerequisite: junior or senior status
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

SIMULATION AND GAME DESIGN

SGD 111: Introduction to Simulation And Game Design
3 credit hours
This course covers the history and evolution of electronic game development, with a focus on design elements, technical innovations, and societal influences. The student will learn the elements of production including game conceptualization, story development, interface, character, soundtrack and level design. Offered fall and spring.

SGD 151: Programming C++
3 credit hours
This course provides the fundamentals of programming primarily using C++, the standard language of the Simulation and Game industry. Topics include binary and hexadecimal number systems, algorithm design and computer organization. The course progresses to game functions, game loops, software objects and using functions to manage code. Offered fall and spring.

SGD 211: Simulation and Game Technology I
3 credit hours
Prerequisites: SGD 111 and SGD 151
Game designers need an essential skill set that allows them to realize their concepts through working prototypes. In Game Technology I students learn how to develop and manipulate game mechanics and environments through visual and traditional scripting tools. This class supports skills needed for level editing and design, prototyping, and working in game engines. Offered every fall and odd-year spring semesters.

SGD 222: Simulation and Game Design
3 credit hours
Prerequisites: ART 110 and SGD 111
This course will focus on the basic principles of animation, motion perception and design in 2D and 3D. The principles and techniques involved in creating 3 dimensional media are introduced. Students will learn the step-by-step process of 3D graphics using industry standard software such as Maya and 3ds Studio Max. Texture design, mapping skills, lighting and scene setup and rendering is covered. Offered fall.
SGD 311: Simulation and Game Technology II  
3 credit hours  
Prerequisites: COM 270 and SGD 211  
Acquire the integration skills needed to successfully build a 3D game. We explore both the technical construction and practical design of games in a 3D game engine. The technical skills required to use the game engine software are combined with knowing how and when to use spaces in a level, construct an interface, establish moods, and direct a player's attention through sound effects, lighting, camera angles, and text to create a complete working game. Offered spring.

SGD 322: 3D Modeling and Animation  
3 credit hours  
Prerequisite: SGD 222  
This course covers the techniques involved in animating 3D models in 3D scenes using Maya and 3ds Studio Max. Students will use Motion Capture equipment and will learn the process of building a 3D scene from objects with lighting placement and camera manipulation. Animation of characters using key frames is covered in detail. Offered spring.

SGD 411: Collaborative Simulation and Game Design  
3 credit hours  
Prerequisite: SGD 311  
A capstone experience in the Simulation and Game Design sequence. In teams, students will work across and outside of typical production roles in order to design, prototype, and create a digital game. Offered fall of even-numbered years.

SGD 422: Senior Project  
3 credit hours  
Prerequisite: SGD 411  
This senior level seminar is flexible in both format and content due to advancing technology within the field. Working with a professor, students select an appropriate topic for the design of an original interactive project which will result in a presentation of a final project. It is intended to simulate the real world experience of a simulation or game project developer/designer. Offered spring of odd-numbered years.

SGD 295/395/495: Special Topics  
1-4 credit hours  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

SGD 392/492: Directed Study  
2-4 credit hours  
Prerequisite: junior or senior status  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.
**SGD 490/491: Internship I and II**

*1 to 6 credit hours*

**Prerequisites:** PDS-300; junior or senior status; SGD 490 is a prerequisite for SGD 491

An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

**SPANISH**

**SPA 101: Beginning Spanish I**

*3 credit hours*

An introductory course for college students: conversation, grammar, reading, and introduction to aspects of Hispanic culture. Offered fall.

**SPA 102: Beginning Spanish II**

*3 credit hours*

An introductory course for college students: conversation, grammar, reading and introduction to aspects of Hispanic culture. Offered spring.

**SPA 205: Hispanic Voices in the United States**

*3 credit hours*

*CTC (NW) credit*

An introduction to the history and cultures of Hispanic communities in the United States from the first Spanish explorations and settlements to the present through the use of literary texts, films, and other art forms.

**SPA 213: Conversational Spanish**

*3 credit hours*

**Prerequisite: permission of the instructor**

Spanish conversation at the intermediate level, which will provide intensive oral practice for a small group of students. Practice with both structured and spontaneous conversation plus listening practice and writing exercises. Offered fall.

**SPA 295/395/495: Special Topics**

*1-4 credit hours*

A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**SPA 392/492: Directed Study**

*2-4 credit hours*

**Prerequisite: junior or senior status**

A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the
advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

THEATRE/MUSICAL THEATRE

THE 101: Theatre Production
1 credit hour
Students will either perform in (Section C) or work on the technical aspects of (Section T) a William Peace University Main Stage production. Can be taken multiple times.

