# WPU SATISFACTORY ACADEMIC PROGRESS APPEAL FORM

## Student Information

_____

Last First Middle

_____

Street Address City State & Zip

Phone Number: _____ Email:_____

Student ID:_____

## Justification for Appeal

If you believe your academic performance was influenced by unusual or mitigating circumstances (i.e., illness, accident, or hospitalization; or other family emergencies), you have the option to appeal.

**Documentation must be provided.** All appeals should include a legible statement that includes the following:

- A clear explanation of the circumstances that prevented you from meeting SAP standards.
- Relevant dates and semesters in which you demonstrated poor academic performance.
- Documentation of the situation.

**Please use the following space to write your appeal. Additional sheets may be attached if needed**.

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**• Explain how you will be able to meet the SAP Standards in the future. Additional sheets may be attached if needed.**

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## Student Certification

**I understand that appeals which are incomplete, illegible or lack supporting documentation will be denied.** I will be notified of the results of my appeal via my Peace email.

Student Signature: _____Date:_____

Appeals and supporting documentation may be submitted via email to **finaid@peace.edu** or by mail to:

Office of Financial Aid
William Peace University
15 East Peace Street
Raleigh, North Carolina 27604