THE 103: Introduction to Theatre
3 credit hours
CTC Credit
Introduction to Theatre challenges students to interpret, analyze, criticize, evaluate, and appreciate the roles theatre plays in society and culture. Topics will include theatre’s ritual origins in Africa, historical European and Asian art forms, modern musicals, controversial theatre, comparisons to television and film, and how infamous events in America’s history and culture have shaped theatre’s enduring significance. Students will learn through lectures, multimedia presentations, literature readings, and performance-based activities. Offered spring.

THE 112: Acting 1: Introduction to Acting
3 credit hours
Introduction to Acting focuses on the beginning development of intuitive and creative performance technique with an emphasis on the Stanislavsky Method. Students will learn fundamental terminology and exercises and how to apply them to monologue and scene work. The goal is to give students a comprehensive academic approach to creating truthful, natural characters. Offered fall.

THE 148: Stagecraft and Design I
3 credit hours
An introductory course in the craft of production for the theatre including: developing skills in scene painting, carpentry, working with power tools, hanging and focusing lights, writing light cues, safety, managing rehearsals, managing costumes, writing rehearsal reports, use and disposal of hazardous materials, sound design, properties, show running, special effects, stage management, crew work, and more. Offered fall.

THE 151: Applied Voice
1 credit hour; one half-hour lesson, one 15-minute coaching, one-hour lab each week.
Prerequisite - BFA Majors only or permission of instructor.
This course is designed for students to learn singing/vocal technique and song interpretation skills. Each student will have one half-hour private voice lesson, one 15 minute coaching, and one hour long lab each week, developing vocal technique and coaching répertoire. This (1) credit course will focus on singing and acting various musical theatre pieces assigned by your instructor. You will be taught various breathing exercises, vocal warm-ups, skills to increase vocal production and acting skills that will allow for song interpretation and character exploration. Can be taken multiple times.
THE 167: Dance 1: Ballet
2 credit hours
Prerequisite: BFA majors only or permission of the instructor
Students will learn the fundamentals of ballet technique through exercises at the barre, across the floor, and in choreographed combinations. Students will also practice prolonged choreography retention and quick memorization for audition purposes. Offered fall.

THE 168: Dance 2: Jazz
2 credit hours
Prerequisite: "C" or better in THE 167 or competency equivalent; BFA majors only or permission of the instructor
Students will learn the fundamentals of jazz technique through exercises in the center, across the floor, and in choreographed combinations. Students will also practice prolonged choreography retention and quick memorization for audition purposes. Offered spring.

THE 171: Applied Piano
1 credit hour; one half-hour lesson.
Prerequisite – THE 275 Musicianship and Piano III; BFA Majors only or permission of instructor.
This elective course is geared towards developing basic keyboard technique and music reading ability for students in the Theatre Department who are preparing for careers in musical theatre and related fields. Students are given a private thirty-minute lesson on the piano once a week during the semester, which focuses on developing instrumental technique, musicality, sight-reading, and performance. Weekly lessons also serve to reinforce concepts introduced in musicianship courses, voice lessons, and other music-related degree requirements. Can be taken multiple times.

THE 175: Musicianship and Piano I
3 credit hours; BFA majors only or permission of the instructor.
Through the piano, musical theatre students will learn music notation and music theory while concurrently developing aural skills related to sight singing so they become self-sufficient musical theatre artists who can teach themselves music, rehearse independently, and learn music quickly in rehearsals. Offered fall.

THE 176: Musicianship and Piano II
3 credit hours; BFA majors only or permission of the instructor.
Prerequisite - THE 175: Musicianship and Piano I
This course is a continuation of skill development from THE 175. Through the piano, musical theatre students will learn music notation and music theory while concurrently developing aural skills related to sight singing so they become self-sufficient musical theatre artists who can teach themselves music, rehearse independently, and learn music quickly in rehearsals. Offered spring.

THE 180: Music Appreciation
3 credit hours
CTC Credit
Music Appreciation is an introductory course designed to acquaint the student with music as an important element of Western culture. Students will analyze, interpret, criticize, and evaluate music from an intellectual, cultural, and emotional perspective. Topics can include music history, psychology of music, music therapy, music in the entertainment industry, music in politics, radio music, and music technology. Offered fall.
THE 212 Acting 2: Voice and Movement
3 credit hours
Prerequisite: “C” or better in THE 112
An approach to voice for the actor designed to liberate the natural, authentic voice and thereby develop a vocal technique that serves the freedom of human expression and artistic creativity on the stage. Methodologies will include: Fitzmaurice, Linklater, and Alexander. Emphasis will be placed vulnerability, truthful expression, trust, and bravery. The goal is to better recognize the vocal and physical reactions to the emotional gamut of the human experience and recreate them for performance. Offered spring.

THE 225: Arts in Society
3 credit hours
CTC credit
This course will focus on various techniques and practices that artists are utilizing to make a remarkable impact in their communities. Various forms of arts therapy will be a major emphasis. Topics will include how arts therapy is being used with criminals in prison, patients with autism, patients with Alzheimer’s disease, and veterans suffering from Post-Traumatic Stress Disorder. Offered fall.

THE 248: Stagecraft and Design II
3 credit hours
Prerequisite: THE 148 Stagecraft and Design 1
Students will continue their education from THE 148 Stagecraft and Design 1. Further emphasis will be placed on technical aspects of theatre along with designing for the stage. Offered spring.

THE 267: Dance 3: Modern
2 credit hours
Prerequisite: “C” or better in THE 168 or competency equivalent; BFA majors only or permission of the instructor
Students will learn the fundamentals of modern technique through exercises in the center, across the floor, and in choreographed combinations. Students will also practice prolonged choreography retention and quick memorization for audition purposes. Offered fall.

THE 268 Dance 4: Musical Theatre Styles
2 credit hours
Prerequisite: “C” or better in THE 267 or competency equivalent; BFA majors only or permission of the instructor
Students will learn the fundamentals of musical theatre dance technique through exercises in the center, across the floor, and in choreographed combinations. Students will also practice prolonged choreography retention and quick memorization for audition purposes. Offered spring.

THE 275: Musicianship and Piano III
3 credit hours; BFA majors only or permission of the instructor.
Prerequisite - THE 176: Musicianship and Piano II
This course is a continuation of skill development from THE 175/176 with an emphasis on practical application. Musical theatre students will learn music notation and music theory while concurrently developing aural skills related to sight singing so they become self-sufficient musical theatre artists who can teach themselves music, rehearse independently, and learn music quickly in rehearsals. Offered fall.
**THE 312 Acting 3: Acting and Script Analysis**  
3 credit hours  
**Prerequisite:** “C” or better in THE 212  
This course provides the road map for informed acting choices through the script. Students hone the skills of thoughtful preparation that will allow them to play truthfully and impulsively under the given circumstances. Script analysis helps actors make clear and confident choices so that they can take creative risks and perform in bold and deep ways that connect to the audience. Offered fall of even years.

**THE 315: Classics**  
3 credits  
**Prerequisite:** “C” or better in THE 212  
A study of classical theatre acting styles in genres such as Elizabethan, Jacobean, Comedy of Manners, and French Restoration. Students will learn the historical context of plays from these historical time periods and the vocabulary and techniques needed to perform them. Offered spring of odd years.

**THE 320: Theatre for Young Audiences**  
3 credits  
**Prerequisite:** “C” or better in THE 112  
An opportunity for students to learn how to produce youth theatre. Students will spend the semester putting together shows typically performed by kids in community centers, summer camps, and schools, and will develop experience in auditioning, budgeting, casting, and directing. Offered spring of odd years.

**THE 325: Business and Technology for the Actor**  
3 credit hours; BFA majors only or permission of the instructor  
**Prerequisite:** THE 212  
Business and Technology for the Actor will examine the tools necessary for students to market themselves as actors to the professional theatre world. Course content will include resumes, reels, headshots, audition material, acquisition of representation, and expectations for a successful career. Offered spring.

**THE 332: Improvisation**  
3 credits  
**Prerequisite:** “C” or better in THE 212  
Theory and practice of improvisational techniques in both long-form and short-form styles. Students will learn the basics of character development, heightening, spontaneity and teamwork. This course also emphasizes the applications of improvisation in other theatrical work and real-world settings such as public speaking, workplace presentations, and interviews. Offered fall of odd years.

**THE 338: Costume and Makeup**  
3 credits  
**Prerequisite:** “C” or better in THE 112  
Students learn the principles and practices of costume design and develop techniques in the design and application of makeup for stage, television, and film. Because actors are usually responsible for their own stage makeup, this course will provide a strong foundation for future professional work. Students will create costume designs from an assigned script(s) and makeup designs based on scripts of their own choosing. Offered spring of even-numbered years.
THE 345: Stage Combat
3 credits
Prerequisite: “C” or better in THE 112
Learn to safely perform stage scenes of unarmed conflict and violence in this extremely physical class. Techniques focus on safety, precision, and acting choices relating to fight scenes and include performing techniques such as falling, rolling, punching, kicking, and blocking, incorporating non-contact and contact techniques. Offered spring of odd years.

THE 367: Dance - Tap
2 credit hours
Prerequisite: “C” or better in THE 167 or competency equivalent; BFA majors only or permission of the instructor
Students will learn the fundamentals of tap dance technique through exercises in the center, across the floor, and in choreographed combinations. Students will also practice prolonged choreography retention and quick memorization for audition purposes. Offered fall.

THE 368: Dance - Advanced Musical Theatre Styles
2 credit hours
Prerequisite: “C” or better in THE 268 or competency equivalent; BFA majors only or permission of the instructor
Students will learn the advanced techniques of musical theatre dance technique through exercises in the center, across the floor, and in choreographed combinations. Students will also practice prolonged choreography retention and quick memorization for audition purposes. Offered spring.

THE 385: History of Musical Theatre
3 credit hours
This course provides an in-depth study of the history and repertoire of musical theatre from its origins to present day. Topics begin with the influence of European Operettas in America’s original thirteen colonies and end with modern day musicals that are premiering as the class is being taught. Offered every spring.

THE 390: Theatre History
3 credit hours
Theatre History I examines the origins of theatre through important literature and key figures through history up until the early/mid 1900s. This course will survey African tribal rituals, Ancient Greek Theatre, Asian Theatre, European Theatre, Realism Theatre, Existentialism, and Theatre of the Absurd. Note that Shakespeare may not be covered, or may only be briefly covered, since that can be more detailed studied in ENG 322 Shakespeare. Offered every fall.

THE 391: Contemporary Drama
3 credit hours
Contemporary drama serves as the follow-up to Theatre History. Focus will be placed on important literature and key figures from the 1900s through present day. Note that Musical Theatre will not be addressed since that is studied in THE 385 History of Musical Theatre. Offered spring of even-numbered years.
THE 412 Acting 4: Audition Techniques
3 credit hours
Prerequisite: “C” or better in THE 312
Preparation and practical experience in auditioning for professional theatre, film, and television. Students gain an understanding of the audition process and equip themselves with audition materials and techniques. Offered spring.

THE 467: Dance - Choreography 1
2 credit hours
Prerequisite: “C” or better in THE 268 or competency equivalent; BFA majors only or permission of the instructor
Students will learn the fundamentals of dance choreography. Using choreographic vocabulary and skills, students will create solo dance pieces of various genres including modern, jazz, and ballet. Emphasis will be placed on exploration of movement, creative thinking, and practical execution. Offered fall.

THE 468: Dance - Choreography 2
2 credit hours
Prerequisite: “C” or better in THE 268 or competency equivalent; BFA majors only or permission of the instructor
Students will learn advanced techniques of dance choreography. Using choreographic vocabulary and skills, students will create dance pieces of various genres including modern, jazz, and ballet for small groups and ensembles. Emphasis will be placed on exploration of movement, creative thinking, and practical execution. Offered spring.

THE 295, 395, 495: Special Topics in Theatre
1-3 credit hours
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of faculty members.

THE-490/491: Internship I and II
1 to 6 credit hours
Prerequisites: PDS-300; junior or senior status; THE 490 is a prerequisite for THE 491
An in-depth work experience designed to apply classroom knowledge and skills to real-world professional situations. The senior internship is designed to give the student work experience that is as close to actual employment as possible. No more than six (6) semester hours toward the baccalaureate degree can consist of internship credit. Note: Any student who has not completed his/her internship learning agreement by the last day to drop will be assigned a “W” for the internship experience for that semester.

WOMEN’S STUDIES

WST 200: Introduction to Women’s Studies
3 credit hours
CTC credit
This course will explore women’s status worldwide. A key area of focus is to understand the impact of gender inequality. Gender inequality is still quite profound and has enormous implications for women everywhere. This course will explore how gender inequality arises from traditional cultural practices—practices that have been embedded in social, economic, political, and legal systems and require targeted activism to change. The course will also examine intersections between gender and other variables such as race, class, and sexual orientation. The course will draw on research and theory from psychology,
sociology, anthropology, economics, religion, political science, medicine, literature, public health, history, philosophy, and law. Offered in fall.

**WST 200HL: Women's Studies Honors Lab**  
*1 credit: Acceptance in the Honors Program or permission of the Honors Coordinator required.*

**WST 295/395/495: Special Topics**  
*1-4 credit hours*  
*Prerequisite: Permission of the instructor*  
A course whose content may vary from term to term according to the needs of the academic department, student demand or the interests of the faculty member.

**WST 392/492: Directed Study**  
*2-4 credit hours*  
*Prerequisite: junior or senior status and permission of the instructor*  
A course of study addressing a specific topic or problem of interest to a student, designed collaboratively by the student and faculty member(s), and resulting in a paper, report, critiqued performance or production, or other assessable evidence of value added to the student’s educational experience. A contract of expectations by the student and by the supervising faculty member(s) must be approved by the advisor and the Vice President for Academic Affairs prior to registration. No more than six (6) semester hours toward the baccalaureate degree can consist of directed study credit.

**WST 490: Internship in Women’s Studies**  
*1-6 credit hours*  
*Prerequisites: PDS-300; junior or senior status; WST 490 is a prerequisite for WST 491*  
An in-depth work experience designed to apply classroom knowledge to real-world, professional situations. No more than six (6) credit hours toward the baccalaureate degree can consist of internship credit.
# DIRECTORY

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandy Alston</td>
<td>Financial Aid Coordinator</td>
<td>B.S., Indiana Wesleyan University; M.A., Gonzaga University</td>
</tr>
<tr>
<td>Corinne Andersen</td>
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</tr>
<tr>
<td>Jennifer Anderson</td>
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<td>B.S., Western Michigan University; M.A., Michigan State University</td>
</tr>
<tr>
<td>James Ballentine</td>
<td>Office Services/Mailroom</td>
<td></td>
</tr>
<tr>
<td>Christopher Beatty</td>
<td>Admissions Counselor II</td>
<td>B.A., North Carolina Central University; M.S., Walden University</td>
</tr>
<tr>
<td>Kayla Beavers</td>
<td>Human Resources Generalist</td>
<td>B.S., The University of North Carolina at Wilmington</td>
</tr>
<tr>
<td>Jack Blankenhorn</td>
<td>Tennis, Head Coach</td>
<td>B.A., North Carolina State University</td>
</tr>
<tr>
<td>Amanda Bock</td>
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<tr>
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</tr>
<tr>
<td>Alethea Byrd</td>
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</tr>
<tr>
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</tr>
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</tr>
<tr>
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</tr>
<tr>
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</tbody>
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Rocky Yearwood (2011)
Vice President for Administration and Chief Financial Officer
B.A., University of Central Florida; M.B.A, St. Leo University; Certified Public Accountant
Academic Calendar 2016 – 2017

August 2016

5  Resident Assistants Return
9  Orientation Leaders Return
10 New Faculty Orientation
11 Pacer Camp & Transfer Transitions
11 Faculty Opening with Reception
12 New Student Move In and Orientation
13 Wolf Creek Student Move-In
16 Academic Convocation
17 Classes Begin
22 SPS Session I and 14-Week Session Classes Begin
23 Last Day to Add/Drop Classes by 5:00 p.m.
28 Last Day to Add/Drop SPS Session I and 14-Week Session Courses by 11:59 p.m.

September 2016

5  Labor Day Holiday (No Classes & Offices Closed)
18 Last Day to Withdraw and Receive a "W" from SPS Session I Classes by 11:59 p.m.
26 Deadline for Changes to Incomplete Grades from Summer Semester

October 2016

5  Mid-Term Reports Due
5  Residence Halls Close 6 p.m.
6-7 Fall Break (No Classes)
7  Fall Break Staff (Offices Closed)
8  Last Day of SPS Session I Classes
9  Residence Halls Open at 3:00 p.m.
10 Advising for Spring Semester Begins
15 SPS Session I Grades Due
15 Spring Graduation and Commencement Participation Application Deadline
17 SPS Session II Classes Begin
21 Last Day to Withdraw and Receive a “W” by 5:00 p.m.
23 Last Day to Add/Drop SPS Session II Classes by 11:59 p.m.
30 Last day to Withdraw and Receive a "W" from SPS 14-Week Session Classes by 11:59 p.m.
31 Pre-Registration for Spring Semester Opens

November 2016

Last Day to Withdraw and Receive a "W" from SPS Session II Courses by 11:59 p.m.
13 Registration for SPS Spring Semester Opens
14 Residence Halls Close at 6:00 p.m.
22 SPS Thanksgiving Holiday
21-26 Thanksgiving Holiday (No Classes; Offices Close at Noon on Wednesday 23rd)
23-25 Residence Halls Open at 3:00 p.m.
27 Last Day of Classes
30
December 2016

1  Reading Day
2, 5-8  Final Exams (Residents move out 24 hours after their last exam)
8  End of the Semester
8  Residence Halls close at 6:00 p.m.
10  Last Day of SPS Session II and 14-Week Session Classes
14  Fall Grades Due
17  SPS Session II and 14-Week Session Grades Due
23 - 26  Christmas Holiday (Offices Closed)
30  New Year’s Holiday (Offices Closed)

January 2017

2  New Year’s Holiday (Offices Closed)
5  New Faculty Orientation
6  Faculty and Staff Opening with President
6  RA’s Return / New Student Orientation & New Student Move-In Day
8  Returning Student Move-In Day Beginning at 3:00 p.m.
9  Classes Begin
9  SPS Session I and 14-Week Session Classes Begin
13  Last Day to Add/Drop Courses by 5:00 p.m.
15  Last Day to Add/Drop SPS Session I and 14-Week Session Classes by 11:59 p.m.
16  MLK Holiday (No Classes & Offices Closed)

February 2017

5  Last Day to Withdraw and Receive a "W" from SPS Session I Courses by 11:59 p.m.
24  Mid-Term Reports Due
25  Last Day of SPS Session I Classes
27  SPS Session II Classes Begin

March 2017

Advising for Fall Semester Begins
1  Residence Halls close at 6:00 p.m. for Spring Break
2  SPS Session I Grades Due
3  Last Day to Add/Drop SPS Session II Classes by 11:59 p.m.
4  Day and SPS Spring Break (No Classes)
5  Residence Halls open at 3:00 p.m.
6-10  Last Day to Withdraw and Receive a "W" by 5:00 p.m.
12  Last day to Withdraw and Receive a "W" from SPS 14-Week Session Classes by 11:59 p.m.
17  Registration for SPS Summer Semester Opens
19  Registration for Fall Semester
20
27
April 2017

2       Last Day to Withdraw and Receive a "W" from SPS Session II Courses by 11:59 p.m.
11      Student Showcase (No Classes)
14      Good Friday Holiday (No classes; Offices closed)
22      Last Day of SPS Session II and 14-Week Session Classes
26      Last Day of Classes
27      Reading Day
28      First day of exams
29      SPS Session II and 14-Week Session Grades Due

May 2017

1-4    Exams (Residents move out 24 hours after their last exam)
4       Senior Grades Due
4       Residence Halls close at 6:00 p.m.
4       End of Spring Semester
5       Baccalaureate
6       Commencement
6       Graduating students move out of residence halls before 5:00 p.m.
8       May Term Summer School Session I Begins
8       SPS Session I and 14-Week Session Classes Begin
10      All Spring Grades Due
10      Last Day to Drop May Term Summer Classes
14      Last Day to Add/Drop SPS Session I and 14-Week Session Classes by 11:59 p.m.
18      Last Day to Withdraw and Receive a "W" from May Term Summer Classes
26      May Term Summer School Session I Ends
29      Memorial Day Holiday (No Classes; Offices Closed)

June 2017

4       Last Day to Withdraw and Receive a "W" from SPS Session I Courses by 11:59 p.m.
5       June Term Summer School Session II Begins
7       Last Day to Drop June Term Summer Classes
15      Last Day to Withdraw and Receive a "W" from June Term Summer Classes
15      Summer Graduation Application Deadline
23      June Term Summer School Session II Ends
24      Last Day of SPS Session I Classes
26      SPS Session II Classes Begin
26      Registration for SPS Fall Semester Opens

July 2017

1       SPS Session I Grades Due
2       Last Day to Add/Drop SPS Session II Classes by 11:59 p.m.
14      Last day to Withdraw and Receive a "W" from SPS 14-Week Session Classes by 11:59 p.m.
23      Last Day to Withdraw and Receive a "W" from SPS Session II Courses by 11:59 p.m.

August 2017

12      Last Day of SPS Session II and 14-Week Session Classes
19      SPS Session II and 14-Week Session Grades Due